



**DSATS Active Transportation Subcommittee**

Tuesday, 21 March 2017

11:00 A.M.

**DeKalb County Highway Department**

1826 Barber Green Rd.

DeKalb, IL 60115

Conference Room # 815-756-6026

1. Introductions

2. Approval Of Agenda

**Action:** Approval of the March 21, 2017 Active Transportation Subcommittee Agenda.

3. Approval Of Meeting Minutes

**Action:** Approval of the February 21, 2017 Active Transportation Subcommittee Minutes.

Documents:

[DSATS\\_ATS0217\\_Meeting Minutes.pdf](#)

4. Public Comment

5. Selection Of Regular Meeting Date

Staff polled subcommittee members to determine the regular meeting schedule for the Active Transportation Subcommittee. All members completing the poll selected Tuesday morning as the best meeting time.

DSATS must publish the meeting dates, times, and locations of all public meetings for the year. Changes to meeting dates, times, or locations must be published in a public advertisement. Subcommittee members will decide on a regular meeting date and time for publication.

**ACTION:** Approve proposed date and time of future Active Transportation Subcommittee meetings.

6. Active Transportation Plan (ATP)

6.A. Survey

Staff have been working with a NIU class to develop a public outreach strategy for the ATP. The class has designed a web survey in collaboration with staff. This survey has been sent for review. Staff are seeking comment in order to launch and close the survey while the NIU students are still in session.

Documents:

## [ATP\\_Survey.pdf](#)

### 6.B. Public Outreach Schedule

Staff have prepared a public outreach schedule in collaboration with the NIU class working on the public outreach strategy for the ATP. Subcommittee members may want to consider meeting one week prior to the open houses in order to review and provide feedback on the open house materials.

Also attached is the tentative project schedule for the completion of the ATP. This schedule was presented at the February meeting and is attached here for your reference.

Documents:

[2017 03 15 Public Outreach Schedule.pdf](#)  
[ATP Schedule.pdf](#)

### 6.C. Goals

Several subcommittee members provided comment on the 2011 goals. Staff is seeking additional guidance on the Federal Highway Administration goal guidelines for incorporation into the 2017 ATP goals.

Documents:

[FHWA Plan Goals.pdf](#)

### 7. Safe Routes To School

In preparation of the Safe Routes to School (SRTS) funding cycle to be announced later this year, staff is requesting subcommittee members begin considering projects that may be eligible for SRTS funding. For more information on eligible projects and to review past SRTS success stories, please visit the Illinois Department of Transportation SRTS website:

[Http://Www.idot.illinois.gov/Transportation-System/Local-Transportation-Partners/County-Engineers-And-Local-Public-Agencies/Safe-Routes-To-School/Index](http://www.idot.illinois.gov/Transportation-System/Local-Transportation-Partners/County-Engineers-And-Local-Public-Agencies/Safe-Routes-To-School/Index).

### 8. Bicycle And Pedestrian Counters

DSATS has budgeted for the purchase of bicycle and pedestrian counters. DSATS currently has counters. However, these counters cannot distinguish between bicyclists and pedestrians or the direction of travel. Staff is proposing the purchase of bi-directional counters that can distinguish between bicyclists and pedestrians. Additionally, staff is considering the purchase of on road bicycle counters in order to begin counting these types of road users. Staff is seeking input on the purchase of these counters. Staff is seeking input from subcommittee members on what types of counters they think will be useful and where counters should be placed for the purpose of applying for grants.

### 9. Additional Business

Subcommittee members are invited to address other items not listed on the agenda and are encouraged to propose new items for the next agenda.

10. Adjourn

If you have any questions regarding this notice, please contact:

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*Assistive and Language Services provided upon request.*