




TECHNICAL ADVISORY COMMITTEE MEETING

MEETING MINUTES
11 MAY 2015– 10:00 A.M.
MEETING # T0515

ATTENDANCE

- City of DeKalb (1 votes): not present
- City of Sycamore (1 votes): **Mark Bushnell**
- Town of Cortland (1 vote): **Noah Carmichael**
- DeKalb County (1 vote): **Nathan Schwartz**
- IDOT District 3 (1 vote): **Lou Paukovitz**, *Karen Pillion, Tom Magolan*
- NIU (1 vote): not present
- VAC (1 vote): **Tom Zucker**
- NIU SSA (1 vote): not present
- Kishwaukee College (1 vote): not present
- DSATS Staff: Brian Dickson
- Taylor Municipal Airport (non-voting): not present
- FHWA (non-voting): not present
- IDOT Planning & Programming (non-voting): Tom Kelso
- IDOT Local Roads (non-voting): Deb Baxter
- Others Present: Ron Shimzu, Tom Coleman (Parsons Brinkerhoff)

(**BOLD** indicates main voting member. *Italics* indicates proxy voting member.)

CALL TO ORDER

Chair Schwartz called the meeting to order and established a quorum at 10:01 am.

Introduction of members present was made.

1. **Approval of Agenda**

Motion #T0515-01: A motion was made by Mr. Zucker to approve the May 2015 meeting agenda. Seconded by Mr. Carmichael and approved unanimously by voice vote.

2. **Approval of Minutes**

Ms. Pillion noted that in the April Meeting Minutes, Mr. Paukovitz approved the minutes, not Ms. Pillion.

Motion #T0515-02: A motion was made by Mr. Carmichael to approve the March 10, 2015 meeting minutes with no requested revisions. Seconded by Mr. Carmichael and approved unanimously by voice vote.

3. **Public Comment**

None -

4. Approval of DSATS FY16-20 TIP

Mr. Dickson explained that members had been sent the proposed FY16-20 TIP, noting that the projects were the same as presented at the April TAC meeting. At that meeting the approval of the TIP had been delayed as the funding for the IDOT projects had not yet been approved. Mr. Dickson noted that staff is still awaiting word from IDOT on their projects, however, in order to complete the public comment period and approve by June 30, approval of the TIP for a 14-day public comment period must move forward.

Mr. Paukovitz and Ms. Baxter from IDOT noted their concern of listing DeKalb County projects outside the DSATS area anywhere within the document as that listing may be incomplete and is not updated on a regular basis. Mr. Dickson stated that he had reformatted the report to ensure that each page of the DeKalb County projects report identified it as an informational report only and on each page it is identified that DSATS does not guarantee that all projects are listed and that the listing is only updated on an annual basis and cannot guarantee its accuracy. IDOT officials stated that even with all of these disclaimers, the inclusion of the DeKalb County listing of projects could still lead to confusion and they would prefer to see its complete removal from the approved TIP.

Mr. Schwartz suggested keeping the report as is, as the DeKalb County listing of projects has always been included in the TIP and the issue can be brought up later for changes in future TIPs.

Motion #T0515-03: Mr. Zucker motioned to approve the FY16-20 TIP for public comment. Seconded by Mr. Bushnell and approved unanimously by voice vote.

5. LRTP Update

Mr. Dickson noted that staff has received a draft report of the 2040 Long Range Transportation Plan and staff is seeking review of the document by the TAC members. Mr. Dickson also announced that a second public outreach meeting has been scheduled for June 2 at the DeKalb County Gathertorium.

Mr. Dickson requested that all members review the document and return their comments to staff by Tuesday, May 19 to be included in the final draft to be sent to the Policy Committee. Mr. Shimzu noted that they are still working on the financial forecast which will be included in the final product. Mr. Schwartz inquired how they are planning to make the outer years fiscally constrained. Mr. Shimzu stated that there is sufficient funds for all proposed projects except inclusion of the Eastern Corridor project, which would only be able to be partially funded in the LRTP outlook years. Mr. Paukovitz noted that if there are projects that are unable to be fiscally constrained, they can be identified as illustrative projects.

6. Bus Shelter update

Mr. Dickson provided members with a final overview of the proposed bus shelters to be funded. He noted that staff is only seeking approval of the final locations to seek grant funding. Mr. Dickson noted he is currently working with the engineers to identify final costs, such as any ROW acquisition, sidewalk installations which might be required, and possible intersection ADA upgrades which may be required. Mr. Dickson noted that issues such as maintenance and the final scope of work would be worked out when developing the RFP after the FTA approves the grant proposal. Mr. Dickson stated that this vote is only to approve locations that will be used for submittal of the FTA grant.

Motion #T0515-04: A motion was made by Mr. Carmichael to approve the proposed Bus Shelter location and direct staff to submit an FTA grant requests for those sites. Seconded by Mr. Zucker and approved unanimously by voice vote.

7. Approval of DSATS 2015 TIGER Grant Resolution of Support

Mr. Dickson stated that DSATS and VAC staffs have been working together to submit a TIGER Grant application for a new transit facility. This will be the City of DeKalb's 3rd application for TIGER grant funding and VAC has again hired Fehr-Graham to develop the revised application. Mr. Dickson noted that only the City of DeKalb has to submit an official resolution along with the application, however, staff is DSATS139-15 approved

seeking letters and resolutions of support from various organizations, governmental entities, and politicians to bolster the application. As part of the process, staff is seeking a resolution of support from DSATS for the project.

Mr. Dickson also noted that he had an opportunity to meet officials from the US-DOT in Washington last fall and that he has sent a copy of the application to the contacts he met in Washington for their review and comment before final submittal.

Motion #T0515-05: A motion was made by Mr. Carmichael to approval the DSATS Resolution of Support. Seconded by Mr. Paukovitz and approved unanimously by voice vote.

8. What's New with IDOT

IDOT and other officials had no new information to pass on.

9. Staff and Project Updates

Mr. Schwartz noted there will be a ribbon cutting for the new Keslinger Road Bridge. Mr. Dickson noted that staff is working on updating the new DSATS website on the new City of DeKalb website.

10. Additional Business

Mr. Zucker announced that the State Paratransit Rodeo was held in Springfield and for the 3rd consecutive year a VAC driver was the winner. Mr. Zucker also noted that VAC drivers won all 3 top spots.

Mr. Schwartz noted that IDOT will be holding a State Listening Tour at the DeKalb Council Chambers next Monday, May 18 at 2 p.m.

ADJOURNMENT

Motion #T0515-06: A motion was made by Mr. Zucker to adjourn at 10:46 a.m. Seconded by Mr. Paukovitz and approved unanimously by voice vote.

Respectfully Submitted By: Brian Dickson, Jessica Hyink
Date Approved: 6/9/2015