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AGENDA

Airport Advisory Board
Tuesday, May 23, 2023, 7:00 p.m.

Location

3232 Pleasant Street, West Community Hangar
DeKalb, Illinois 60115

- A. Roll Call
- B. Approval of Agenda – Additions / Deletions
- C. Public Participation
- D. Approval of Minutes – Tuesday Apr. 25, 2023 on pages 2 and 3
- E. Old Business
 - 1. DKB T-hangar leases update
 - 2. Airport Minimum Standards/Rules and Regulations - Tabled
- F. New Business
 - 1. Airport Intern
 - 2. Wildlife update
 - 3. SASO update
 - 4. DKB-4924 South Apron
 - 5. Recent inspections
- G. Adjournment



DRAFT Minutes
Airport Advisory Board

The Airport Advisory Board of the City of DeKalb, Illinois, held a regular meeting on April 25, 2023, at the DeKalb Taylor Municipal Airport, 3232 Pleasant Street, DeKalb, Illinois, in the West Community Hangar.

Chair Robert Owens called the meeting to order at 7:20 p.m.

A. Roll Call

Chair Robert Owens called the roll, and the following members of the Airport Advisory Board were present: Scott Carlson, Matt Duffy, Robert Owens/Chair, Bernard Pupino/Vice Chair. Also present was Airport Manager Renee Riani. Members Paul Borek and James Rhoades were absent.

B. Approval of Agenda – Additions / Deletions

Bernard Pupino moved to approve the agenda; seconded by Matt Duffy. Motion passed by a majority voice vote of those present.

C. Public Participation - None

D. Approval of Minutes – March 28, 2023

Matt Duffy moved to approve the minutes of the March 28, 2023 meeting; seconded by Bernard Pupino. Motion passed by a majority voice vote of those present.

E. Old Business

1. DKB T-hangar lease review

- a. Renee Riani informed the members that approximately half of the new T-hangar leases have been returned by tenants so far. A few tenants had questions that were satisfactorily addressed.
 - i. The newly-published 2022 Illinois Public Airports Rates & Charges Survey report was reviewed. Renee reported that she had contacted Todd/IDOT with a suggestion to present T-hangar lease rates as a per-square-foot rate rather than a whole unit rate. Bernard Pupino requested a review of the source documents which Renee said she would request from IDOT.

2. Airport Minimum Standards/Rules and Regulations - Tabled

E. New Business

1. Planning/Zoning update - EO5 Hotels

- a. Renee Riani presented the information on the 121-room Marriot hotel complex that is working on rezoning at 902 Peace Rd, north of Fast Stop and south of Bumper to Bumper. The Board discussed the potential for a restaurant at the corner of Peace/Pleasant.

2. Events

- a. Renee Riani shared dates for upcoming events hosted at DKB, which the City will co-advertise on social media once links are provided by the organizations:
 - i. EAA Chapter 241 Young Eagles flights – Jun. 3
 - ii. EAA Chapter 241 Pancake Breakfast – Jun. 4
 - iii. Civil Air Patrol Open House – Jun. 10

- iv. DeKalb County Health Department Electronics Recycling Event – Jun. 24
 - 3. Airport NIU Summer Intern
 - a. Renee Riani announced that Anna Campbell/NIU business student had passed pre-employment checks and accepted the internship offer and she will begin May. 15.
- G. Adjournment
 - Bernard Pupino moved to adjourn the meeting; seconded by Scott Carlson. Motion passed by a majority voice vote of those present. Chair Owens adjourned the meeting at 8:19 p.m.

Respectfully submitted:

Renee Riani, Airport Manager