



DeKalb Municipal Building  
Executive Conference Room  
Second Floor  
200 South Fourth Street  
DeKalb, Illinois 60115

## **AGENDA**

### **Economic Development Commission Meeting**

**August 2, 2019**

**8:30 a.m.**

- A. Roll Call
- B. Approval of the Agenda
- C. Approval of Minutes
  - 1. July 5, 2019.
- D. Public Participation
- E. Reports
  - 1. City Manager Report.
  - 2. DeKalb Chamber of Commerce Report.
  - 3. DeKalb County Economic Development Corporation Report.
- F. New Business
  - 1. Park 88 Bus Route Project.
- G. Adjournment

**MINUTES  
CITY OF DEKALB  
ECONOMIC DEVELOPMENT COMMISSION  
JULY 5, 2019**

The Economic Development Commission (EDC) of the City of DeKalb, Illinois held a regular meeting on July 5, 2019 in the Executive Conference Room of the DeKalb Municipal Building, 200 South Fourth Street, DeKalb, Illinois.

The meeting was called to order at 9:10 a.m.

**A. ROLL CALL**

Executive Assistant Ruth Scott called the roll and the following EDC members were present: Mohammed Labadi, Jeff Richardson, Mark Sawyer, and Sam Walt. Council Liaison Pat Fagan and Ex-Officio Member Paul Borek (DeKalb County Economic Development Commission) were also present.

Others in attendance included: City Manager Bill Nicklas, Mayor Jerry Smith, Transit Manager Marcus Cox, and Executive Assistant Ruth Scott (as recording secretary).

The following EDC members were absent: Vernese Edghill-Walden, Grant Goltz and Trixy O'Flaherty. Ex-Officio Member Matt Duffy (DeKalb Chamber of Commerce) was absent.

**B. APPROVAL OF THE AGENDA**

MOTION

Mr. Walt moved to approve the agenda; seconded by Mr. Labadi.

VOTE

Motion carried by a majority voice vote of those present.

**C. APPROVAL OF MINUTES**

1. Minutes of the Economic Development Commission Meeting of May 3, 2019.

MOTION

Mr. Sawyer moved to approve the agenda; seconded by Mr. Labadi.

VOTE

Motion carried by a majority voice vote of those present.

#### **D. PUBLIC PARTICIPATION**

There was none.

#### **E. REPORTS**

1. City Manager Report.

City Manager Nicklas reported on the First Quarter Tax Increment Financing (TIF) Report for April 2019. He also provided a brief report on City-owned properties.

2. DeKalb Chamber of Commerce Report.

There was no report due to Mr. Duffy's absence.

3. DeKalb County Economic Development Corporation Report.

Mr. Borek provided an overview of the Interviewer Checklist and Post Visit Report. Brief discussion ensued regarding the forms and how they're used for potential businesses, as well as business retention.

There was also brief discussion regarding the DeKalb Chamber of Commerce and the EDC can work together for business retention visits. Mr. Richardson stated he would contact Mr. Duffy prior to the next meeting (August 2) and ask him to bring an outline or procedure for review and discussion.

#### **F. NEW BUSINESS**

1. City of DeKalb Vacant Properties.

See E.1. above.

2. First Quarter Tax Increment Financing (TIF) Report – April 2019.

See E.1. above.

3. Park 88 Bus Route Project.

Mr. Cox provided an update on this project, noting the new route is expected to start running on November 1, 2019.

Brief discussion ensued regarding Park 88 and the new rezoning of 120 acres for commercial/industrial use.

Mr. Cox also noted that funds have been donated for a bike/walking path in the Park 88 area.

There was brief discussion regarding the transit guide and marketing needs. Mr. Cox indicated he would provide another update to the EDC in August.

Brief discussion ensued regarding a new route to Elburn, which is scheduled to start at about the same time as the Park 88 route (November).

EDC members present indicated they would like for City Manager Nicklas to provide his thoughts on the 2025 Strategic Plan at an upcoming meeting.

## **G. ADJOURNMENT**

### **MOTION**

Mr. Sawyer moved to adjourn the meeting; seconded by Mr. Richardson.

### **VOTE**

Motion carried by a voice vote of the majority of members present.

The meeting was adjourned at 9:52 a.m.

Respectfully submitted:

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**RUTH A. SCOTT**, Executive Assistant