



DSATS Bylaws Subcommittee

Wednesday, 22 August 2018

1:15 P.M.

DeKalb County Highway Department

1826 Barber Greene Rd.

DeKalb, IL 60115

Conference Room # 815-756-6026

1. Introductions

2. Administrative Agenda

2.a. Approval Of Agenda (Action)

ACTION: Approval of August 22, 2018 Bylaws Subcommittee Meeting Agenda

Documents:

[2018 SPECIAL AUG 22 BYLAWS MEETING AGENDA.PDF](#)

2.b. Approval Of Minutes (Action)

ACTION: Approval of July 30, 2018 Special Bylaws Subcommittee Meeting Minutes.

Documents:

[2018-07-30 SPECIAL BYLAWS SUBCOMMITTEE MINUTES.PDF](#)

2.c. Public Comment

3. Governance – IGA And Bylaws Amendments

3.a. Review And Approval Of Legal Counsel Suggestions (Action)

Members were asked to have their legal counsels review the proposed IGA and Bylaws and provide comments and suggested revisions. Members will discuss the proposed changes. Should the proposed revisions be approved, members can take action to recommend the updated bylaws and IGA by approved by the Policy Committee. Final revisions to the IGA and Bylaws are still being prepared and will be posted with this agenda item as soon as they are available.

ACTION: Recommend the DSATS Policy Committee approve the proposed updates to the DSATS IGA and Bylaws.

4. Closing Agenda

4.a. Additional Business

4.b. Adjourn

If you have any questions regarding this notice, please contact:

Brian Dickson
Transportation Planner
815-748-2367

Brian.Dickson@cityofdekalb.com

Assistive and Language Services provided upon request.
Recording devices may be used during meeting for minute taking purposes.



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Agenda

- 1. Introductions**
- 2. Administrative Agenda**
 - a. Approval of Agenda (Action)**
 - b. Approval of Minutes (Action)**
 - c. Public Comment**
- 3. Governance – IGA and Bylaws Amendments**
 - a. Review and Approval of Legal Counsel Suggestions (Action)**
- 4. Closing Agenda**
 - a. Additional Business**
 - b. Adjourn**

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DSATS Special Bylaws Subcommittee
Monday, 30 July 2018
1:30 P.M.

DeKalb County Highway Department
1826 Barber Greene Rd.
DeKalb, IL 60115
Conference Room # 815-756-6026

ATTENDANCE

- City of DeKalb: **Tim Holdeman**
- City of Sycamore: **Brian Gregory** (Chair)
- DeKalb County: **Gary Hanson**, *Nathan Schwartz*
- NIU: *John Heckmann*
- DSATS Staff: Brian Dickson
- Others Present: Sabrina Kuykendall (City of DeKalb)

(BOLD indicates main voting member. Italics indicates proxy-voting member.)

CALL TO ORDER

Chair Gregory called the meeting to order and established a quorum at 1:30 p.m.

1. Introductions

2. Administrative Agenda

- a. Approval of Agenda (Action)

Motion #BSC072218-01 A motion to approve the meeting agenda was made by Mr. Hanson. Second by Mr. Holdeman and approved by voice vote.

- b. Approval of Minutes (Action)

Motion #BSC072218-02 A motion to approve the July 6, 2018 meeting minutes was made by Mr. Hanson. Second by Mr. Holdeman and approved by voice vote.

- c. Public Comment

There were no comments.

3. Governance-IGA and Bylaws Amendments

a. Review and Approval of Legal Counsel Suggestions (Action)

Mr. Hanson gave an overview of the changes he had brought forth. Members discussed language changes and formatting changes.

Mr. Holdeman commented that the City of DeKalb's comments were more narrative in nature than specific edits. Mr. Heckmann agreed that Northern Illinois University's comments were also more narrative in nature rather than specific like DeKalb County's comments.

Mr. Holdeman stated the need to speak with the City Attorney to explain how the Policy Committee operated. Mr. Heckmann suggested all going back to the attorneys with the document. This document would have the comments integrated from the DeKalb County attorney.

Members discussed specific language and intention of Article II (G). Mr. Holdeman suggested the document address grant funding scenarios. Mr. Schwartz gave an overview of the grant in relation to the document. Members discussed different scenarios, language and all agreed that this document needed to be looked over by each organization's lawyer. Chair Gregory suggested setting a tentative meeting.

Mr. Holdeman noted that he hopes that the document will be completed, and all issues will be addressed.

4. Closing Agenda

a. Additional Business

No additional business.

b. Adjourn

A motion to adjourn was made by Mr. Holdeman and seconded by Mr. Hanson. Approval by voice vote.

Respectfully Submitted by: Sabrina Kuykendall

Date Approved: