



**DEKALB CITY COUNCIL AGENDA  
REGULAR MEETING  
APRIL 28, 2025  
6:00 P.M.**

DeKalb Public Library  
Yusunas Meeting Room  
309 Oak Street  
DeKalb, Illinois 60115

Pursuant to Chapter 2 "City Council", Section 2.04 "Council Meetings", persons wishing to address the City Council during this meeting are required to register with the Recording Secretary before the start of the meeting by completing a Speaker Request form. All public comments will be limited to three (3) minutes per speaker. Further information for addressing the City Council can be found on the Speaker Request form.

**A. CALL TO ORDER AND ROLL CALL**

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF THE AGENDA**

**D. PRESENTATIONS**

1. Honoring Elected Officials Leaving Service in 2025
  - Alderman Greg Perkins (2019-2025)
2. [Proclamation: International Firefighter's Day – May 4, 2025.](#)

**E. PUBLIC PARTICIPATION**

**F. APPOINTMENTS**

None.

**G. CONSENT AGENDA**

1. [Minutes of the Regular City Council Meeting of April 14, 2025.](#)
2. [Accounts Payable and Payroll through April 28, 2025, in the Amount of \\$2,548,102.43.](#)
3. [Freedom of Information Act \(FOIA\) Report – March 2025.](#)
4. [DeKalb Chamber of Commerce Annual Report.](#)
5. [DeKalb Municipal Band Annual Report.](#)
6. [Resolution 2025-048 Authorizing the Approval of Certain Executive Session Meeting Minutes of the City of DeKalb City Council.](#)

## H. PUBLIC HEARINGS

None.

## I. CONSIDERATIONS

None.

## J. RESOLUTIONS

### 1. Resolution 2025-049 Authorizing an Intergovernmental Agreement with the DeKalb Community Unit School District No. 428 as it Pertains to School Resource Officers.

City Manager's Summary: The current intergovernmental agreement (IGA) for school resource officers between the City of DeKalb and the DeKalb Community Unit School District No. 428 (the District) was approved by the Council on June 27, 2022, and will expire this coming June. The three-year agreement had a number of economic and non-economic terms that may be summarized as follows:

#### Economic Terms

- The 2022 agreement had a term of three years and could be rescinded by either party provided written notice was given at least 90 days before the beginning of the Fall school term.
- The revised IGA funded five School Resource Officers (SROs) – up from three SROs – starting in the fall term of 2022. The parties could mutually agree, in writing, to reduce the number of SROs during the term of the agreement, provided such reduction was agreed at least 90 days in advance of the beginning of the next Fall school term.
- The five SROs were to be assigned as follows: two SROs in the High School; one SRO in each middle school; and one SRO for the six elementary schools within the DeKalb corporate limits. The City of DeKalb did not provide funding for SROs in the Malta or Cortland jurisdictions.
- The District was to reimburse the City in an amount equal to 75% of the total cost of each SRO including base salary, benefits, and overtime pay directly arising from the SRO's work in the District. These costs could be amended at the beginning of each school year in relation to the following: applicable changes in salary and benefits as defined by the City's collective bargaining agreement with the DeKalb Fraternal Order of Police, Lodge 115, annual actuarial changes in the individual pension costs, and annual changes in the City's group health care costs.
- The District would additionally reimburse the City for a pro-rata share of the Police Department's acquisition of two additional Police vehicles, within the standard Police package including light bars and a variety of electronic equipment, similar to but not greater in cost than the package for other patrol vehicles. Because such vehicles would be available over a 24-hour period throughout the year, the District's one-time upfront cost did not exceed 75% of 33% (or, 25%) of the combined vehicle cost and the cost of related upfitting. In the event that the parties agreed to a reduction in SROs from the five officers identified for the three-year term of the 2022 agreement, the City would consider a pro rata reimbursement toward the District's share of the original vehicle cost.

## Non-Economic Terms

- Code of Conduct. The agreement required that a revised code of conduct was to be distributed to all parents and students “prior to the start of the 2022-2023 school year.” The District was also to distribute a “student handbook,” including the District disciplinary policies and rules, to each student’s parent(s) or guardian(s) within 15 days of the beginning of each school year.
- Citations. It was considered more likely than not that ordinance violations issued by the SROs would result in a rigorous community service program operated by the District. In the event of a potential criminal or security issue, the SRO would proceed with criminal law enforcement actions in cooperation with District officials. Representatives from the City and District were to meet on a regular basis to brief cases and discuss any issues that might arise under the Agreement.
- Indemnity. The District was to indemnify and hold the City harmless from any damages (including reasonable attorney’s fees) or actions relating to the negligent or intentional acts or omissions of the District. Such indemnity would not extend to any negligent or intentional acts of the SROs that violate the Agreement.

The attached red-lined extension to the present IGA was prepared by the legal counsels for the City and the District. The proposed IGA presents only limited changes as follows:

- A term of five years, from 2025-2030;
- Continuation of five SROs with similar school coverage within the DeKalb corporate limits;
- Similar SRO compensation calculation;
- No additional vehicle reimbursement;
- The Code of Conduct established in 2022 remains District policy and will be distributed to all new parents, guardians and students;
- The Police citation process remains the same.

The table below provides a general breakdown of the general Police reporting over the most recent year:

	NUMBER OF 2023 POLICE REPORTS			NUMBER OF 2024 POLICE REPORTS			DIFFERENCE	% CHANGE
	SPRING 2023	FALL 2023	2023 TOTALS	SPRING 2024	FALL 2024	2024 TOTALS	2023-2024	2023-2024
<b>HIGH SCHOOL</b>	72	81	153	70	88	158	5	3.3%
<b>MIDDLE SCHOOLS</b>								
CLINTON ROSETTE	41	54	95	34	44	78	-17	-17.9%
HUNTLEY	49	52	101	39	40	79	-22	-21.8%
<b>ELEMENTARY SCHOOLS</b>								
LITTLEJOHN	1	9	10	4	3	7	-3	-30.0%
BROOKS	8	8	16	9	11	20	4	25.0%
JEFFERSON	4	3	7	2	2	4	-3	-42.9%
LINCOLN	3	4	7	3	2	5	-2	-28.6%
FOUNDERS	8	5	13	8	10	18	5	38.5%
TYLER	7	5	12	2	2	4	-8	-66.7%
<b>TOTALS</b>	<b>193</b>	<b>221</b>	<b>414</b>	<b>171</b>	<b>202</b>	<b>373</b>	<b>-41</b>	<b>-9.9%</b>

A further elaboration of incidents by type and by school is attached to this Agenda. Police Chief David Byrd will be present to address specific questions concerning the incidents summarized in the foregoing table.

District officials will also be on hand to present information concerning the impact of the District's Code of Conduct and will summarize the District's estimation of the value of the IGA to date.

**City Council approval is recommended.** ([click here for additional information](#))

**2. Resolution 2025-050 Authorizing the Purchase of a 2025 Escape AWD SUV and a 2025 Maverick AWD SuperCrew Light Duty Truck to be Used as Transit Staff Support Vehicles Based on State Bid Contract Pricing through Morrow Brothers Ford Division in an Amount Not to Exceed \$64,180.**

City Manager's Summary: City Transit Manager Mike Neuenkirchen has requested authorization to purchase one 2025 Escape AWD SUV and one 2025 Maverick AWD SuperCrew Light Duty Truck to be utilized as staff support vehicles. The purchase of transit staff support vehicles is an approved budget item for FY2025.

The Transit Division has received a commitment from Morrow Brothers Ford of Greenfield, Illinois (quotes attached) to provide the vehicles. Morrow Brothers is the current vendor listed in the Illinois state purchasing contract. The approved FY2025 Budget includes an estimated \$90,000 for the purchase of Transit Division support vehicles.

The vehicle purchases will replace a 2020 Chevrolet Traverse that will be transferred to the IT Department for extended use. The purchase of the Ford Maverick will add a multi-purpose vehicle to serve future facility maintenance needs for the planned transit facility.

These vehicles are being purchased under the State of Illinois contract, which ensures all federal and state procurement requirements have been met. There is no financial impact to the City's General Fund. Locally derived and budgeted transit income will offset the costs.

The purchase price of the 2025 Escape AWD SUV is \$33,530 and the 2025 Maverick AWD SuperCrew Light Duty Truck is \$30,650 through the state bid system. Transit staff are seeking approval of an expenditure not-to-exceed \$64,180 to account for any minor upfitting.

**City Council approval is recommended.** ([click here for additional information](#))

**3. Resolution 2025-051 Awarding a Bid to Five Star Energy Services, LLC in the Amount of \$2,938,677 for the 2025/2026 Lead and Galvanized Steel Water Service Line Replacement Project Consisting of the Replacement of Up to 260 Lead and Galvanized Water Service Lines through the Illinois Environmental Protection Agency Principal Forgiveness Loan.**

City Manager's Summary: In July 2024 the Council reviewed a report on the status of the City's efforts to replace lead water service lines in the City of DeKalb, as mandated by the Illinois Lead Service Line Notification and Replacement Act, signed into law by Governor Pritzker in August 2021. By July of 2024 the City's Water Division had contracted with private contractors to replace 85 lead service lines funded by a portion of the City's American Rescue Plan Act (ARPA) monies.

To secure additional assistance in replacing an estimated 121 lead or galvanized service lines remaining in the City, the Water Division has been working with the Illinois Environmental

Protection Agency's Principal Loan Forgiveness Program. In the spring of 2024, the City was notified that it was eligible to receive \$2.3 million dollars of "principal loan forgiveness" to be used for lead service line replacements. In August of 2024, the City was notified that the final IEPA grant allocation was **\$3.027 million**. The City's qualification for this generous assistance was aided by the services of Engineering Enterprises (EEI) which was hired in March of 2022 to develop a lead service replacement plan that might qualify the City for IEPA grant support.

On July 8, 2024, EEI's contract was extended (in the amount of \$79,836) to prepare and coordinate the IEPA application forms in advance of a bid letting. Such fees could be eligible for reimbursement under the IEPA program, provided the construction costs of the DeKalb effort did not exhaust the state funds. As EEI was developing the replacement plan, continuing questions about the exact number of lead service and galvanized service lines remained, partly due to a lack of cooperation by homeowners who have not responded to Water Division notices over several years. On February 10, 2025, the Council authorized an additional EEI contract in the amount of \$50,000 to supervise the "daylighting" of water services at the shut-off boxes. For several weeks in February following the EEI contract extension, special hydro-excavating machines gently bored down to verify undetermined types of piping by revealing the piping on both sides of the shut-off boxes. The City of DeKalb owns the water service line only from the water main to the shut-off box but is still responsible under the 2021 state law to replace the remainder of the service line from the shut-off box to the house if the service consists of lead or galvanized pipe.

As a result of the "daylighting" and other work over the past three years, EEI has determined that an additional 260 lead and galvanized service lines need to be replaced, more than double the amount estimated in early 2024 before the daylighting process. With this total, the City proceeded to bid at the end of February to keep pace with the IEPA grant timeline and received four bids on April 8. The results are shown below:

Company Name	Total Amount of Proposal
Five Star Energy Services, LLC	\$2,938,677.00
Elliott & Wood, Inc.	\$3,267,199.00
IHC Construction Co., LLC	\$3,372,827.00
NPL Construction Co.	Incomplete Bid

**The low bid was submitted by Five Star Energy Services, LLC in the amount of \$2,938,677, at an estimated cost of \$11,303 per service.** This price was below the engineering estimate of \$3.8-3.9 million with an estimated cost of \$14,615 per service. EEI has reviewed the bids and recommends awarding the contract to Five Star Energy Services, LLC based on the contractor's past performance and qualifications. Funding for the project in the form of IEPA loan proceeds is found in the Water Capital Fund (620-00-00-33200).

**City Council approval of the Five Star Energy Services bid is recommended.** ([click here for additional information](#))

**4. Resolution 2025-052 Authorizing an Amendment to a Professional Service Agreement with Engineering Enterprises, Inc. to Include Construction Phase Professional Engineering Services in an Amount Not to Exceed \$290,952.**

City Manager's Summary: As explained in the previous Agenda item, Engineering Enterprises, Inc. (EEI) has worked with the City's Water Division in the identification of lead and galvanized water service lines for over three years and recently supervised the bidding of the City's contract to replace the remaining 160 known lead and galvanized service lines. The attached resolution defines contract terms for the "home stretch" of this aggressive mitigation project. According to the terms, EEI would have the following responsibilities:

- A) Project Management and Administration
- Individual project management (160 addresses).
  - Preparation of on-line field maps.
  - Facilitation of the preconstruction meeting, including the preparation of meeting minutes.
  - Shop drawing reviews (per project).
  - Resident notifications.
  - Yard restoration and flushing guidelines (hand-delivered after replacement).
  - Project Manager attendance at field meetings.
  - Preparation of pay estimates; IEPA disbursement requests; and change orders.
  - IEPA project closeout.
- B) Construction Observation and Documentation
- Home assessment with Contractor and City; includes photo management.
  - Resident Engineering services for construction, including tracking of quantities, documentation, and daily field reports (via e-mail).
  - On-line data management using field maps.
  - On-site meetings with the City as needed.
  - Punch-list walks.

Additional work items, including those beyond the meetings defined above, would be considered outside the scope of the base contract and will be billed in accordance with the Standard Schedule of Charges.

This contract amends the current EEI contract (February 2025) which will otherwise remain in full force and effect in an amount not to exceed \$290,952 (<10% of overall construction contract).

**City Council approval is recommended.** ([click here for additional information](#))

## K. ORDINANCES – SECOND READING

### 1. Ordinance 2025-015 Approving a Plat of Vacation for Simonds Avenue.

City Manager's Summary: On April 14, the public was invited to comment on a proposed City action to vacate the portion of the southern end of Simonds Avenue shown in the graphic on the following page during the Public Hearing portion of the meeting. The area in the red highlighted area is public property, owned by the City of DeKalb, that presently serves no useful public purpose. The proposal is to vacate the area within the red “square” so it can be maintained as a private drive connecting with the Albus property. The City has no need for this connection, but it is critical for trucks leaving Albus that are trying not to drive through the older residential neighborhoods to the north and west. No member of the public spoke to this issue during the Public Hearing. After some discussion, the Council received and filed the proposed Ordinance 2025-015 on first reading.





The transfer of this property does not negatively impact the public and represents a collaboration with a long-established business and the investments they have made in the past several decades. The platted but unbuilt part of Simonds Avenue is approximately 110' x 66' in dimension. The area south of the proposed vacation was deeded to the City in the past but never dedicated as ROW. The intent is to approve the plat of vacation of the right-of-way first, and then deed the area south of the right-of-way to Algas at a future meeting.

**City Council approval of the attached ordinance on second reading is recommended.**  
[\(click here for additional information\)](#)

## L. ORDINANCES – FIRST READING

### 1. Ordinance 2025-016 Amending Chapter 7, “Water Service,” Section 7.18 “Water Rates,” and Section 7.18-6, “Water Service Fee.”

City Manager’s Summary: The Water Rate and Water Service Fee are both components used in calculating the billed user rate for City water service. The Water Rate is specifically tied to water consumption, whereas the Water Service Fee is a minimum flat fee that is billed bi-monthly and varies based on water meter size. Section 7.18 (Water Rates) of the City’s Municipal Code states that the Water Rate and Water Service Fee shall be “subject to a positive adjustment annually using the increase, if any, in the most recent Consumer Price Index (CPI).” Until recently, the Municipal Code automatically imposed a Consumer Price Index increase without need for Council consideration. This local statute was revised in 2021 to require the Council’s public consideration of these matters, in the best interest of all City users.

Using the most recent annual CPI would result in a water rate increase of 3.8%. This adjustment would be effective April 1, 2024, for bills issued on the July 1 bill cycle. The impact of a 3.8% CPI Water Rate and Water Service Fee increase would result in the average single-family home paying approximately \$19.20 more per year in water cost and would generate an estimated \$277,793 annually in revenue to the Water Fund, assuming water sales remain flat.

Many businesses and individuals continue to struggle with the uncertain impacts of inflation. The City’s Water Fund is no exception to this dilemma. Increased commodity, shipping, and labor costs have adversely impacted all aspects of the Water Fund’s budget. Because over 95% of the Water Fund’s revenues are generated through water sales and water service fees, careful consideration of water rates is fiscally responsible. At the same time, any deliberation must be balanced with the impact on the City’s customers. For this reason, several water rate options have been provided for consideration:

1. Water Rate increase of 3.8% (based on CPI)
2. Water Rate increase of 2.51% (two-thirds of CPI)
3. Water Rate increase of 1.25% (one-third of CPI)
4. No water rate increase.

The impact of each option as it relates to the Water Fund and the City’s customers is portrayed in the following table:

Water Rates				Water Service Fee			Water Fund and Customer Impact	
Current Water Rate (per unit)	Proposed Water Rate Increase	Rate Increase	New Water Rate (per unit)	Current Bi-Monthly Water Service Fee *(3/4" water meter)	Bi-Monthly Water Service Fee Increase	Proposed Bi-Monthly Water Service Fee	Annual Estimated Total Additional Water Revenue Generated	Annual Increase to Customer’s Water Bill
\$4.36	3.80%	\$0.17	\$4.53	\$14.90	\$0.57	\$15.47	\$277,793	\$19.20
\$4.36	2.53%	\$0.11	\$4.47	\$14.90	\$0.38	\$15.28	\$184,952	\$12.72
\$4.36	1.25%	\$0.05	\$4.41	\$14.90	\$0.19	\$15.09	\$91,379	\$5.88
\$4.36	0.00%	\$0.00	\$4.36	\$14.90	\$0.00	\$14.90	\$0.00	\$0.00

\* Water Service Fee for meters greater than 3/4-inch will be higher

A comparison of water user fees for surrounding communities is illustrated below. The comparison is based on the monthly cost for 8 units of water (approximately 6,000 gallons), which is the average use for a typical home. The Total Monthly Water Cost listed in the table includes the proposed 3.8% water rate increase as well as any other associated fees used in calculating the billed user rate.

Monthly Water Rate Comparison	
Municipality	Cost per 8 units (approx. 6,000 gallons)
Elgin	\$91.47
Aurora	\$70.78
Geneva	\$69.24
Maple Park	\$55.54
St. Charles	\$50.30
Rochelle	\$48.10
Sugar Grove	\$45.62
Elburn	\$44.60
Sycamore	\$44.26
DeKalb	\$43.93* (with 3.8% increase)
Waterman	\$41.30
Batavia	\$40.96
Genoa	\$37.70
Malta	\$32.80
Cortland	\$32.50

The proposed revision can be summarized as follows:

Current Water Rate = \$4.36 per unit

Current Monthly Water Service Fee = \$7.45 per month

**Current Average Monthly Bill = \$4.36 x 8 units of water = \$34.88 + \$7.45 = \$42.33**

Proposed Water Rate = \$4.53 per unit (3.8% increase)

Proposed Monthly Water Service Fee = \$7.73 per month (3.8% increase)

**Proposed Average Monthly Bill = \$4.53 x 8 units of water = \$36.20 + \$7.73 = \$43.93**

The table below depicts the impact of a 3.8% rate adjustment on the Water Service Fee based on varying meter sizes:

Meter Size	Current Bi-Monthly Fee 2025	Proposed Bi-Monthly Fee Adjustment (*based on 3.8% increase)
5/8" - 3/4"	\$14.90	\$15.47
1"	\$14.90	\$15.47
1.5"	\$23.48	\$24.37
2"	\$33.39	\$34.66
3"	\$59.89	\$62.17
4"	\$71.53	\$74.25
6"	\$118.07	\$122.56
8"	\$219.12	\$227.45
10"	\$414.40	\$430.15

\*The typical single-family home requires a 3/4" or 1" water meter

**A CPI adjustment of 3.8% would result in the monthly water cost increasing from \$42.33 to \$43.93 per month for DeKalb customers, or an increase of \$1.60 per month.**



It should be noted that the Water Fund is an enterprise fund that should cover its operating and capital expenses from its water sales and water service fees. The monies annually collected support Fund 600 (the Water Operations Fund) and the annual water infrastructure repairs financed by Fund 620 (Water Capital Fund) which have historically included water main replacement, water tower painting, well maintenance, water meter replacements, vehicle and equipment purchases, lead service line replacements, and water extensions to new development areas.

It is also pertinent to note that a comprehensive Water System Master Plan and Water Model update commissioned by the City Council in December 2023 was completed and submitted for staff review earlier this month by the engineering firm of Baxter & Woodman Inc. The full report will be presented to the Council at the regular meeting of May 12. As part of that plan, Baxter & Woodman was asked to develop a list of future water capital needs, in addition to providing timelines with associated costs for the construction of a new well and watermain to finish the looping of the southwest industrial corridor to promote future growth in the City.

At the top of the list of existing water system improvements in the current 2025 fiscal year is the replacement of aging water mains with a history of main breaks. A total of \$1,000,000 has been allocated for this purpose from the Water Capital Fund this year. The Water Capital Fund (Fund 620) relies upon transfers of new revenue from the Water Fund (Fund 600) each year to fund its highest priority expenditures. One of the top priorities identified by the Baxter & Woodman study is the steady replacement of old, smaller diameter water piping installed primarily in the 1950s and 1960s, and the aggressive replacement of all piping installed before that time. The table on the following page portrays how the City's 199 miles of water mains break down in terms of diameter and miles of length:

Diameter	Length (miles)	Percent of Total
3	0.4	0.2%
4	15.4	7.8%
6	51.8	26.1%
8	53.6	27.0%
10	27.7	14.0%
12	25.6	12.9%
14	0.0	<0.1%
16	23.8	12.0%
24	0.1	0.1%
<b>Total</b>	<b>198.5</b>	<b>100%</b>

Since 2016, the Council has approved a water rate increase to finance much-needed main replacements and has transferred 2/3 of each year's rate increase from the Water Fund to the Water Capital Fund. The remaining 1/3 is used to cover increases in the operational costs of the City's water system.

The proposed CPI adjustment of 3.8% will continue to provide essential resources for water system improvements as well as operational needs. It would result in the monthly water cost increasing from \$42.33 to \$43.93 per month for DeKalb customers, or an increase of \$1.60 per month.

**City Council approval is recommended.** [\(click here for additional information\)](#)

## 2. Ordinance 2025-017 Amending the City’s Fiscal Year Budget Ending December 31, 2024.

City Manager’s Summary: The City of DeKalb’s legal level of budgetary authority is at the fund level, meaning that the chief budget officer (City Manager) may transfer amounts between departments within a fund, but transfers between funds must be approved by the City Council. Expenditures may not legally exceed budgeted appropriations at the fund level.

At this time of year, as the independent auditing firm is completing its field work in advance of the preparation of final reports for the audit to be presented in June, capital and operating fund adjustments are required to establish positive year-end balances. Items A through G, below, address the necessary FY2024 Budget revisions to “true up” the final fund presentations for 2024.

**Item A** impacts the General Fund and identifies two revenue accounts exceeding budget expectations, along with an additional required expenditure. In budgeting the 2024 municipal utility tax revenues, monthly averages for the past five years were taken into account while also anticipating higher kilowatt hours generated from the Meta development. Nevertheless, municipal utility taxes exceeded budget by \$965,145 or 36.6%. Investment interest continued to be favorable in FY2024 with an average Illinois Funds year-to-date rate of 5.24%. As a result, FY2024 General Fund interest exceeded budget by roughly \$1.22 million.

The expenditure transfer from the General Fund to the Motor Fuel Tax (MFT) Fund of \$1,500,000 is related to **Item B** (see below), which addresses ongoing road and bridge projects funded by the MFT Fund (Fund 210) and Rebuild Illinois bond proceeds.

**Item B.** Bonded capital projects supported by MFT funds in 2024 included the Lucinda Avenue and First Street bridge projects, resulting in an increase of \$742,000 for unforeseen utility and construction delays. Supplemental reimbursement funds of \$293,000 have been requested from IDOT to assist with additional engineering costs. At this writing, the Finance Department has not received an IDOT response regarding whether or not the City can count on some reimbursement of the costs associated with the utility delays, which were beyond the City’s control, but currently qualify for reimbursement to the bridge contractor for his idle workforce during the delays.

Separately, the local share related to the Peace Road and Fairview Drive reconstruction project was budgeted on the state “TIP” (Transportation Improvement Program) in 2022 at \$1.0 million. With construction now complete, an amendment is needed to recognize the increased cost of the Peace Road widening by \$714,800, bringing increased costs (including engineering) associated with this bonded capital project in the period 2023-2024 to \$1,994,799 versus the original budget of \$1 million. A revenue reimbursement received from DeKalb County and assigned to Peace Road engineering services will require a budget amendment to the Refund/Reimbursements account of \$143,200. The General Fund and MFT Fund adjustments are shown below:

GENERAL FUND					
Account Name	GL Account #	Account Type	Current Budget	+/- Amendment	Amended Budget
Municipal Utility Tax	100-00-00-31700	Revenue	\$ 2,636,400	\$ 965,145	\$ 3,601,545
Investment Interest	100-00-00-37100	Revenue	\$ 400,000	\$ 1,215,829	\$ 1,615,829
Transfer to Motor Fuel Fund	100-55-00-91210	Expense	\$ -	\$ 1,500,000	\$ 1,500,000

**The net effect on the General Fund is an increase to revenue of \$680,974.**

Motor Fuel Tax Fund					
Account Name	GL Account #	Account Type	Current Budget	+/- Amendment	Amended Budget
Transfer from General Fund	210-00-00-39100	Revenue	\$ -	\$ 1,500,000	\$ 1,500,000
Refund/Reimbursements	210-00-00-38200	Revenue	\$ 126,000	\$ 143,200	\$ 269,200
Bonded Capital Projects	210-00-00-83800	Expense	\$ 500,000	\$ 2,489,855	\$ 2,989,855

**The net effect on the Motor Fuel Tax Fund is an increase to expenditures of \$846,655.**

**Item C.** The Heritage Ridge Special Service Area #3 overspent the grounds maintenance budget by a minor amount. Because the fund cannot spend over budget **a minor \$131 addition to the expenditure side is necessary**

**Item D.** The Greek Row Special Service Area #6 overspent the electric services budget by a minor amount. Because the fund cannot spend over budget **a minor \$74 addition to the expenditure side is necessary.**

**Item E.** The revised TIF property taxes received in FY2024 were \$930,145. A \$380,145 amendment to increase the property tax revenue will be partially offset by an increase of \$114,044 to the TIF surplus distribution expenditure. **The net effect on the fund is an increase in revenue of \$266,101.**

**Item F** relates to the Foreign Fire Insurance Tax (FFIT) Fund. The FFIT Board develops a budget for the fund which it forwards to the Finance Department to be included in the City's overall budget. In the Fiscal Year 2024, about \$26,390 in foreign fire insurance tax was received over the budget so a corresponding revenue amendment is proposed. Additionally, the commodities expenditure line item exceeded the budget, totaling \$14,383. **The net effect on the fund is an increase in revenue of \$12,007.**

**Item G** relates to three accounts within the Police Pension Fund. The gain/loss for the investments revenue account surpassed budget by \$1,749,713. With respect to the expenditure items, service pension and surviving spouse pension exceeded budget by \$179,839 and \$135,014, respectively. **The net effect on the fund is an increase in revenue of \$1,434,862.**

**City Council approval is recommended.** [\(click here for additional information\)](#)

### **3. Ordinance 2025-018 Amending Chapter 51, "Traffic," Schedule C, "Parking Prohibited," in Order to Establish a No Parking Zone in the 1200 Block of Normal Road, West Side.**

City Manager's Summary: On April 21, street improvements started on Normal Road to improve pedestrian safety prior to the opening of the Dr. Leroy A. Mitchell Elementary School. The street improvements will consist of marked crosswalks at Edgebrook Drive and Ridge Drive, and a raised median in Normal Road because it is expected that some students may choose to cross in erratic fashion at the middle of the 1200 block of Normal Road. The new raised median will provide refuge for those who do. With the addition of the median, there will no longer be enough space on the west side of this roadway for on-street parking opposite the school. The limited area in which parking is presently permitted measures 126 feet in length. This area would be changed to a "no parking" zone by the attached ordinance.

**City Council approval is recommended.** [\(click here for additional information\)](#)

**M. REPORTS AND COMMUNICATIONS**

1. Council Member Reports.
2. City Manager Report.

**N. EXECUTIVE SESSION**

None.

**O. ADJOURNMENT**

**APRIL 28, 2025**  
**REGULAR AGENDA PACKET**