

**DRAFT Minutes**  
Airport Advisory Board

The Airport Advisory Board of the City of DeKalb, Illinois, held a regular meeting on Aug. 22, 2023, at the DeKalb Taylor Municipal Airport, 3232 Pleasant Street, DeKalb, Illinois, in the West Community Hangar.

Chair Robert Owens called the meeting to order at 7:00 p.m.

A. Roll Call

Chair Robert Owens called the roll, and the following members of the Airport Advisory Board were present: Paul Borek, Scott Carlson, Matt Duffy, Robert Owens/Chair, Bernard Pupino/Vice Chair and James Rhoades. Also present was Airport Manager Renee Riani.

B. Approval of Agenda – Additions / Deletions

James Rhoades moved to approve the agenda; seconded by Matt Duffy. Motion passed by a majority voice vote of those present.

C. Public Participation - None

D. Approval of Minutes – May 23, 2023

Bernard Pupino moved to approve the minutes of the May 23, 2023, meeting; seconded by Scott Carlson. Renee Riani asked to add Manager Update under New Business. James Rhoades moved to approve the addition, seconded by Matt Duffy. The motion to approve the amended agenda passed by a majority voice vote of those present.

E. Old Business

1. Wildlife update

- a. Renee Riani updated that the coyote population has remained steady and a nuisance. One male had been taken by Jim Ruhl per the Class C. She has a long-term NOTAM issued for wildlife activity.

2. DKB-4924 South Apron

- a. IDOT-Division of Aeronautics received five bids during March letting; all were bid at more than 5% over the engineer's estimate due to escalated concrete materials costs. IDA has worked to shift funding to coverage the overage. Paperwork is still in process. Construction will likely not occur until 2024 Construction Season.

3. DKB-5063 Rehabilitate Runway 9/27

- a. IDOT-Division of Aeronautics received one bid during the June letting from Curran Construction, which was over the engineer's estimate but within the 5% overage allowed by IDA. Paperwork is still in process. Construction will not occur until 2024 Construction Season. Both project contractors will be asked to coordinate schedules to prevent overlapping and to not impact OSH transient traffic.

F. New Business

1. OSH traffic review

- a. Renee Riani led a review of the attached spreadsheets showing 100LL fuel sales during the July influx of transient OSH air traffic. Scott Carlson remarked that the gallons flowed has remained consistent. Renee provided a primer on determining the timing for ordering a delivery of 100LL during the week of AirVenture at OSH.

2. CMT Continuous Improvement and Innovation interview Aug. 4.

- a. Renee Riani reported that CMT executives visited on Aug. 4 to review their services. She provided feedback for them to use in evaluating their services and improving where necessary; she is overall highly satisfied with their services.
- 3. DeKalb Solar
  - a. Renee Riani reported that SunVest has accomplished a number of the required items during their due diligence, and she is working with them and CMT to determine what additional items need attention. In the interim, the parcel was leased to Northern Tier Farm Partnership for this season. Bernie Pupino questioned if construction was delayed in 2024 would the same lease of farm parcel be possible and Renee Riani answered affirmatively.
- 4. Manager's Update
  - a. Renee Riani shared that a member of Lauren Underwood's campaign staff had reached out to schedule a site visit to obtain video footage on Fri., Aug. 25, 3:30pm. She offered to the staffer that Mayor Barnes, City Manager Nicklas, and Chair Owens be invited to participate.
  - b. Matt Duffy requested an update on the aircraft Accident on May 19. Renee Riani shared that the two passengers survived but were seriously injured, the emergency response teams worked well together, and the ARFF truck had been utilized for precaution. The wreckage is stored in a T-hangar until the NTSB completes its investigation and the insurance company determines next course of action.

G. Adjournment

Scott Carlson moved to adjourn the meeting; seconded by Bernard Pupino. Motion passed by a majority voice vote of those present. Chair Owens adjourned the meeting at 8:02 p.m.

Respectfully submitted:

Renee Riani, Airport Manager

Minutes approved by the Airport Advisory Board on September 26, 2023.