

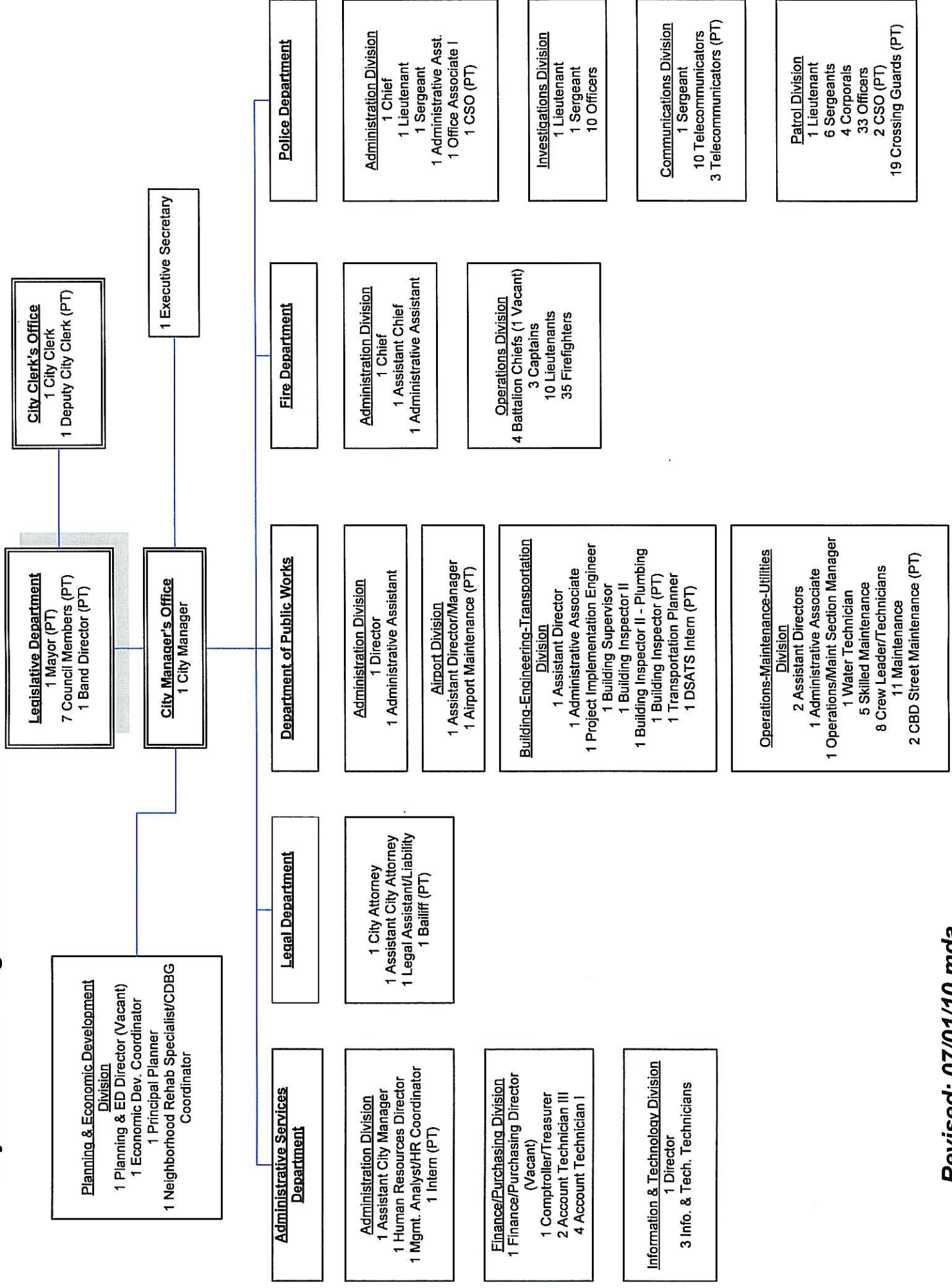


## **FY2011 ADOPTED BUDGET**

**J U L Y 1 , 2 0 1 0 – J U N E 3 0 , 2 0 1 1**

**Adopted June 28, 2010**

# City of DeKalb - Organizational Chart



Revised: 07/01/10 mda

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**July 1, 2010 - June 30, 2011**

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## **Elected Officials/Terms of Office**

Kris Povlsen	Mayor	2009-2013
Bertrand Simpson	Alderman – Ward 1	2007-2011
Tom Teresinski	Alderman – Ward 2	2009-2013
Pam Verbic	Alderman – Ward 3	2007-2011
Brendon Gallaher	Alderman – Ward 4	2009-2013
Ronald Naylor	Alderman – Ward 5	2007-2011
David Baker	Alderman – Ward 6	2009-2013
Lisa Kammes	Alderman – Ward 7	2007-2011
Steve Kapitan	City Clerk	2009-2013

## **Appointed Officials**

Mark Biernacki, City Manager  
Rudy Espiritu, Assistant City Manager  
William Feithen, Police Chief  
Bruce Harrison, Fire Chief  
Joel Maurer, City Engineer  
Rick Monas, Public Works Director  
Norma Guess, City Attorney



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# **City of DeKalb, Illinois FY2011 Strategic & Operational Goals**

## **2025 Vision Statement**

*“The City of DeKalb is an urban community with a vital industrial and commercial base placed in a rural setting. Home to Northern Illinois University, it is an integral part of the larger metropolitan area. Its downtown is the heart of the community, playing host to numerous events and providing unique dining, shopping and entertainment alternatives. Its diverse neighborhoods offer a variety of housing options to residents of different economic, ethnic, and lifestyle backgrounds. Its highly educated workforce finds plentiful opportunity for fulfilling work. The community offers a high quality of life with excellent city services, easy mobility around the community, and access to cultural, sports and educational activities.*

*Its residents are proud to call DeKalb home.”*

# **FY2011 Strategic Goals**

## **Goal 1. Enhance Public Safety for Our Community and Our Residents**

### A. Continue to maintain DeKalb as a safe community for its citizens

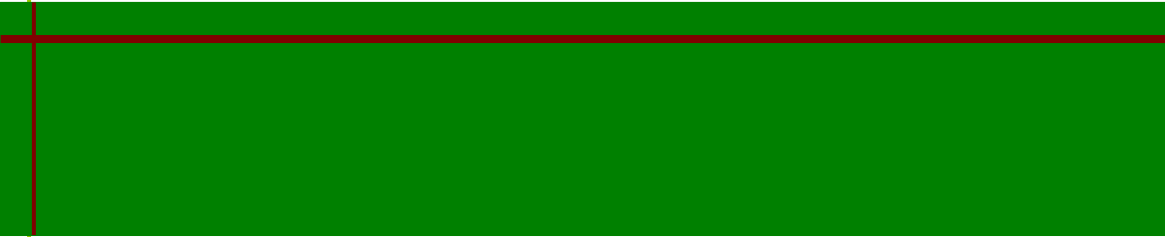
- Continue working closely with various groups (Chamber, Renew, neighborhood watch groups, etc.) to promote and secure safe neighborhoods and a downtown environment.
- Install security cameras in strategically located public places in selected neighborhoods and downtown
- Continue deployment of portable truck scales in downtown area
- Continue federal traffic safety enforcement grant
- Decrease gang involvement and presence in the community's neighborhoods
- Expand computerized gang intelligence file
- Continue to formalize procedure for sharing gang intelligence with other departments.
- Increase gang awareness presentations
- Obtain additional grant monies from Illinois Liquor Commission to continue tobacco compliance checks
- Seek grant assistance to fund completion of missing sidewalks or bikepaths for pedestrian safety such as for Bethany Road, Fairview Drive (1<sup>st</sup> – 4<sup>th</sup>) and Eden's Garden
- Seek grants for mandated street sign reflectivity upgrade for improved nighttime safety
- Develop technology and devices for public information sharing
- Develop public safety performance measures

### B. Continue to promote and provide opportunities for public education and awareness

- Continue presentations on fraud and scam to community
- Consider adopting a business registration program to improve our emergency response contact information
- Seek opportunity to provide life safety education information to the community in a cost effective manner
- Expand the use of the City's website for distributing public information

### C. Maintain fire safety, fire prevention, and other zoning/housing code programs

- Continue to inspect all rooming houses, restaurants, gas stations, and places of assembly.
- Re-examine the need for a rental housing licensing and inspection program
- Participate in a crime free housing program
- Re-examine the need for the nuisance property abatement ordinance
- Support the Install, Inspect, Protect Campaign with smoke detector replacement program to ensure that every residence in the City of DeKalb has a working smoke detector

- 
- Assess fire sprinkler and sprinkler application in the community
  - Create hotel/motel inspection and licensing program

D. Encourage community policing policies and practices

- Reinstitute the citizen's fire and police academy efforts as funding and staffing allow
- Continue the take-home-squad-car program and expand as funding is available
- Encourage "Neighborhood Watch" programs
- Participate in the annual community block party at Hopkins Park

E. Continue to strengthen community relationships, citizen contacts and other positive interaction.

- Continued to provide training for Resident Assistants at NIU.
- Continue to maintain police foot patrol, motorcycle patrol and bike patrols in residential areas and increase where possible
- Continue Incident Management Team as inter-operational platform for agency information sharing
- Consider Public Safety focus meetings with community

F. Maintain positive intergovernmental and City/University relations


- Implement an on-going and coordinated effort at co-policing the university area with NIU PD
- Monitor and enhance contractual relationships on fire and EMS services with NIU
- Support Communiversity Incident Management Team
- Maintain positive relationship with NIU athletics and participate in crime prevention education and career education with athletic recruits

G. Promptly respond to the public's call for service

- Improve response times for police calls, fire suppression and EMS delivery
- Seek funding for PSAP/911 next generation upgrade
- Find funding avenue for public safety radio operations and interoperability
- Effectively staff for increasing call volume and consistent clustering of calls
- Seek alternative service delivery systems that keep citizens safe but does so in a more cost-effective and efficient manner

H. Continue to pursue partnerships within the community and region to enhance the service level to our citizens.

- Continue participation in multi-cultural and school safety committees
- Maintain the two school resource officer program in high school and middle schools
- Continue to partner with Target Corporation to promote National Night Out
- Evaluate further Public Safety opportunities to facilitate communication and information sharing with community

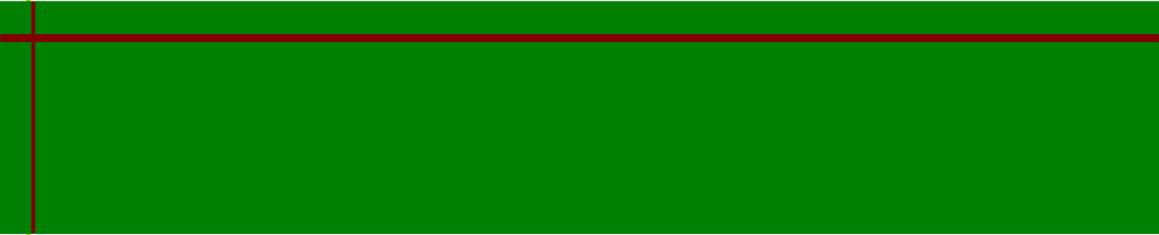


I. Enhance the level of training using resources available through state and federal funds to reduce local costs.

- Continue training dedicated to the National Incident Management System and Homeland Security initiatives
- Continue to seek support and networking regionally to maintain state Hazardous Materials and Technical Rescue teams
- Seek funding for training for Aircraft Rescue Fire Fighting through a grant from the Department of Homeland Security/U.S. Fire Administration/Federal Aviation Administration
- Develop a network in the region to support MABAS statewide team
- Seek interoperable communication funds for local and regional application
- Continue to seek funding for rail safety education, training and enforcement through the Public Education and Enforcement Research Study (PEERS) from the Illinois Commerce Commission and Federal Railroad Administration

## **Goal 2. Enhance Communications and Relationships with our Residents, our Community Partners, and the City's Employees**

- A. Regularly communicate the range of City services, issues, policies, and programs and the challenges of delivering the same
- Develop a communication strategy to educate the community about the City's programs and policies
  - Integrate and publish the City's strategic goals in all promotional materials, brochures, posters, etc
  - Continue web site improvement and user-friendliness
  - Establish a speaker's bureau where staff members make presentations to various interest groups on a rotating basis
  - Produce new public service announcements and videos (water quality, waste disposal sites, code enforcement, etc.)
  - Increase public information and outreach through brochures, neighborhood meetings, public forums, newsletters, and the City's website
  - Provide opportunities to educate employees and the public about these programs that may be complex in nature or projects for which the long range benefits to the community may be difficult to understand (i.e., TIF, airport, etc.)
  - Promote City services through enhanced use of cable outlet, City website and e-newsletter
  - Consider the recruitment and hiring of a communications manager



B. Maintain and enhance City services while recognizing and communicating the real financial constraints on the city government

- Regularly educate the public and the City's employees about financial challenges and constraints
- Re-institute the "neighborhood coffee" program to bring the City to the citizens and their neighborhoods to discuss city issues and programs
- Communicate the consequences of financial decisions to the public and City employees
- Create a strong and consistent communication program between City staff and Council members
- Determine Human Services funding levels

C. Maintain professional, well-trained staff and sufficient staffing levels but do so within the existing financial constraints and limitations

- Maintain a standard of excellence for city personnel through retention and recruitment policies and practices
- Maintain and monitor a competitive compensation and benefit systems and adjust accordingly
- Maintain an effective performance award compensation system.
- Adopt and fund an effective succession planning process
- Adequately fund staff training and professional development
- Look at programs and alternative service delivery systems to efficiently utilize existing staff resources
- Conduct regular customer service training for all employees
- Work with union leadership to enact fair and reasonable terms and conditions within future collective bargaining agreements
- Consider training/seminars for City Council members on the City Manager form of government
- Better distinguish roles and responsibilities between staff and Council on policy making versus daily operations

D. Utilize the Citizen's Community Enhancement Commission to communicate and promote projects, programs and other City initiatives

- Continue to publish a community –wide e-newsletter
- Implement the City logo city-wide
- Continue to enhance the City's web site
- Explore the use of the new social media to assist in communicating city issues
- Continue the Yards of Distinction and Lights of Distinction awards program
- Regularly survey community residents to assess their opinions on quality of life and City services

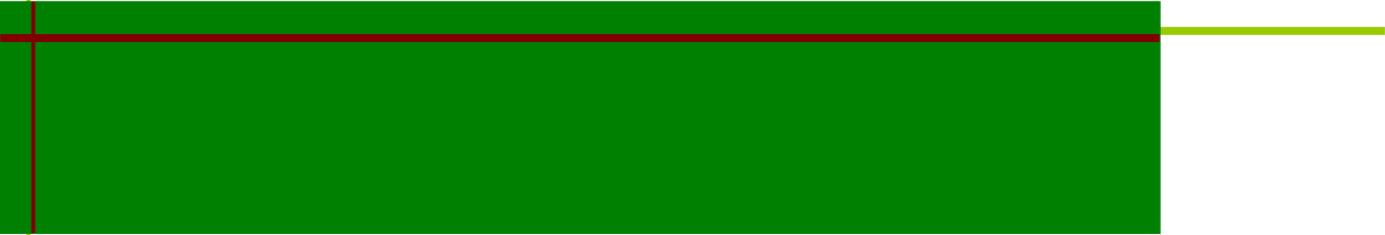
E. Promote public trust and credibility in all City operations and practices

- Maintain a high level of support and trust from the community by being involved in the community
- Monitor the public's expectations for quality service delivery
- Develop mutual understanding, trust, and positive public perceptions of the City and its operations
- Create accountability systems such as policy, procedure and audit reviews
- Assure fair, honest, open and responsive approach to community needs
- Provide public education opportunities such as "ride-alongs," police and fire station tours, classroom presentations, and related activities

**Goal 3. Improve Community Appearance, Neighborhood Vitality, and Quality Housing**

A. Enhance the value, appearance, and vitality of our community's neighborhoods

- Continue to improve, expand, and provide financing for adequate property maintenance enforcement
- Enforce housing occupancy and property maintenance codes
- Maintain and expand cooperative neighborhood improvement programs (NIU Cares day, NICE program, Adopt-a-street, Adopt-a-Neighborhood, etc.)
- Create a neighborhood improvement grant program in selected areas of the city
- Re-examine and implement a rental housing licensing and inspection program
- Participate in a crime free housing program with area landlords and property owners
- Continue Administrative Hearing Officer Program
- Regularly prepare reports on property maintenance activities
- Build on the value of historic districts and neighborhoods with an initial focus on the 5<sup>th</sup> Ward North Historic District
- Continue brownfield assessments and remediation programs
- Institute a rooming house conversion pilot program
- Redevelop and/or rehabilitate dilapidated and run down properties
- Expand neighborhood planning and housing rehabilitation programs
- Continue alley and sidewalk programs
- Control stormwater and flooding issues (i.e. Dodge/Orr Farm, Pleasant Street, Dawn/David area, etc.)
- Reinstitute homeowner assistance programs as funds allow for sanitary service repair assistance, small drainage project upgrade, sump pump drainage improvement, parkway tree replacement, and sidewalk repair assistance
- Assess the appropriateness of a City-wide refuse toter program

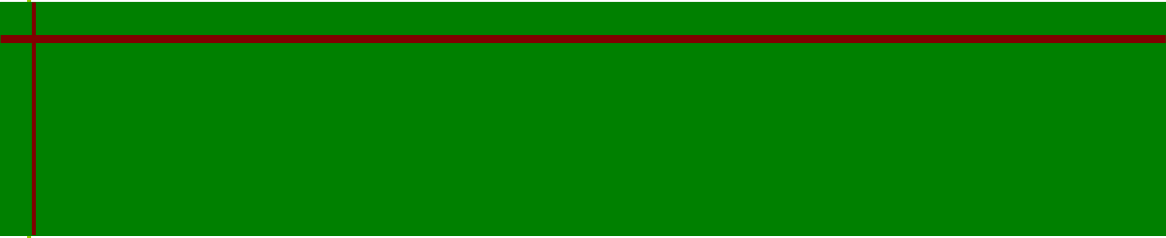


B. Encourage the development of high quality housing and residential subdivisions

- Promote higher design criteria and raise the bar on the aesthetic and functional standards of development
- Encourage residential development that provides balance to the types and prices of our existing housing stock
- Encourage owner-occupied housing to better balance the owner/rental imbalance that exists
- Ensure all new housing growth pays for itself and does not impose a disproportionate burden on our taxing district partners
- Require high quality housing construction and design standards
- Maintain and keep safe our affordable housing stock but refrain from adding to the supply until an appropriate housing balance is achieved
- Adopt the code for “Existing Buildings” to encourage rehabs
- Promote quality and sustainable development
- Investigate licensing of general contractors
- Encourage the use of alternative energy sources
- Implement new design standards to pursue energy conservation best practices

C. Continue to enhance the downtown and our entryway corridors with appropriate aesthetic and image enhancing projects and programs

- Continue to improve the pedestrian and aesthetic environment with the Downtown area
- Complete remaining public improvements in the downtown and regularly maintain them
- Support Re:New DeKalb and its various programs
- Install a parking “Way Finding” system
- Market city owned vacant parcels for uses that complement the mix and growing vitality of the downtown
- Create and adopt design regulation and guidelines for future downtown buildings and additions
- Install a parking “Way Finding” system
- Market city owned vacant parcels for uses that complement the mix and growing vitality of the downtown
- Create and adopt design regulation and guidelines for future downtown buildings and additions
- Continue Architectural Improvement Programs
- Improve the image of the City entryway corridors, particularly East Lincoln Highway and South Fourth Street
- Encourage the addition of more trees and other landscaping features along the corridors
- Develop a business development plan for the re-utilization of downtown properties



D. Regularly improve streets, maintain viable transportation alternatives, and control traffic to reasonable levels and locations

- Enhance and expand the public's mobility and transportation options
- Continue participation with the DeKalb Sycamore Area Transportation Study
- Update the bicycle/pedestrian path plan
- Promote the construction of additional bike trails and lanes
- Implement effective access management strategies along corridors
- Reduce truck traffic and redirect to more appropriate streets and corridors
- Measure truck traffic volume and patterns and react accordingly
- Continue the Neighborhood Services Committee's review and recommendations on neighborhood traffic issues and control measures
- Improve neighborhood streets on an on-going basis
- Leverage State and Federal funds to improve our major roads and streets to accommodate our growing city
- Seek ways to eliminate reliance on state MFT funds to pay for operational activities such as purchase of deicing materials, street lighting and energy costs, etc.

#### **Goal 4. Ensure a Financially Stable and Sustainable City Government**

##### **A. Enhance financial policies and programs**

- Maintain the strategic financial plan and update as may be necessary
- Regularly administer financial and budget policies and modify as necessary
- Regularly assess all revenue sources and expenditure needs and modify where necessary
- Review financial and budget policies and modify when necessary
- Create and maintain a sustainable fund balance
- Maintain the City's Aa2 bond rating
- Continue to report on a quarterly basis the status of the municipal budget and identify trends, concerns and issues
- Regularly assess the financial implications of all decisions, programs, initiatives, and incentives
- Address the long-term liability of post retirement health care and pensions
- Develop and finance a risk management strategy and program
- Create a core/non-core prioritization exercise
- Leverage local resources to obtain federal and state grant funding wherever feasible
- Ensure the accurate and prompt collection of revenues, consider spot audits
- Re-examine tax rates regularly
- Examine ways in which the City can become less sales tax reliant
- Adopt cost recovery fees for delivery of police and fire services
- Recruit and hire a Finance Director/Purchasing Manager



B. Maintain cost effective and efficient delivery of city services

- Reduce costs without reducing services
- Examine the effectiveness and utility of all the boards and commissions and make adjustments if necessary
- Examine the possibility of regionalizing the airport
- Prepare a marketing and business plan for the airport
- Look at consolidating services, co-sourcing, and/or resource sharing with other area taxing districts
- Outsource/privatize city services where feasible and practical
- Evaluate service delivery models to best meet the needs of the citizens of DeKalb with the available resources
- Reduce planned non-essential overtime

C. Adequately provide and maintain public buildings and infrastructure

- Secure adequate resources and revenues to finance capital improvements and public infrastructure project
- Consider restructuring general fund debt to help in financing some of these improvements
- Regularly update the 5 year financial and capital improvement plans
- Develop a long-range facility plan for the City
- Secure funding to overcome deficiencies and inadequate physical space for the Police Station and City Hall
- Provide a positive return on investment for public infrastructure outlays and capital expenditures

D. Adequately finance fleet and equipment replacement and maintenance

- Create and annually fund an equipment and vehicle replacement fund
- Consider alternative funding sources with proceeds dedicated to vehicles and equipment
- Seek funding for replacement of ladder truck through a grant from the Department of Homeland Security/U.S. Fire Administration



## **Goal 5. Increase Economic Growth and Further Diversify the Tax Base**

### **A. Promote and attract development that furthers the diversification of the tax base**

- Promote the development of new commercial and industrial areas
- Prepare a retail attraction strategy
- Maintain industrial opportunities inventory
- Attract an economically viable mix of unique shopping, restaurant, professional service and other uses to the downtown
- Explore joint City/NIU/Kish College ventures to lure development (business parks, job training, engineering school, etc.)
- Encourage small business development
- Market the micro-loan and other small business programs
- Identify economic development opportunities to lure and retain knowledge-based industries and the “creative class”
- Attract new ventures from existing larger businesses
- Actively market city-owned parcels in the downtown
- Recruit and hire an economic development director

### **B. Maintain economic development programs, policies, and financial tools and update where necessary**

- Continue tax abatement programs and update as necessary
- Update and revise incentives guidelines as necessary
- Review internal processes to ensure staff delivers and creates a “business-friendly” environment
- Continue cooperation with DCEDC & Kishwaukee Community College on job training
- Review internal processes to ensure staff delivers and creates a “business-friendly” environment
- Continue cooperation with DCEDC & Kishwaukee Community College on job training
- Promote the continued development and use of the DeKalb Taylor Municipal Airport in recognition of it being an economic engine for the area
- Complete taxiway reconstruction
- Continue efforts to secure Runway Protection Zone
- Explore creation of an “Airpark” Condo Hangar Program

# **FY2011 Operational Goals**

## **Goal #1 Ensure DeKalb is a High Quality and Safe Community**

- ❑ Continue to maintain DeKalb as a safe community for its citizens
- ❑ Continue to promote and provide opportunities for public education and awareness
- ❑ Maintain fire safety, fire prevention, and other zoning/housing code programs
- ❑ Encourage community policing policies and practices
- ❑ Continue the citizen's fire and police academy efforts
- ❑ Promote local and regional community relations and out-reach efforts
- ❑ Maintain positive intergovernmental and City/University relations
- ❑ Promptly respond to the public's call for service
- ❑ Promote public trust and credibility in all City operations and practices

## **Goal #2 Ensure a Financially Stable City Government**

- ❑ Regularly update the 5 year financial and capital improvement plans
- ❑ Routinely assess the financial impact of initiatives, programs and incentives
- ❑ Adequately cover the costs for services
- ❑ Maintain adequate resources and revenues for City services and capital improvements
- ❑ Reduce costs without reducing services
- ❑ Ensure the accurate and prompt collection of revenues
- ❑ Continue to explore options for greater efficiencies

## **Goal #3 Ensure Adequate Staffing and Efficient Service Delivery**

- ❑ Adequately fund staff training and professional development
- ❑ Maintain staffing levels commensurate with population growth
- ❑ Efficiently utilize existing staff resources
- ❑ Maintain technological abilities and upgrade when necessary
- ❑ Adequately address building space needs
- ❑ Conduct regular customer service training for all employees
- ❑ Adequately finance fleet and equipment replacement and maintenance
- ❑ Monitor compensation and benefits issues and adjust accordingly
- ❑ Improve methods/techniques for public access to City meetings, information, etc.
- ❑ Promote strong and consistent communication between City staff and Council members



## **FY2011 – FY2015**

### **General Fund Budget Goals**

#### ***Attain the General Fund Reserve at 25% of Expenditures***

To provide the City with an adequate “Rainy Day” fund to be used in the event of unforeseen circumstances, with the balance available for capital purposes.

#### ***Eliminate the Deficit in the Water Fund and Attain a Fund Reserve at 25% of Expenditures***

#### ***Eliminate the Deficit in the Airport Fund and Attain a Fund Reserve at 25% of Expenditures***

#### ***Eliminate Deficit in both the Workers Compensation Fund & Property/Liability Fund and Begin Establishing Minimum Reserve of \$1 Million collectively***

To both address the Fund’s current state and to protect the City against future claims.

#### ***Transfer Funds from TIF for Downtown Engineering Work done in-house***

To properly reimburse the General Fund for engineering costs incurred that would otherwise been contracted out to an outside firm.

#### ***Establish a Fleet Replacement Fund & Equipment Fund***

Create a chargeback system to provide adequate funding for City vehicles and equipment needs.

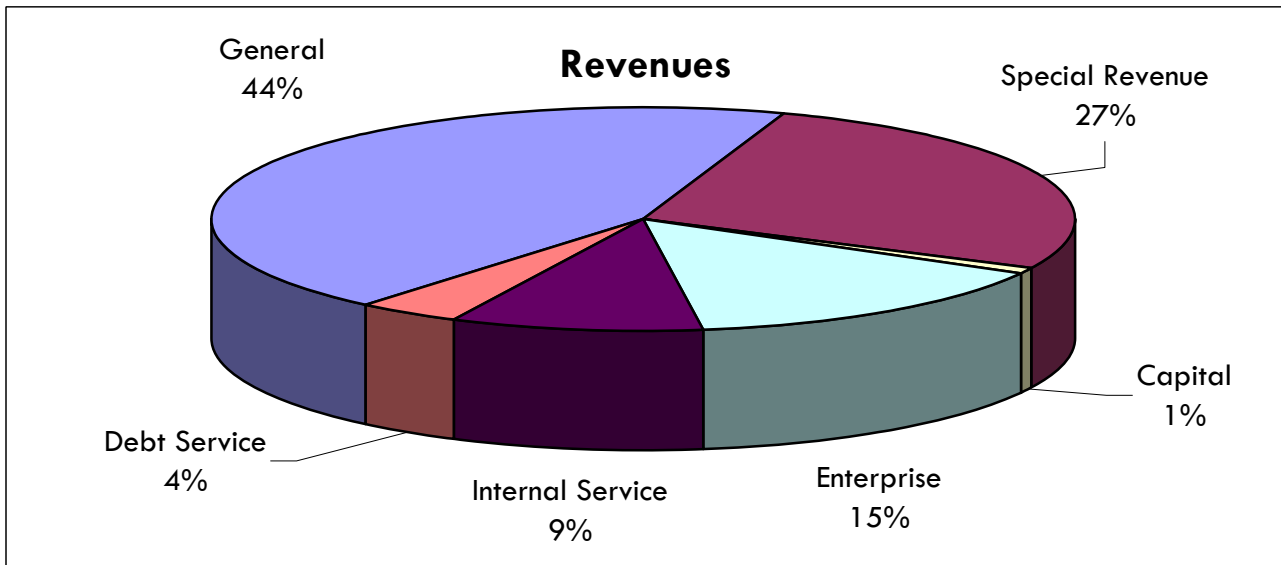
# Budget Summary - All Funds

FUND	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
<b>REVENUES</b>				
General Fund (01)	28,983,224	29,663,013	27,841,755	28,587,803
<b>TOTAL GENERAL FUND</b>	<b>28,983,224</b>	<b>29,663,013</b>	<b>27,841,755</b>	<b>28,587,803</b>
Economic Development Fund (46)	203,601	167,000	158,192	165,500
Transportation Fund (61)	3,046,421	3,618,627	2,603,127	4,803,282
Motor Fuel Tax Fund (62)	1,631,862	1,680,000	1,865,554	1,411,000
Central Area TIF #1 Fund (63)	8,505,104	14,205,614	12,941,538	8,477,392
TIF #2 Fund (66)	1,861,674	2,073,415	2,073,699	2,093,347
Housing Rehabilitation Fund (67)	250,556	2,000	205	2,000
Community Development Block Grant Fund (72)	1,024,139	413,756	403,350	450,851
Heritage Ridge SSA #3 Fund (81)	1,000	850	850	2,788
Knolls SSA #4 Fund (82)	10,431	2,000	2,001	1,486
Greek Row SSA #6 Fund (83)	11,016	10,326	10,330	10,101
Foreign Fire Insurance Fund (94)	34,878	27,500	44,056	37,700
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>16,580,681</b>	<b>22,201,088</b>	<b>20,102,902</b>	<b>17,455,447</b>
Capital Projects Fund (32)	225,873	216,750	289,667	583,500
Public Safety Building Fund (33)	1,382,748	57,500	1,495	2,000
Fleet Replacement Fund (34)	-	-	-	-
Equipment Fund (35)	-	-	-	-
County Home TIF #4 Fund (71)	285,149	310,956	311,219	-
<b>TOTAL CAPITAL FUNDS</b>	<b>1,893,769</b>	<b>585,206</b>	<b>602,381</b>	<b>585,500</b>
Development Services Fund (36)	189,431	278,231	277,000	-
Refuse & Recycling Fund (47)	1,623,530	1,610,800	1,610,800	1,713,180
Water Fund (40)	4,822,312	5,307,970	5,099,313	5,373,248
Airport Fund (48)	3,012,183	1,864,717	1,044,031	2,468,064
<b>TOTAL ENTERPRISE FUNDS</b>	<b>9,647,456</b>	<b>9,061,718</b>	<b>8,031,144</b>	<b>9,554,492</b>
Workers Compensation Fund (25)	624,148	1,357,000	856,523	1,537,800
Health Insurance Fund (26)	5,329,816	5,417,500	5,580,237	4,424,495
General Liability/Property Insurance Fund (27)	115,129	122,500	111,000	115,000
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>6,069,093</b>	<b>6,897,000</b>	<b>6,547,760</b>	<b>6,077,295</b>
General Debt Service Fund (220)	1,431,689	1,380,334	4,412,000	350,000
TIF Debt Service Fund (225)	2,085,638	1,487,386	2,606,650	2,141,848
<b>TOTAL DEBT SERVICE FUNDS</b>	<b>3,517,327</b>	<b>2,867,720</b>	<b>7,018,650</b>	<b>2,491,848</b>
<b>GRAND TOTAL REVENUES</b>	<b>66,691,550</b>	<b>71,275,744</b>	<b>70,144,593</b>	<b>64,752,384</b>

# Budget Summary - All Funds

FUND	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
<b><u>EXPENDITURES</u></b>				
General Fund (01)	28,198,712	29,374,278	28,426,416	28,132,528
<b>TOTAL GENERAL FUND</b>	<b>28,198,712</b>	<b>29,374,278</b>	<b>28,426,416</b>	<b>28,132,528</b>
Economic Development Fund (46)	193,000	167,000	167,000	167,000
Transportation Fund (61)	3,046,421	3,613,180	2,585,551	4,776,154
Motor Fuel Tax Fund (62)	1,899,077	2,411,000	2,066,650	1,991,000
Central Area TIF #1 Fund (63)	9,104,095	13,265,337	9,400,110	13,857,808
TIF #2 Fund (66)	875,520	962,199	954,518	687,468
Housing Rehabilitation Fund (67)	272,327	21,500	27,226	21,500
Community Development Block Grant Fund (72)	1,016,678	413,756	403,350	450,851
Heritage Ridge SSA #3 Fund (81)	2,788	2,850	855	2,855
Knolls SSA #4 Fund (82)	1,835	1,950	1,530	1,750
Greek Row SSA #6 Fund (83)	10,988	10,000	10,913	11,000
Foreign Fire Insurance Fund (94)	16,842	28,460	47,035	37,675
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>16,439,571</b>	<b>20,897,232</b>	<b>15,664,739</b>	<b>22,005,061</b>
Capital Projects Fund (32)	1,835,822	540,872	665,955	800,872
Public Safety Building Fund (33)	11,654	151,512	155,268	-
Fleet Replacement Fund (34)	-	-	-	-
Equipment Fund (35)	-	-	-	-
County Home TIF #4 Fund (71)	-	-	300,071	-
<b>TOTAL CAPITAL FUNDS</b>	<b>1,847,476</b>	<b>692,384</b>	<b>1,121,294</b>	<b>800,872</b>
Development Services Fund (36)	378,497	357,385	359,273	-
Refuse & Recycling Fund (47)	1,656,645	1,657,524	1,657,524	1,771,055
Water Fund (40)	4,677,774	4,893,749	4,645,642	4,714,596
Airport Fund (48)	1,111,228	2,227,902	1,647,721	2,805,464
<b>TOTAL ENTERPRISE FUNDS</b>	<b>7,824,144</b>	<b>9,136,560</b>	<b>8,310,161</b>	<b>9,291,115</b>
Workers Compensation Fund (25)	1,361,019	1,975,578	1,027,989	1,036,700
Health Insurance Fund (26)	4,923,545	5,712,013	4,962,419	5,044,208
General Liability/Property Insurance Fund (27)	149,206	157,500	161,601	158,500
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>6,433,769</b>	<b>7,845,091</b>	<b>6,152,008</b>	<b>6,239,408</b>
General Debt Service Fund (220)	1,431,689	1,380,334	4,412,000	350,000
TIF Debt Service Fund (225)	2,032,558	1,487,386	2,606,650	2,147,098
<b>TOTAL DEBT SERVICE FUNDS</b>	<b>3,464,247</b>	<b>2,867,720</b>	<b>7,018,650</b>	<b>2,497,098</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>64,207,920</b>	<b>70,813,264</b>	<b>66,693,268</b>	<b>68,966,082</b>

# Budget Summary - All Funds

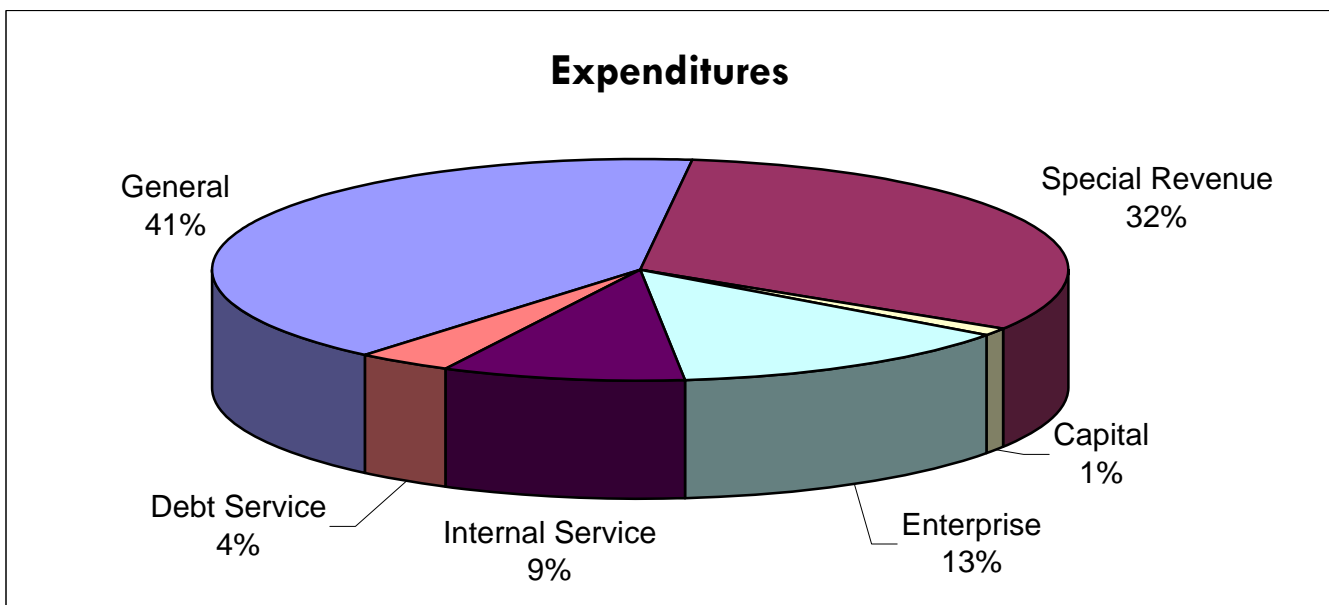


## REVENUES

General	\$	28,587,803
Special Revenue		17,455,447
Capital		585,500
Enterprise		9,554,492
Internal Service		6,077,295
Debt Service		2,491,848
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>64,752,384</b>

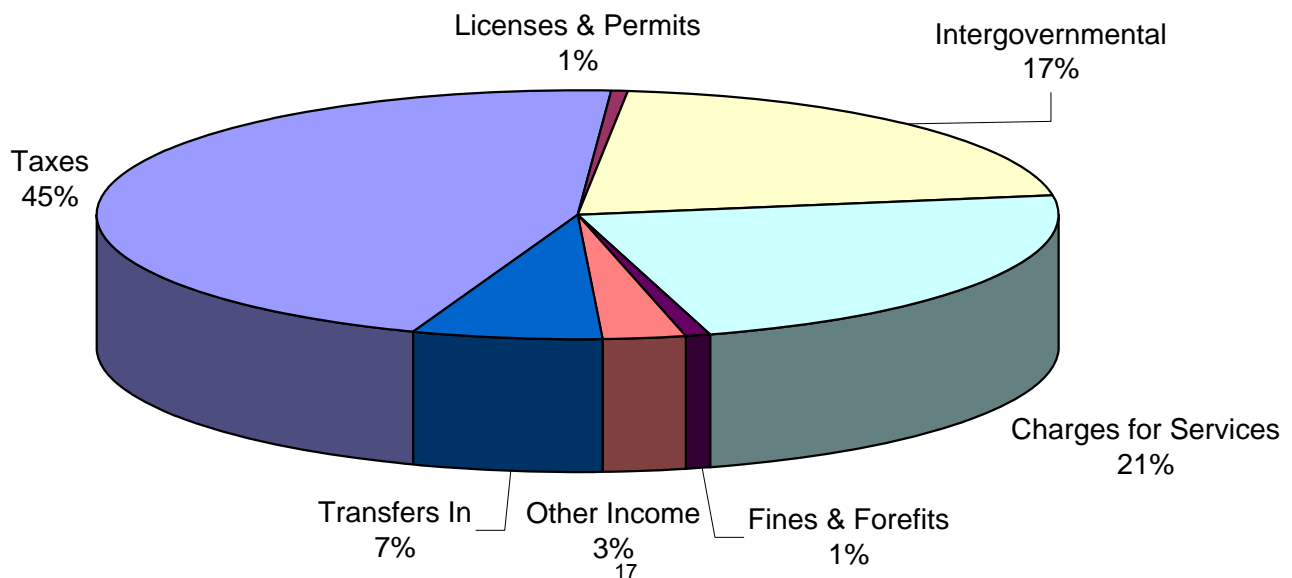
## EXPENDITURES

General	\$	28,132,528
Special Revenue		22,005,061
Capital		800,872
Enterprise		9,291,115
Internal Service		6,239,408
Debt Service		2,497,098
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>68,966,082</b>



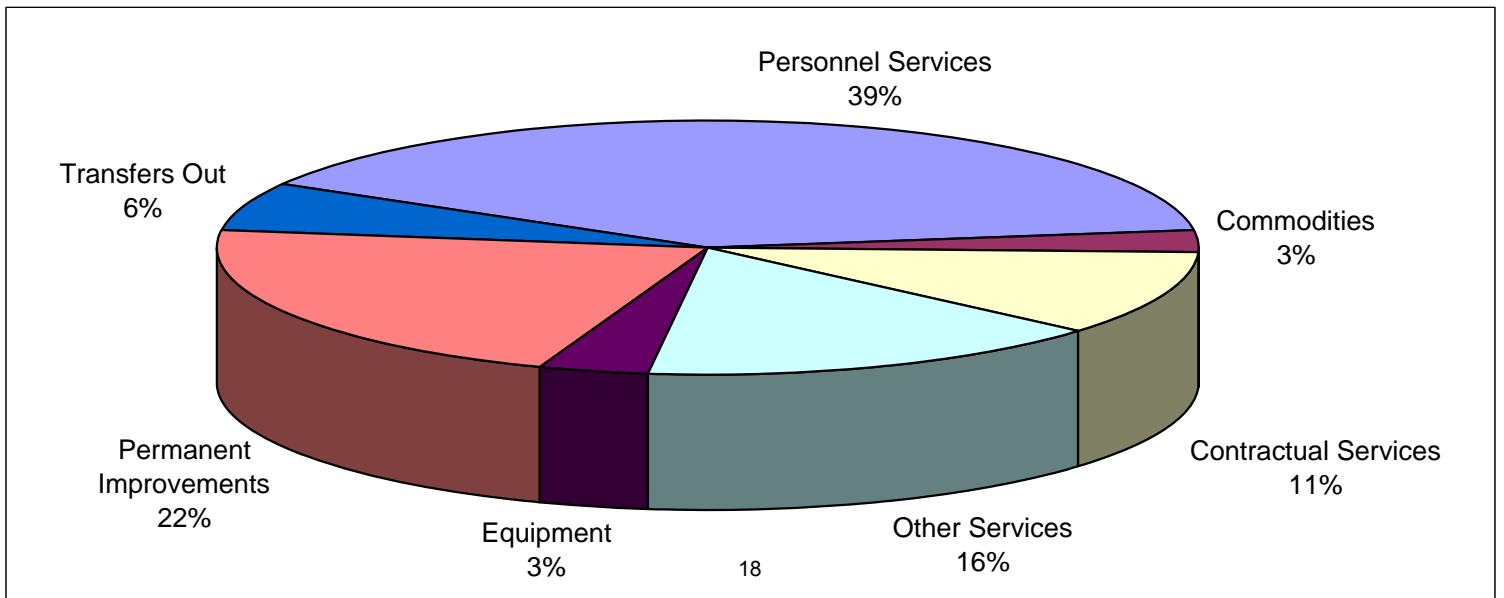
# Revenues by Category

FUND	Taxes	Licenses & Permits	Inter-governmental	Charges for Services	Fines & Forefits	Other Income	Transfers In	Fund Total
General Fund (01)	19,066,520	321,325	4,080,875	1,783,254	662,100	1,005,107	1,668,621	28,587,803
<b>TOTAL GENERAL FUND</b>	<b>19,066,520</b>	<b>321,325</b>	<b>4,080,875</b>	<b>1,783,254</b>	<b>662,100</b>	<b>1,005,107</b>	<b>1,668,621</b>	<b>28,587,803</b>
Economic Development Fund (46)	160,000	-	-	-	-	-	5,500	165,500
Transportation Fund (61)	-	-	4,803,282	-	-	-	-	4,803,282
Motor Fuel Tax Fund (62)	-	-	1,400,000	-	-	11,000	-	1,411,000
Central Area TIF #1 Fund (63)	7,654,818	-	772,574	-	-	50,000	-	8,477,392
TIF #2 Fund (66)	2,093,347	-	-	-	-	-	-	2,093,347
Housing Rehabilitation Fund (67)	-	-	1,000	-	-	1,000	-	2,000
Community Development Block Grant Fund (72)	-	-	450,851	-	-	-	-	450,851
Heritage Ridge SSA #3 Fund (81)	2,788	-	-	-	-	-	-	2,788
Knolls SSA #4 Fund (82)	1,486	-	-	-	-	-	-	1,486
Greek Row SSA #3 Fund (83)	10,101	-	-	-	-	-	-	10,101
Foreign Fire Insurance Fund (94)	37,700	-	-	-	-	-	-	37,700
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>9,960,240</b>	<b>-</b>	<b>7,427,707</b>	<b>-</b>	<b>-</b>	<b>62,000</b>	<b>5,500</b>	<b>17,455,447</b>
Capital Projects Fund (32)	400,000	-	-	-	-	183,500	-	583,500
Public Safety Building Fund (33)	-	-	-	-	-	2,000	-	2,000
Fleet Replacement Fund (34)	-	-	-	-	-	-	-	-
Equipment Fund (35)	-	-	-	-	-	-	-	-
County Home TIF #4 Fund (71)	-	-	-	-	-	-	-	-
<b>TOTAL CAPITAL FUNDS</b>	<b>400,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>185,500</b>	<b>-</b>	<b>585,500</b>
Development Services Fund (36)	-	-	-	-	-	-	-	-
Refuse & Recycling Fund (47)	-	-	-	1,713,180	-	-	-	1,713,180
Water Fund (40)	-	63,200	-	5,279,748	-	30,300	-	5,373,248
Airport Fund (48)	-	-	2,086,434	-	-	381,630	-	2,468,064
<b>TOTAL ENTERPRISE FUNDS</b>	<b>-</b>	<b>63,200</b>	<b>2,086,434</b>	<b>6,992,928</b>	<b>-</b>	<b>411,930</b>	<b>-</b>	<b>9,554,492</b>
Workers Compensation Fund (25)	-	-	-	1,532,800	-	5,000	0	1,537,800
Health Insurance Fund (26)	-	-	-	4,409,495	-	15,000	-	4,424,495
General Liability/Property Insurance Fund (27)	-	-	-	90,000	-	25,000	0	115,000
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,032,295</b>	<b>-</b>	<b>45,000</b>	<b>-</b>	<b>6,077,295</b>
General Debt Service Fund (220)	-	-	-	-	-	-	350,000	350,000
TIF Debt Service Fund (225)	-	-	-	-	-	-	2,141,848	2,141,848
<b>TOTAL DEBT SERVICE FUNDS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,491,848</b>	<b>2,491,848</b>
<b>GRAND TOTAL REVENUES</b>	<b>29,426,760</b>	<b>384,525</b>	<b>13,595,016</b>	<b>14,808,477</b>	<b>662,100</b>	<b>1,709,537</b>	<b>4,165,969</b>	<b>64,752,384</b>



# Expenditures by Category

FUND	Personnel Services	Commodities	Contractual Services	Other Services	Equipment	Permanent Improvements	Transfers Out	Fund Totals
General Fund (01)	24,922,950	1,277,832	1,154,847	345,351	76,047	-	355,500	28,132,528
<b>TOTAL GENERAL FUND</b>	<b>24,922,950</b>	<b>1,277,832</b>	<b>1,154,847</b>	<b>345,351</b>	<b>76,047</b>	<b>-</b>	<b>355,500</b>	<b>28,132,528</b>
Economic Development Fund (46)	-	-	167,000	-	-	-	-	167,000
Transportation Fund (61)	119,100	5,000	2,621,273	-	2,030,781	-	-	4,776,154
Motor Fuel Tax Fund (62)	-	100,000	606,000	-	-	1,135,000	150,000	1,991,000
Central Area TIF #1 Fund (63)	-	-	300,000	-	-	10,612,519	2,945,289	13,857,808
TIF #2 Fund (66)	-	-	200,000	-	-	320,000	167,468	687,468
Housing Rehabilitation Fund (67)	-	-	1,500	10,000	-	10,000	-	21,500
Community Development Block Grant Fund (72)	-	200	75,502	50	1,000	315,497	58,602	450,851
Heritage Ridge SSA #3 Fund (81)	-	2,000	105	-	-	750	-	2,855
Knolls SSA #4 Fund (82)	-	-	1,000	-	-	-	750	1,750
Greek Row SSA #3 Fund (83)	-	-	11,000	-	-	-	-	11,000
Foreign Fire Insurance Fund (94)	-	13,000	4,675	-	20,000	-	-	37,675
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>119,100</b>	<b>120,200</b>	<b>3,988,055</b>	<b>10,050</b>	<b>2,051,781</b>	<b>12,393,766</b>	<b>3,322,109</b>	<b>22,005,061</b>
Capital Projects Fund (32)	-	-	40,000	400,872	-	360,000	-	800,872
Public Safety Building Fund (33)	-	-	-	-	-	-	-	-
Fleet Replacement Fund (34)	-	-	-	-	-	-	-	-
Equipment Fund (35)	-	-	-	-	-	-	-	-
County Home TIF #4 Fund (71)	-	-	-	-	-	-	-	-
<b>TOTAL CAPITAL FUNDS</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>400,872</b>	<b>-</b>	<b>360,000</b>	<b>-</b>	<b>800,872</b>
Development Services Fund (36)	-	-	-	-	-	-	-	-
Refuse & Recycling Fund (47)	-	-	1,648,531	-	-	-	122,524	1,771,055
Water Fund (40)	1,942,850	405,800	495,027	1,189,219	146,700	35,000	500,000	4,714,596
Airport Fund (48)	208,000	47,200	135,750	220,872	41,000	2,152,642	-	2,805,464
<b>TOTAL ENTERPRISE FUNDS</b>	<b>2,150,850</b>	<b>453,000</b>	<b>2,279,308</b>	<b>1,410,091</b>	<b>187,700</b>	<b>2,187,642</b>	<b>622,524</b>	<b>9,291,115</b>
Workers Compensation Fund (25)	-	1,000	35,700	1,000,000	-	-	-	1,036,700
Health Insurance Fund (26)	-	-	18,000	5,026,208	-	-	-	5,044,208
General Liability/Property Insurance Fund (27)	-	-	22,500	136,000	-	-	-	158,500
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>-</b>	<b>1,000</b>	<b>76,200</b>	<b>6,162,208</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,239,408</b>
General Debt Service Fund (220)	-	-	-	350,000	-	-	-	350,000
TIF Debt Service Fund (225)	-	-	-	2,147,098	-	-	-	2,147,098
<b>TOTAL DEBT SERVICE FUNDS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,497,098</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,497,098</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>27,192,900</b>	<b>1,852,032</b>	<b>7,538,411</b>	<b>10,825,670</b>	<b>2,315,528</b>	<b>14,941,408</b>	<b>4,300,133</b>	<b>68,966,082</b>



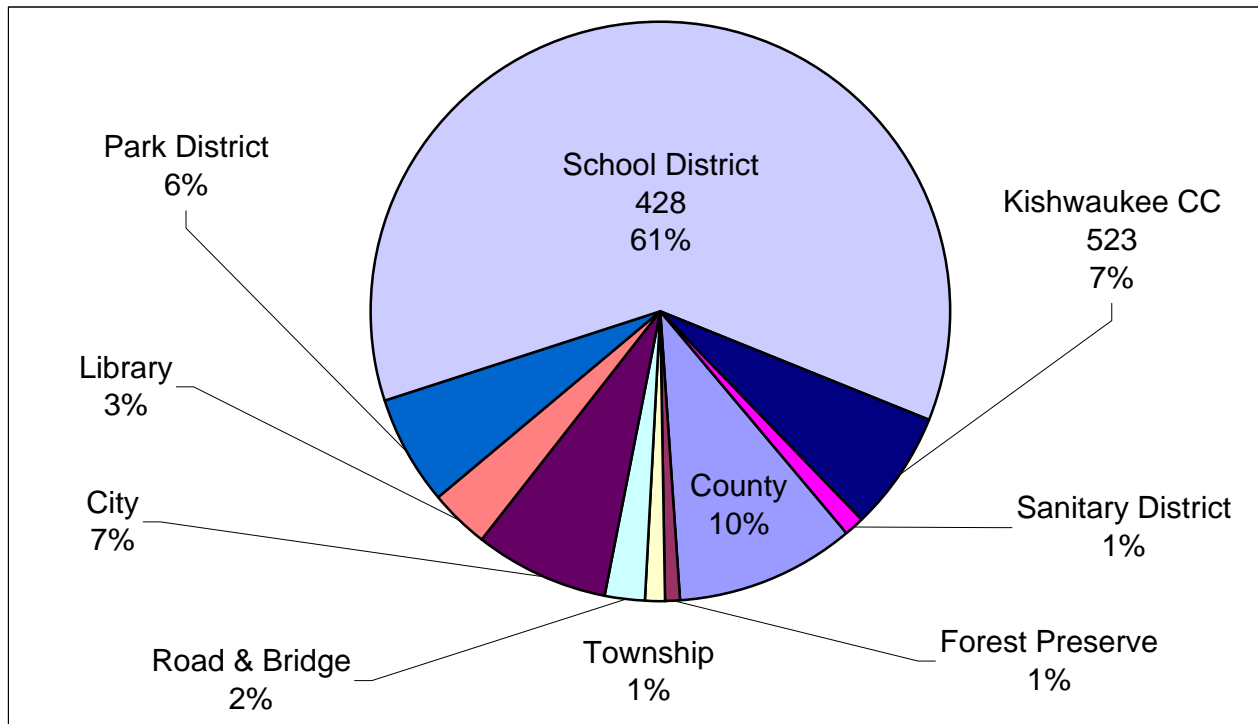
# Fund Balance Summary

FUND	7/1/2010		6/30/2011		Current		Fund		Amt needed to attain fund balance policy
	Estimated	Budgeted	Budgeted	Projected Ending	Fund	Balance	Balance	Policy	
	Fund Balance	Revenues	Expenditures	Fund Balance	Balance	Balance			
<b>Funds Supported by the General Fund</b>									
General Fund (01)	(168,009)	28,587,803	28,132,528	287,266	1%	25.00%	7,033,132		
Workers Compensation Fund (25)	(1,971,620)	1,537,800	1,036,700	(1,470,520)	-142%	1,000,000	1,000,000		
Health Insurance Fund (26)	1,595,780	4,424,495	5,044,208	976,067	19%	3 mo. of exp.	1,200,000		
General Liability/Property Insurance Fund (27)	(185,274)	115,000	158,500	(228,774)	-144%	0	0		
Capital Projects Fund (32)	(673,778)	583,500	800,872	(891,150)	-111%	planned costs	variable		
Fleet Replacement Fund (34)	-	-	-	-	0%	planned costs	variable		
Equipment Fund (35)	-	-	-	-	0%	planned costs	variable		
Development Services Fund (36)	(343,664)	-	-	(343,664)	0%	3 mo. of exp.	merged w/GF		
Water Fund (40)	905,915	5,373,248	4,714,596	1,564,567	33%	25%	1,178,649		
Economic Development Fund (46)	1,793	165,500	167,000	293	0%	self supporting	167,000		
Refuse & Recycling Fund (47)	411,316	1,713,180	1,771,055	353,440	20%	0	0		
Airport Fund (48)	(576,819)	2,468,064	2,805,464	(914,219)	-33%	25%	701,366		
<b>Subtotal</b>	<b>(1,004,360)</b>	<b>44,968,589</b>	<b>44,630,923</b>	<b>(666,693)</b>					
<b>Funds Not Supported by the General Fund</b>									
Public Safety Building Fund (33)	1,217,321	2,000	-	1,219,321	0%	0	0		
Transportation Fund (61)	17,576	4,803,282	4,776,154	44,704	1%	0	0		
Motor Fuel Tax Fund (62)	440,602	1,411,000	1,991,000	(139,398)	-7%	0	0		
Central Area TIF #1 Fund (63)	11,096,178	8,477,392	13,857,808	5,715,762	41%	0	0		
TIF #2 Fund (66)	2,339,264	2,093,347	687,468	3,745,143	545%	0	0		
Housing Rehabilitation Fund (67)	45,729	2,000	21,500	26,229	122%	0	0		
County Home TIF #4 Fund (71)	-	-	-	-	0%	0	0		
Community Development Block Grant Fund (72)	16,444	450,851	450,851	16,444	4%	0	0		
Heritage Ridge SSA #3 Fund (81)	2,180	2,788	2,855	2,113	74%	0	0		
Knolls SSA #4 Fund (82)	8,849	1,486	1,750	8,585	491%	0	0		
Greek Row SSA #3 Fund (83)	9,380	10,101	11,000	8,482	77%	0	0		
Foreign Fire Insurance Fund (94)	23,740	37,700	37,675	23,765	63%	0	0		
General Debt Service Fund (220)	-	350,000	350,000	-	0%	0	0		
TIF Debt Service Fund (225)	578,956	2,141,848	2,147,098	573,706	27%	0	0		
<b>Subtotal</b>	<b>15,796,220</b>	<b>19,783,795</b>	<b>24,335,159</b>	<b>11,244,856</b>					
<b>TOTAL CITY FUND BALANCE</b>									
	<b>14,791,860</b>	<b>64,752,384</b>	<b>68,966,082</b>	<b>10,578,162</b>					

# Property Tax Summary - Levy Year 2009

City Levied Funds:	2008 Levy Extensions	2009 Levy Requests	Increase (Decrease)
General	-	-	0.00%
FICA/Medicare	389,903	561,570	44.03%
IMRF	615,952	277,082	-55.02%
Police Pension	1,112,808	1,348,287	21.16%
Fire Pension	1,756,468	2,009,866	14.43%
Airport	-	-	0.00%
Public Library	1,620,465	1,798,500	10.99%
Special Service Area #3	850	2,788	227.95%
Special Service Area #4	2,000	1,485	-25.77%
Special Service Area #6	10,326	10,101	-2.18%
<b>"Aggregate" Levy Totals</b>	<b>5,508,772</b>	<b>6,009,679</b>	<b>9.09%</b>
Debt Service Levy {Prior to Abatement}	2,497,874	2,131,033	-14.69%
<b>"Aggregate" &amp; D/S Levy Totals</b>	<b>8,006,645</b>	<b>8,140,712</b>	<b>1.67%</b>

Agency	Rate	Agency	Rate
DeKalb County	0.85390	DeKalb Library	0.27931
Forest Preserve	0.06625	DeKalb Park District	0.52076
DeKalb Township	0.11494	School District 428	5.26062
DeKalb Road & Bridge	0.18392	Kishwaukee CC 523	0.56384
City of DeKalb	0.65000	DeKalb Sanitary	0.09440





# **General Fund Overview**

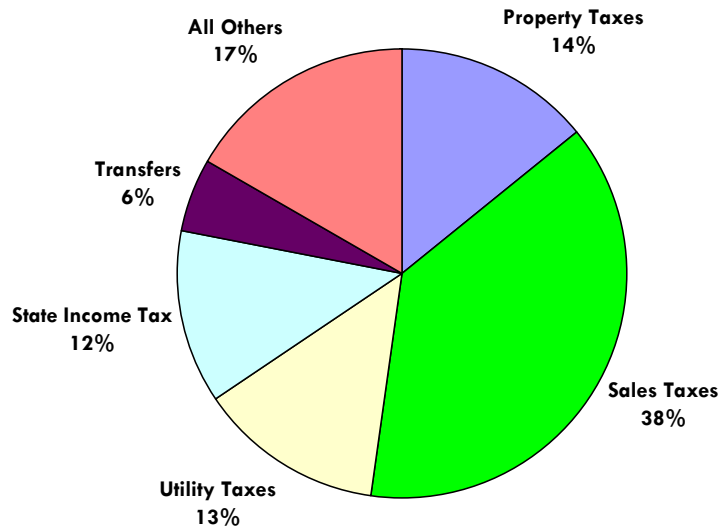
## **Sources & Uses Revenues**

# General Fund Overview

## Revenues

The City's General Fund is the largest of all its individual budgetary funds and it supports all daily operations. While there are over 50 individual sources of revenue, 80 percent of all funds come from just 4 sources: Property Tax, Sales Tax, Utility Tax, and Income Tax.

### **FY2011 General Fund Revenues By Source**



The General Fund accounts for its revenues in 10 separate categories. For FY2011, \$28,415,803 is expected to be received, a decrease of 4.20 percent over the FY2010 budget due to the national recession. The FY2010 General Fund revenues are estimated to come in at \$27,841,755, or 94% of budgeted revenues. This is a shortage of approximately \$1,821,000.

Source	FY 2010 Budget	FY 2011 Budget	Percent Change
Property Taxes	3,896,499	4,021,805	3.22%
Sales & Use Taxes	12,028,000	10,839,195	-9.88%
Gross Receipts	4,096,000	4,194,020	2.39%
Other Taxes	13,000	11,500	-11.54%
Licenses & Permits	282,100	321,325	13.90%
Intergovernmental Revenues	4,870,500	4,080,875	-16.21%
Service Charges	1,621,400	1,783,254	9.98%
Fines	719,500	662,100	-7.98%
Other Income	297,695	1,005,107	237.63%
Transfers In	1,838,319	1,668,621	-9.23%
<b>Total Revenues</b>	<b>29,663,013</b>	<b>28,587,803</b>	<b>-3.62%</b>

### **FY2011 Revenue Highlights:**

- ❑ **Property Tax Revenues** are expected increase approximately 3.22 percent due to a tax increase from 60 cents to 65 cents per \$100 of equalized assessed valuation. It should be noted that revenues received from the property tax only go toward the City's obligated pension costs. However since 2005, this rate has not funded those costs completely.
- ❑ **Sales Tax Revenues** will continue in FY2011 as the primary source of all General Fund revenues, accounting for 38 percent of all monies received. This category includes the sales tax, local use tax, and restaurant & bar tax. Due to the sluggish economy, we are projecting negative growth of 9.88 percent in FY2011. It should also be noted that the City will be paying out approximately \$2.0M (DeKalb County \$1.8M; Sycamore \$40,000; and Kohl's \$80,000) in tax sharing agreements.

The revenues produced from the hotel/motel tax was removed from this fund and put into the Economic Development Fund beginning in FY2009. The Economic Development Fund will account for our funding agreements with the DeKalb Chamber of Commerce, DCEDC, and the Daley Policy Group.

- ❑ **Gross Receipts** include franchise taxes paid by Comcast Corporation and municipal utility taxes. We are projecting these taxes will increase by 2.4 percent in FY2011 due to recommended revenue enhancements in natural gas and electricity.
- ❑ **Licenses & Permits** covers 12 different types of licenses issued by the City. With the housing market slowly trending upward, we are estimating a 14 percent increase in revenues.
- ❑ **Intergovernmental Revenues** are those monies received from Federal and State sources. State Income Tax Proceeds and the Corporate Personal Property Replacement Tax – the 2 largest sources of revenues in this category – are projected to produce 16 percent less revenue compared to FY2010. This is due to more growth in unemployment from the downturn in the economy.
- ❑ **Service Charges** have a projected increase of 10 percent from the FY2010 amount. This increase is primarily due to engineering plan review and development inspection fees being incorporated in the General Fund from the Development Services Fund.

Also keep in mind that fuel sales in this category is basically a “cash in – cash out” source. The City sells fuel to the DeKalb Park District, Voluntary Action Center and Children's Learning Center for the same amount as it pays for the fuel. Thus, this cannot be considered a true revenue source for the City.

- ❑ **Fine** revenues continue to bring in approximately \$700,000 per year. Our FY2011 estimation reflects this conservative estimation, based on our revenues over the past three years.

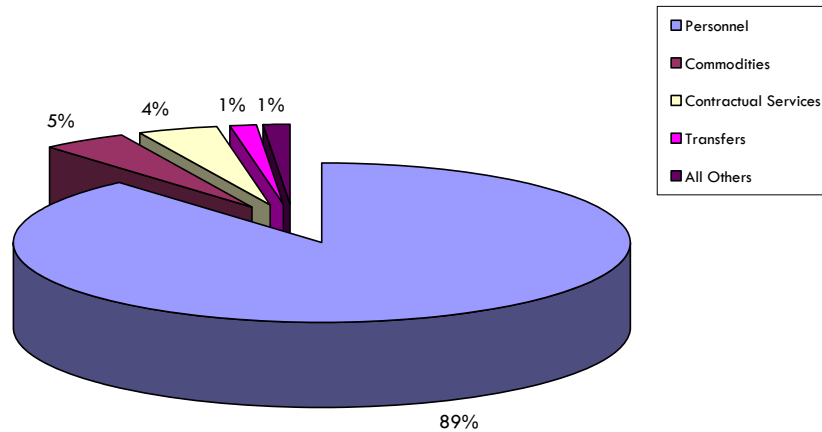
- ❑ **Other Income** is comprised of miscellaneous revenue sources to the City. FY2011 will be the first year of the Central Area TIF surplus distribution to all the taxing districts, of which the City is anticipated to receive approximately \$750,000 in new revenues.
- ❑ **Transfers** were decreased from the FY2009 budget by 9 percent. This is primarily due to the one time transfer of \$150,000 from the Public Safety Building Fund being eliminated as well as keeping the administrative transfer from the TIFs to 8% of revenues.
- ❑ **The undesignated, unreserved fund balance in the General Fund** is expected to be approximately \$287,266 at the end of FY2011. This puts the City at a 1 percent fund balance, with the new budget policy being 25 percent. Also keep in mind that we anticipate deficits for the next few fiscal years. The recommendations from the Financial Consultant must be looked at over the coming year for ways to address these deficits.

## **Expenditures**

General Fund expenditures are budgeted at \$28,132,528 for FY2011, a decrease of 4 percent. There is an expected positive difference of approximately \$455,000 between FY2011 revenues and expenditures. Allocations are budgeted in the categories as depicted below:

<b>Category</b>	<b>FY2010 Budget</b>	<b>FY2011 Budget</b>	<b>Actual Inc./Dec.</b>	<b>Percent Inc./Dec.</b>
Personnel Services	24,851,929	24,922,950	71,021	0.29%
Commodities	1,318,248	1,277,832	(40,416)	-3.07%
Contractual Services	1,362,296	1,154,847	(207,449)	-15.23%
Other Services	360,861	345,351	(15,510)	-4.30%
Equipment	40,326	76,047	35,721	88.58%
Transfers	1,440,618	355,500	(1,085,118)	-75.32%
<b>Total</b>	<b>\$29,374,278</b>	<b>\$28,132,528</b>	<b>\$(1,241,750)</b>	<b>-4.23%</b>

### FY2011 Expenditures By Category

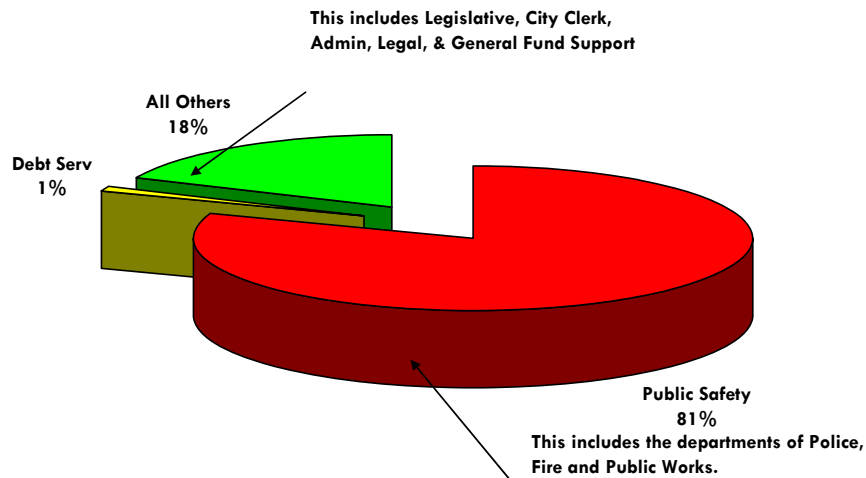


This chart illustrates FY2011 budget allocations by individual department:

Department	Budget	% of Budget
City Clerk	123,570	0.44%
Legislative	364,967	1.30%
Legal	376,560	1.34%
General Fund Support	1,957,911	6.96%
Admin Services	2,659,875	9.45%
Public Works	4,178,223	14.85%
Fire	8,877,778	31.56%
Police	9,593,644	34.10%
<b>Total</b>	<b>28,132,528</b>	<b>100.00%</b>

The City is a “service industry” with the primary services it sells being police, fire and public works services. In governmental accounting, these three areas are combined and reported in the annual financial audit as “Public Safety Costs.” The next chart demonstrates how much of the City’s workforce and financial resources are dedicated to these 3 areas:

**FY2011  
Public Safety Expenditures  
As a Percent of General Fund Budget**



These charts reflect fairly typical ratios of expenditures for municipalities like DeKalb: the lion's share of funds available pay for personnel and the lion's share of those personnel are employed as "public safety employees."

### Other Expenditure Notes:

- ❑ The budget incorporates a reduction in force of 20 employees that took place in June 2010. The City will save approximately \$2.2 million from the reduction in force and new positions/refills, with a cost of \$1 million for the voluntary separation program, reduction in force, and separation severance/benefits.
- ❑ Due to the unstable economy and anticipated deficits in future years for the General Fund, no increases in staff have been included. Since the end of FY2008, due to retirements and permanent attrition, 20% of the city's workforce has not been filled.
- ❑ Non-personnel costs will decrease 29 percent over FY2010, or a savings of \$1.3 million. A majority of this savings reflects a restructuring of existing debt. This is also a continued effort by city staff to cut costs and to do more with less.

# General Fund Revenues

			FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
1	3111	PROPERTY TAX- FICA	547,212	411,271	378,916	501,352
1	3112	PROPERTY TAX- IMRF	782,240	615,952	598,590	747,082
1	3113	PROPERTY TAX- POLICE PENSION	849,705	1,112,808	1,081,450	1,041,782
1	3114	PROPERTY TAX- FIRE PENSION	1,500,813	1,756,468	1,706,970	1,731,588
TOTAL PROPERTY TAXES			\$3,679,970	\$3,896,499	\$3,765,926	\$4,021,805
1	3131	SALES TAX - CITY	5,745,008	5,602,500	5,625,025	5,371,899
1	3132	MROT	3,782,236	4,076,500	3,567,667	3,407,122
1	3133	LOCAL USE TAX	638,427	683,500	535,957	503,239
1	3142	RESTAURANT & BAR TAX	1,584,944	1,665,500	1,556,936	1,556,936
TOTAL SALES & USE TAXES			\$11,750,615	\$12,028,000	\$11,285,584	\$10,839,195
1	3161	FRANCHISE TAX	437,977	455,500	422,592	422,592
1	3162	MUNICIPAL UTILITY TAX	3,574,598	3,640,500	3,375,824	3,771,429
TOTAL GROSS RECEIPTS TAXES			\$4,012,575	\$4,096,000	\$3,798,416	\$4,194,020
1	3185	MISCELLANEOUS TAXES	11,845	13,000	11,508	11,500
TOTAL OTHER TAXES			\$11,845	\$13,000	\$11,508	\$11,500
1	3221	AMUSEMENT LICENSES	3,825	4,700	3,825	3,825
1	3222	LIQUOR LICENSES	134,512	135,100	161,556	145,000
1	3225	ROOMING HOUSE LICENSES	16,755	16,100	12,700	15,000
1	3239	OTHER LICENSES	46,687	30,500	38,248	40,000
1	3242	BUILDING PERMITS	60,030	33,900	45,475	45,000
1	3244	ELECTRIC PERMITS	20,208	14,200	14,559	20,000
1	3245	PLUMBING PERMITS	0	0	0	3,500
1	3246	SEWER PERMITS	0	0	0	3,500
1	3247	HVAC PERMITS	12,394	10,900	12,593	12,500
1	3259	OTHER PERMITS	57,327	33,500	28,543	30,000
1	3271	PARKING PERMITS	2,637	3,200	2,905	3,000
TOTAL LICENSES & PERMITS			\$354,375	\$282,100	\$320,405	\$321,325
1	3310	FEDERAL GRANTS	0	0	11,417	0
1	3315	FEDERAL PASS THROUGH	172,519	15,000	71,081	100,000
1	3340	STATE GOVT GRANTS	20,581	10,000	15,365	10,000

			<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
1	3351	STATE INCOME TAX	3,954,000	4,265,500	3,516,299	3,511,236
1	3356	PERSONAL PROP REPLACE TAX	158,980	115,000	136,723	118,949
1	3358	OTHER SHARED REVENUE	138,173	140,000	168,294	140,000
1	3359	TWSP ROAD & BRIDGE TAX	362,309	325,000	323,535	200,691
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>			<b>\$4,806,562</b>	<b>\$4,870,500</b>	<b>\$4,242,714</b>	<b>\$4,080,875</b>
1	3413	PLANNING/ZONING FEES	8,750	3,000	10,820	10,820
1	3414	ENGINEERING PLAN REVIEW	0	0	0	30,000
1	3415	ZONING FEES	5,390	4,400	2,038	4,000
1	3416	DEVELOPMENT INSPECTION FEES	0	0	0	35,000
1	3421	POLICE SERVICES	7,545	7,500	17,939	11,000
1	3422	FIRE SERVICES	819,955	835,500	823,022	845,000
1	3423	AMBULANCE SERVICES	717,494	660,000	735,434	735,434
1	3437	FUEL SALES	151,562	111,000	72,173	110,000
1	3446	ADMINISTRATION FEES	300	0	4,129	2,000
<b>TOTAL SERVICES CHARGES</b>			<b>\$1,710,995</b>	<b>\$1,621,400</b>	<b>\$1,665,555</b>	<b>\$1,783,254</b>
1	3511	CIRCUIT COURT FINES	355,427	372,000	310,744	315,000
1	3512	PARKING FINES	8,911	1,500	1,690	1,500
1	3513	DUI FINES	16,381	15,000	17,504	15,000
1	3514	POLICE FINES	218,385	215,000	218,676	215,000
1	3515	ABATEMENT FINES	7,568	9,300	6,370	7,500
1	3516	FALSE POLICE ALARM FINES	0	0	0	1,000
1	3517	FALSE FIRE ALARM FINES	1,100	0	600	1,000
1	3518	MAIL-IN FINES	65,177	62,500	64,775	62,500
1	3519	TOW FINES	2,865	3,200	1,933	2,600
1	3529	OTHER FINES	52,758	41,000	28,959	41,000
<b>TOTAL FINES</b>			<b>\$728,572</b>	<b>\$719,500</b>	<b>\$651,250</b>	<b>\$662,100</b>
1	3610	INVESTMENT INTEREST	11,675	15,000	2,647	3,000
1	3910	REFUNDS/REIMBURSEMENTS	369,626	235,000	200,000	200,000
1	3920	SALES OF ASSETS	3,058	0	2,862	0
1	3925	LIBRARY/BAND SALES	70	100	275	200
1	3930	RENTAL INCOME	1,200	1,200	1,200	1,200
1	3945	MISC FRANCHISE FEES	6,395	6,395	6,395	6,395
1	3961	DONATIONS	(50)	0	200	0
1	3963	TIF PROPERTY TAX SURPLUS	0	0	0	206,670
1	3964	TIF SALES TAX SURPLUS	0	0	0	547,642
1	3970	MISCELLANEOUS INCOME	73,254	40,000	40,000	40,000
<b>TOTAL OTHER INCOME</b>			<b>\$465,228</b>	<b>\$297,695</b>	<b>\$253,579</b>	<b>\$1,005,107</b>

			<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
1	4740	TRSF FROM WATER FUND	525,000	500,000	500,000	500,000
1	4746	TRSF FROM PUBLIC SAFETY BLDG FUND	0	150,000	150,000	0
1	4747	TRSF FROM REFUSE FUND	131,250	122,524	122,524	122,524
1	4762	TRSF FROM MFT	101,515	50,000	50,000	150,000
1	4763	TRSF FROM TIF FUND #1	527,491	795,484	795,484	674,191
1	4766	TRSF FROM TIF FUND #2	120,309	165,873	165,873	167,468
1	4772	TRSF FROM CDBG FUND	55,423	52,938	61,438	52,938
1	4781	TRSF FROM HERITAGE RIDGE SSA	750	750	750	750
1	4782	TRSF FROM KNOLLS SSA	750	750	750	750
<b>TOTAL TRANSFERS IN</b>			<b>\$1,462,488</b>	<b>\$1,838,319</b>	<b>\$1,846,819</b>	<b>\$1,668,621</b>
<b>TOTAL GENERAL FUND REVENUES</b>			<b>\$28,983,224</b>	<b>\$29,663,013</b>	<b>\$27,841,755</b>	<b>\$28,587,803</b>

# General Fund Expenditures

			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
1	8101	REGULAR	13,702,000	13,935,150	13,857,700	14,007,650
1	8102	OVERTIME	1,354,968	1,591,936	1,339,085	1,345,000
1	8103	PARTTIME & TEMPORARY	289,405	372,822	296,642	371,800
1	8112	WELLNESS BONUS	6,608	8,000	5,970	8,000
1	8113	LONGEVITY	142,135	150,803	150,552	141,550
1	8114	DEFERRED COMP. CONTRIBS.	5,676	5,670	5,670	5,650
1	8119	EDUCATION BONUS	5,000	5,000	4,750	5,000
1	8171	FICA	528,811	537,388	521,077	487,400
1	8172	POLICE/FIRE PENSION	2,350,518	2,869,241	2,788,420	3,358,100
1	8173	IMRF	729,748	696,616	713,931	689,050
1	8175	HEALTH INSURANCE	3,815,900	3,890,080	3,890,080	2,890,300
1	8178	WORKERS COMPENSATION	556,538	761,223	761,223	1,349,800
1	8179	UNEMPLOYMENT INSURANCE	1,554	0	5,607	238,150
1	8180	PEHP PLAN	28,112	28,000	27,320	25,500
TOTAL PERSONNEL SERVICES			\$23,516,974	\$24,851,929	\$24,368,026	\$24,922,950
1	8201	BOARDS AND COMMISSIONS	4,037	4,750	3,050	4,100
1	8202	PRINTED MATERIALS	43,854	40,550	39,321	42,040
1	8204	OFFICE & LIBRARY SUPPLY	26,041	32,700	16,066	31,700
1	8210	BUILDING MECHANICAL SYS	11,319	11,575	9,500	11,575
1	8219	BUILDING SUPPLIES, NEC	6,301	9,175	8,600	9,175
1	8226	VEHICLE MAINTENANCE PARTS	154,304	147,950	148,565	155,400
1	8228	STREETS/ALLEYS MATERIALS	26,010	30,000	30,000	30,000
1	8229	STREETLIGHTS, PARTS	12,030	25,000	20,000	25,000
1	8230	TRAFFIC SIGNALS, PARTS & SUPPLS	32,916	45,000	40,000	45,000
1	8231	TRAFFIC & STREET SIGNS	19,797	20,000	19,000	20,000
1	8233	STORM WATER SYSTEM PARTS	17,324	17,000	17,000	17,000
1	8235	SNOW/ICE CONTROL MATERIAL	195,424	160,500	108,150	160,500
1	8237	HOSPITAL PATIENT SUPPLIES	27,492	23,507	22,000	28,000
1	8240	FIREFIGHTING SUPPLY& EQUIP	26,860	27,809	34,000	33,542
1	8241	AMBULANCE SUPPLY & EQUIP	28,957	17,750	22,300	18,100
1	8242	PATROL SUPPLY & EQUIP	33,928	28,000	25,900	27,000
1	8243	INVESTIGATION SUPPLY & EQUIP	12,849	18,500	16,800	18,500
1	8244	LAB SUPPLY & EQUIP	1,293	1,500	1,500	2,900
1	8245	GAS, OIL & ANTIFREEZE	346,267	434,132	293,377	381,450
1	8270	WEARING APPAREL	129,625	136,000	132,020	132,700
1	8285	EDP SUPPLIES	51,224	46,700	46,500	49,200
1	8291	JANITORIAL/LAUNDRY SUPPLY	14,176	14,450	14,700	14,450
1	8294	ACTIVITIES SUPPLIES	1,464	7,500	500	1,500
1	8295	SMALL TOOLS & EQUIPMENT	9,915	13,750	11,475	14,250
1	8299	COMMODITIES, NEC	4,529	4,450	3,190	4,750
TOTAL COMMODITIES			\$1,237,936	\$1,318,248	\$1,083,514	\$1,277,832

			<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2011</b>
			<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
1	8301	RENTAL, EQPT, & FACILITIES	1,630	1,500	1,000	1,500
1	8304	CAR ALLOWANCE	21,106	19,282	19,282	17,530
1	8305	FREIGHT AND POSTAGE	13,164	27,675	15,573	17,950
1	8306	SPECIAL EVENTS	7,546	7,500	7,500	7,500
1	8307	HUMAN & SOCIAL SERVICE	211,900	150,000	150,000	150,000
1	8310	EQUIPMENT, R&M	85,405	94,963	95,782	97,385
1	8311	BUILDING MECHANCL SYS, R&M	23,190	31,565	36,100	30,700
1	8313	LANDSCAPE/GROUNDS, R & M	7,866	10,000	10,000	10,500
1	8315	VEHICLES, R&M	79,693	81,475	63,150	83,225
1	8316	STREETS/ALLEYS, R & M	4,344	10,000	10,000	10,000
1	8318	TRAFFIC SIGNALS, R&M	13,291	15,000	15,000	15,000
1	8319	SNOW AND ICE CONTROL	80,276	60,000	47,000	60,000
1	8320	INTERGOVERNMENTAL SERVICE	5,292	6,000	3,528	6,000
1	8321	SIDEWALKS, R & M	1,470	1,500	1,500	1,500
1	8325	KISHWAUKEE RIVER SYS, R&M	7,416	20,000	23,975	20,000
1	8327	STORM WATER SYS, R & M	3,748	10,000	9,000	10,000
1	8330	EDP SERVICES	2,670	2,500	1,750	3,450
1	8331	ARCHITECT/ENGINEER SERV	217	1,750	1,000	1,750
1	8333	PERSONNEL RECRUITMENT	6,053	7,750	7,700	11,000
1	8334	MOSQUITO ABATEMENT	0	6,000	0	6,000
1	8335	RENTAL, EDP EQUIPMENT	0	500	1,000	1,750
1	8336	RENTAL - WEARING APPAREL	12,943	5,000	5,600	0
1	8337	TELEPHONE SYSTEM	222,633	193,800	178,910	52,301
1	8342	FINANCIAL & MGMT SERVICES	40,170	40,000	37,334	40,000
1	8343	DEVELOPMENTAL SERVICES	88	0	258	200
1	8345	PSYCH & MEDICAL SERVICES	45,604	47,650	44,254	47,650
1	8346	REFUSE REMOVAL SERVICES	482	2,373	1,500	2,373
1	8347	NUISANCE ABATEMENT SERV.	5,978	6,500	6,000	6,500
1	8348	BUILDINGS, R & M - NEC	26,889	29,950	29,375	27,950
1	8349	LEGAL SERVICES, NEC	13,069	9,000	5,648	9,000
1	8352	ELECTRICITY	88,334	90,000	95,000	90,000
1	8355	UTILITIES, NEC	9,846	12,075	20,500	12,075
1	8366	LEGAL EXPENSES & NOTICES	7,609	6,800	4,405	5,590
1	8373	MARKETING, ADS, & PUBLIC INFO	36,531	63,234	28,636	6,025
1	8375	DUES & SUBSCRIPTIONS	51,512	41,504	39,233	41,029
1	8376	TRAINING, EDUC, & PROF DVLP	105,232	159,923	98,692	163,514
1	8384	TOWING	5,053	3,500	3,500	3,500
1	8385	TAXES, LICENSES, & FEES	1,578	3,000	2,000	2,000
1	8386	TREE PLANTING/FORESTRY	28,138	32,000	32,000	32,000
1	8387	WEATHER SERVICES	4,583	5,500	5,000	5,500
1	8399	CONTRACTUAL SERVICES, NEC	73,307	45,527	40,838	44,900
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$1,355,851</b>	<b>\$1,362,296</b>	<b>\$1,198,522</b>	<b>\$1,154,847</b>
1	8450	CONTRACTED SERVICES	298,636	254,861	214,200	215,351
1	8471	SURETY BONDS & INSURANCE	50,000	50,000	50,000	50,000
1	8481	UTILITY TAX REBATE	14,067	16,000	14,500	15,000
1	8497	CONTINGENCIES	584	40,000	350	65,000
<b>TOTAL OTHER SERVICES</b>			<b>\$363,288</b>	<b>\$360,861</b>	<b>\$279,050</b>	<b>\$345,351</b>
1	8510	OFFICE FURNITURE & EQPT	3,859	3,500	1,830	3,550
1	8515	EDP EQUIPMENT	1,974	0	1,200	3,000
1	8540	MCHNRY, IMPLTS, & MJR TOOLS	19,167	24,600	29,170	22,600
1	8580	TELEPHONE & RADIO EQPT	8,761	12,226	9,820	46,897
<b>TOTAL EQUIPMENT</b>			<b>\$33,761</b>	<b>\$40,326</b>	<b>\$42,020</b>	<b>\$76,047</b>

			<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2011</b>
			<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
1	9033	TRSF TO PUBLIC SAFETY BUILDING FUND	150,000	0	0	0
1	9046	TRSF TO ECONOMIC DEVELOPMENT FUND	52,250	17,000	0	5,500
1	9061	TRSF TO TRANSPORTATION FUND	51,342	43,284	43,284	0
1	9220	TRSF TO GENERAL FUND DEBT SRV	1,431,689	1,380,334	1,412,000	350,000
<b>TOTAL TRANSFERS OUT</b>			<b>\$1,685,281</b>	<b>\$1,440,618</b>	<b>\$1,455,284</b>	<b>\$355,500</b>
<b>TOTAL ALL EXPENDITURES</b>			<b>\$28,193,091</b>	<b>\$29,374,278</b>	<b>\$28,426,416</b>	<b>\$28,132,528</b>
SURPLUS (DEFICIT)			\$790,133	\$288,735	(\$584,661)	\$455,275
<b>ENDING FUND BALANCE</b>			<b>416,652</b>	<b>705,387</b>	<b>(168,009)</b>	<b>287,266</b>



# **Departments**

Legislative  
City Clerk  
Administrative Services  
Legal  
Police  
Fire  
Public Works  
Water  
Airport  
General Fund Support

# Legislative Department

The Legislative Department encompasses all of the activities of the DeKalb City Council, the governing and policy-making board of the community. The Council is elected for staggered four-year terms and is comprised of the Mayor, who is elected at large, and seven aldermen, elected by wards. The City Council conducts regular meetings and workshop meetings on the second and fourth Mondays of each month.

The Legislative Department includes the City's annual Human Services Funding program, which provides over \$150,000 each year to local social service providers and is a companion to the \$60,000 of public services funding provided through the City's CDBG (Fund 72) program. The Department also provides the annual funding for the City's "Senior Citizens Utility Assistance Program" for low income senior and disabled homeowners. \$15,000 in General Fund revenues has been allocated for this particular purpose in FY2011.

The Legislative Department also includes the DeKalb Municipal Band. The Band started in 1854 as the "DeKalb Silver Cornet Band" and it has existed continuously since that date – the longest continuous service in the State of Illinois. This year it will celebrate its 155<sup>th</sup> year, performing twelve weekly concerts in Hopkins Park on Tuesday evenings through the summer months.

<b>Department Budget</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
Personnel	161,749	138,189	123,000
Commodities	2,541	3,050	3,050
Contractual Services	297,795	235,000	223,917
Other Services	109,610	66,000	15,000
<b>TOTAL</b>	<b>\$571,695</b>	<b>\$442,239</b>	<b>\$364,967</b>

<b>Department Personnel*</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
Mayor	1	1	1
Council Members	7	7	7
Band Director	1	1	1
<b>TOTAL</b>	<b>9</b>	<b>9</b>	<b>9</b>

\*NOTE: All Positions Part-Time

## General Fund

### Legislative Department

			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
311	8103	PARTTIME & TEMPORARY	72,283	70,700	69,266	70,250
311	8171	FICA	5,244	5,409	4,906	5,350
311	8173	IMRF	483	0	2,371	0
311	8175	HEALTH INSURANCE	83,380	61,595	61,595	47,400
311	8178	WORKERS COMPENSATION	360	485	485	0
TOTAL PERSONNEL			\$161,749	\$138,189	\$138,623	\$123,000
311	8202	PRINTED MATERIALS	321	200	30	100
311	8204	OFFICE & LIBRARY SUPPLY	39	200	420	300
311	8270	WEARING APPAREL	434	650	420	650
311	8295	SMALL TOOLS & EQUIP	426	600	425	600
311	8299	COMMODITIES, NEC	1,321	1,400	1,300	1,400
TOTAL COMMODITIES			\$2,541	\$3,050	\$2,595	\$3,050
311	8306	SPECIAL EVENTS	7,500	7,500	7,500	7,500
311	8307	HUMAN & SOCIAL SERVICES	211,900	150,000	150,000	150,000
311	8337	TELEPHONE SYSTEM	4,232	4,000	3,221	1,017
311	8349	LEGAL SERVICES NEC	2,847	2,000	2,000	2,000
311	8373	MARKETG, ADS, & PUB INFO	283	5,000	516	400
311	8375	DUES & SUBSCRIPTIONS	32,872	20,000	20,000	20,000
311	8376	TRAINING, EDUC, & PROF DVLP	3,211	6,500	1,000	3,000
311	8399	CONTRACTUAL SERVICES, NEC.	34,950	40,000	37,726	40,000
TOTAL CONTRACTUAL SERVICES			\$297,795	\$235,000	\$221,963	\$223,917
311	8450	CONTRACTED SERVICES	95,543	50,000	18,500	0
311	8481	UTILITY TAX REBATE	14,067	16,000	14,500	15,000
TOTAL OTHER SERVICES			\$109,610	\$66,000	\$33,000	\$15,000
TOTAL LEGISLATIVE			\$571,695	\$442,239	\$396,181	\$364,967

## Legislative Department

### Mayor & Council Program

			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
505	8103	PARTTIME & TEMPORARY	64,216	62,700	61,200	62,250
505	8171	FICA	4,626	4,797	4,289	4,750
505	8173	IMRF	483	0	2,371	0
505	8175	HEALTH INSURANCE	83,380	61,595	61,595	47,400
505	8178	WORKERS COMPENSATION	144	182	182	0
TOTAL PERSONNEL			\$152,849	\$129,274	\$129,637	\$114,400
505	8202	PRINTED MATERIALS	321	200	30	100
505	8204	OFFICE & LIBRARY SUPPLY	39	200	420	300
TOTAL COMMODITIES			\$360	\$400	\$450	\$400
505	8307	HUMAN & SOCIAL SERVICES	211,900	150,000	150,000	150,000
505	8337	TELEPHONE SYSTEM	4,232	4,000	3,221	1,017
505	8349	LEGAL SERVICES NEC	2,847	2,000	2,000	2,000
505	8373	MARKETG, ADS, & PUB INFO	283	5,000	516	400
505	8375	DUES & SUBSCRIPTIONS	32,872	20,000	20,000	20,000
505	8376	TRAINING, EDUC, & PROF DVL	3,211	6,500	1,000	3,000
TOTAL CONTRACTUAL SERVICES			\$255,345	\$187,500	\$176,737	\$176,417
505	8450	CONTRACTED SERVICES	95,543	50,000	18,500	0
505	8481	UTILITY TAX REBATE	14,067	16,000	14,500	15,000
TOTAL OTHER SERVICES			\$109,610	\$66,000	\$33,000	\$15,000
TOTAL MAYOR & COUNCIL			\$518,165	\$383,174	\$339,823	\$306,217

## Legislative Department

### Municipal Band Program

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			<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2011</b>
			<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
503	8103	PARTTIME & TEMPORARY	8,067	8,000	8,067	8,000
503	8171	FICA	617	612	617	600
503	8178	WORKERS COMPENSATION	216	303	303	0
<b>TOTAL PERSONNEL</b>			<b>\$8,900</b>	<b>\$8,915</b>	<b>\$8,987</b>	<b>\$8,600</b>
503	8270	WEARING APPAREL	434	650	420	650
503	8295	SMALL TOOLS & EQUIPMENT	426	600	425	600
503	8299	COMMODITIES, NEC	1,321	1,400	1,300	1,400
<b>TOTAL COMMODITIES</b>			<b>\$2,181</b>	<b>\$2,650</b>	<b>\$2,145</b>	<b>\$2,650</b>
503	8306	SPECIAL EVENTS	7,500	7,500	7,500	7,500
503	8399	CONTRACTUAL SERVS, NEC	34,950	40,000	37,726	40,000
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$42,450</b>	<b>\$47,500</b>	<b>\$45,226</b>	<b>\$47,500</b>
<b>TOTAL MUNICIPAL BAND</b>			<b>\$53,530</b>	<b>\$59,065</b>	<b>\$56,357</b>	<b>\$58,750</b>

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# Office of the City Clerk

The City Clerk is elected at large for a term of four years and has authority to appoint Deputy City Clerks. The Clerk's office is responsible for preparing, maintaining and retaining many of the City records, which include City Council minutes, ordinances, resolutions, agreements, contracts, leases, bonds, deeds, easements, permits (which are not construction-related), and petitions, as well as administering the oaths of appointed and elected officers. The City Clerk's office also assists with agenda preparation and distribution for City Council meetings, and maintains the DeKalb Municipal Code.

The City Clerk is also the Freedom of Information (FOIA) Officer. The Clerk's office is responsible for coordinating and delivering all non-Police Department records requests.

The Clerk's office processes applications for tobacco, amusement, auctioneer, body art, bowling alley, theater, vendors, itinerant merchants, charitable solicitors, raffles, taxi and towing licenses.

The Clerk and Deputy Clerks are registrars for the County Clerk, taking voter registrations and accepting petitions from candidates for city elections. In addition, the Clerk records various documents with the County Recorder, including annexations, annexation agreements, easements, and plat vacations, and files the budget document and tax levy ordinance with the County Clerk.

The EPI report recommends the elimination of one full time position from the Clerk's office. That reduction in force could be accommodated if additional temporary help would be available for two weeks, twice per year, when there is significant licensing activity. The current substitute staffing that the Clerk's office provides for the City Manager's office would be affected. While the Clerk's office could be counted on for some of this staffing other departments would likely have to contribute.

<b>Budget</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
Personnel	203,656	191,968	117,015
Commodities	2,746	1,950	1,080
Contractual Services	9,404	9,925	5,425
Equipment	0	0	50
<b>TOTAL</b>	<b>\$215,806</b>	<b>\$203,843</b>	<b>\$123,570</b>

<b>Personnel</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
City Clerk	1	1	1
Deputy City Clerk	1.5	1.5	0.5
<b>TOTAL</b>	<b>2.5</b>	<b>2.5</b>	<b>1.5</b>

# General Fund

## City Clerk's Office

			<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2011</b>
			<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
521	8101	REGULAR	103,223	102,800	102,511	59,850
521	8103	PARTTIME & TEMPORARY	23,353	22,952	17,255	22,950
521	8171	FICA	9,293	9,620	8,789	6,350
521	8173	IMRF	12,848	17,379	6,166	12,550
521	8175	HEALTH INSURANCE	54,670	38,833	38,833	14,950
521	8178	WORKERS COMPENSATION	270	384	384	365
<b>TOTAL PERSONNEL</b>			<b>\$203,656</b>	<b>\$191,968</b>	<b>\$173,939</b>	<b>\$117,015</b>
521	8201	BOARDS AND COMMISSIONS	0	50	0	50
521	8202	PRINTED MATERIALS	266	200	0	180
521	8204	OFFICE & LIBRARY SUPPLY	2,480	1,700	650	850
<b>TOTAL COMMODITIES</b>			<b>\$2,746</b>	<b>\$1,950</b>	<b>\$650</b>	<b>\$1,080</b>
521	8305	FREIGHT AND POSTAGE	0	25	0	25
521	8310	EQUIPMENT, R&M	0	200	0	200
521	8337	TELEPHONE SYSTEM	2,307	2,000	2,119	550
521	8366	LEGAL EXPENSES & NOTICES	580	500	915	700
521	8373	MARKETING, ADS & PUBLIC INFO	20	200	0	200
521	8375	DUES & SUBSCRIPTIONS	583	500	495	500
521	8376	TRAINING, EDUC, & PROF DVLP	5,913	6,500	2,162	3,250
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$9,404</b>	<b>\$9,925</b>	<b>\$5,691</b>	<b>\$5,425</b>
521	8510	OFFICE FURNITURE & EQUIP	0	0	0	50
<b>TOTAL EQUIPMENT</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50</b>
<b>TOTAL CITY CLERK'S OFFICE</b>			<b>\$215,806</b>	<b>\$203,843</b>	<b>\$180,280</b>	<b>\$123,570</b>

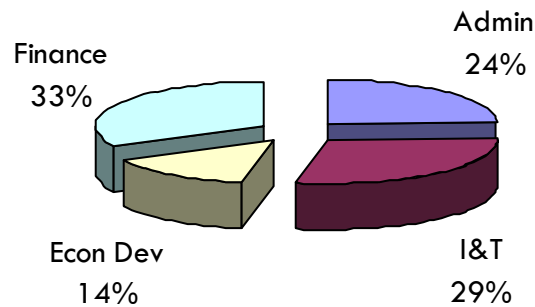
# Administrative Services Department

The Administrative Services Department is responsible for the implementation of all City Council policies and directives, plus oversees the operations of all other municipal departments. It is comprised of five divisions:

1. City Manager's Office provides overall management of City operations and activities, including the implementation of City Council policies and directives, and has substantial involvement in numerous other activities including intergovernmental relations, emergency services disaster planning, community relations, economic development, personnel, and risk management functions. It is also responsible for the preparing the City's annual budget, property tax levy, capital improvements budgeting, and the development of long-term borrowing strategies for the City.  
In FY2011, the City Manager's Office incorporated the Human Resources division, which administers employee training activities; personnel policy and procedure development; employee recruitment, hiring and orientation; maintenance of personnel files and records; position and job descriptions; employee and retiree benefits management; collective bargaining contracts; workers compensation claims, state and federally mandated employee benefit programs, employee relations, and provides direct staff support to the Board of Fire and Police Commissioners.
2. Information & Technology is responsible for the maintenance and administration of all City information and communication systems including its GIS systems, VMS traffic monitoring, the internal "Intranet" system, VoIP, wireless communication (cell phones & wireless networks), the City's Web Page and its government access television station ("Channel 14"), employee personal computer support and training, plus the different individual networks within the City, including the Hansen Information System, E-mail, Police/Fire CAD/E911 Systems, Public Safety MDB's, IMS Information Storage, Permitting, Financial Accounting, Mapping, Network printing, and central data storage for all departments.
3. Planning & Economic Development undertakes coordinated marketing and development related services, interacting with all other municipal departments and outside agencies as required. It is also responsible for providing and maintaining the Comprehensive Plan and the Unified Development Ordinance, coordinating the City's current and long-term planning activities, neighborhood improvements or rehabilitation, address housing needs and facilitating orderly community growth and development.
4. Financial Services assists the citizens of DeKalb and the other departments of the City government by administering a comprehensive and uniform financial management system that conforms to nationally recognized standards. As part of this system, it completes all financial accounting, audit, payroll, treasury management, debt service payments, grant accounting, fiscal regulatory compliance, collections, utility billing, ambulance billing administration, accounts payable and receivable functions, switchboard, cash receipting, parking ticket administration, and numerous special projects. Additionally, it provides staff support to the Police and Fire Pension Boards.

Department Budget	FY2009	FY2010	FY2011
Personnel	2,298,398	2,353,595	2,377,943
Commodities	64,194	60,350	64,300
Contractual Services	82,224	85,868	60,632
Other Services	155,780	165,000	150,000
Equipment	5,356	9,000	7,000
<b>TOTAL</b>	<b>\$2,605,951</b>	<b>\$2,673,813</b>	<b>\$2,659,875</b>

## Department Budget Allocations By Division



Department Personnel	FY2009	FY2010	FY2011
City Manager	1	1	1
Assistant City Manager	1	1	1
Executive Secretary	1	1	1
Administrative/Planning Intern	0	0	0.5
Human Resources Director	1	1	0.75
Assistant Human Resources Director	1	1	0
Management Analyst/HR Coordinator	0	0	1
Planning and Economic Development Director	0	0	1
Principal Planner	0	0	1
Economic Development Coordinator	0	0	1
Special Projects Coordinator	1	1	0
Neighborhood Rehab. Spec./CDBG Coord.	0	0	1
Finance/Purchasing Director	0	0	1
Comptroller/Treasurer	1	1	1
Account Tech III	2	2	2
Account Tech II	0	1	0
Account Tech I	7	6	4
Information & Technology Director	1	1	1
Deputy I&T Director	1	1	0
I&T Technician	4	4	3
I&T Aide	1	1	0
<b>Total</b>	<b>23</b>	<b>23</b>	<b>21.25</b>

## FY2010 Departmental Accomplishments

The Administrative Services Department was able to initiate and/or complete the following action items during FY2010:

- ❑ Extended one additional year with the Intergovernmental Personnel Benefits Cooperative for our health, dental, pharmacy and life insurance programs. Being with IPBC has resulted in fixed monthly payments, rather than fully funding our own self-funded, third party administered Plan with unknown claims costs. The group plan renewal date will be July 1, 2011.
- ❑ Completed substantial broadcasting improvements and upgrades to the City's government access television station. Added broadcasts of plan commission meetings and also the ability to re-broadcast all recorded meetings and special events.
- ❑ Consolidated wireless carriers under Verizon Wireless state contract for cost savings and easier administration.
- ❑ Web Site improvements and enhancements including webcasts of committee of the whole and city council meetings.
- ❑ Completed Fiber Optic Utility Agreement
- ❑ Implemented a major upgrade to the City's financial accounting software and hardware system
- ❑ Enacted Federal "Red Flag" compliance procedures for Utility Billing customers.
- ❑ Successfully negotiated a side letter with AFSCME to offer a Voluntary Separation Program.
- ❑ Achieved the Government Finance Officers Association Award for "Excellence in Financial Reporting" for the 15<sup>th</sup> consecutive year.

## **FY2011 Departmental Initiatives**

The Administrative Services Department will undertake the following action items for the upcoming fiscal year as identified by the City Council's adopted Strategic Goals:

### **Strategic Goal #1: Encourage Actions to Continue Downtown's Role as the Viable Heart of the Community**

- ❑ Administer and maintain the Downtown Plan
- ❑ Complete Marketing Plan
- ❑ Attend ICSC show & publicize opportunities
- ❑ Complete Downtown public improvement projects
- ❑ Maintain downtown financing mechanisms and expand where appropriate
- ❑ Implement activities associated with the TIF term extension

### **Strategic Goal #2: Coordinate Activities and Pursue Opportunities of Mutual Interest between the City and all of its Public and Private Partners**

- ❑ Continue cooperation on fiber optics, add Fire Station 2 and 3 to fiber network
- ❑ Maintain intergovernmental agreements on tax abatements
- ❑ Implement Downtown Redevelopment Plan
- ❑ Explore creation of an Arts District
- ❑ Schedule joint School Board/City Council meetings and follow-up

### **Strategic Goal #3: Continue to Support Projects and Programs that Improve and enhance the City's Appearance, Neighborhoods, and Quality of Life**

- ❑ Implement the Downtown Redevelopment Plan
- ❑ Acquiring key parcels for future redevelopment or beautification projects
- ❑ Annually update the 5-Year Capital Improvement Program

**Strategic Goal #4: Enhance Work and Job Opportunities and Ensure Diversification of the Community's Tax Base**

- ☐ Update tax abatement programs
- ☐ Continue cooperation with DCEDC & Kishwaukee Community College on job training
- ☐ Update and revise incentives guidelines
- ☐ Complete retail attraction strategy
- ☐ Update and revise guidelines for tax abatement program
- ☐ Maintain industrial opportunities inventory
- ☐ Continue Architectural Improvement Program
- ☐ Market the micro-loan and other small business programs
- ☐ Identify economic development opportunities to lure and retain the "creative class"

**Strategic Goal #5: Enhance and expand the public's mobility and transportation options**

- ☐ Airport regionalization study

**Strategic Goal #6: Enhance and Build on the City's Identity as a Leading Community in the Region**

- ☐ Publish a community-wide e-newsletter
- ☐ Design a City logo that promotes the brand identity
- ☐ Enhance the City's web site to have broader appeal
- ☐ Integrate the City's vision statement in all promotional materials
- ☐ Establish a speaker's bureau
- ☐ Establish a neighborhood beautification recognition award

**Strategic Goal #7: Increase the Effectiveness of Communications from the City to the Public**

- ☐ Add new downloads such as maps and other information
- ☐ Add Geoweb map capabilities to website
- ☐ Improve "Virtual Newcomer" capability
- ☐ Investigate Spanish language capability
- ☐ Broadcast Plan Commission meetings and other special community events

**Strategic Goal #8: Regularly Assess and Analyze the Cost Benefit of Core Services and New Initiatives to Project Financial Consequences of Future Actions**

- ☐ Identify both short and long range goals and projects for implementation
- ☐ Study the impact of the report from Executive Partners
- ☐ Modify financial and budget policies regularly
- ☐ Review financial and budget policies and modify when necessary
- ☐ Report on a quarterly basis the status of the municipal budget and identify trends, concerns and issues
- ☐ Re-examine tax rates regularly
- ☐ Modify fee waiver and other similar development incentive policies as appropriate
- ☐ Examine the effectiveness and utility of all of the boards and commissions and make adjustments if necessary
- ☐ Management wage and compensation study

## **Additional Operational Initiatives**

- ❑ Completion of financing and specifications for the construction of a Police Station
- ❑ Develop and implement a standardized performance measurement system designed to track the quality and quantity of various municipal services extended to area residents
- ❑ Finalize intergovernmental agreements on impact fees and contributions, property tax abatement incentives, fire services, and related type matters with the other local taxing districts
- ❑ Extend mobile data browsers to fire ambulances and command vehicles
- ❑ Achieve the GFOA Award for Excellence in Financial Reporting for the 16<sup>th</sup> consecutive year
- ❑ DATA Grant downtown improvements, wireless internet and security cameras
- ❑ Research Risk Management “pooling” options

## General Fund

# Administrative Services Department

			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
312	8101	REGULAR	1,499,902	1,510,714	1,519,924	1,509,300
312	8102	OVERTIME	21,683	32,000	13,350	16,750
312	8103	PARTTIME & TEMPORARY	0	0	0	12,750
312	8113	LONGEVITY	17,992	18,724	18,972	16,650
312	8114	DEFERRED COMP CONTRIBS.	5,676	5,670	5,670	5,650
312	8171	FICA	112,654	111,803	110,699	109,950
312	8173	IMRF	212,552	215,877	214,784	221,700
312	8175	HEALTH INSURANCE	419,140	446,551	446,551	406,650
312	8178	WORKERS COMPENSATION	8,799	12,256	12,256	78,543
TOTAL PERSONNEL			\$2,298,398	\$2,353,595	\$2,342,206	\$2,377,943
312	8201	BOARDS & COMMISSIONS	1,116	2,000	1,200	2,700
312	8202	PRINTED MATERIALS	1,439	2,150	1,710	2,750
312	8204	OFFICE & LIBRARY SUPPLY	5,752	5,650	3,360	6,750
312	8226	VEHICLE MAINTENANCE PARTS	0	200	200	700
312	8245	GAS, OIL & ANTIFREEZE	354	400	400	650
312	8270	WEARING APPAREL	2,853	2,750	2,750	2,750
312	8285	EDP SUPPLIES	51,224	46,000	46,000	47,500
312	8295	SMALL TOOLS & EQUIPMENT	1,456	1,200	400	500
TOTAL COMMODITIES			\$64,194	\$60,350	\$56,020	\$64,300
312	8304	CAR ALLOWANCE	6,315	5,933	5,933	5,394
312	8305	FREIGHT AND POSTAGE	435	750	350	925
312	8310	EQUIPMENT, R&M	5,167	8,400	2,625	5,625
312	8315	VEHICLE, R&M	0	100	100	100
312	8330	EDP SERVICES	2,670	2,500	1,750	2,000
312	8333	PERSONNEL RECRUITMENT	6,053	7,750	7,700	11,000
312	8337	TELEPHONE SYSTEM	40,231	33,200	32,998	10,238
312	8366	LEGAL EXPENSES & NOTICES	2,669	2,350	1,850	2,850
312	8373	MARKETING & PUBLIC INFO	3,546	1,785	1,070	1,650
312	8375	DUES & SUBSCRIPTIONS	5,291	6,475	5,688	7,050
312	8376	TRAINING, EDUC, & PROF DVLP	9,846	16,625	10,900	13,300
312	8399	CONTRACTUAL SERVICES, NEC	0	0	0	500
TOTAL CONTRACTUAL SERVICES			\$82,224	\$85,868	\$70,964	\$60,632
312	8450	CONTRACTED SERVICES	155,780	165,000	150,000	150,000
TOTAL OTHER SERVICES			\$155,780	\$165,000	\$150,000	\$150,000
312	8510	OFFICE FURNITURE	1,677	2,000	500	1,000
312	8515	EDP EQUIPMENT	0	0	1,200	3,000
312	8540	MCHRY, IMPLNTS, & MJR TOOLS	705	3,000	1,500	0
312	8580	TELEPHONE & RADIO EQUIP	2,974	4,000	3,000	3,000
TOTAL EQUIPMENT			\$5,356	\$9,000	\$6,200	\$7,000
TOTAL ADMINISTRATIVE SERVICES			\$2,605,951	\$2,673,813	\$2,625,390	\$2,659,875

## Administrative Services Department

### City Manager's Office

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			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
511	8101	REGULAR	238,999	243,149	243,149	418,500
511	8103	PARTTIME & TEMPORARY	0	0	0	12,750
511	8114	DEFERRED COMP CONTRIBS.	5,676	5,670	5,670	5,650
511	8171	FICA	15,711	16,125	15,477	30,150
511	8173	IMRF	32,983	33,603	33,310	63,550
511	8175	HEALTH INSURANCE	45,559	48,538	48,538	74,700
511	8178	WORKERS COMPENSATION	517	737	737	0
TOTAL PERSONNEL			\$339,445	\$347,822	\$346,881	\$605,300
511	8201	BOARDS & COMMISSIONS	0	0	0	1,500
511	8202	PRINTED MATERIALS	119	200	0	400
511	8204	OFFICE & LIBRARY SUPPLY	446	300	260	650
TOTAL COMMODITIES			\$565	\$500	\$260	\$2,550
511	8304	CAR ALLOWANCE	3,949	3,708	3,708	5,394
511	8305	FREIGHT AND POSTAGE	0	50	0	300
511	8333	PERSONNEL RECRUITMENT	0	0	0	11,000
511	8337	TELEPHONE SYSTEM	30,895	26,200	26,498	7,283
511	8366	LEGAL EXPENSES & NOTICES	0	0	0	450
511	8373	MARKETING & PUBLIC INFO	1,366	1,500	850	1,200
511	8375	DUES & SUBSCRIPTIONS	3,089	3,200	3,458	4,500
511	8376	TRAINING, EDUC, & PROF DVLP	3,105	3,200	3,200	6,700
TOTAL CONTRACTUAL SERVICES			\$42,405	\$37,858	\$37,714	\$36,827
511	8510	OFFICE FURNITURE	90	0	0	0
TOTAL EQUIPMENT			\$90	\$0	\$0	\$0
TOTAL ADMINISTRATION			\$382,505	\$386,180	\$384,855	\$644,677

## Administrative Services Department

### Human Resources Program

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			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
513	8101	REGULAR	130,361	133,947	132,846	0
513	8171	FICA	9,672	9,837	9,640	0
513	8173	IMRF	17,998	18,512	18,199	0
513	8175	HEALTH INSURANCE	36,447	38,831	38,831	0
513	8178	WORKERS COMPENSATION	278	398	398	0
TOTAL PERSONNEL			\$194,756	\$201,525	\$199,914	\$0
513	8201	BOARDS & COMMISSIONS	1,116	2,000	1,200	0
513	8202	PRINTED MATERIALS	0	200	410	0
513	8204	OFFICE & LIBRARY SUPPLY	366	500	300	0
TOTAL COMMODITIES			\$1,483	\$2,700	\$1,910	\$0
513	8305	FREIGHT AND POSTAGE	104	250	200	0
513	8310	EQUIPMENT, R&M	0	50	0	0
513	8333	PERSONNEL RECRUITMENT	6,053	7,750	7,700	0
513	8337	TELEPHONE SYSTEM	1,937	0	0	0
513	8366	LEGAL EXPENSES & NOTICES	1,159	1,000	500	0
513	8375	DUES & SUBSCRIPTIONS	937	1,000	500	0
513	8376	TRAINING, EDUC, & PROF DVLP	1,239	3,000	1,500	0
TOTAL CONTRACTUAL SERVICES			\$11,429	\$13,050	\$10,400	\$0
TOTAL HUMAN RESOURCES			\$207,668	\$217,275	\$212,224	\$0

## Administrative Services Department

### Information & Technology Program

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			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
515	8101	REGULAR	530,079	527,462	533,608	346,300
515	8102	OVERTIME	21,420	30,000	13,000	15,000
515	8113	LONGEVITY	6,044	6,393	6,422	5,700
515	8171	FICA	41,355	41,162	39,764	25,950
515	8173	IMRF	76,911	77,975	75,888	49,100
515	8175	HEALTH INSURANCE	127,564	135,906	135,906	104,600
515	8178	WORKERS COMPENSATION	6,680	9,279	9,279	0
TOTAL PERSONNEL			\$810,053	\$828,177	\$813,866	\$546,650
515	8204	OFFICE & LIBRARY SUPPLY	3,229	2,500	1,250	1,400
515	8226	VEHICLE MAINTENANCE PARTS	0	200	200	200
515	8245	GAS, OIL & ANTIFREEZE	354	400	400	400
515	8270	WEARING APPAREL	2,853	2,750	2,750	2,750
515	8285	EDP SUPPLIES	51,224	46,000	46,000	47,500
515	8295	SMALL TOOLS & EQUIPMENT	1,456	1,200	400	500
TOTAL COMMODITIES			\$59,116	\$53,050	\$51,000	\$52,750
515	8305	FREIGHT & POSTAGE	275	300	150	250
515	8310	EQUIPMENT, R&M	4,033	7,200	1,500	2,500
515	8315	VEHICLE, R&M	0	100	100	100
515	8330	EDP SERVICES	2,670	2,500	1,750	2,000
515	8337	TELEPHONE SYSTEM	7,398	7,000	6,500	1,924
515	8373	MARKETING, ADS & PUBLIC INFO	0	0	20	0
515	8375	DUES & SUBSCRIPTIONS	0	500	100	250
515	8376	TRAINING, EDUC, & PROF DVLP	2,095	6,000	3,000	3,000
TOTAL CONTRACTUAL SERVICES			\$16,472	\$23,600	\$13,120	\$10,024
515	8450	CONTRACTED SERVICES	155,780	165,000	150,000	150,000
TOTAL OTHER SERVICES			\$155,780	\$165,000	\$150,000	\$150,000
515	8510	OFFICE FURNITURE & EQUIP	1,587	2,000	500	1,000
515	8515	EDP EQUIPMENT	0	0	0	3,000
515	8540	MCHRY, IMPLNTS, & MJR TOOLS	705	3,000	1,500	0
515	8580	TELEPHONE & RADIO EQUIP	2,974	4,000	3,000	3,000
TOTAL EQUIPMENT			\$5,266	\$9,000	\$5,000	\$7,000
TOTAL INFORMATION & TECHNOLOGY			\$1,046,686	\$1,078,827	\$1,032,986	\$766,424

## Administrative Services Department

# Planning & Economic Development Program

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			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
516	8101	REGULAR	106,901	109,323	109,322	247,200
516	8113	LONGEVITY	0	0	0	300
516	8171	FICA	8,035	8,029	8,018	17,650
516	8173	IMRF	14,756	15,108	14,977	34,200
516	8175	HEALTH INSURANCE	27,335	29,123	29,123	67,050
516	8178	WORKERS COMPENSATION	237	327	327	0
TOTAL PERSONNEL			\$157,265	\$161,910	\$161,766	\$366,400
516	8201	BOARDS & COMMISSIONS	0	0	0	1,200
516	8202	PRINTED MATERIALS	0	50	0	1,050
516	8204	OFFICE & LIBRARY SUPPLY	117	150	50	3,100
516	8226	VEHICLE MAINTENANCE PARTS	0	0	0	500
516	8245	GAS, OIL & ANTIFREEZE	0	0	0	250
TOTAL COMMODITIES			\$117	\$200	\$50	\$6,100
516	8304	CAR ALLOWANCE	2,366	2,225	2,225	0
516	8305	FREIGHT AND POSTAGE	54	100	0	325
516	8310	EQUIPMENT, R&M	0	0	0	2,000
516	8337	TELEPHONE SYSTEM	0	0	0	1,031
516	8366	LEGAL EXPENSES & NOTICES	492	250	250	1,250
516	8373	MARKETING, ADS & PUBLIC INFO	2,180	285	200	450
516	8375	DUES & SUBSCRIPTIONS	0	500	480	1,050
516	8376	TRAINING, EDUC, & PROF DVLP	1,613	2,500	1,500	2,000
516	8399	CONTRACTUAL SERVICES, NEC	0	0	0	500
TOTAL CONTRACTUAL SERVICES			\$6,705	\$5,860	\$4,655	\$8,606
TOTAL ECONOMIC DEVELOPMENT			\$164,087	\$167,970	\$166,471	\$381,106

## Administrative Services Department

### Financial Services Program

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			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
517	8101	REGULAR	493,561	496,833	501,000	497,300
517	8102	OVERTIME	263	2,000	350	1,750
517	8113	LONGEVITY	11,948	12,331	12,550	10,650
517	8171	FICA	37,880	36,650	37,800	36,200
517	8173	IMRF	69,904	70,679	72,410	74,850
517	8175	HEALTH INSURANCE	182,235	194,153	194,153	160,300
517	8178	WORKERS COMPENSATION	1,087	1,515	1,515	78,543
TOTAL PERSONNEL			\$796,878	\$814,161	\$819,778	\$859,593
517	8202	PRINTED MATERIALS	1,320	1,700	1,300	1,300
517	8204	OFFICE & LIBRARY SUPPLY	1,594	2,200	1,500	1,600
TOTAL COMMODITIES			\$2,914	\$3,900	\$2,800	\$2,900
517	8305	FREIGHT AND POSTAGE	2	50	0	50
517	8310	EQUIPMENT, R&M	1,134	1,150	1,125	1,125
517	8366	LEGAL EXPENSES & NOTICES	1,019	1,100	1,100	1,150
517	8375	DUES & SUBSCRIPTIONS	1,265	1,275	1,150	1,250
517	8376	TRAIN, EDUC, & PROF DVLP	1,795	1,925	1,700	1,600
TOTAL CONTRACTUAL SERVICES			\$5,214	\$5,500	\$5,075	\$5,175
517	8515	EDP EQUIPMENT	0	0	1,200	0
TOTAL EQUIPMENT			\$0	\$0	\$1,200	\$0
TOTAL FINANCIAL SERVICES			\$805,006	\$823,561	\$828,853	\$867,668

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# **Legal Services Department**

The Legal Department counsels all municipal departments, employees and various boards and commissions. It drafts and/or reviews all contracts, agreements, ordinances and resolutions of the City. It prosecutes all traffic, ordinance, misdemeanor and code violations in Court and in the Administrative Hearing process, as well as provides staff support to the Human Relations Commission and the Liquor Commission. In addition, the Legal Department assists with collective bargaining and labor contract administration and actively engages in risk prevention activities. The office represents the City in litigation matters, including state, federal and appellate cases as well as workers' compensation claims. Finally, the attorneys represent the City before the Board of Fire & Police Commissioners and the DeKalb Liquor Commissioner.

<b>Department Budget</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
Personnel	428,731	440,751	347,800
Commodities	5,404	4,400	5,000
Contractual Services	21,434	20,825	16,760
Other Services	4,059	7,000	7,000
<b>TOTAL</b>	<b>\$459,627</b>	<b>\$472,976</b>	<b>\$376,560</b>

<b>Department Personnel</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
City Attorney	1	1	1
Asst. City Attorney	1	1	1
Legal Assistant	2	2	1
Bailiff	0.2	0.2	0.2
<b>TOTAL</b>	<b>4.2</b>	<b>4.2</b>	<b>3.2</b>

## **FY 2010 Departmental Accomplishments**

- ❑ The Juvenile Intervention Program dealt with 19 minors on charges ranging from curfew to retail theft – the majority dealt with alcohol and tobacco use. These children have performed almost 500 hours of community service work for the elderly and not-for-profit agencies.
- ❑ 16 new liquor charges were filed, (5 of those are pending and unresolved at this time) resulting in fines and costs collected in the amount of \$6,780.00. In addition, one (1) liquor license was surrendered as a result of liquor charges.
- ❑ Administrative Hearings prosecuted 10 code enforcement, 88 parking offenses, 1 rooming house and 4 restaurant and bar tax cases, resulting in fines and costs collected of \$29,737.67.
- ❑ Various chapters of the Municipal Code were reviewed and revised – Ch. 7 – Water Service; Ch. 8 – Unified Development Ordinance; Ch. 11 - Health; Ch. 17 – Administrative Adjudication Procedures; Ch. 38 – Intoxicating Liquor; Ch. 40 – Fire Insurance Tax; Ch. 41 – Taxicabs; Ch. 49 – Human Relations Commission; Ch. 51 – Traffic; Ch. 52 – Offenses; Ch. 54 – Financial Administration; Ch. 55 – Hotel/Motel Tax; Ch. 57 – Sales Tax; Ch. 60 Restaurant and Package Liquor Tax; and Ch. 67 – Tattooing.

- ❑ The City's Accident Investigation Policy assisted in the collection and distribution of funds owed to or by the City for liability accidents. Funds collected, which were owed to the City, totaled \$11,968.45.

### **FY 2011 Departmental Initiatives**

- ❑ Coordinate purchase of property for City purposes.
- ❑ Implement new police officer training and updates for existing police officers on legal issues.
- ❑ Negotiate and draft development agreements for redevelopment of downtown revitalization properties.
- ❑ Review and revision of traffic chapter of the Municipal Code.
- ❑ Review and implementation of tasks assigned in order to implement the City Council's strategic goals.
- ❑ Coordinate and streamline liquor license administrative tasks and recordkeeping.
- ❑ Professional training or certification for staff and mandatory continuing legal education for attorneys.

# General Fund

## Legal Services Department

			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
531	8101	REGULAR	290,413	296,338	281,521	244,700
531	8103	PARTTIME & TEMPORARY	2,871	2,860	2,860	2,850
531	8171	FICA	21,794	21,982	20,883	18,300
531	8173	IMRF	40,093	40,954	38,906	37,150
531	8175	HEALTH INSURANCE	72,890	77,665	77,665	44,800
531	8178	WORKERS COMPENSATION	670	952	952	0
TOTAL PERSONNEL			\$428,731	\$440,751	\$422,787	\$347,800
531	8202	PRINTED MATERIALS	1,070	900	850	1,000
531	8204	OFFICE & LIBRARY SUPPLY	4,333	3,500	3,000	4,000
TOTAL COMMODITIES			\$5,404	\$4,400	\$3,850	\$5,000
531	8304	CAR ALLOWANCE	2,366	2,225	2,225	2,023
531	8337	TELEPHONE SYSTEM	4,534	4,500	4,000	1,237
531	8349	LEGAL SERVICES, NEC	10,006	6,000	3,000	6,000
531	8366	LEGAL EXPENSES & NOTICES	1,119	1,500	1,000	1,500
531	8375	DUES & SUBSCRIPTIONS	2,830	2,600	2,600	2,700
531	8376	TRAINING, EDUC, & PROF DVLP	579	4,000	1,500	3,300
TOTAL CONTRACTUAL SERVICES			\$21,434	\$20,825	\$14,325	\$16,760
531	8450	CONTRACTED SERVICES	4,059	7,000	5,000	7,000
TOTAL OTHER SERVICES			\$4,059	\$7,000	\$5,000	\$7,000
TOTAL LEGAL SERVICES			\$459,627	\$472,976	\$445,962	\$376,560

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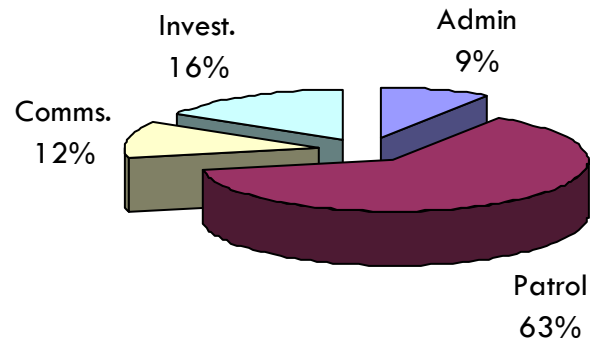
# Police Department

The Police Department's mission is to serve and protect all citizens of DeKalb; to preserve life and property; to enforce the laws and ordinances; and to protect the rights of all citizens to live in peace through effective personnel management and utilization of scientific police methods. It is comprised of four divisions:

1. Administration provides overall management of police services, policy formulation and implementation, plus financial management and budget administration for the Department.
2. Patrol encompasses all basic police services, including community policing, accident investigation, crime suppression, traffic and parking enforcement, oversight of the area school crossing guard program and coordination of the Police Volunteer Program.
3. Communications which is responsible for answering 9-1-1 emergency, non-emergency, and informational/inquiry calls on a 24-hour basis. It provides direct 24-hour radio communications support to the City's Police and Fire Departments, plus monitors the Community Development and Public Works Department radio frequencies. It is responsible for the activation of the weather sirens and serves as a backup to the DeKalb County MABAS system (Mutual Aid Box Alarm System) for fire and medical emergencies requiring mutual aid assistance.
4. Investigations oversee investigations of all major criminal activity and deaths in the community, including those involving juveniles. It conducts background investigations on City license and employment applicants. It sponsors crime prevention programs for all segments of the community.

Department Budget	FY2009	FY2010	FY2011
Personnel	8,417,968	9,024,262	9,195,957
Commodities	254,190	247,125	250,875
Contractual Services	147,966	159,985	114,112
Equipment	4,258	9,200	9,700
<b>TOTAL</b>	<b>\$8,824,382</b>	<b>\$9,440,572</b>	<b>\$9,593,644</b>

### Department Budget Allocations By Division



Department Personnel	FY2009	FY2010	FY2011
Chief	1	1	1
Lieutenant	3	3	3
Sergeant	9	9	9
Corporal	4	4	4
Patrol Officer	46	44	43
Telecommunicators	10	10	10
P/T Telecommunicators	1.5	1.5	1.5
P/T Crossing Guard	4.07	4.07	4.07
Administrative Assistant	1	1	1
Office Associate I	2	2	1
P/T Comm Service Officers	1.5	1.5	1.5
<b>TOTAL</b>	<b>83.07</b>	<b>81.07</b>	<b>79.07</b>

NOTE: Part-Time Positions Reported As Full Time Equivalents

### Proposed Staffing Changes:

None

## **FY2010 Departmental Accomplishments**

- ❑ Upgraded Departmental computer systems to latest versions including CRIMES (record management system), CAD (computer aided dispatch), and the mobile data computers.
- ❑ Continued participation on the DeKalb School District #428 multi-cultural committee and the school safety committee.
- ❑ Expanded computerized gang intelligence file.
- ❑ Participated in Prairie Shield partnership for radio system improvement.
- ❑ Continued school resources officer in DeKalb Middle Schools and DeKalb High School in partnership with DeKalb School District.
- ❑ Continued federal traffic safety enforcement grant.
- ❑ Renewed state tobacco compliance check grant through the Illinois Liquor Commission Continued teaching “G.R.E.A.T.” (Gang Resistance Education and Training) program in middle schools.
- ❑ Continued monthly information sharing meetings with Juvenile Division, DeKalb County Juvenile Probation and a representative from DeKalb High School.
- ❑ Replaced nine in-car computers – there are a total of 20 in-car computers.
- ❑ Presented Frauds & Scams presentations to community.
- ❑ Incorporated gang meetings with monthly detective meetings.
- ❑ Added Starcom Licensing for tower site.
- ❑ Reduced accidents.
- ❑ Purchased additional tasers and completed policy.

## **FY2011 Departmental Initiatives**

The Police Department will undertake the following specific action items for the upcoming fiscal year as identified by the City Council's adopted Strategic Goals:

### **Strategic Goal #1: Encourage Actions to Continue Downtown's Role as the Viable Heart of the Community**

- Continue working closely with the DeKalb Chamber of Commerce, Renew DeKalb and the Egyptian Theater to promote a safe downtown environment.
- Continue deployment of portable truck scales in downtown area.

### **Strategic Goal #2: Coordinate Activities and Pursue Opportunities of Mutual Interest between the City and its Educational Partners of NIU and the DeKalb School District**

- ❑ Continue participation in multi-cultural and school safety committees
- ❑ Maintain two school resource officer program in high school and middle schools
- ❑ Eliminate Citizen Police Academy as a cost saving measure.
- ❑ Continue teaching G.R.E.A.T. in middle schools.

**Strategic Goal #6: Enhance the Quality of Life in DeKalb's Established Neighborhoods**

- ❑ Continue to maintain police foot patrol, motorcycle patrol and bike patrols in residential areas.
- ❑ Continue to partner with Target Corporation and the DeKalb Neighborhood Committee to promote National Night Out a crime prevention event in support of safe neighborhoods.
- ❑ Participate in crime free housing program with Community Development.
- ❑ Reduce Crime
- ❑ Reduce Accidents

**Strategic Goal #7: Continue to Improve & Build on the City's Reputation as a Leading Community in the Region**

- Continue training dedicated to the National Incident Management System and Homeland Security initiatives.
- Obtain additional grant monies from Illinois Liquor Commission to continue tobacco compliance checks at businesses selling tobacco product.

**Additional Operational Goals**

- ❑ Install five (5) street security cameras.
- ❑ Purchase additional rifles.
- ❑ Continue contract negotiations with FOP.
- ❑ Continue Prairie Shield partnership to improve radio system interoperability.
- ❑ Continue formalized procedure for sharing gang intelligence with other departments.
- ❑ Increase gang awareness presentations and continue to expand gang intelligence file.
- ❑ Initiate in-car traffic ticket with DeKalb County Circuit Clerk grant.
- ❑ Continue presentations of Fraud & Scam to community.
- ❑ Renovate and update Communications Division.
- ❑ Implement "Keys in Car" fee-based plan.
- ❑ Continue to evaluate police department space needs

# General Fund

## Police Department

			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
320	8101	REGULAR	5,114,856	5,273,533	5,186,145	5,225,400
320	8102	OVERTIME	486,152	498,950	483,343	439,100
320	8103	PARTTIME & TEMPORARY	156,403	214,510	170,997	214,500
320	8112	WELLNESS BONUS	4,208	5,500	3,870	5,500
320	8113	LONGEVITY	51,974	57,165	56,116	60,850
320	8171	FICA	129,568	134,316	129,620	133,450
320	8172	POLICE/FIRE PENSION	849,705	1,112,800	1,081,450	1,348,250
320	8173	IMRF	105,253	103,940	105,872	116,000
320	8175	HEALTH INSURANCE	1,384,981	1,436,721	1,436,721	1,105,600
320	8178	WORKERS COMPENSATION	134,869	186,827	186,827	547,307
TOTAL PERSONNEL SERVICES			\$8,417,968	\$9,024,262	\$8,840,961	\$9,195,957
320	8202	PRINTED MATERIALS	10,739	7,950	9,550	7,950
320	8204	OFFICE AND LIBRARY SUPPLY	3,111	3,550	2,586	3,550
320	8219	BUILDING SUPPLIES, NEC	140	175	100	175
320	8226	VEHICLE MAINTENANCE PARTS	31,991	17,950	23,565	25,000
320	8242	POLICE PATROL SUPPLY/EQPT	33,928	28,000	25,900	27,000
320	8243	INVESTIGATION SUPPLY/EXPS	12,849	18,500	16,000	18,500
320	8245	GAS, OIL & ANTIFREEZE	95,638	100,000	95,000	100,000
320	8270	WEARING APPAREL	63,060	67,650	65,350	65,350
320	8295	SMALL TOOLS & EQUIPMENT	498	1,900	1,000	1,900
320	8299	COMMODITIES, NEC	2,236	1,450	950	1,450
TOTAL COMMODITIES			\$254,190	\$247,125	\$240,001	\$250,875
320	8304	CAR ALLOWANCE	3,944	3,708	3,708	3,371
320	8305	FREIGHT AND POSTAGE	279	450	300	450
320	8310	EQUIPMENT, R&M	9,022	10,300	7,950	10,300
320	8311	BUILDING MECHANICAL SYS, R&M	1,950	4,800	4,100	4,800
320	8315	VEHICLES, R&M	9,545	8,650	8,100	9,050
320	8320	INTERGOVERNMENTAL SERVICE	5,292	6,000	3,528	6,000
320	8337	TELEPHONE SYSTEM	60,828	50,000	47,500	13,741
320	8345	PSYCH & MEDICAL SERVICES	3,231	950	550	950
320	8348	BUILDINGS, R&M - NEC	165	200	175	200
320	8349	LEGAL SERVICES, NEC	217	1,000	648	1,000
320	8366	LEGAL NOTICES	176	200	50	200
320	8373	MARKETING, ADS, & PUBLIC INFO	277	3,000	400	1,000
320	8375	DUES & SUBSCRIPTIONS	1,922	2,450	2,400	2,450
320	8376	TRAINING, EDUC, & PROF DVLP	45,348	64,450	51,430	56,850
320	8384	TOWING	5,053	3,500	3,500	3,500
320	8399	CONTRACTUAL SERVICES, NEC	717	327	100	250
TOTAL CONTRACTUAL SERVICES			\$147,966	\$159,985	\$134,439	\$114,112
320	8450	CONTRACTED SERVICES	0	0	0	23,000
TOTAL OTHER SERVICES			\$0	\$0	\$0	\$23,000

			<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2011</b>
			<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
320	8510	OFFICE FURNITURE & EQPT	723	1,500	1,100	2,500
320	8540	MCHNRY, IMPLMNT, & MJR TOOLS	2,329	2,400	9,170	1,900
320	8580	TELEPHONE & RADIO EQPT	1,206	5,300	3,370	5,300
<b>TOTAL EQUIPMENT</b>			<b>\$4,258</b>	<b>\$9,200</b>	<b>\$13,640</b>	<b>\$9,700</b>
<b>TOTAL POLICE</b>			<b>\$8,824,382</b>	<b>\$9,440,572</b>	<b>\$9,229,041</b>	<b>\$9,593,644</b>

## Police Department

# Administration Program

			<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
541	8101	REGULAR	430,517	441,378	439,734	439,700
541	8102	OVERTIME	5,185	4,750	4,448	4,200
541	8103	PART-TIME & TEMPORARY	12,255	16,284	12,032	16,300
541	8113	LONGEVITY	4,519	5,990	4,305	6,600
541	8171	FICA	12,975	13,221	12,932	13,050
541	8172	POLICE/FIRE PENSION	40,462	54,728	53,186	67,400
541	8173	IMRF	19,585	20,619	19,951	22,550
541	8175	HEALTH INSURANCE	109,341	116,491	116,491	104,600
541	8178	WORKERS COMPENSATION	8,528	11,751	11,751	0
<b>TOTAL PERSONNEL SERVICES</b>			<b>\$643,367</b>	<b>\$685,212</b>	<b>\$674,831</b>	<b>\$674,400</b>
541	8202	PRINTED MATERIALS	793	700	600	700
541	8204	OFFICE AND LIBRARY SUPPLY	2,129	2,000	1,800	2,000
541	8219	BUILDING SUPPLIES, NEC	140	175	100	175
541	8226	VEHICLE MAINTENANCE PARTS	57	500	400	500
541	8243	LIVESCAN	8,749	12,500	11,000	12,500
541	8245	GAS, OIL & ANTIFREEZE	95,638	100,000	95,000	100,000
541	8270	WEARING APPAREL	4,604	4,400	4,100	3,700
541	8299	COMMODITIES, NEC	510	500	350	500
<b>TOTAL COMMODITIES</b>			<b>\$112,619</b>	<b>\$120,775</b>	<b>\$113,350</b>	<b>\$120,075</b>
541	8304	CAR ALLOWANCE	3,944	3,708	3,708	3,371
541	8305	FREIGHT AND POSTAGE	279	450	300	450
541	8310	EQUIPMENT, R&M	156	1,400	800	1,400
541	8315	VEHICLES, R&M	0	350	300	350
541	8337	TELEPHONE SYSTEM	60,828	50,000	47,500	13,741
541	8348	BUILDINGS - R & M, NEC	165	200	175	200
541	8366	LEGAL NOTICES	176	200	50	200
541	8375	DUES & SUBSCRIPTIONS	922	800	985	800
541	8376	TRAINING, EDUC, & PROF DVLP	6,918	10,000	7,500	9,500
541	8399	CONTRACTUAL SERVICES, NEC	0	100	0	100
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$73,389</b>	<b>\$67,208</b>	<b>\$61,318</b>	<b>\$30,112</b>
541	8450	RADIO SYSTEM (Prairie Shield)	0	0	0	23,000
<b>TOTAL OTHER SERVICES</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>23,000</b>
541	8510	OFFICE FURNITURE & EQUIP	670	1,000	500	1,000
541	8580	TELEPHONE & RADIO EQUIP	25	1,200	500	1,200
<b>TOTAL EQUIPMENT</b>			<b>\$695</b>	<b>\$2,200</b>	<b>\$1,000</b>	<b>\$2,200</b>
<b>TOTAL ADMINISTRATION</b>			<b>\$830,070</b>	<b>\$875,395</b>	<b>\$850,499</b>	<b>\$849,787</b>

## Police Department

### Patrol Services Program

			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
543	8101	REGULAR	3,242,926	3,244,087	3,125,659	3,182,100
543	8102	OVERTIME	283,363	349,200	273,253	307,300
543	8103	PART-TIME & TEMPORARY	130,600	147,226	124,846	147,200
543	8112	WELLNESS BONUS	2,850	4,000	3,120	4,000
543	8113	LONGEVITY	31,410	33,992	34,197	37,000
543	8171	FICA	54,464	56,961	51,086	55,550
543	8172	POLICE/FIRE PENSION	647,394	802,675	780,062	966,300
543	8175	HEALTH INSURANCE	874,724	854,266	854,266	642,500
543	8178	WORKERS COMPENSATION	99,914	133,024	133,024	540,007
TOTAL PERSONNEL SERVICES			\$5,367,644	\$5,625,431	\$5,379,512	\$5,881,957
543	8202	PRINTED MATERIALS	9,797	7,000	8,800	7,000
543	8204	OFFICE AND LIBRARY SUPPLY	624	750	500	750
543	8226	VEHICLE MAINTENANCE PARTS	29,966	16,250	22,000	22,500
543	8242	POLICE PATROL SUPPLY/EQPT	33,211	27,000	25,500	26,000
543	8270	WEARING APPAREL	42,852	46,100	44,100	44,500
543	8295	SMALL TOOLS & EQUIPMENT	498	1,700	1,000	1,700
543	8299	COMMODITIES, NEC	1,703	700	600	700
TOTAL COMMODITIES			\$118,651	\$99,500	\$102,500	\$103,150
543	8310	EQUIPMENT, R&M	2,882	2,750	2,750	2,750
543	8311	BUILDING MECHANICAL SYS, R&M	1,950	4,800	4,100	4,800
543	8315	VEHICLES, R&M	9,355	7,200	7,200	7,200
543	8345	PSYCH & MEDICAL SERVICES	852	450	550	450
543	8349	LEGAL SERVICES, NEC	158	300	300	300
543	8375	DUES & SUBSCRIPTIONS	555	1,000	900	1,000
543	8376	TRAINING, EDUC, & PROF DVLP	25,876	37,000	29,630	33,350
543	8384	TOWING	5,053	3,500	3,500	3,500
543	8399	CONTRACTUAL SERVICES, NEC	717	150	100	150
TOTAL CONTRACTUAL SERVICES			\$47,399	\$57,150	\$ 49,030	\$53,500
543	8510	OFFICE FURNITURE & EQUIPMENT	0	0	0	500
543	8540	MCHNRY, IMPLTS, & MJR TOOLS	2,329	2,400	9,170	1,900
543	8580	TELEPHONE & RADIO EQPT	1,054	3,800	2,800	3,800
TOTAL EQUIPMENT			\$3,382	\$6,200	\$ 11,970	\$6,200
TOTAL PATROL SERVICES			\$5,537,077	\$5,788,281	\$5,543,012	\$6,044,807

## Police Department

# Communications Program

		<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2011</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
544	8101 REGULAR	606,026	614,767	635,466	635,300
544	8102 OVERTIME	103,765	80,000	76,187	70,400
544	8103 PARTTIME & TEMPORARY	13,548	51,000	34,119	51,000
544	8113 LONGEVITY	8,719	8,912	9,329	7,950
544	8171 FICA	48,983	49,371	49,854	50,250
544	8172 POLICE/FIRE PENSION	13,488	18,243	17,729	22,450
544	8173 IMRF	85,669	83,321	85,921	93,450
544	8175 HEALTH INSURANCE	200,458	213,567	213,567	164,300
544	8178 WORKERS COMPENSATION	3,740	5,178	5,178	2,807
<b>TOTAL PERSONNEL SERVICES</b>		<b>\$1,084,395</b>	<b>\$1,124,359</b>	<b>\$1,127,350</b>	<b>\$1,097,907</b>
544	8202 PRINTED MATERIALS	0	100	50	100
544	8204 OFFICE & LIBRARY SUPPLY	202	500	0	500
544	8270 WEARING APPAREL	6,320	7,550	7,550	7,550
<b>TOTAL COMMODITIES</b>		<b>\$6,522</b>	<b>\$8,150</b>	<b>\$7,600</b>	<b>\$8,150</b>
544	8310 EQUIPMENT, R&M	5,983	6,000	4,400	6,000
544	8320 INTERGOVT'L SERVICES	5,292	6,000	3,528	6,000
544	8345 PSYCH & MEDICAL SERVS	2,378	500	0	500
544	8349 LEGAL SERVICES, NEC	59	300	248	300
544	8375 DUES & SUBSCRIPTIONS	212	250	215	250
544	8376 TRAINING, EDUC, & PROF DVLP	6,021	8,450	6,300	6,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$19,946</b>	<b>\$21,500</b>	<b>\$14,691</b>	<b>\$19,050</b>
544	8510 OFFICE FURNITURE & EQUIP	53	500	300	500
544	8580 TELEPHONE & RADIO EQUIP	128	300	70	300
<b>TOTAL EQUIPMENT</b>		<b>\$181</b>	<b>\$800</b>	<b>\$370</b>	<b>\$800</b>
<b>TOTAL COMMUNICATIONS</b>		<b>\$1,111,044</b>	<b>\$1,154,809</b>	<b>\$1,150,011</b>	<b>\$1,125,907</b>

## Police Department

### Criminal Investigations Program

			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
551	8101	REGULAR	835,387	973,301	985,286	968,300
551	8102	OVERTIME	93,839	65,000	129,455	57,200
551	8112	WELLNESS BONUS	1,358	1,500	750	1,500
551	8113	LONGEVITY	7,326	8,271	8,285	9,300
551	8171	FICA	13,146	14,763	15,748	14,600
551	8172	POLICE/FIRE PENSION	148,361	237,154	230,473	292,100
551	8175	HEALTH INSURANCE	200,458	252,397	252,397	194,200
551	8178	WORKERS COMPENSATION	22,687	36,874	36,874	4,493
TOTAL PERSONNEL SERVICES			\$1,322,563	\$1,589,260	\$1,659,268	\$1,541,693
551	8202	PRINTED MATERIALS	149	150	100	150
551	8204	OFFICE AND LIBRARY SUPPLY	156	300	286	300
551	8226	VEHICLE MAINTENANCE PARTS	1,969	1,200	1,165	2,000
551	8242	PATROL SUPPLY/EQUIPMENT	716	1,000	400	1,000
551	8243	INVESTIGATION SUPPLIES/EXPS.	4,100	6,000	5,000	6,000
551	8270	WEARING APPAREL	9,284	9,600	9,600	9,600
551	8295	SMALL TOOLS & EQUIPMENT	0	200	0	200
551	8299	COMMODITIES, NEC	24	250	0	250
TOTAL COMMODITIES			\$16,398	\$18,700	\$16,551	\$19,500
551	8310	EQUIPMENT, R&M	0	150	0	150
551	8315	VEHICLES, R&M	190	1,100	600	1,500
551	8349	LEGAL SERVICES, NEC	0	400	100	400
551	8373	MARKETING, ADS & PUBLIC INFO	277	3,000	400	1,000
551	8375	DUES & SUBSCRIPTIONS	233	400	300	400
551	8376	TRAINING, EDUC, & PROF DEVL	6,532	9,000	8,000	8,000
551	8399	CONTRACTUAL SERVICES, NEC	0	77	0	0
TOTAL CONTRACTUAL SERVICES			\$7,232	\$14,127	\$9,400	\$11,450
551	8510	OFFICE FURNITURE & EQUIP	0	0	300	500
TOTAL EQUIPMENT			\$0	\$0	\$300	\$500
TOTAL CRIMINAL INVESTIGATIONS			\$1,346,192	\$1,622,087	\$1,685,519	\$1,573,143

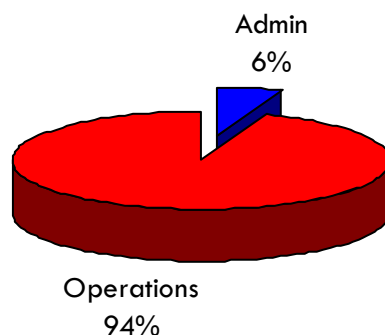
# Fire Department

The mission of the DeKalb Fire Department is to provide professional, courteous, specialized services to meet the needs of the citizens of the City of DeKalb. These services include rescue from fires, accidents, or other hazardous environments; suppression of hostile fires; emergency medical treatment for injuries or sudden medical problems; and providing information or programs concerning fire safety. It is comprised of just two divisions:

1. Administration is responsible for the overall management of departmental operations including planning, budget preparation and administration, policy formation and implementation, and emergency service delivery practices.
2. Operations encompasses fire suppression, emergency medical services, fire prevention and investigation, the City's Hazardous Materials and Technical Rescue Teams, plus building and grounds maintenance.

<b>Department Budget</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
Personnel	8,133,001	8,771,932	8,435,183
Commodities	216,093	213,823	206,977
Contractual Services	207,194	203,027	192,119
Other Services	4,960	5,261	5,101
Equipment	4,581	2,726	38,397
<b>TOTAL</b>	<b>\$8,565,829</b>	<b>\$9,196,769</b>	<b>\$8,877,778</b>

**Department Budget Allocations By Division**



<b>Department Personnel</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
Fire Chief	1	1	1
Assistant Fire Chief	2	1	1
Battalion Chief	4	4	4
Captain	3	3	3
Lieutenant	10	10	10
Firefighter	40	39	35
Administrative Assistant	1	1	1
Office Associate I	1	1	0
<b>TOTAL</b>	<b>62</b>	<b>60</b>	<b>55</b>

## **FY2010 Departmental Accomplishments**

- ❑ Continued partnerships within the community and the region to enhance the service level to our citizens.
- ❑ Continued Citywide NIMS implementation.
- ❑ Continued to provide training for Resident Assistants at NIU.
- ❑ Continued to inspect all rooming houses, restaurants, gas stations, and places of assembly.
- ❑ Maintained status as a Level “A” Team under the MABAS Statewide Mutual Aid Plan.
- ❑ Enhanced the level of training of many team members using resources available through state and federal funds to reduce local costs.

## **FY2011 Departmental Initiatives**

- ❑ Continue to pursue partnerships within the community and region to enhance the service level to our citizens.
- ❑ Continue to seek support and networking regionally to maintain state Hazardous Materials and Technical Rescue teams.
- ❑ Continue Citywide NIMS implementation.
- ❑ Seek funding for replacement of ladder truck through a grant from the Department of Homeland Security/U.S. Fire Administration.
- ❑ Seek funding for training of remainder of members of department for Aircraft Rescue Fire Fighting through a grant from the Department of Homeland Security/U.S. Fire Administration.
- ❑ Continue to provide training for Resident Assistants at NIU.
- ❑ Develop network in region to support MABAS statewide team.
- ❑ Effectively staff for increasing call volume and consistent clustering of calls.
- ❑ Seek service delivery system that consistently does not put citizens at risk from all hazard threats and to do so in an efficient manner.
- ❑ Improve response times for both fire suppression and EMS delivery.

# General Fund

## Fire Department

			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
321	8101	REGULAR	4,389,260	4,452,253	4,342,562	4,291,200
321	8102	OVERTIME	653,046	821,936	694,016	723,300
321	8112	WELLNESS BONUS	2,400	2,500	2,100	2,500
321	8113	LONGEVITY	44,752	48,699	43,812	44,700
321	8119	EDUCATION BONUS	5,000	5,000	4,750	5,000
321	8171	FICA	64,768	68,868	66,150	68,500
321	8172	POLICE/FIRE PENSION	1,500,813	1,756,441	1,706,970	2,009,850
321	8173	IMRF	13,170	13,650	13,084	11,700
321	8175	HEALTH INSURANCE	1,129,860	1,164,911	1,164,911	821,750
321	8178	WORKERS COMPENSATION	301,820	409,674	409,674	431,183
321	8179	UNEMPLOYMENT INSURANCE	0	0	5,607	0
321	8180	PEHP PLAN	28,112	28,000	27,320	25,500
TOTAL PERSONNEL SERVICES			\$8,133,001	\$8,771,932	\$8,480,956	\$8,435,183
321	8202	PRINTED MATERIALS	861	1,150	770	2,560
321	8204	OFFICE AND LIBRARY SUPPLY	4,405	5,400	1,700	6,950
321	8210	BUILDING MECHANICAL SYS	3,867	3,575	1,500	3,575
321	8226	VEHICLE MAINTENANCE PARTS	24,757	23,300	23,400	22,050
321	8237	HOSPITAL PATIENT SUPPLIES	27,492	23,507	22,000	28,000
321	8240	FIREFIGHTING SUPPLY/EQPT	26,860	27,809	34,000	33,542
321	8241	AMBULANCE SUPPLIES & EQPT	28,957	17,750	22,300	18,100
321	8243	INVESTIGATION SUPPLY/EXPS	0	0	800	0
321	8245	GAS, OIL & ANTIFREEZE	43,301	55,032	37,000	38,000
321	8270	WEARING APPAREL	48,348	49,050	47,600	46,950
321	8291	JANITORIAL/LAUNDRY SUPPLY	6,629	6,450	6,700	6,450
321	8295	SMALL TOOLS & EQUIPMENT	616	800	650	800
TOTAL COMMODITIES			\$216,093	\$213,823	\$198,420	\$206,977
321	8305	FREIGHT AND POSTAGE	402	400	470	450
321	8310	EQUIPMENT, R&M	17,499	19,813	25,000	21,310
321	8311	BUILDING MECHANCL SYS, R&M	2,662	4,365	10,000	3,500
321	8315	VEHICLES, R&M	37,718	31,225	18,000	31,225
321	8336	RENTAL - WEARING APPAREL	12,943	5,000	5,600	0
321	8337	TELEPHONE SYSTEM	43,139	43,000	36,000	11,268
321	8345	PSYCH & MEDICAL SERVICES	34,960	39,200	36,200	39,200
321	8346	REFUSE REMOVAL SERVICES	0	873	0	873
321	8348	BUILDINGS, R&M -- NEC	13,770	7,250	9,200	7,250
321	8355	UTILITIES, NEC	4,092	5,075	5,500	5,075
321	8373	MARKETING, ADS, & PUBLIC INFO	3,020	749	20,550	775
321	8375	DUES & SUBSCRIPTIONS	4,606	5,729	4,900	5,379
321	8376	TRAINING, EDUC, & PROF DVLP	32,384	40,348	21,000	65,814
TOTAL CONTRACTUAL SERVICES			\$207,194	\$203,027	\$192,420	\$192,119
321	8450	CONTRACTED SERVICES	4,960	5,261	3,700	5,101
TOTAL OTHER SERVICES			\$4,960	\$5,261	\$3,700	\$5,101
321	8510	OFFICE FURNITURE & EQUIP	0	0	230	0
321	8580	TELEPHONE & RADIO EQUIP	4,581	2,726	3,400	38,397
TOTAL EQUIPMENT			\$4,581	\$2,726	\$3,630	\$38,397
TOTAL FIRE			\$8,565,829	\$9,196,769	\$8,879,126	\$8,877,778

## Fire Department

# Administration Program

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			<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2011</b>
			<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
561	8101	REGULAR	304,121	300,917	301,433	276,600
561	8102	OVERTIME	4,521	1,000	0	900
561	8113	LONGEVITY	1,050	1,645	834	1,350
561	8171	FICA	7,326	7,130	7,060	5,450
561	8172	POLICE/FIRE PENSION	75,040	60,567	58,861	75,850
561	8173	IMRF	13,170	13,650	13,084	11,700
561	8175	HEALTH INSURANCE	91,118	77,660	77,660	59,750
561	8178	WORKERS COMPENSATION	19,962	16,637	16,637	0
<b>TOTAL PERSONNEL SERVICES</b>			<b>\$516,309</b>	<b>\$479,206</b>	<b>\$475,568</b>	<b>\$431,600</b>
561	8202	PRINTED MATERIALS	132	500	470	500
561	8204	OFFICE AND LIBRARY SUPPLY	3,256	3,800	1,700	3,700
561	8226	VEHICLE MAINTENANCE PARTS	625	4,100	1,800	2,850
561	8245	GAS, OIL & ANTIFREEZE	43,301	55,032	37,000	38,000
561	8270	WEARING APPAREL	2,668	1,600	1,600	1,600
<b>TOTAL COMMODITIES</b>			<b>\$49,983</b>	<b>\$65,032</b>	<b>\$42,570</b>	<b>\$46,650</b>
561	8305	FREIGHT & POSTAGE	402	400	470	450
561	8315	VEHICLES, R&M	10,322	2,000	1,000	2,000
561	8337	TELEPHONE SYSTEM	43,139	43,000	36,000	11,268
561	8345	PSYCH & MEDICAL SERVICES	1,125	1,200	1,200	1,200
561	8373	MARKETING, ADS, PUBLIC INFO	2,235	0	20,000	0
561	8375	DUES & SUBSCRIPTIONS	2,265	2,351	1,400	2,558
561	8376	TRAINING, EDUC, & PROF DVLP	6,871	4,000	5,000	6,150
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$66,360</b>	<b>\$52,951</b>	<b>\$65,070</b>	<b>\$23,626</b>
<b>TOTAL ADMINISTRATION</b>			<b>\$632,652</b>	<b>\$597,189</b>	<b>\$583,208</b>	<b>\$501,876</b>

## Fire Department

# Operations Program

			<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
563	8101	REGULAR	4,085,139	4,151,336	4,041,130	4,014,600
563	8102	OVERTIME	648,524	820,936	694,016	722,400
563	8112	WELLNESS BONUS	2,400	2,500	2,100	2,500
563	8113	LONGEVITY	43,702	47,054	42,978	43,350
563	8119	EDUCATION BONUS	5,000	5,000	4,750	5,000
563	8171	FICA	57,442	61,738	59,090	63,050
563	8172	POLICE/FIRE PENSION	1,425,773	1,695,874	1,648,109	1,934,000
563	8175	HEALTH INSURANCE	1,038,742	1,087,251	1,087,251	762,000
563	8178	WORKERS COMPENSATION	281,858	393,037	393,037	431,183
563	8179	UNEMPLOYMENT INSURANCE	0	0	5,607	0
563	8180	PEHP PLAN	28,112	28,000	27,320	25,500
<b>TOTAL PERSONNEL SERVICES</b>			<b>\$7,616,692</b>	<b>\$8,292,726</b>	<b>\$8,005,388</b>	<b>\$8,003,583</b>
563	8202	PRINTED MATERIALS	730	650	300	2,060
563	8204	OFFICE & LIBRARY SUPPLY	1,149	1,600	0	3,250
563	8210	BUILDING MECHANICAL SYS	3,867	3,575	1,500	3,575
563	8226	VEHICLE MAINTENANCE PARTS	24,132	19,200	21,600	19,200
563	8237	HOSPITAL PATIENT SUPPLIES	27,492	23,507	22,000	28,000
563	8240	FIREFIGHTING SUPPLY/EQPT	26,860	27,809	34,000	33,542
563	8241	AMBULANCE SUPPLY/EQPT	28,957	17,750	22,300	18,100
563	8243	INVESTIGATION SUPPLIES/EXPS	0	0	800	0
563	8270	WEARING APPAREL	45,680	47,450	46,000	45,350
563	8291	JANITORIAL/LAUNDRY SUPPLY	6,629	6,450	6,700	6,450
563	8295	SMALL TOOL & EQUIPMENT	616	800	650	800
<b>TOTAL COMMODITIES</b>			<b>\$166,110</b>	<b>\$148,791</b>	<b>\$155,850</b>	<b>\$160,327</b>
563	8310	EQUIPMENT, R&M	17,499	19,813	25,000	21,310
563	8311	BUILDING MECHANCL SYS,R&M	2,662	4,365	10,000	3,500
563	8315	VEHICLES, R&M	27,396	29,225	17,000	29,225
563	8336	RENTAL - WEARING APPAREL	12,943	5,000	5,600	0
563	8345	PSYCH & MEDICAL SERVICES	33,835	38,000	35,000	38,000
563	8346	REFUSE REMOVAL SERVICES	0	873	0	873
563	8348	BUILDINGS- R & M, NEC	13,770	7,250	9,200	7,250
563	8355	UTILITIES, NEC	4,092	5,075	5,500	5,075
563	8373	MARKETING, ADS, & PUBLIC INFO	785	749	550	775
563	8375	DUES & SUBSCRIPTIONS	2,341	3,378	3,500	2,821
563	8376	TRAINING, EDUC, & PROF DVLP	25,512	36,348	16,000	59,664
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$140,835</b>	<b>\$150,076</b>	<b>\$127,350</b>	<b>\$168,493</b>
563	8450	CONTRACTED SERVICES	4,960	5,261	3,700	5,101
<b>TOTAL OTHER SERVICES</b>			<b>\$4,960</b>	<b>\$5,261</b>	<b>\$3,700</b>	<b>\$5,101</b>
563	8510	OFFICE FURNITURE & EQUIPMENT	0	0	230	0
563	8580	TELEPHONE & RADIO EQUIPMENT	4,581	2,726	3,400	38,397
<b>TOTAL EQUIPMENT</b>			<b>\$4,581</b>	<b>\$2,726</b>	<b>\$3,630</b>	<b>\$38,397</b>
<b>TOTAL OPERATIONS</b>			<b>\$7,933,177</b>	<b>\$8,599,580</b>	<b>\$8,295,918</b>	<b>\$8,375,902</b>

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# Public Works Department

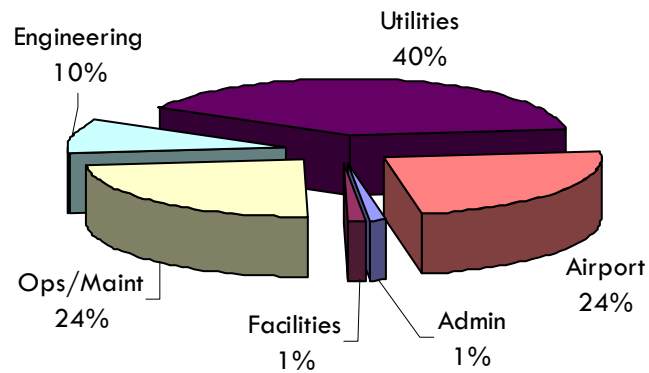
The Public Works Department is responsible for maintaining and enhancing the physical environment and infrastructure of the City of DeKalb through oversight of all municipally owned facilities and utilities. The Public Works Department is also charged with the enforcement of locally-adopted building codes, providing and maintaining the City's Comprehensive Plan and zoning regulations and the department's annual budget consisting of five divisions which are as follows:

- ❑ **Administration** oversees the daily management and operations of the entire department.
- ❑ **Airport** is charged with the management of DeKalb Taylor Municipal Airport (DTMA). With over 30,000 annual operations, 69 based aircraft and two runways that are respectively 7,025 feet and 4,200 feet in length, the airport is designed to serve all corporate and general aviation aircraft coming to the region.
- ❑ **Operations-Maintenance-Utilities** maintains the City's streets, alleys, sidewalks and parkways, and all municipally owned facilities. It is responsible for snow and ice removal, traffic signal maintenance, street markings, signs, storm sewer repair, equipment and motor vehicle maintenance, airport and runway maintenance, forestry, management of the City's community garden plots, and provides support services for community events. It also provides for the supply, treatment, storage, and distribution of the City's potable water system, which provides in excess of 1.5 billion gallons of water annually to DeKalb residents.
- ❑ **Building-Engineering-Transportation** provides the technical expertise and oversight related to the design, maintenance, and expansion of DeKalb's infrastructure system, including its utilities and street system. It is also responsible for the enforcement of new construction codes including structural, electrical, plumbing, mechanical, accessibility, fire prevention, drainage, nuisance regulations adopted by the City and serve as staff liaison to five appeal boards.
- ❑ **Public Facilities** is responsible for the upkeep and maintenance of the City's Municipal Building and Annex.

<b>PW General Fund Budget</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
Personnel	3,698,437	3,726,688	3,078,902
Commodities	533,441	613,700	619,400
Contractual Services	440,849	457,866	429,021
Other Services	37,801	27,000	30,000
Equipment	19,567	19,400	20,900
<b>TOTAL</b>	<b>\$4,730,095</b>	<b>\$4,844,654</b>	<b>\$4,178,223</b>

<b>General, Utilities &amp; Airport Combined</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
Personnel	5,790,374	5,752,384	5,229,752
Commodities	981,751	1,084,700	1,072,400
Contractual Services	1,066,585	1,177,116	1,059,798
Other Services	1,847,697	1,142,951	1,440,091
Equipment	122,070	182,400	208,600
Perm. Improvements	185,619	2,101,754	2,187,642
Transfers	525,000	525,000	500,000
<b>TOTAL</b>	<b>\$10,519,097</b>	<b>\$11,966,305</b>	<b>\$11,698,283</b>

**Department Budget Allocations By Division**



Department Personnel	FY2009	FY2010	FY2011
Public Works Director	1	1	1
Assistant Director	3	3	4
Administrative Assistant	0	0	1
Administrative Associate	0	0	2
Office Associate III	1	1	0
Office Associate I	2	1	0
Working Supervisor	1	1	0
Skilled Maintenance	5	5	5
Crew/ Technician	9	9	8
Operations/Maintenance/Utilities Maintenance	0	0	11
Street Maintenance	7	7	0
Water Maintenance	8	8	0
Custodian	1	1	0
Operations/Maintenance Section Manager	0	0	1
Distribution Production Supervisor	1	1	0
Water Lab Tech	1	1	1
Part-time Downtown Maintenance	1	1	1
Part-time Airport Maintenance	0.5	0.5	0.5
Project Implementation Eng	0	0	1
Transportation Planner	0	0	1
DSTAS Intern	0	0	0.5
Building Supervisor	0	0	1
Building Inspector II	0	0	2.5
<b>TOTAL</b>	<b>41.5</b>	<b>40.5</b>	<b>41.5</b>

<b>Department Personnel</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
Community Dev. Dir.	1	0	0
Building Supervisor	1	1	0
Building Inspector I	2	1	0
Building Inspector II	3.5	3.5	0
Principal Planner	0	1	0
City Planner	1	0	0
Comm. Servs. Planner	1	1	0
Neighborhood Prog. Spec.	1	1	0
Office Associate I	3	3	0
Part-Time CDBG Intern <sup>1</sup>	0.5	0.5	0
<b>TOTAL</b>	<b>14</b>	<b>12</b>	<b>0</b>

<sup>1</sup> Position funded through federal grant program

## **Staffing Changes**

- ❑ As a result of budgetary constraints, FY2011 will witness a reduction in force that will be determined at the conclusion of FY2010. It is anticipated that a major restructuring process will accompany the reduction in staffing levels.

## **FY2010 Departmental Accomplishments**

### **Strategic Goal #1: Encourage Actions to Continue Downtown's Role as the Viable Heart of the Community**

- ❑ Maintained Parking Lots
- ❑ Continued utilization of downtown part-time maintenance crews
- ❑ Maintained Hanging Flower Pots, banners, public parking lots
- ❑ Served as staff representatives to promote and implement the Downtown Revitalization Plan public rights-of-way improvements
- ❑ Continued a multi-year alley and sidewalk replacement program for TIF areas
- ❑ Coordinated downtown construction with streetscape features on 2<sup>nd</sup> and 3<sup>rd</sup> Streets

### **Strategic Goal #2: Coordinate Activities and Pursue Opportunities of Mutual Interest between the City and its Educational Partners of NIU and the DeKalb School District**

- ❑ Coordinated both private and public interests in working with School District 428 in the preparation and execution of an annexation, annexation agreement and a development agreement for the District's new High School on West Dresser Road.
- ❑ Coordinated lane widening and signal construction for the new Dresser Road High School

### **Strategic Goal #3: Continue to Support Projects and Programs that Improve the City's Appearance**

- ❑ Executed an agreement with Waste Management for residential waste collections for the City.
- ❑ Implemented a residential "toter" pilot program with Waste Management to test the public's reaction to using toters for residential waste collection city wide
- ❑ Continued public education efforts on landscape waste disposal practices
- ❑ Initiated the East Lincoln Highway "Green Up Project" in an effort to enlist the participation of approximately 100 private property owners to plant an estimated 100 trees to improve the City's east corridor entryway

- ❑ Provided technical support and inspection of residential and commercial projects such as DeKalb Commons and the Pappas/Glasgow Commercial subdivision.
- ❑ Completed project studies, design, and GE right of way acquisition for widening Peace Road between Pleasant Street and the railroad bridge
- ❑ Managed capital improvement projects of one million dollars including alley repairs, sidewalk replacement, TIF Street Maintenance, crack sealing, and patching
- ❑ Completed construction of the job stimulus project of the Fairview Drive truck route overlay using 100% federal funding
- ❑ Completed design and started construction of the federal job stimulus funded intersection project at Dresser Road and Normal Road
- ❑ Applied for and received FEMA buyout funds for flooded home buyouts
- ❑ Nine flooded homes acquired and demolished using CDBG or FEMA funds
- ❑ Completed construction of the East Lincoln Highway Traffic Enhancement project East of 4<sup>th</sup> Street
- ❑ Coordinated consultant design and started the downtown streetscape projects on East Lincoln Highway and on Locust Street
- ❑ Completed a citywide inventory and GPS mapping of over 6000 city street sign locations
- ❑ Coordinated with other agencies and property owners for property acquisition along Dresser Road for a one mile bikepath extension

**Strategic Goal #4: Ensure that there are Fulfilling Work and Job Opportunities for all of DeKalb's Residents**

**Strategic Goal #5: Develop a Transportation System to Enhance Mobility for People & Products**

- ❑ Continue to pursue the purchase of two properties consisting of approximately 15 acres of land area to secure the northernmost Runway Protection Zone for DTMA
- ❑ Purchased the former Bright Star property
- ❑ Continue to expand aviation educational opportunities via the resurrection of the Midwest Flight Academy School and Fly America Flight School

**Strategic Goal #6: Enhance the Quality of Life in DeKalb's Established Neighborhoods**

- ❑ Completed the Neighborhood Improvement Coordination Effort Program (NICE Program) in concert with the NIU Cares Day program as a means to promote positive community relationships in the pursuit of addressing property maintenance initiatives.
- ❑ Resolved flooding issues in the 900 block of South 5<sup>th</sup> Street via the installation of a new storm sewer relief line.

**Strategic Goal #7: Continue to Improve & Build on the City's Reputation as a Leading Community in the Region**

**Additional Operational Initiatives**

- ❑ Continue to seek Union Pacific Railroad and Surface Transportation Board approvals to mitigate the Pleasant Street watershed flooding issue.
- ❑ Work with Renew DeKalb and City staff to enhance and revitalize the Central Business District.
- ❑ Attract (2) new businesses to DeKalb Taylor Municipal Airport.
- ❑ Continue to promote and secure the development of the west end of the airport
- ❑ Received twelfth consecutive Tree City USA Community Award from the Illinois Department of Natural Resources.

- ❑ Successfully provided emergency response measures in battling flood events, approximately “42” of annual snowfall and two ice storms.
- ❑ Achieved full compliance with all Federal and State EPA water standards
- ❑ Received award from the IDPH for the 14<sup>th</sup> consecutive year for achieving perfect compliance with the Illinois Fluoridation Act
- ❑ Reduced electrical costs by 10% by adjusting well pumping schedules to take advantage of more productive wells.
- ❑ Renegotiated water chemical prices with suppliers achieving a savings of over \$13,000 per year.
- ❑ Reduced sampling requirements required by IEPA by requesting sampling exemptions resulting in an annual savings of over \$13,000 per year.
- ❑ Continued aggressive meter change-out program with the goal to achieve 100% radio read devices.
- ❑ Achieved compliance with OCCT (Optimal Corrosion Control Treatment) at all five Water Treatment Plants with no excursions.
- ❑ Received thirteenth consecutive year of compliance with the Illinois Fluoridation Act.
- ❑ Enhanced and promoted image of City of DeKalb Water Supply.
- ❑ Achieved full compliance with all Federal and State EPA water standards.
- ❑ Adjusted water rates and capital connection fees to achieve rates that better reflect the true cost of providing water.
- ❑ Secured low electrical rates for Water Division by renewal of electrical energy contract with Mid-American Energy supplier.
- ❑ Monitor new electrical rates and pumping schedules to decrease electrical costs.
- ❑ Inspection staff was cross-trained by the DeKalb Police Department personnel to assist in the enforcement of parking prohibitions on emergency snow routes.
- ❑ Building and Code Division worked with the Central Business District property owners to improve security lighting in the district’s alleys, repair broken windows, paint, and post addresses.
- ❑ Provided technical support and inspection of residential and commercial projects such as DeKalb Commons and the Pappas/Glasgow Commercial subdivision.
- ❑ Continued a multi-year alley and sidewalk replacement program for TIF areas
- ❑ Coordinated downtown construction with streetscape features on 2<sup>nd</sup> and 3<sup>rd</sup> Streets
- ❑ Completed project studies, design, and GE right of way acquisition for widening Peace Road between Pleasant Street and the railroad bridge
- ❑ Managed capital improvement projects of one million dollars including alley repairs, sidewalk replacement, TIF Street Maintenance, crack sealing, and patching
- ❑ Completed construction of the job stimulus project of the Fairview Drive truck route overlay using 100% federal funding
- ❑ Completed design and started construction of the federal job stimulus funded intersection project at Dresser Road and Normal Road
- ❑ Applied for and received FEMA buyout funds for flooded home buyouts
- ❑ Nine flooded homes acquired and demolished using CDBG or FEMA funds
- ❑ Completed construction of the East Lincoln Highway Traffic Enhancement project East of 4<sup>th</sup> Street
- ❑ Coordinated consultant design and started the downtown streetscape projects on East Lincoln Highway and on Locust Street
- ❑ Completed a citywide inventory and GPS mapping of over 6000 city street sign locations
- ❑ Coordinated with other agencies and property owners for property acquisition along Dresser Road for a one mile bikepath extension
- ❑ Coordinated lane widening and signal construction for the new Dresser Road High School
- ❑ Continue neighborhood sidewalk and alley program for TIF areas and areas with needs

- ❑ Construct annual street maintenance patching, crack filling and striping program and utilize local gas tax fund
- ❑ Coordinate with other planned development of DeKalb Commons and Irongate subdivision
- ❑ Work with all Departments and ReNew DeKalb for review and construction implementation of Downtown upgrades for additional parking, street tree placement, and city building demolitions.
- ❑ Assist MPO with traffic corridor planning
- ❑ Assist Police and Public Works Departments for implementation of upgraded Police department space
- ❑ Determine best upgrade phasing of new traffic signal controller technology
- ❑ Evaluate and implement LED street lighting change-over to fully use DeKalb's award of Energy Efficiency grant funds.

## **FY2011 Departmental Initiatives**

The Public Works Department will undertake the following specific action items for the upcoming fiscal year as identified by the City Council's adopted Strategic Goals:

- ❑ Achieve a 12<sup>th</sup> consecutive Tree City USA award from the Illinois Department of Natural Resources
- ❑ Monitor the financial stability of Water Resources Division through analysis of various rate and service fees to meet the true cost of providing services Achieve full compliance with all Federal and State EPA water standards
- ❑ Continue cost savings within Water Resources Division to maintain positive operational fund balance and achieve 25% cash reserve balance by the end of FY2011.
- ❑ Reduce unaccounted water loss to 7% or less.
- ❑ Achieve 15<sup>th</sup> consecutive year of compliance with the Illinois Fluoridation Act
- ❑ Maintain the high standard of water quality for the City by achieving compliance with all State and Federal water quality standards
- ❑ Implement aggressive review of all Public Works Operations and identify cost cutting measures, improve efficiency and productivity levels
- ❑ Continue to market DTMA and promote desired developments on airport property
- ❑ Pursue land acquisition to complete the preservation of the Runway Protection Zone
- ❑ Continue to expand the NICE program to promote more volunteer assistance coupled with inspiring a positive relationship in resolving property maintenance issues in various parts of the City
- ❑ Improve snow removal efficiency through training and scheduling revisions
- ❑ Adopt hybrid code for the downtown
- ❑ Update 2005s Comprehensive Plan
- ❑ Establish a business license program
- ❑ Incentivize green or sustainable development
- ❑ Streamline development permitting process
- ❑ GREEN UP the ELH Corridor
- ❑ Implement new impact fees and criteria for public improvements
- ❑ Continue to implement the vision for the 5<sup>th</sup> Ward North District
- ❑ Adopt language in the Sign Ordinance that allows for greater to the community
- ❑ Review and evaluate the Planning & Development fee schedules
- ❑ Research options for adopting overlay zoning districts in established neighborhoods
- ❑ Secure FAA Part 139 Limited Commercial certification
- ❑ Complete the airport utility plan
- ❑ Complete fiber optics installation at DTMA

- ❑ Educate and train inspectors and the public on the newly adopted (1/28/10) State of Illinois 2009 Residential International Energy Conservation Code.
- ❑ Increase pre-construction meetings with contractors, architects, developers and property owners as a way to streamline the permitting
- ❑ Coordinate Corn Fest 2010 event for a third consecutive year
- ❑ Coordinate the Downtown streetscape construction on East Lincoln Highway and Locust Street between 1<sup>st</sup> and 4<sup>th</sup> Streets.
- ❑ Continue cooperation on fiber optics broadband infrastructure development; coordinate with NIU with West Campus street additions at John Huber Parkway.
- ❑ Coordinate with DeKalb School District for remaining transportation improvements to support the new Dresser Road High School
- ❑ Complete downtown streetscape theme lighting improvements including the pedestrian pass through to Palmer Court
- ❑ Annually update the 5-Year Capital Plan
- ❑ Upgrade North First Street with street repairs between Dresser Road and Ridge Drive
- ❑ Assist with Commercial development such as Pappas subdivision improvements, airport commercial corner (Pleasant/Peace), Peace Road corridor (ShoDeen), and the proposed Irongate subdivision by the new high school
- ❑ Bid and build portions of Peace Road widening South of Pleasant Street
- ❑ Implement with DeKalb Park District and other agencies the construction of a new bike path on Dresser Road between N. 1<sup>st</sup> Street and Annie Glidden Road
- ❑ Finish construction of left turn lanes for traffic safety using federal stimulus money at Dresser Road and Normal Road
- ❑ Coordinate with Illinois Department of Transportation officials for safety upgrades to 4<sup>th</sup> Street between Taylor Street and Sycamore Road
- ❑ Select a consultant and begin design of Bethany Road bridge replacement to accommodate four lanes and a bikepath
- ❑ Continue alley and sidewalk programs
- ❑ Complete Pleasant Street watershed improvements
- ❑ Continue flooded home buyouts
- ❑ Design and seek funding assistance for further North First Street upgrades between Hillcrest Drive and Ridge Drive
- ❑ Work toward funding and implementing improvement recommendations of the Stormwater Task Force Committee Action Plan
- ❑ Investigate neighborhood and regional bike path extension opportunities, such as along Fairview Drive between Heritage Drive and 4<sup>th</sup> Street
- ❑ Phase in upgrades of new traffic signal controller
- ❑ Coordinate construction management of the Peace Road widening project between Pleasant Street and the railroad overpass
- ❑ Manage Federal construction inspection of Fairview Drive stimulus project overlay
- ❑ Inspect and coordinate with merchants and ReNew DeKalb for Downtown Streetscape improvements along East Lincoln Highway and also assistance on Locust Street as needed
- ❑ Finish construction inspection of intersection improvements at Dresser Road and Normal Road
- ❑ Continue residential and commercial plan reviews and new home foundation checks and occupancy grading compliance inspections
- ❑ Inspect new subdivision construction if work begins on DeKalb Commons and Airport Commercial at Pleasant Street

## General Fund

# Public Works Department

			FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
345	8101	REGULAR	1,554,991	1,497,166	1,624,423	1,698,000
345	8102	OVERTIME	173,473	218,050	135,351	165,850
345	8103	PARTTIME & TEMPORARY	705	8,000	0	28,500
345	8113	LONGEVITY	22,035	20,758	23,517	19,350
345	8171	FICA	132,294	128,942	130,996	139,600
345	8173	IMRF	250,904	215,704	249,162	286,050
345	8175	HEALTH INSURANCE	422,229	455,092	455,092	449,150
345	8178	WORKERS COMPENSATION	98,669	137,437	137,437	292,402
345	8179	UNEMPLOYMENT INSURANCE	1,554	0	0	0
TOTAL PERSONNEL SERVICES			\$2,656,854	\$2,681,149	\$2,755,978	\$3,078,902
345	8201	BOARDS & COMMISSIONS	0	0	0	1,350
345	8202	PRINTED MATERIALS	460	1,000	800	2,500
345	8204	OFFICE & LIBRARY SUPPLY	1,461	4,900	2,350	9,300
345	8210	BUILDING MECHANICAL SYS	7,452	8,000	8,000	8,000
345	8219	BUILDING SUPPLIES, NEC	6,161	9,000	8,500	9,000
345	8226	VEHICLE MAINTENANCE PARTS	95,561	103,500	98,400	107,650
345	8228	STREETS/ALLEYS MATS	26,010	30,000	30,000	30,000
345	8229	STREETLIGHTS, PARTS	12,030	25,000	20,000	25,000
345	8230	TRAFFIC SIGS, PARTS/ SUPPS	32,916	45,000	40,000	45,000
345	8231	TRAFFIC & STREET SIGNS	19,797	20,000	19,000	20,000
345	8233	STORM WATER SYSTEM PARTS	17,324	17,000	17,000	17,000
345	8235	SNOW/ICE CONTROL MATS	195,424	160,500	108,150	160,500
345	8244	LAB SUPPLY AND MINOR EQPT	1,293	1,500	1,500	2,900
345	8245	GAS, OIL & ANTIFREEZE	73,023	128,700	69,150	142,800
345	8270	WEARING APPAREL	12,731	12,150	12,150	17,000
345	8285	EDP SUPPLIES	0	700	500	1,700
345	8291	JANITORIAL/LAUNDRY SUPPLY	7,547	8,000	8,000	8,000
345	8295	SMALL TOOLS & EQUIPMENT	6,920	8,750	8,750	10,450
345	8299	COMMODITIES, NEC	378	250	240	1,250
TOTAL COMMODITIES			\$516,487	\$583,950	\$452,490	\$619,400
345	8301	RENTAL, EQPT, & FACILITIES	1,630	1,500	1,000	1,500
345	8304	CAR ALLOWANCE	7,888	7,416	7,416	6,742
345	8305	FREIGHT AND POSTAGE	569	600	500	3,100
345	8310	EQUIPMENT, R&M	11,157	11,250	9,800	14,950
345	8311	BUILDING MECHANCL SYS, R&M	18,578	22,400	22,000	22,400
345	8313	LANDSCAPE/GROUNDS, R & M	7,866	10,000	10,000	10,500
345	8315	VEHICLES, R&M	28,863	37,500	32,950	42,850
345	8316	STREETS/ALLEYS, R & M	4,344	10,000	10,000	10,000
345	8318	TRAFFIC SIGNALS, R&M	13,291	15,000	15,000	15,000
345	8319	SNOW AND ICE CONTROL	80,276	60,000	47,000	60,000
345	8321	SIDEWALKS, R & M	1,470	1,500	1,500	1,500
345	8325	KISHWAUKEE RIVER SYS, R&M	7,416	20,000	23,975	20,000
345	8327	STORM WATER SYS, R & M	3,748	10,000	9,000	10,000
345	8330	EDP SERVICES	0	0	0	1,450

			<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2011</b>
			<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
345	8331	ARCHITECT/ENGINEER SERVS	217	500	0	1,750
345	8334	MOSQUITO ABATEMENT	0	6,000	0	6,000
345	8335	RENTAL, EDP EQUIPMENT	0	500	1,000	1,750
345	8337	TELEPHONE SYSTEM	30,905	24,600	22,600	7,929
345	8346	REFUSE REMOVAL SERVICES	482	1,500	1,500	1,500
345	8347	NUISANCE ABATEMENT SERVS.	0	0	0	6,500
345	8348	BUILDINGS, R & M - NEC	12,955	22,500	20,000	20,500
345	8352	ELECTRICITY	88,334	90,000	95,000	90,000
345	8355	UTILITIES, NEC	5,754	7,000	15,000	7,000
345	8366	LEGAL EXPENSES & NOTICES	558	450	50	300
345	8373	MARKETING & PUBLIC INFO	819	2,000	850	2,000
345	8375	DUES & SUBSCRIPTIONS	1,280	1,650	1,600	2,950
345	8376	TRAINING, EDUC, & PROF DVLP	2,133	6,700	3,700	18,000
345	8385	TAXES, LICENSES, & FEES	1,578	3,000	2,000	2,000
345	8386	TREE PLANTING/FORESTRY	28,138	32,000	32,000	32,000
345	8387	WEATHER SERVICES	4,583	5,500	5,000	5,500
345	8399	CONTRACTUAL SERVICES, NEC	1,800	2,200	2,250	3,350
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$366,629</b>	<b>\$413,266</b>	<b>\$392,691</b>	<b>\$429,021</b>
345	8450	CONTRACTED SERVICES	31,321	27,000	37,000	30,000
<b>TOTAL OTHER SERVICES</b>			<b>\$31,321</b>	<b>\$27,000</b>	<b>\$37,000</b>	<b>\$30,000</b>
345	8540	MCHNRY, IMPLTS, & MJR TOOLS	16,134	19,200	18,500	20,700
345	8580	TELEPHONE & RADIO EQUIP	0	200	50	200
<b>TOTAL EQUIPMENT</b>			<b>\$16,134</b>	<b>\$19,400</b>	<b>\$18,550</b>	<b>\$20,900</b>
<b>TOTAL PUBLIC WORKS</b>			<b>\$3,587,426</b>	<b>\$3,724,765</b>	<b>\$3,656,709</b>	<b>\$4,178,223</b>

## Public Works Department

# Administration Program

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			<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
651	8101	REGULAR	46,408	83,431	116,800	86,100
651	8102	OVERTIME	120	250	0	150
651	8113	LONGEVITY	439	0	1,075	0
651	8171	FICA	3,682	6,146	8,100	6,350
651	8173	IMRF	6,502	11,565	16,100	13,100
651	8175	HEALTH INSURANCE	19,863	14,755	14,755	14,700
651	8178	WORKERS COMPENSATION	718	2,862	2,862	0
<b>TOTAL PERSONNEL SERVICES</b>			<b>\$77,731</b>	<b>\$119,009</b>	<b>\$159,692</b>	<b>\$120,400</b>
651	8202	PRINTED MATERIALS	0	200	0	200
651	8204	OFFICE AND LIBRARY SUPPLY	6	400	100	400
651	8299	COMMODITIES, NEC	314	150	150	150
<b>TOTAL COMMODITIES</b>			<b>\$320</b>	<b>\$750</b>	<b>\$250</b>	<b>\$750</b>
651	8304	CAR ALLOWANCE	3,944	3,708	3,708	3,371
651	8305	FREIGHT & POSTAGE	21	100	0	100
651	8310	EQUIPMENT, R & M	277	100	0	100
651	8331	ARCHITECT/ENGINEER SERVS	217	500	0	500
651	8337	TELEPHONE SYSTEM	25,376	17,100	17,100	4,700
651	8366	LEGAL EXPENSES & NOTICES	558	350	0	200
651	8373	MARKETING & PUBLIC INFO	589	500	100	250
651	8375	DUES & SUBSCRIPTIONS	297	250	300	300
651	8376	TRAINING, EDUC, & PROF DVLP	151	1,000	300	500
651	8399	CONTRACTUAL SERVICES, NEC	0	400	250	300
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$31,431</b>	<b>\$24,008</b>	<b>\$21,758</b>	<b>\$10,321</b>
<b>TOTAL ADMINISTRATION</b>			<b>\$109,482</b>	<b>\$143,767</b>	<b>\$181,700</b>	<b>\$131,471</b>

## Public Works Department

### Public Facilities Program

			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
653	8101	REGULAR	45,701	47,405	37,600	19,500
653	8102	OVERTIME	3,918	8,800	0	6,200
653	8103	PARTTIME & TEMPORARY	450	0	0	0
653	8113	LONGEVITY	327	345	400	150
653	8171	FICA	3,821	4,178	2,425	1,850
653	8173	IMRF	6,934	7,824	6,800	3,950
653	8175	HEALTH INSURANCE	18,223	19,415	19,415	11,650
653	8178	WORKERS COMPENSATION	1,360	1,890	1,890	17,656
653	8179	UNEMPLOYMENT INSURANCE	1,554	0	0	0
TOTAL PERSONNEL SERVICES			\$82,288	\$89,857	\$68,530	\$60,956
653	8210	BUILDING MECH. SYSTEM	7,452	8,000	8,000	8,000
653	8219	BUILDING SUPPLIES, NEC	2,380	5,000	4,500	5,000
653	8226	VEHICLE MAINTENANCE PARTS	3	1,000	500	1,000
653	8235	SNOW & ICE CONTROL MATERIALS	500	500	500	500
653	8245	GAS, OIL & ANTIFREEZE	0	657	250	657
653	8270	WEARING APPAREL	550	550	550	550
653	8291	JANITORIAL/CLEANING SUPPLIES	7,547	8,000	8,000	8,000
653	8295	SMALL TOOLS & EQUIPMENT	34	500	500	500
TOTAL COMMODITIES			\$18,468	\$24,207	\$22,800	\$24,207
653	8310	EQUIPMENT, R&M	1,412	1,000	500	1,000
653	8311	BUILDING MECH. SYSTEM, R&M	12,348	17,500	17,500	17,500
653	8313	LANDSCAPE/GROUNDS, R&M	4,573	5,000	5,000	5,000
653	8315	VEHICLES, R&M	30	500	250	500
653	8348	BUILDINGS, R&M	12,805	17,000	15,000	15,000
653	8355	UTILITIES, NEC	5,754	7,000	15,000	7,000
653	8385	TAXES, LICENSES, & FEES	1,208	2,500	1,500	1,500
TOTAL CONTRACTUAL SERVICES			\$38,129	\$50,500	\$54,750	\$47,500
653	8450	CONTRACTED SERVICES	31,321	27,000	37,000	30,000
TOTAL OTHER SERVICES			\$31,321	\$27,000	\$37,000	\$30,000
653	8540	MCHNRY, IMPLMTS, MJR TOOLS	964	1,200	500	1,200
TOTAL EQUIPMENT			\$964	\$1,200	\$500	\$1,200
TOTAL PUBLIC FACILITIES			\$171,169	\$192,764	\$183,580	\$163,863

## Public Works Department

### Operations/Maintenance/Utilities Program

			<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
655	8101	REGULAR	1,209,295	1,107,054	1,202,000	964,300
655	8102	OVERTIME	149,690	190,000	112,000	134,000
655	8113	LONGEVITY	18,118	17,160	18,100	14,100
655	8171	FICA	104,146	97,478	98,800	81,100
655	8173	IMRF	199,313	163,589	185,900	169,100
655	8175	HEALTH INSURANCE	323,463	351,027	351,027	245,700
655	8178	WORKERS COMPENSATION	89,881	123,872	123,872	270,420
<b>TOTAL PERSONNEL SERVICES</b>			<b>\$2,093,907</b>	<b>\$2,050,180</b>	<b>\$2,091,699</b>	<b>\$1,878,720</b>
655	8202	PRINTED MATERIALS	425	500	500	500
655	8204	OFFICE & LIBRARY SUPPLY	424	1,500	750	1,500
655	8219	BUILDING SUPPLIES, NEC	3,780	4,000	4,000	4,000
655	8226	VEHICLE MAINTENANCE PARTS	94,341	100,000	95,000	100,000
655	8228	STREET/ALLEY MATERIALS	26,010	30,000	30,000	30,000
655	8229	STREETLIGHTS, PARTS	12,030	25,000	20,000	25,000
655	8230	TRAFFIC SIGNALS, PARTS & SUPPS	32,916	45,000	40,000	45,000
655	8231	TRAFFIC & STREET SIGNS	19,797	20,000	19,000	20,000
655	8233	STORMWATER SYSTEM PARTS	17,324	17,000	17,000	17,000
655	8235	SNOW & ICE CONTROL MATERIALS	194,924	160,000	107,650	160,000
655	8245	GAS, OIL & ANITFREEZE	70,552	122,259	65,000	122,259
655	8270	WEARING APPAREL	11,081	10,500	10,500	10,500
655	8295	SMALL TOOLS & EQUIPMENT	6,198	8,000	8,000	8,000
<b>TOTAL COMMODITIES</b>			<b>\$489,801</b>	<b>\$543,759</b>	<b>\$417,400</b>	<b>\$543,759</b>
655	8301	RENTAL, EQPT & FACILITIES	1,630	1,500	1,000	1,500
655	8305	FREIGHT & POSTAGE	21	100	100	100
655	8310	EQUIPMENT, R&M	6,588	7,000	6,500	7,000
655	8311	BUILDING MECH. SYSTEM, R&M	6,229	4,900	4,500	4,900
655	8313	LANDSCAPE/GROUNDS, R&M	3,293	5,000	5,000	5,500
655	8315	VEHICLES, R&M	27,977	35,000	31,000	35,000
655	8316	STREETS/ALLEYS, R&M	4,344	10,000	10,000	10,000
655	8318	TRAFFIC SIGNALS, R&M	13,291	15,000	15,000	15,000
655	8319	SNOW & ICE CONTROL	80,276	60,000	47,000	60,000
655	8321	SIDEWALKS, R&M	1,470	1,500	1,500	1,500
655	8325	KISHWAUKEE RIVER SYS, R&M	7,416	20,000	23,975	20,000
655	8327	STORMWATER SYSTEM, R&M	3,748	10,000	9,000	10,000
655	8334	MOSQUITO ABATEMENT	0	6,000	0	6,000
655	8346	REFUSE REMOVAL SERVICES	482	1,500	1,500	1,500
655	8348	BUILDINGS, R&M	150	5,500	5,000	5,500
655	8352	ELECTRICITY	88,334	90,000	95,000	90,000
655	8373	MARKETING & PUBLIC INFO	230	1,500	750	1,500
655	8375	DUES & SUBSCRIPTIONS	132	500	500	500
655	8376	TRAINING, EDUC, & PROF DVLP	1,050	2,500	2,500	2,500

			<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2011</b>
			<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
655	8385	TAXES, LICENSES, & FEES	370	500	500	500
655	8386	FORESTRY	28,138	32,000	32,000	32,000
655	8387	WEATHER SERVICES	4,583	5,500	5,000	5,500
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$279,752</b>	<b>\$315,500</b>	<b>\$297,325</b>	<b>\$316,000</b>
655	8540	MACHINERY & MAJOR TOOLS	15,170	16,500	16,500	16,000
<b>TOTAL EQUIPMENT</b>			<b>\$15,170</b>	<b>\$16,500</b>	<b>\$16,500</b>	<b>\$16,000</b>
<b>TOTAL OPERATIONS/MAINTENANCE/UTILITIES</b>			<b>\$2,878,630</b>	<b>\$2,925,939</b>	<b>\$2,822,924</b>	<b>\$2,754,479</b>

# General Fund

## Building/Engineering/Transportation

			FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
631	8101	REGULAR	253,586	259,276	268,023	628,100
631	8102	OVERTIME	19,745	19,000	23,351	25,500
631	8103	PART-TIME & TEMPORARY	255	8,000	0	28,500
631	8113	LONGEVITY	3,151	3,253	3,942	5,100
631	8171	FICA	20,645	21,140	21,671	50,300
631	8173	IMRF	38,155	32,726	40,362	99,900
631	8175	HEALTH INSURANCE	60,680	69,895	69,895	177,100
631	8178	WORKERS COMPENSATION	6,710	8,813	8,813	4,326
TOTAL PERSONNEL			\$402,928	\$422,103	\$436,057	\$1,018,826
631	8201	BOARDS & COMMISSIONS	0	0	0	1,350
631	8202	PRINTED MATERIALS	35	300	300	1,800
631	8204	OFFICE & LIBRARY SUPPLY	1,032	3,000	1,500	7,400
631	8226	VEHICLE MAINTENANCE PARTS	1,217	2,500	2,900	6,650
631	8244	LAB SUPPLY AND MINOR EQPT	1,293	1,500	1,500	2,900
631	8245	GAS, OIL & ANTIFREEZE	2,471	5,784	3,900	19,884
631	8270	WEARING APPAREL	1,100	1,100	1,100	5,950
631	8285	EDP SUPPLIES	0	700	500	1,700
631	8295	SMALL TOOLS & EQUIPMENT	687	250	250	1,950
631	8299	COMMODITIES, NEC	63	100	90	1,100
TOTAL COMMODITIES			\$7,898	\$15,234	\$12,040	\$50,684
631	8304	CAR ALLOWANCE	3,944	3,708	3,708	3,371
631	8305	FREIGHT & POSTAGE	527	400	400	2,900
631	8310	EQUIPMENT, R & M	2,879	3,150	2,800	6,850
631	8315	VEHICLE, R&M	856	2,000	1,700	7,350
631	8330	EDP SERVICES	0	0	0	1,450
631	8331	ARCHITECT/ENGINEER SERVICES	0	0	0	1,250
631	8335	RENTAL, EDP EQUIPMENT	0	500	1,000	1,750
631	8337	TELEPHONE SYSTEM	5,529	7,500	5,500	3,229
631	8347	NUISANCE ABATEMENT SERVS.	0	0	0	6,500
631	8366	LEGAL EXPENSES & NOTICES	0	100	50	100
631	8373	MARKETING, ADS, & PUBLIC INFO	0	0	0	250
631	8375	DUES & SUBSCRIPTIONS	851	900	800	2,150
631	8376	TRAINING, EDUC, & PROF DVLP	932	3,200	900	15,000
631	8399	CONTRACTUAL SERVICES, NEC	1,800	1,800	2,000	3,050
TOTAL CONTRACTUAL SERVICES			\$17,318	\$23,258	\$18,858	\$55,200
631	8540	MCHRY, IMPLNTS, & MAJOR TOOLS	0	1,500	1,500	3,500
631	8580	TELEPHONE & RADIO EQUIP	0	200	50	200
TOTAL EQUIPMENT			\$0	\$1,700	\$1,550	\$3,700
TOTAL BUILDING/ENGINEERING/TRANSPORTATION			\$428,144	\$462,295	\$468,505	\$1,128,410

## Public Works Department

# Community Development Summary

			FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
330	8101	REGULAR	602,893	627,346	572,512	0
330	8102	OVERTIME	20,614	21,000	13,025	0
330	8103	PART-TIME & TEMPORARY	17,704	33,800	20,387	0
330	8113	LONGEVITY	5,326	5,457	4,415	0
330	8171	FICA	48,309	50,543	44,540	0
330	8173	IMRF	86,906	85,473	81,099	0
330	8175	HEALTH INSURANCE	248,750	208,712	208,712	0
330	8178	WORKERS COMPENSATION	11,081	13,208	13,208	0
TOTAL PERSONAL SERVICES			\$1,041,583	\$1,045,539	\$957,898	\$0
330	8201	BOARDS & COMMISSIONS	2,921	2,700	1,850	0
330	8202	PRINTED MATERIALS	557	2,000	1,500	0
330	8204	OFFICE & LIBRARY SUPPLY	4,459	7,800	2,000	0
330	8226	VEHICLE MAINTENANCE PARTS	1,994	3,000	3,000	0
330	8245	GAS, OIL & ANTIFREEZE	4,823	10,000	10,000	0
330	8270	WEARING APPAREL	2,200	3,750	3,750	0
330	8295	SMALL TOOLS & EQUIPMENT	0	500	250	0
TOTAL COMMODITIES			\$16,954	\$29,750	\$22,350	\$0
330	8304	CAR ALLOWANCE	592	0	0	0
330	8305	FREIGHT AND POSTAGE	954	450	0	0
330	8310	EQUIPMENT, R&M	3,831	5,000	2,200	0
330	8315	VEHICLES, R&M	3,567	4,000	4,000	0
330	8331	ARCHITECT/ENGINEER SERVICES	0	1,250	1,000	0
330	8337	TELEPHONE SYSTEM	13,878	7,500	8,385	0
330	8347	NUISANCE ABATEMENT SERVICES	5,978	6,500	6,000	0
330	8366	LEGAL EXPENSES & NOTICES	2,475	1,500	500	0
330	8373	MARKETING, ADS, & PUBLIC INFO	25	500	250	0
330	8375	DUES & SUBSCRIPTIONS	2,127	2,100	1,550	0
330	8376	TRAINING, EDUC, & PROF DVLP	5,818	14,800	7,000	0
330	8399	CONTRACTUAL SERVICES, NEC	34,975	1,000	100	0
TOTAL CONTRACTUAL SERVICES			\$74,220	\$44,600	\$30,985	\$0
330	8450	CONTRACTED SERVICES	6,480	0	0	0
TOTAL OTHER SERVICES			\$6,480	\$0	\$0	\$0
330	8510	OFFICE FURNITURE & EQUIPMENT	1,459	0	0	0
330	8515	EDP EQUIPMENT	1,974	0	0	0
TOTAL EQUIPMENT			\$3,433	\$0	\$0	\$0
TOTAL COMMUNITY DEVELOPMENT			\$1,142,669	\$1,119,889	\$1,011,233	\$0

## Public Works Department

# Community Development Administration

			<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2011</b>
			<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
621	8101	REGULAR	63,353	0	0	0
621	8102	OVERTIME	657	0	0	0
621	8113	LONGEVITY	592	0	0	0
621	8171	FICA	4,674	0	0	0
621	8173	IMRF	9,415	0	0	0
621	8175	HEALTH INSURANCE	30,069	0	0	0
621	8178	WORKERS COMPENSATION	236	0	0	0
<b>TOTAL PERSONAL SERVICES</b>			<b>\$108,997</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
621	8201	BOARDS & COMMISSIONS	2,921	0	0	0
621	8202	PRINTED MATERIALS	557	0	0	0
621	8204	OFFICE & LIBRARY SUPPLY	4,459	0	0	0
621	8245	GAS, OIL & ANTIFREEZE	4,823	0	0	0
<b>TOTAL COMMODITIES</b>			<b>\$12,760</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
621	8304	CAR ALLOWANCE	592	0	0	0
621	8305	FREIGHT AND POSTAGE	954	0	0	0
621	8310	EQUIPMENT, R&M	3,831	0	0	0
621	8337	TELEPHONE SYSTEM	13,878	0	0	0
621	8366	LEGAL EXPENSES & NOTICES	2,415	0	0	0
621	8373	MARKETING, ADS, & PUBLIC INFO	25	0	0	0
621	8375	DUES & SUBSCRIPTIONS	2,127	0	0	0
621	8376	TRAINING, EDUC, & PROF DVLP	515	0	0	0
621	8399	CONTRACTUAL SERVICES, NEC	34,975	0	0	0
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$59,311</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
621	8510	OFFICE FURNITURE & EQPT	1,459	0	0	0
621	8515	EDP EQUIPMENT	1,974	0	0	0
<b>TOTAL EQUIPMENT</b>			<b>\$3,433</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL ADMINISTRATION</b>			<b>\$184,501</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Public Works Department

# Planning & Development Program

			<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2011</b>
			<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
622	8101	REGULAR	230,712	239,759	247,237	0
622	8102	OVERTIME	1,141	1,000	200	0
622	8103	PART-TIME & TEMPORARY	3,698	13,300	9,324	0
622	8113	LONGEVITY	467	546	537	0
622	8171	FICA	17,452	18,707	18,171	0
622	8173	IMRF	31,879	33,356	34,249	0
622	8175	HEALTH INSURANCE	72,894	77,660	77,660	0
622	8178	WORKERS COMPENSATION	507	721	721	0
<b>TOTAL PERSONAL SERVICES</b>			<b>\$358,750</b>	<b>\$385,049</b>	<b>\$388,099</b>	<b>\$0</b>
622	8201	BOARDS & COMMISSIONS	0	1,350	1,100	0
622	8202	PRINTED MATERIALS	0	1,000	500	0
622	8204	OFFICE & LIBRARY SUPPLY	0	3,900	1,000	0
<b>TOTAL COMMODITIES</b>			<b>\$0</b>	<b>\$6,250</b>	<b>\$2,600</b>	<b>\$0</b>
622	8305	FREIGHT AND POSTAGE	0	225	0	0
622	8310	EQUIPMENT, R&M	0	2,500	1,000	0
622	8337	TELEPHONE SYSTEM	0	3,750	3,750	0
622	8347	NUISANCE ABATEMENT SERVS.	0	0	0	0
622	8366	LEGAL EXPENSES & NOTICES	60	1,500	500	0
622	8373	MARKETING, ADS, & PUBLIC INFO	0	250	250	0
622	8375	DUES & SUBSCRIPTIONS	0	1,050	1,050	0
622	8376	TRAINING, EDUC, & PROF DVLP	3,083	2,000	1,000	0
622	8399	CONTRACTUAL SERVICES, NEC	0	1,000	100	0
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$3,144</b>	<b>\$12,275</b>	<b>\$7,650</b>	<b>\$0</b>
<b>TOTAL PLANNING &amp; DEVELOPMENT</b>			<b>\$361,893</b>	<b>\$403,574</b>	<b>\$398,349</b>	<b>\$0</b>

## Public Works Department

# Building & Code Enforcement Program

			FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
623	8101	REGULAR	308,828	387,587	325,275	0
623	8102	OVERTIME	18,816	20,000	12,825	0
623	8103	PART TIME & TEMPORARY	14,006	20,500	11,062	0
623	8113	LONGEVITY	4,267	4,911	3,879	0
623	8171	FICA	26,182	31,836	26,369	0
623	8173	IMRF	45,612	52,117	46,851	0
623	8175	HEALTH INSURANCE	145,787	131,052	131,052	0
623	8178	WORKERS COMPENSATION	10,338	12,487	12,487	0
TOTAL PERSONAL SERVICES			\$573,837	\$660,490	\$569,799	\$0
623	8201	BOARDS & COMMISSIONS	0	1,350	750	0
623	8202	PRINTED MATERIALS	0	1,000	1,000	0
623	8204	OFFICE & LIBRARY SUPPLY	0	3,900	1,000	0
623	8226	VEHICLE MAINTENANCE PARTS	1,994	3,000	3,000	0
623	8245	GAS, OIL & ANTIFREEZE	0	10,000	10,000	0
623	8270	WEARING APPAREL	2,200	3,750	3,750	0
623	8295	SMALL TOOLS & EQUIPMENT	0	500	250	0
TOTAL COMMODITIES			\$4,194	\$23,500	\$19,750	\$0
623	8305	FREIGHT AND POSTAGE	0	225	0	0
623	8310	EQUIPMENT, R&M	0	2,500	1,200	0
623	8315	VEHICLES, R&M	3,567	4,000	4,000	0
623	8331	ARCHITECT/ENGINEER SERVICES	0	1,250	1,000	0
623	8337	TELEPHONE SYSTEM	0	3,750	4,635	0
623	8347	NUISANCE ABATEMENT SERVS.	5,978	6,500	6,000	0
623	8373	MARKETING, ADS, & PUBLIC INFO	0	250	0	0
623	8375	DUES & SUBSCRIPTIONS	0	1,050	500	0
623	8376	TRAINING, EDUC, & PROF DVLP	2,220	12,800	6,000	0
TOTAL CONTRACTUAL SERVICES			\$11,765	\$32,325	\$23,335	\$0
623	8450	CONTRACTED SERVICES	6,480	0	0	0
TOTAL OTHER SERVICES			\$6,480	\$0	\$0	\$0
TOTAL BUILDING & CODE ENFORCEMENT			\$596,275	\$716,315	\$612,884	\$0

## Public Works Department

### Ops/Maintenance/Utilities - Utility Revenues

		FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
40	3223	IMPACT FEES	10,678	50,000	79,919
40	3258	WATER PERMITS	6,387	12,000	23,953
40	3259	OTHER PERMITS	1,600	1,200	1,500
TOTAL PERMITS			\$18,665	\$63,200	\$105,372
40	3444	WATER SALES	4,445,719	4,883,644	4,621,644
40	3445	MISC WATER SERVICE FEES	118,308	120,000	115,000
40	3446	ADMINISTRATION FEES	205,698	213,926	222,126
TOTAL SERVICE CHARGES			\$4,769,725	\$5,217,570	\$4,958,770
40	3610	INVESTMENT INTEREST	300	0	11
40	3910	REFUNDS/REIMBURSEMENTS	1,800	2,200	2,000
40	3920	SALES OF ASSETS	0	0	3,160
40	3930	RENTAL INCOME	2,917	0	3,000
40	3970	MISCELLANEOUS INCOME	28,905	25,000	27,000
TOTAL OTHER INCOME			\$33,922	\$27,200	\$35,171
<b>CAPITAL REVENUES</b>			<b>\$10,678</b>	<b>\$50,000</b>	<b>\$79,919</b>
<b>OPERATIONS REVENUES</b>			<b>\$4,811,634</b>	<b>\$5,257,970</b>	<b>\$5,019,394</b>
<b>TOTAL COMBINED REVENUES</b>			<b>\$4,822,312</b>	<b>\$5,307,970</b>	<b>\$5,099,313</b>

## Public Works Department

### Ops/Maintenance/Utilities - Utility Expenditures

			FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
641	8101	REGULAR	968,659	1,050,437	1,063,500	1,069,900
641	8102	OVERTIME	108,778	120,000	90,000	140,400
641	8113	LONGEVITY	13,191	15,158	15,400	14,300
641	8171	FICA	81,828	86,660	85,700	89,350
641	8173	IMRF	150,219	146,915	163,300	186,200
641	8175	HEALTH INSURANCE	332,575	344,400	344,400	272,100
641	8178	WORKERS COMPENSATION	46,050	70,160	70,200	170,600
641	8185	ACCRUED COMPENSATED LEAVE	73,453	0	0	0
641	8187	NET OPEB COST	80,918	0	0	0
TOTAL PERSONNEL SERVICES			\$1,855,671	\$1,833,730	\$1,832,500	\$1,942,850
641	8202	PRINTED MATERIALS	13,431	14,000	14,000	14,000
641	8204	OFFICE AND LIBRARY SUPPLY	323	1,000	200	1,000
641	8210	BUILDING MECHANICAL SYSTEM	626	5,000	1,000	3,000
641	8219	BUILDINGS SUPPLIES NEC	2,360	4,000	4,000	4,000
641	8226	VEHICLE MAINTENANCE PARTS	12,893	12,000	10,000	12,000
641	8228	STREETS/ALLEYS MATERIALS	38,620	37,000	35,000	38,000
641	8232	POTABLE WATER SYSTEM PARTS	39,123	40,000	35,000	40,000
641	8235	SNOW/ICE CONTROL MATERIAL	0	500	0	500
641	8244	LAB SUPPLY & MINOR EQUIPMENT	17,050	19,000	19,000	20,000
641	8245	GAS, OIL & ANTIFREEZE	25,288	35,000	26,000	30,000
641	8250	POTABLE WATER CHEMICALS	240,221	235,000	235,000	225,000
641	8270	WEARING APPAREL	6,983	9,500	7,700	7,000
641	8285	EDP SUPPLIES	817	1,500	1,000	1,000
641	8291	JANITORIAL SUPPLIES	1,567	1,800	1,800	1,800
641	8295	SMALL TOOLS & EQPT	8,272	8,000	5,000	8,000
641	8299	COMMODITIES, NEC	358	500	350	500
TOTAL COMMODITIES			\$407,932	\$423,800	\$395,050	\$405,800
641	8301	RENTAL,EQPT, & FACILITIES	3,533	4,000	4,000	4,000
641	8305	FREIGHT AND POSTAGE	26,578	33,000	33,000	34,000
641	8310	EQUIPMENT, R & M	2,183	8,000	4,000	4,000
641	8311	BUILDING MECHANICAL SYS, R&M	2,364	8,000	4,000	4,000
641	8313	LANDSCAPE/GROUNDS, R&M	1,465	3,000	1,700	2,000
641	8315	VEHICLES, R&M	5,722	7,500	7,000	7,000
641	8328	POTABLE WATER SYSTEM, R&M	53,572	50,000	20,000	30,000
641	8330	EDP SERVICES	13,908	15,000	11,000	15,000
641	8331	ARCH/ENGINEER SERVICES	0	40,000	0	20,000
641	8337	TELEPHONE SYSTEM	23,010	23,000	23,000	23,000
641	8346	REFUSE REMOVAL SERVICES	412	1,400	400	500
641	8348	BUILDINGS, R&M - NEC	990	1,300	1,000	2,000
641	8351	NATURAL GAS	25,967	45,000	25,000	30,000
641	8352	ELECTRICITY	247,613	250,000	220,000	220,000
641	8355	UTILITIES-NEC	67,528	70,000	70,000	80,000
641	8356	LAB & TESTING SERVICES	5,059	10,000	10,000	9,000
641	8366	LEGAL EXPENSES & NOTICES	0	5,000	0	0
641	8373	MARKETING,ADS,PUBLIC INFO	2,301	5,000	2,300	2,500
641	8375	DUES & SUBSCRIPTIONS	1,777	2,000	1,777	1,777
641	8376	TRAINING,EDUC, PROF DEVL	4,688	6,000	2,000	5,000
641	8385	TAXES, LICENSES, & FEES	539	1,000	500	750
641	8399	CONTRACTUAL SERVICES, NEC	399	1,000	399	500
TOTAL CONTRACTUAL SERVICES			\$489,608	\$589,200	\$441,076	\$495,027

			FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
648	8411	DEBT SERVICE - PRINCIPAL	0	190,000	195,000	205,000
648	8412	DEBT SERVICE - INTEREST	130,250	125,153	125,153	114,353
648	8413	MUN LEASE/PURCHASE DEBT	2,706	24,577	24,577	24,577
648	8414	AMORTIZED BOND COSTS	33,101	0	0	0
648	8417	LOAN PRINCIPAL	0	360,963	360,963	370,171
648	8418	LOAN INTEREST	130,329	124,327	124,327	115,118
641	8460	DEPRECIATION	1,004,542	0	379,000	330,000
641	8471	SURETY BONDS & INSURANCE	25,000	25,000	25,000	30,000
TOTAL OTHER SERVICES			\$1,325,928	\$850,019	\$1,234,020	\$1,189,219
TOTAL OTHER SERVICES - Less Depreciation			\$321,386	\$850,019	\$855,020	\$859,219
641	8510	OFFICE FURNITURE & EQPT	865	1,000	367	1,000
641	8515	EDP EQUIPMENT	472	5,000	1,195	40,000
641	8540	MCHNRY, IMPLMTS, & MJR TOOLS	4,212	10,000	3,500	0
641	8580	TELEPHONE & RADIO EQPT	0	1,000	180	500
641	8582	FIRE HYDRANTS	0	5,000	4,971	5,200
641	8583	WATER METERS	0	100,000	70,000	100,000
641	8584	WATER PUMPS AND MOTORS	38,262	0	0	0
TOTAL EQUIPMENT			\$43,811	\$122,000	\$80,213	\$146,700
643	8631	WATER SYSTEM IMPS, NEC	29,824	550,000	162,783	35,000
TOTAL PERMANENT IMPROVEMENTS			\$29,824	\$550,000	\$162,783	\$35,000
641	9001	TRSF TO GENERAL FUND	525,000	500,000	500,000	500,000
641	9027	TRSF TO PROP/LIABILITY FUND	0	25,000	0	0
TOTAL TRANSFERS OUT			\$525,000	\$525,000	\$500,000	\$500,000
WATER CAPITAL EXPENSES			\$29,824	\$550,000	\$162,783	\$35,000
WATER OPERATIONS EXPENSES			\$4,647,950	\$4,343,749	\$4,482,859	\$4,679,596
TOTAL COMBINED EXPENSES			\$4,677,774	\$4,893,749	\$4,645,642	\$4,714,596
WATER CAPITAL SURPLUS (DEFICIT)			(\$19,146)	(\$500,000)	(\$82,864)	\$15,000
WATER OPERATIONS SURPLUS (DEFICIT)			\$163,684	\$914,221	\$536,535	\$643,652
TOTAL COMBINED SURPLUS (DEFICIT)			\$144,538	\$414,221	\$453,671	\$658,652
ENDING CAPITAL FUND BALANCE			\$786,003	\$286,003	\$703,139	\$718,139
ENDING OPERATIONS FUND BALANCE			(\$333,759)	\$580,462	\$202,776	\$846,428
COMBINED UNAUDITED, UNADJUSTED FUND BALANCE			\$452,244	\$866,465	\$905,915	\$1,564,567

## Public Works Department

### Airport Fund

		FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
48 3315	FEDERAL PASS-THROUGH	2,605,445	1,385,000	700,000	2,034,226
48 3340	STATE GOVERNMENT GRANTS	68,057	68,377	20,000	52,208
TOTAL INTERGOVERNMENTAL REVENUES		\$2,673,502	\$1,453,377	\$720,000	\$2,086,434
48 3910	REFUNDS/REIMBURSEMENTS	4,971	50,340	50,000	50,000
48 3920	SALES OF ASSETS	65,347	0	0	0
48 3930	RENTAL INCOME	253,737	340,000	263,631	320,200
48 3955	AIRPORT OPERATIONS	7,918	19,000	10,400	11,430
48 3963	CONTRIBUTED INFRASTRUCTURE	4,380	0	0	0
48 3970	MISCELLANEOUS INCOME	2,329	2,000	0	0
TOTAL OTHER INCOME		\$338,681	\$411,340	\$324,031	\$381,630
<b>AIRPORT CAPITAL REVENUES</b>		<b>\$2,673,502</b>	<b>\$1,453,377</b>	<b>\$720,000</b>	<b>\$2,086,434</b>
<b>AIRPORT OPERATIONS REVENUES</b>		<b>\$338,681</b>	<b>\$411,340</b>	<b>\$324,031</b>	<b>\$381,630</b>
<b>TOTAL COMBINED REVENUES</b>		<b>\$3,012,183</b>	<b>\$1,864,717</b>	<b>\$1,044,031</b>	<b>\$2,468,064</b>

		FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
48 8101	REGULAR	129,680	107,419	105,596	118,500
48 8102	OVERTIME	116	250	0	200
48 8103	PARTTIME & TEMPORARY	15,789	26,000	14,330	26,000
48 8113	LONGEVITY	420	361	359	0
48 8171	FICA	10,571	9,907	8,477	10,650
48 8173	IMRF	17,977	13,339	14,554	18,000
48 8175	HEALTH INSURANCE	28,793	26,820	26,820	23,600
48 8178	WORKERS COMPENSATION	5,210	7,870	7,870	11,050
48 8185	ACCRUED COMPENSATED LEAVE	16,014	0	0	0
48 8187	NET OPEB COST	11,695	0	0	0
TOTAL PERSONAL SERVICES		\$236,265	\$191,966	\$178,005	\$208,000
48 8201	BOARDS & COMMISSIONS	0	200	0	200
48 8202	PRINTED MATERIALS	117	750	400	750
48 8204	OFFICE AND LIBRARY SUPPLY	600	500	500	500
48 8210	BUILDING MECH. SYSTEM, R&M	143	2,500	2,500	2,500
48 8218	ELECTRICAL PARTS & SUPPLIES	6,462	5,500	3,500	5,500
48 8219	BUILDING SUPPLIES, NEC	3,396	3,000	2,300	3,000
48 8226	VEHICLE MAINTENANCE PARTS	450	3,000	650	3,000
48 8235	SNOW & ICE CONTROL MATERIALS	6,445	8,000	7,500	8,000
48 8236	AIRPORT MATERIALS, NEC	1,864	2,000	1,500	2,000
48 8245	GAS, OIL & ANTIFREEZE	20,104	20,000	20,000	20,000
48 8285	EDP SUPPLIES	0	500	250	500
48 8291	JANITORIAL/LAUNDRY SUPPLY	0	500	500	500
48 8295	SMALL TOOLS& EQUIPMENT	798	650	650	650
48 8299	COMMODITIES, NEC	0	100	100	100
TOTAL COMMODITIES		\$40,379	\$47,200	\$40,350	\$47,200

		<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2011</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
48 8305	FREIGHT & POSTAGE	207	800	100	500
48 8310	EQUIPMENT, R&M	23,962	14,000	21,000	20,000
48 8311	BUILDING MECH. SYSTEM, R&M	7,972	6,000	17,000	6,000
48 8313	LANDSCAPE/GROUNDS, R&M	3,976	12,500	7,000	12,500
48 8315	VEHICLE, R&M	3,786	3,000	2,000	3,000
48 8319	SNOW & ICE CONTROL	148	0	0	0
48 8324	AIRPORT R&M, NEC	1,197	2,000	1,000	2,000
48 8331	A/E SERVICES	1,136	3,000	0	3,000
48 8337	TELEPHONE SYSTEM	9,563	5,500	6,500	5,500
48 8348	BUILDINGS, R & M - NEC	3,630	8,500	8,500	8,500
48 8352	ELECTRICITY	39,723	40,000	32,000	40,000
48 8355	UTILITIES, NEC	4,952	7,000	7,000	7,000
48 8366	LEGAL EXPENSES & NOTICES	0	750	0	750
48 8373	MARKETING, ADS, & PUBLIC INFO	12,013	8,000	6,500	8,000
48 8375	DUES & SUBSCRIPTIONS	1,770	2,000	1,700	2,000
48 8376	TRAINING, EDUC, & PROF DVLP	4,362	5,000	5,500	5,000
48 8385	TAXES, LICENSES, & FEES	17,730	12,000	11,000	12,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$136,128</b>	<b>\$130,050</b>	<b>\$126,800</b>	<b>\$135,750</b>
48 8411	DEBT SERVICE - PRINCIPAL	0	35,000	35,000	35,000
48 8412	DEBT SERVICE - INTEREST	63,152	62,225	62,227	60,365
48 8413	MUNICIPAL LEASE/PURCHASE	5,767	42,707	42,707	42,707
48 8414	AMORTIZE BOND ISSUE/PREM/DISC	12,800	0	12,800	12,800
48 8450	CONTRACTED SERVICES	16,869	40,000	28,000	34,000
48 8460	DEPRECIATION	358,388	0	365,000	0
48 8471	SURETY BONDS & INSURANCE	26,992	36,000	33,232	36,000
48 8497	CONTINGENCY	0	50,000	0	0
<b>TOTAL OTHER SERVICES</b>		<b>\$483,968</b>	<b>\$265,932</b>	<b>\$578,966</b>	<b>\$220,872</b>
48 8521	VEHICLES	48,325	0	0	0
48 8540	MCHNRY, IMPLTS, & MJR TOOLS	2,176	15,000	1,500	15,000
48 8580	TELEPHONE & RADIO EQPT	995	2,000	600	2,000
48 8597	LEASED EQUIPMENT	7,197	24,000	10,000	24,000
<b>TOTAL EQUIPMENT</b>		<b>\$58,692</b>	<b>\$41,000</b>	<b>\$12,100</b>	<b>\$41,000</b>
48 8621	LAND ACQUISITION	144,504	1,296,750	700,000	745,000
48 8638	AIRPORT IMPROVEMENTS, NEC	11,291	225,004	11,500	1,407,642
48 8639	OTHER CAP IMPS, NEC	0	30,000	0	0
<b>TOTAL PERMANENT IMPROVEMENTS</b>		<b>\$155,795</b>	<b>\$1,551,754</b>	<b>\$711,500</b>	<b>\$2,152,642</b>
<b>AIRPORT CAPITAL EXPENSES</b>		<b>\$155,795</b>	<b>\$1,551,754</b>	<b>\$711,500</b>	<b>\$2,152,642</b>
<b>AIRPORT OPERATIONS EXPENSES</b>		<b>\$955,432</b>	<b>\$676,148</b>	<b>\$936,221</b>	<b>\$652,822</b>
<b>TOTAL COMBINED EXPENSES</b>		<b>\$1,111,228</b>	<b>\$2,227,902</b>	<b>\$1,647,721</b>	<b>\$2,805,464</b>
SURPLUS (DEFICIT)		\$1,900,955	(\$363,185)	(\$603,690)	(\$337,400)
<b>ENDING FUND BALANCE</b>		<b>\$26,871</b>	<b>(\$336,314)</b>	<b>(\$576,819)</b>	<b>(\$914,219)</b>

Without General Fund support of \$1,400,000, the Airport Fund Balance would be (\$1,373,129) at the end of FY09

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# Development Services Fund

This fund was established in FY2005 as a new “enterprise fund” for DeKalb with the goal of being entirely self-supporting without General Fund assistance. Its purpose is to provide inspection and plan review services primarily in support of new development in the community. Effective with the FY2011 budget, this fund had been incorporated in the General Fund.

A Development Services fee effective April 1, 2005 supports this fund, along with revenues generated through Plumbing and Sewer Permits, Motor Fuel Tax monies, a \$200 surcharge on each residential inspection, \$50 on each residential plan review, and commercial and industrial plan review fees. In FY2010 was a transfer from the TIF for engineering work for the downtown streetscape project that would typically be contracted out to an engineering firm.

<b>Fund Budget</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
Personnel	364,765	331,385	0
Commodities	6,905	11,950	0
Contractual Services	4,853	12,050	0
Equipment	1,974	2,000	0
<b>TOTAL</b>	<b>\$378,497</b>	<b>\$357,385</b>	<b>\$0</b>

<b>Fund Personnel</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
Project Implementation Engineer	1	1	0
Engineering Aide	1	1	0
Building Inspector II	1	1	0
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>0</b>

## FY2010 Department Accomplishments

- Finished downtown streetscape inspection on 2<sup>nd</sup> and 3<sup>rd</sup> Streets
- Completed in-house design and construction management of the Fairview Drive overlay stimulus funded project between 4<sup>th</sup> Street and Peace Road
- Continued residential and commercial plan reviews
- Completed the next year of the multi-year TIF area and MFT street maintenance and alleys program
- Completed inspection of East Lincoln Highway Streetscape improvements from 4<sup>th</sup> Street to 11<sup>th</sup> Street
- Resident engineer construction services for the stimulus funded project at the Dresser Road and Normal Road intersection
- Completed in-house design and construction management for the Emergency Repair state funded project on North First Street between Dresser Road and Ridge Drive
- Construction inspection of the new DeKalb High School public streets and sewer improvements, and inspection of the Elliott Commercial Subdivision

## Engineering Department

# Development Services Fund

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		<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2011</b>
		<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
36	3245 PLUMBING PERMITS	2,096	7,000	3,000	0
36	3246 SEWER PERMITS	2,756	7,000	3,000	0
<b>TOTAL LICENSES &amp; PERMITS</b>		<b>\$4,852</b>	<b>\$14,000</b>	<b>\$6,000</b>	<b>\$0</b>
36	3414 ENGINEERING PLAN REVIEW	59,566	40,000	22,000	0
36	3416 DEVELOPMENT INSPECTION FEES	23,901	45,000	24,000	0
<b>TOTAL SERVICE CHARGES</b>		<b>\$83,467</b>	<b>\$85,000</b>	<b>\$46,000</b>	<b>\$0</b>
36	4763 TRSF FROM TIF #1 FUND	0	84,231	130,000	0
36	4762 TRSF FROM MOTOR FUEL TAX	101,113	95,000	95,000	-
<b>TOTAL TRANSFERS IN</b>		<b>\$101,113</b>	<b>\$179,231</b>	<b>\$225,000</b>	<b>\$0</b>
<b>TOTAL REVENUES</b>		<b>\$189,431</b>	<b>\$278,231</b>	<b>\$277,000</b>	<b>\$0</b>

# Engineering Department

## Development Services Fund

		FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
36	8101 REGULAR	204,755	205,485	213,352	0
36	8102 OVERTIME	8,648	10,000	9,686	0
36	8113 LONGEVITY	174	172	254	0
36	8171 FICA	15,887	15,913	16,342	0
36	8173 IMRF	29,485	29,805	30,559	0
36	8175 HEALTH INSURANCE	54,670	60,490	60,490	0
36	8178 WORKERS COMPENSATION	5,600	9,520	9,520	0
36	8185 ACCRUED COMPNSATD ABSENCE	19,947	0	0	0
36	8187 NET OPEB COST	25,600	0	0	0
TOTAL PERSONNEL		\$364,765	\$331,385	\$340,203	\$0
36	8202 PRINTED MATERIALS	0	500	470	0
36	8204 OFFICE & LIBRARY SUPPLY	396	500	300	0
36	8226 VEHICLE MAINTENANCE PARTS	1,274	1,150	950	0
36	8244 LAB SUPPLY & MINOR EQUIPMENT	42	1,400	1,300	0
36	8245 GAS, OIL & ANTIFREEZE	3,032	4,100	3,300	0
36	8270 WEARING APPAREL	1,100	1,100	1,100	0
36	8285 EDP SUPPLIES	87	1,000	500	0
36	8295 SMALL TOOLS & EQUIPMENT	965	1,200	750	0
36	8299 COMMODITIES, NEC	8	1,000	800	0
TOTAL COMMODITIES		\$6,905	\$11,950	\$9,470	\$0
36	8310 EQUIPMENT, R & M	408	1,200	650	0
36	8315 VEHICLE, R&M	80	1,350	1,000	0
36	8330 EDP SERVICES	700	1,450	700	0
36	8335 RENTAL, EDP EQUIPMENT	0	1,250	600	0
36	8337 TELEPHONE SYSTEM	2,404	3,000	3,000	0
36	8375 DUES & SUBSCRIPTIONS	652	750	700	0
36	8376 TRAINING, EDUC, & PROF DVLP	610	3,000	1,200	0
36	8399 CONTRACTUAL SERVICES, NEC	0	50	50	0
TOTAL CONTRACTUAL SERVICES		\$4,853	\$12,050	\$7,900	\$0
36	8515 EDP EQUIPMENT	1,974	0	500	0
36	8540 MCHRY, IMPLNTS, & MAJOR TOOLS	0	2,000	1,200	0
TOTAL EQUIPMENT		\$1,974	\$2,000	\$1,700	\$0
<b>TOTAL EXPENSES</b>		<b>\$378,497</b>	<b>\$357,385</b>	<b>\$359,273</b>	<b>\$0</b>
SURPLUS (DEFICIT)		(\$189,065)	(\$79,154)	(\$82,273)	\$0
<b>ENDING FUND BALANCE</b>		<b>(\$261,391)</b>	<b>(\$340,545)</b>	<b>(\$343,664)</b>	<b>(\$343,664)</b>

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# General Fund Support

General Fund Support is a compilation of expenditures common to the entire organization. As such, allocations by individual departments or programs would not be illustrative and include such areas as employee functions, debt service payments, postage, and other types of miscellaneous expenditures.

For FY2011 the following expenditures have been budgeted:

Acct	Description	Amount	Purpose
8101	REGULAR SALARIES	979,200	Employee Payouts on Separation
8103	PART TIME & TEMPORARY	20,000	Downtown Maintenance Personnel
8171	FICA	5,900	Social Security & Medicare contributions
8173	IMRF	3,900	IL Municipal Retirement Fund contribution
8179	UNEMPLOYMENT INSURANCE	238,150	Unemployment contributions
8202	PRINTED MATERIALS	25,000	City Stationary & Miscellaneous Printings
8245	GAS, OIL, & ANTIFREEZE	100,000	VAC, Park District, CLC
8294	ACTIVITIES SUPPLIES	1,500	Service Awards, Bereavement flowers
8299	COMMODITIES – NEC	650	Yards of Distinction supplies
8305	FREIGHT & POSTAGE	13,000	General Postage
8306	SPECIAL EVENTS	0	Employee Events
8310	EQUIPMENT, R&M	45,000	Copier leases, mail machine lease
8337	TELEPHONE SYSTEM	6,321	General Phone System
8342	FINANCIAL & MGMT SERVICES	40,000	Audit/General Assistance
8343	DEVELOPMENTAL SERVICES	200	Financial Feasibility Studies
8345	PSYCH & MEDICAL SERVICES	7,500	Random Drug Testing
8366	LEGAL NOTICES	40	Annual Property Tax Levy Notice
8373	MARKETING, ADS & PUBLIC INFO	0	Management Wage & Compensation Study; National Citizen's Survey
8399	CONTRACTUAL SERVS, NEC	800	Downtown Holiday Lighting
8450	CONTRACTED SERVICES	250	City Hall Copier Supplies
8471	SURETY BONDS & INS.	50,000	Annual Fund 27 Contrib. For Property/Liability Costs
8497	CONTINGENCIES	65,000	Consolidation Study; Outsourcing/Privatization Planning; Airport Regionalization Study; Labor Attorney; Franchise Renewal Consultant
9046	TRSF TO ECONOMIC DEVELOPMENT FUND	5,500	Fund Support
9061	TRSF TO TRANSPORTATION FUND	0	Required Match
9220	TRSF TO GEN FUND DEBT SERVICES	350,000	Debt Service

**TOTAL GENERAL FUND SUPPORT BUDGET 1,957,911**

# General Fund

## General Fund Support

			FY 2009	FY 2010	FY 2010	FY 2011
			Actual	Budget	Estimate	Budget
591	8101	REGULAR	146,462	175,000	228,100	979,200
591	8103	PART-TIME & TEMPORARY	16,087	20,000	15,877	20,000
591	8113	LONGEVITY	56	0	3,720	0
591	8171	FICA	4,889	5,905	4,494	5,900
591	8173	IMRF	7,540	3,639	2,487	3,900
591	8179	UNEMPLOYMENT INSURANCE	0	0	0	238,150
TOTAL PERSONAL SERVICES			\$175,033	\$204,544	\$254,677	\$1,247,150
591	8202	PRINTED MATERIALS	28,141	25,000	24,111	25,000
591	8245	GAS, OIL, & ANTIFREEZE	129,128	140,000	81,827	100,000
591	8294	ACTIVITIES SUPPLIES	1,464	7,500	500	1,500
591	8299	COMMODITIES - NEC	594	1,350	700	650
TOTAL COMMODITIES			\$159,327	\$173,850	\$107,138	\$127,150
591	8305	FREIGHT & POSTAGE	10,525	25,000	13,953	13,000
591	8306	SPECIAL EVENTS	46	0	0	0
591	8310	EQUIPMENT, R&M	38,729	40,000	48,207	45,000
591	8337	TELEPHONE SYSTEM	22,579	25,000	22,087	6,321
591	8342	FINANCIAL & MGMT SERVICES	40,170	40,000	37,334	40,000
591	8343	DEVELOPMENTAL SERVICES	88	0	258	200
591	8345	PSYCH & MEDICAL SERVICES	7,413	7,500	7,504	7,500
591	8366	LEGAL EXPENSES & NOTICES	31	300	40	40
591	8373	MARKETING, ADS & PUBLIC INFO	28,540	50,000	5,000	0
591	8399	CONTRACTUAL SERVS, NEC	865	2,000	662	800
TOTAL CONTRACTUAL SERVICES			\$148,986	\$189,800	\$135,045	\$112,861
591	8450	CONTRACTED SERVICES	494	600	0	250
591	8471	SURETY BONDS & INSURANCE	50,000	50,000	50,000	50,000
591	8497	CONTINGENCIES	584	40,000	350	65,000
TOTAL OTHER SERVICES			\$51,078	\$90,600	\$50,350	\$115,250
591	9033	TRSF TO PUBLIC SAFETY BUILDING FUND	150,000	0	0	0
591	9046	TRSF TO ECONOMIC DEVELOPMENT FUND	52,250	17,000	0	5,500
591	9061	TRSF TO TRANSPORTATION FUND	51,342	43,284	43,284	0
591	9220	TRSF TO GEN FUND DEBT SERVICES	1,431,689	1,380,334	1,412,000	350,000
TOTAL TRANSFERS			\$1,685,281	\$1,440,618	\$1,455,284	\$355,500
TOTAL GENERAL FUND SUPPORT			\$2,219,706	\$2,099,412	\$2,002,494	\$1,957,911



## **Special Funds**

Economic Development Fund

Refuse & Recycling

Transportation Fund

Motor Fuel Tax

Central Area TIF District

TIF District No. 2

Housing Rehabilitation

Community Development Block Grant

Heritage Ridge Special Service Area #3

Knolls Special Services Area #4

Greek Row Special Service Area #6

Foreign Fire Insurance Tax

# **Economic Development Fund**

## **(Fund 46)**

The Economic Development Fund accounts for our agreements with outside agencies that help provide various economic development functions on behalf of the City. These agencies are paid through the Hotel/Motel revenue the City receives.

The **Daley Policy Group** has been retained by the City since 1994 to provide legislative funding assistance services to ensure the City's access to federal dollars for our various capital projects and programs. The Daley Policy Group has been successful in securing over \$40 million dollars in funds that have been used for DeKalb's street, water, and airport projects.

The City of DeKalb has been a member of the **DeKalb County Economic Development Corporation (DCEDC)** since it's creation in 1988. The DCEDC assists the City with industrial attraction, retention, and marketing efforts. With the assistance of the DCEDC, the City has been able to attract companies such as Nestle, Goodyear, Panduit, and Target, among others, to the community. In addition, the DCEDC maintains various databases, site inventories, and traffic analyses that are vital to responding to potential development prospects in a timely manner.

In 2004, the **Chamber of Commerce** created the **DeKalb Area Convention and Visitors Bureau**, whose purpose was to serve as a point of contact and display area for state, regional, and local tourism information. The organization has been successful the last four years as it has achieved positive steps in its primary goal to impact convention and tourism in the DeKalb vicinity in three key areas: Marketing, fundraising, and recruitment/retention of convention events. The DACVB's partnership with the City is significant to the economic development of area, and part of that continued effort certainly includes bringing tourists to DeKalb and showcasing all it has to offer.

For FY2011 the following expenditures have been budgeted:

<b>Acct</b>	<b>Partner</b>	<b>Amount</b>	<b>Purpose</b>
8343	Daley Policy Group	72,000	Lobbying Services
8343	DCEDC	45,000	Industrial Business Recruitment
8343	Chamber of Commerce	50,000	Marketing and Tourism

## Special Funds

### ECONOMIC DEVELOPMENT FUND

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	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
46 3135 HOTEL/MOTEL TAX	151,351	150,000	158,192	160,000
<b>TOTAL TAXES</b>	<b>\$151,351</b>	<b>\$150,000</b>	<b>\$158,192</b>	<b>\$160,000</b>
46 4701 TRSF FROM GENERAL FUND	52,250	17,000	0	5,500
<b>TOTAL TRANSFERS</b>	<b>\$52,250</b>	<b>\$17,000</b>	<b>\$0</b>	<b>\$5,500</b>
<b>TOTAL REVENUES</b>	<b>\$203,601</b>	<b>\$167,000</b>	<b>\$158,192</b>	<b>\$165,500</b>
<hr/>				
	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
46 8343 DEVELOPMENTAL SERVICES	193,000	167,000	167,000	167,000
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$193,000</b>	<b>\$167,000</b>	<b>\$167,000</b>	<b>\$167,000</b>
<b>TOTAL EXPENSES</b>	<b>\$193,000</b>	<b>\$167,000</b>	<b>\$167,000</b>	<b>\$167,000</b>
SURPLUS (DEFICIT)	\$10,601	\$0	(\$8,808)	(\$1,500)
<b>ENDING FUND BALANCE</b>	<b>\$10,601</b>	<b>\$10,601</b>	<b>\$1,793</b>	<b>\$293</b>

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# **Refuse & Recycling Fund**

## **(Fund 47)**

The Refuse & Recycling Fund provides for the efficient collection, processing and disposal of refuse, landscape waste, and recyclables for DeKalb residents. The City has an agreement with Waste Management West for these services that will expire in June 2013. As part of this agreement, Waste Management provides free refuse and recycling pick up for local homeowners who participate in the City's Senior Citizen Utility Assistance Program (see" Legislative Department – General Fund"). It also provides landscape waste dumpsters for general community use to the City at no charge at Fire Station #2, Fire Station #3, and East Pleasant Street.

### **Fund 47 - Refuse & Recycling**

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
Total New Revenues	1,623,530	1,610,800	1,610,800	1,713,180
<b>Total Resources</b>	<b>\$1,623,530</b>	<b>\$1,610,800</b>	<b>\$1,610,800</b>	<b>\$ 1,713,180</b>
<b>Total Expenditures</b>	<b>\$1,656,645</b>	<b>\$1,657,524</b>	<b>\$1,657,524</b>	<b>\$ 1,771,055</b>
 <b>Surplus (Deficit)</b>	 <b>\$ (33,116)</b>	 <b>\$ (46,724)</b>	 <b>\$ (46,724)</b>	 <b>\$ (57,876)</b>
 <b>Ending Fund Balance</b>	 <b>\$458,040</b>	 <b>\$411,316</b>	 <b>\$411,316</b>	 <b>\$353,440</b>

## Special Funds

# Refuse & Recycling Fund

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
47 3443 REFUSE & RECYCLING FEES	1,623,530	1,610,800	1,610,800	1,713,180
TOTAL SERVICE CHARGES	\$1,623,530	\$1,610,800	\$1,610,800	\$1,713,180
<b>TOTAL REVENUES</b>	<b>\$1,623,530</b>	<b>\$1,610,800</b>	<b>\$1,610,800</b>	<b>\$1,713,180</b>
	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
47 8346 REFUSE & RECYCLING CHARGE	1,523,838	1,535,000	1,535,000	1,648,531
47 8354 REFUSE REMOVAL SERVICES, NEC	1,557	0	0	0
TOTAL CONTRACTUAL SERVICES	\$1,525,395	\$1,535,000	\$1,535,000	\$1,648,531
47 9001 TRSF TO GENERAL FUND	131,250	122,524	122,524	122,524
TOTAL TRANSFERS OUT	\$131,250	\$122,524	\$122,524	\$122,524
<b>TOTAL EXPENSES</b>	<b>\$1,656,645</b>	<b>\$1,657,524</b>	<b>\$1,657,524</b>	<b>\$1,771,055</b>
SURPLUS (DEFICIT)	(\$33,116)	(\$46,724)	(\$46,724)	(\$57,876)
<b>ENDING FUND BALANCE</b>	<b>\$458,040</b>	<b>\$411,316</b>	<b>\$411,316</b>	<b>\$353,440</b>

For FY 2011 the City will provide approximately \$32,285 for free waste pick up for senior residents

# **Transportation Fund**

## **(Fund 61)**

Formerly the Mass Transit Fund, the scope of the Transportation Fund was expanded in FY 2004 to include the revenues and expenditures associated with the provision of transit services to the DeKalb area and the management of the DeKalb-Sycamore Area Transportation Study (DSATS), the Metropolitan Planning Organization (MPO) for the area.

### **Fund 61 - Transportation**

	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
Federal & State Grants	2,993,759	3,575,343	4,803,282
Miscellaneous Income	1,320	0	0
General Fund Matching Funds	51,342	43,284	0
<b>Total Revenues</b>	<b>\$3,046,421</b>	<b>\$3,618,627</b>	<b>\$4,803,282</b>
Personnel	118,829	146,228	119,100
Commodities	2,122	5,000	5,000
Contractual Services	2,135,592	2,559,352	2,621,273
Equipment	789,878	902,600	2,030,781
<b>Total Expenditures</b>	<b>\$3,046,421</b>	<b>\$3,613,180</b>	<b>\$4,776,154</b>

<b>Personnel</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
MPO Director (City Engineer)	0.35	0.35	0.35
Transportation Planner	1	1	1
Part-Time Trans. Planner Intern	0.5	0.5	0.5
<b>Total</b>	<b>1.85</b>	<b>1.85</b>	<b>1.85</b>

### **Transit Services**

With the designation of the DeKalb-Sycamore area as an urban center by the 2000 U.S. Census, the area is eligible to receive Federal Section 5307 transit funds, which are administered through the Federal Transit Administration (FTA), and Downstate Operating Assistance Program (DOAP) funding from the Illinois Department of Transportation (IDOT). The City uses these grant funds to contract with Voluntary Action Center (VAC) to provide transportation services, which include demand-response transit for local elderly and disabled low-income residents, and additionally, the two entities also jointly sponsor a general local route system for DeKalb referred to as the "Green Line" that provides 14 hours of daily service to local residents and encompasses 45 different bus stops. As these funds serve the entire region, they also support the "Blue Line" which serves the Sycamore area, and the "Kishwaukee" line which picks up residents in DeKalb and takes them to and from Kishwaukee College in Malta. The DOAP grant, managed by the City of DeKalb, reimburses VAC for 65% of all operating costs incurred in providing transit in the region up to a maximum amount identified in the contract agreement signed with IDOT. It is the responsibility of VAC to identify the sources of the 35% local match. The FTA 5307 grants are usually funded 100% from federal sources and require no local match.

In FY 2010, the City initiated a Transit Facility and Needs Analysis study which is looking at the future needs to build a new transit facility and the need to expand transit services in the DeKalb region in the future. DSATS Staff also received approval of additional grants to install new communications equipment, bus shelters, and repairs to VAC's aging facility.

#### Metropolitan Planning Organization

When the DeKalb-Sycamore's urban area exceeded a population of 50,000 in the 2000 census, federal law mandated the creation of a Metropolitan Planning Organization (MPO) which oversees all federal funding that comes to the region for transportation projects, as well as developing a Long Range Transportation Plan which looks at the goals of the regional transportation system over the next 20 to 30 years. In response to this requirement, area leaders from the City of DeKalb, the City of Sycamore, Northern Illinois University, DeKalb County, and the Illinois Department of Transportation (IDOT) developed an agreement to form the DeKalb Sycamore Area Transportation Study (DSATS).

During the formation of the organization the City of DeKalb agreed to serve as the lead agency and fiscal agent for the MPO program. All activities performed by the MPO are overseen by the DSATS Policy Committee which is made up of representatives from the City of DeKalb (4 members), the City of Sycamore (1 member), Northern Illinois University (1 member), DeKalb County (1 member), and IDOT (1 member). In addition the Town of Cortland also serves on the board as a non-voting member. In FY10 the staff support was housed in the Engineering Department. Each year, the MPO receives federal planning funds to support the MPO program. The MPO Planning grant provides funding for 80% of all operational support and planning studies done on behalf of the MPO. The City of DeKalb, as the lead agency, has agreed to provide the 20% local match for the MPO operations. This means that for every \$1 spent locally, \$4 in matching grant funds are provided to support transportation in the region. This grant supports a full-time (1.0 FTE) MPO Coordinator, a part-time (0.5 FTE) graduate intern, and a portion (0.35 FTE) of the Engineering Director's salary and benefits, who serves as the DSATS Director. The grant also supports all office and operational costs needed to operate the MPO. Due to City of DeKalb budgetary issues, DSATS staff has worked with IDOT and has received a letter of commitment from IDOT to provide the local match for DSATS in FY11. This will allow the Fund 61 budget to avoid use of City of DeKalb General Funds for the local match in FY11. During FY11 DSATS staff will work with member organizations to identify a process to share the local match costs in FY12 and beyond.

Activities in FY 2011 will focus on continued management of the MPO program, including regular updates to the Transportation Improvement Program (TIP), which establishes the priorities for the use of federal transportation funds in the DeKalb-Sycamore area for the next five (5) years. If additional funding is available, DSATS will look to perform traffic counts within the region and additional transportation studies as identified by the DSATS Policy Committee.

## **FY 2010 Accomplishments**

- ❑ Hire SRF Consulting to perform a Transit Facility and Needs Analysis Study for VAC;
- ❑ Hire URS to complete the DSATS 2035 Long Range Transportation Plan;
- ❑ Perform an Annual Traffic Counts Study along various intersections and roadways in the DSATS Area;
- ❑ Completion of a Corridor Study in the Eastern DSATS area to identify possibly transportation corridors in this area, as future development warrants;
- ❑ Completion of a study to update the Traffic Control System which coordinates the traffic signal system in the DeKalb Area;
- ❑ Management of the new Federal Stimulus Grants which will be used to fund two City of DeKalb roadway projects in addition to several transit projects. These two grants represent over \$2 million in additional funds for the DeKalb region;
- ❑ Management of a Federal Transit Administration (FTA) Stimulus grant which will be used to purchase several large buses to replace VAC's aging fleet of large buses, Repavement of the VAC Parking Lot, installation of additional Bus Shelters, and installation of GPS units, supporting software, and communication equipment on all VAC buses.
- ❑ Managing all grants submitting and reporting requirements to maintain transportation grants including the Illinois Downstate Operating Assistance Program grant, All quarterly reporting requirements for all Federal ARRA grants, Federal Transit Administration 5307 grants, and Federal Metropolitan Planning Organization grants received from the Federal Highway Administration and the Federal Transit Administration.
- ❑ Joining the Illinois MPO Travel Demand Model Users Group to look at ways smaller MPO's in Illinois can implement Travel Demand Models (TDM). TDM's are used to identify the regional impacts on transportation and pollution when land-use changes are made within the region.
- ❑ As member of the Illinois MPO Advisory Committee, which is made up of members of all MPO's in Illinois, worked with State Legislators in the development of a State Capital Program as well as working to improve funding for transit in the state.

**FY 2011 Goals**

- ❑ Closing out of existing Federal Stimulus Grants as well as managing all other Federal Grants to ensure all reporting and other requirements are satisfactorily completed;
- ❑ Continue to monitor changes in Federal and State legislation and react with updates to Plans and Policies as necessary;
- ❑ Completion and implementation of the 2035 DeKalb Region Long Range Transportation Plan;
- ❑ Continue to work with the Illinois MPO Travel Demand Model Users Group to look at ways that the DeKalb region can better integrate transportation and land-use planning, and to support IDOT in developing Statewide goals and policies for TDM;
- ❑ Apply for additional transportation related grants as they become available;
- ❑ Apply for addition transit related grants which are made available on a yearly basis;
- ❑ Complete purchase of transit services and equipment which were approved in grants received in FY10;
- ❑ Completion and Implementation of recommendations made in the Transit Facility and Needs Analysis Study performed in FY10 and early FY11;
- ❑ Implementation of additional transportation studies approved by the DSATS Policy Committee, as funds allow;
- ❑ Updating of the area Transportation Improvement Program, Public Participation Plan, Human Services Transportation Plan, Bike and Pedestrian Plan, and other Plans as required.

## Special Funds

### Transportation Fund

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			FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
61	3310	FEDERAL GRANTS	813,334	0	178,080	178,080
61	3315	FEDERAL PASS THROUGH	175,862	1,480,084	100,000	2,158,281
61	3340	STATE GOV'T GRANTS	2,004,563	2,095,259	2,202,200	2,466,921
TOTAL INTERGOVT'L REVENUE			\$2,993,759	\$3,575,343	\$2,480,280	\$4,803,282
61	3970	MISCELLANEOUS INCOME	1,320	0	79,563	0
TOTAL OTHER INCOME			\$1,320	\$0	\$79,563	\$0
61	4701	TRSF FROM GENERAL FUND	51,342	43,284	43,284	0
TOTAL TRANSFERS			\$51,342	\$43,284	\$43,284	\$0
TOTAL REVENUES			\$3,046,421	\$3,618,627	\$2,603,127	\$4,803,282

## Special Funds

### Transportation Fund

			FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
61	8101	REGULAR	66,199	84,400	85,210	69,250
61	8103	PARTTIME & TEMPORARY	12,867	14,500	12,596	14,500
61	8113	LONGEVITY	2	263	270	0
61	8171	FICA	5,804	7,316	7,339	6,300
61	8173	IMRF	9,137	10,269	11,741	10,500
61	8175	HEALTH INSURANCE	24,600	28,230	28,230	17,200
61	8178	WORKERS COMPENSATION	220	1,250	1,250	1,350
TOTAL PERSONNEL			\$118,829	\$146,228	\$146,637	\$119,100
61	8202	PRINTED MATERIALS	0	1,000	500	1,000
61	8204	OFFICE & LIBRARY SUPPLIES	370	500	500	500
61	8226	VEHICLE MAINTENANCE PARTS	222	500	500	500
61	8245	GAS, OIL & ANTIFREEZE	94	1,500	1,500	1,500
61	8285	EDP SUPPLIES	1,436	1,500	1,500	1,500
TOTAL COMMODITIES			\$2,122	\$5,000	\$4,500	\$5,000
61	8305	FREIGHT & POSTAGE	153	200	200	200
61	8310	EQUIPMENT R&M	0	400	400	400
61	8366	LEGAL EXPENSES & NOTICES	1,383	5,000	3,500	4,500
61	8373	MARKETING, ADS & PUBLIC INFO	171	2,000	2,000	2,000
61	8375	DUES & SUBSCRIPTIONS	979	1,200	1,250	1,700
61	8376	TRAINING, EDUC, & PROF DVLP	4,992	4,000	1,500	4,000
61	8399	CONTRACTUAL SERVICES, NEC	2,127,914	2,546,552	2,424,564	2,608,473
TOTAL CONTRACTUAL SERVICES			\$2,135,592	\$2,559,352	\$2,433,414	\$2,621,273
61	8510	OFFICE FURNITURE & EQPT	0	1,000	175	900
61	8515	EDP EQUIPMENT	1,545	1,600	500	328,663
61	8521	VEHICLES	788,333	900,000	325	1,701,218
TOTAL EQUIPMENT			\$789,878	\$902,600	\$1,000	\$2,030,781
TOTAL EXPENSES			\$3,046,421	\$3,613,180	\$2,585,551	\$4,776,154
SURPLUS (DEFICIT)			\$0	\$5,447	\$17,576	\$27,128
ENDING FUND BALANCE			\$0	\$5,447	\$17,576	\$44,704

# Motor Fuel Tax Fund

## (Fund 62)

The City receives a per capita allotment of Illinois Motor Fuel Tax (MFT) revenues on a monthly basis from a State tax on gasoline purchases. These funds can be used only for various street maintenance and improvement projects, and related costs as set forth by the State of Illinois. Annual MFT allotments to the City are approximately \$1.2 million and are used for the annual maintenance program, design and partial construction of various capital projects, as well as streetlighting, salt purchase and street operations.

### Fund 62 - Motor Fuel Tax

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
Total New Revenues	1,631,862	1,680,000	1,865,554	1,411,000
<b>Total Resources</b>	<b>\$1,631,862</b>	<b>\$1,680,000</b>	<b>\$1,865,554</b>	<b>\$1,411,000</b>
Commodities	100,000	100,000	100,000	100,000
Contractual Services	660,986	576,000	650,150	606,000
Permanent Improvements	935,464	1,590,000	1,171,500	1,135,000
Transfers	202,628	145,000	145,000	150,000
<b>Total Expenditures</b>	<b>\$1,899,077</b>	<b>\$2,411,000</b>	<b>\$2,066,650</b>	<b>\$1,991,000</b>
SURPLUS (DEFICIT)	(\$267,215)	(\$731,000)	(\$201,096)	(\$580,000)
<b>ENDING FUND BALANCE</b>	<b>\$641,698</b>	<b>(\$89,302)</b>	<b>\$440,602</b>	<b>(\$139,398)</b>

### FY2010 Accomplishments

- ❑ Completed \$210,000 in contract maintenance for street patching, curb repair, and striping
- ❑ Expended \$350,000 for street lighting charges and \$163,000 for street sweeping and road salt, by city crews
- ❑ Interviewed to select a design consultant for Bethany Road Bridge Replacement
- ❑ Completed design and started construction of the stimulus funded project at the intersection of Dresser Road and Normal Road for adding turn lanes
- ❑ Finished stage 1 design and federal project studies for Peace Road widening from Pleasant Street to Route 38. Right of way acquired from GE to accommodate stage 1 work planned from Pleasant Street to the railroad bridge
- ❑ Used state Emergency Repair funds and MFT to begin repairs on North First Street between Dresser Road and Ridge Drive
- ❑ Purchased right of way for Dresser Road at Normal Road intersection.

**FY2011 Goals**

- ❑ \$525,000 budgeted for salt purchases, street lighting electrical charges and miscellaneous city crew maintenance of signals, and street sweeping
- ❑ MFT Development Services funding in the amount of \$100,000 (transfer for portion of two Engineering Department personnel)
- ❑ Complete construction of intersection improvements at Dresser Road and Normal Road using Federal Stimulus and MFT funds
- ❑ Buy right-of-way as needed for the Bethany Road bridge replacement
- ❑ Use MFT funds for local share of state safety upgrade of signals and overlay improvements on 4<sup>th</sup> Street between Taylor Street and Sycamore Road, with some funding toward adding Taylor Street left turn lanes.

## Capital Funds

### Motor Fuel Tax Fund

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
62 3190 HOME RULE MOTOR FUEL TAX	400,257	415,000	440,000	0
<b>TOTAL OTHER TAXES</b>	<b>\$400,257</b>	<b>\$415,000</b>	<b>\$440,000</b>	<b>\$0</b>
62 3310 FEDERAL GOVT GRANTS	0	0	0	0
62 3315 FEDERAL PASS-THROUGH	0	0	0	0
62 3340 STATE GOVT GRANTS	0	0	155,000	200,000
62 3354 STATE MOTOR FUEL TAX	1,209,694	1,250,000	1,250,000	1,200,000
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$1,209,694</b>	<b>\$1,250,000</b>	<b>\$1,405,000</b>	<b>\$1,400,000</b>
62 3610 INVESTMENT INTEREST	21,910	15,000	10,552	11,000
62 3910 REFUNDS/REIMBURSEMENTS	0	0	10,002	0
<b>TOTAL OTHER INCOME</b>	<b>\$21,910</b>	<b>\$15,000</b>	<b>\$20,554</b>	<b>\$11,000</b>
<b>TOTAL REVENUES</b>	<b>\$1,631,862</b>	<b>\$1,680,000</b>	<b>\$1,865,554</b>	<b>\$1,411,000</b>
	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
62 8235 SNOW//ICE CONTROL MATERIAL	100,000	100,000	100,000	100,000
<b>TOTAL COMMODITIES</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>
62 8321 SIDEWALKS, R&M	0	0	48,500	0
62 8331 ARCHITECT/ENGINEERING SERVS	292,044	205,000	235,000	215,000
62 8332 LAND ACQUISITION SERVS.	0	20,000	16,000	40,000
62 8352 ELECTRICITY	368,941	350,000	350,000	350,000
62 8366 LEGAL EXPENSES & NOTICES	0	1,000	650	1,000
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$660,986</b>	<b>\$576,000</b>	<b>\$650,150</b>	<b>\$606,000</b>
62 8621 LAND ACQUISITION	0	90,000	6,500	85,000
62 8632 STR IMPRVMT - MAINTENANCE	7,424	90,000	490,000	95,000
62 8633 STR CONST OR RECONSTRUCT	928,040	1,410,000	675,000	955,000
<b>TOTAL PERMANENT IMPROVEMENTS</b>	<b>\$935,464</b>	<b>\$1,590,000</b>	<b>\$1,171,500</b>	<b>\$1,135,000</b>
62 9001 TRSF TO GENERAL FUND	101,515	50,000	50,000	150,000
62 9036 TRSF TO DEV. SERVICES FUND	101,113	95,000	95,000	0
<b>TOTAL TRANSFERS OUT</b>	<b>\$202,628</b>	<b>\$145,000</b>	<b>\$145,000</b>	<b>\$150,000</b>
<b>TOTAL EXPENSES</b>	<b>\$1,899,077</b>	<b>\$2,411,000</b>	<b>\$2,066,650</b>	<b>\$1,991,000</b>
<b>SURPLUS (DEFICIT)</b>	<b>(\$267,215)</b>	<b>(\$731,000)</b>	<b>(\$201,096)</b>	<b>(\$580,000)</b>
<b>ENDING FUND BALANCE</b>	<b>\$641,698</b>	<b>(\$89,302)</b>	<b>\$440,602</b>	<b>(\$139,398)</b>

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# **Tax Increment Finance District No. 1**

## **(Fund 63)**

The City created a Sales & Property Tax Increment Finance District ("TIF District") in 1986 to undertake redevelopment activities in the downtown and central areas of the community. With the new 12 year extension of the TIF, the property tax portion will expire in FY2020 while the sales tax portion will expire in FY2013.

### **Fund 63 - TIF District No. 1**

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Budget</b>
Total New Revenues	8,505,104	14,205,614	12,941,538	8,477,392
<b>Total Resources</b>	<b>\$8,505,104</b>	<b>\$14,205,614</b>	<b>\$12,941,538</b>	<b>\$8,477,392</b>

Contractual Services	322,538	350,000	147,751	300,000
Permanent Improvements	5,813,461	10,548,236	6,720,875	10,612,519
Transfers	2,968,095	2,367,101	2,531,484	2,945,289
<b>Total Expenditures</b>	<b>\$9,104,095</b>	<b>\$13,265,337</b>	<b>\$9,400,110</b>	<b>\$13,857,808</b>

<b>Surplus (Deficit)</b>	<b>(\$598,991)</b>	<b>\$940,277</b>	<b>\$3,541,428</b>	<b>(\$5,380,416)</b>
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<b>Ending Fund Balance</b>	<b>\$7,554,750</b>	<b>\$8,495,027</b>	<b>\$11,096,178</b>	<b>\$5,715,762</b>
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## FY2011 TIF Fund 63 Projects

Acct Code	Acct Name	Project	Budget
8305	FREIGHT AND POSTAGE	General	1,000
8321	SIDEWALKS, R&M	50/50 Program	36,000
8331	ARCHITECT/ENGINEER SERVICES	General	20,000
8332	LAND ACQUISITION SERVS.	Appraiser Costs	20,000
8342	FINANCIAL & MGMT SERVICES	Annual Audit/No. Trust Assist	30,000
8343	DEVELOPMENTAL SERVICES	TIF consultant (\$60K); Downtown Consultant (\$40K); 5th Ward North Planning (\$12.5K)	112,500
8348	BUILDINGS - R&M, NEC	Fire Station #1, Municipal Annex, Senior Center	3,000
8366	LEGAL EXPENSES & NOTICES	Legal notices	750
8373	MARKETING, ADS, PUBLIC INFO	Marketing	20,000
8375	DUES & SUBSCRIPTIONS	ITIA Dues	750
8376	TRAINING, EDUC, & PROF DVLP	ITIA Travel Expenses	1,000
8399	CONTRACTUAL SERVICES, NEC	RR & GTE Leases; ReNew DeKalb annual funding	55,000
<b>Total Contractual</b>			<b>300,000</b>
8624	PRIVATE PROPERTY REHAB	Downtown Mural Program (\$15K); Façade Program (\$75K) Economic Development Incentives (\$100K); Neighborhood Improvement Grant Prog. (\$50K); Egyptian Theatre (\$125K); Property Assembly/Redevelopment (\$200K)	565,000
8625	REMODELING & RENOVATION	Demolition	100,000
8628	STORM SEWER SYSTEM IMPS	Storm Sewer Lining/Flood Area Upgrades (\$50K)	50,000
8633	STREET RECONSTRUCTION	Annual Street Improvements (\$400K); Sidewalk Repalcement (\$50K)	450,000
8639	OTHER CAPITAL IMPROVEMENTS	School District "Make Whole" (\$1,337,055); Property tax surplus distribution (\$3M); State sales tax return (\$610K); City sales tax return (\$548K) Downtown Streetscape Improvements (\$4M)	9,447,519
<b>Total Permanent Improvements</b>			<b>10,612,519</b>
9001	TRSF TO GENERAL FUND	Administration Costs	674,191
9036	TRSF TO DEVELOPMENT SERVICES FUND	Streetscape Engineering	130,000
9225	TRSF TO TIF DEBT SERVICE FUND	Annual D/S	2,141,098
<b>Total Transfers</b>			<b>2,945,289</b>
<b>GRAND TOTAL - ALL PROJECTS</b>			<b>13,857,808</b>

## Capital Funds

### Central Area TIF Fund

	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Budget
63 3119 PROPERTY TAX INCREMENT	6,597,332	6,924,718	6,883,362	6,952,158
PROPERTY TAXES	\$6,597,332	\$6,924,718	\$6,883,362	\$6,952,158
63 3132 MROT	794,955	794,955	716,802	702,660
SALES AND USE TAXES	\$794,955	\$794,955	\$716,802	\$702,660
63 3353 SROT INCREMENT	850,855	885,941	780,393	772,574
INTERGOVERNMENTAL REVENUE	\$850,855	\$885,941	\$780,393	\$772,574
63 3610 INVESTMENT INTEREST	136,368	100,000	63,836	50,000
63 3910 REFUNDS & REIMBURSEMENTS	125,594	0	0	0
OTHER INCOME	\$261,962	\$100,000	\$63,836	\$50,000
63 4920 NOTE PROCEEDS	0	5,500,000	4,497,145	0
TOTAL TRANSFERS IN	\$0	\$5,500,000	\$4,497,145	\$0
<b>TOTAL REVENUES</b>	<b>\$8,505,104</b>	<b>\$14,205,614</b>	<b>\$12,941,538</b>	<b>\$8,477,392</b>

## Capital Funds

### Central Area TIF Fund

		<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2010</b>	<b>FY 2011</b>
		<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
63	8305 FREIGHT AND POSTAGE	889	1,000	975	1,000
63	8321 SIDEWALKS, R&M	35,382	35,000	37,134	36,000
63	8331 ARCHITECT/ENGINEER SERVICES	16,316	2,000	18,497	20,000
63	8332 LAND ACQUISITION SERVICES	20,665	19,700	0	20,000
63	8342 FINANCIAL & MNGT SERVICES	32,826	30,000	26,000	30,000
63	8343 DEVELOPMENTAL SERVICES	187,801	185,000	10,000	112,500
63	8348 BUILDINGS - R&M, NEC	3,820	3,000	0	3,000
63	8366 LEGAL EXPENSES & NOTICES	871	500	549	750
63	8373 MARKETING, ADS, PUBLIC INFO	0	17,000	0	20,000
63	8375 DUES & SUBSCRIPTIONS	750	800	750	750
63	8376 TRAINING, EDUC, & PROF DVLP	963	1,000	950	1,000
63	8399 CONTRACTUAL SERVICES, NEC	22,255	55,000	52,897	55,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>\$322,538</b>	<b>\$350,000</b>	<b>\$147,751</b>	<b>\$300,000</b>
63	8621 LAND ACQUISITION	441,945	0	3,867	0
63	8624 PRIV PROP REHAB/REDEVELOP	250,319	565,000	300,000	565,000
63	8625 REMODELING & RENOVATION	152,496	250,000	6,180	100,000
63	8627 PARKING LOT IMPROVEMENTS	1,904,378	0	108,532	0
63	8628 STORM SEWER SYSTEM IMPS	1,000	230,000	16,353	50,000
63	8632 STR IMPRVMT-MAINTENANCE	0	0	52,635	0
63	8633 STREET-CONSTR.OR RECONSTR	304,491	450,000	233,309	450,000
63	8634 SIGNALS & INTERSECTIONS	0	0	0	0
63	8639 OTHER CAPITAL IMPROVEMENTS	2,758,831	9,053,236	6,000,000	9,447,519
<b>TOTAL PERMANENT IMPROVEMENTS</b>		<b>\$5,813,461</b>	<b>\$10,548,236</b>	<b>\$6,720,875</b>	<b>\$10,612,519</b>
63	9001 TRSF TO GENERAL FUND	527,491	795,484	795,484	674,191
63	9036 TRSF TO DEVELOPMENT SERVICES FUND	0	84,231	130,000	130,000
63	9066 TRSF TO TIF #2 FUND	362,072	0	0	0
63	9225 TRSF TO TIF DEBT SERVICE	2,078,532	1,487,386	1,606,000	2,141,098
<b>TOTAL TRANSFERS OUT</b>		<b>\$2,968,095</b>	<b>\$2,367,101</b>	<b>\$2,531,484</b>	<b>\$2,945,289</b>
<b>TOTAL EXPENSES</b>		<b>\$9,104,095</b>	<b>\$13,265,337</b>	<b>\$9,400,110</b>	<b>\$13,857,808</b>
SURPLUS (DEFICIT)		(\$598,991)	\$940,277	\$3,541,428	(\$5,380,416)
<b>ENDING FUND BALANCE</b>		<b>\$7,554,750</b>	<b>\$8,495,027</b>	<b>\$11,096,178</b>	<b>\$5,715,762</b>

# **Tax Increment Finance District No. 2**

## **(Fund 66)**

The City created its second Tax Increment Finance District ("TIF District") in 1995 to undertake redevelopment activities in the south central area of the community, south of downtown and north of Taylor Street. The creations of this district allows the City to capture incremental increases in the property tax revenues accrued from the increase in the district's equalized assessed valuation.

This TIF District is 387 acres in size, is developed with 913 main structures and comprises five percent of the total land area inside the City limits. This District has an effective live of 23 years and will expire in 2018. FY2011 projects include continued funding support to Barb City Manor for building renovations, area-wide alley and sidewalk improvements, and various repairs to the Municipal Building.

### **Fund 66 - TIF District No. 2**

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
Total New Revenues	1,861,674	2,073,415	2,073,699	2,093,347
<b>Total Resources</b>	<b>\$1,861,674</b>	<b>\$2,073,415</b>	<b>\$2,073,699</b>	<b>\$2,093,347</b>
Contractual Services	478,658	516,326	446,248	200,000
Permanent Improvements	276,553	280,000	342,397	320,000
Transfers	120,309	165,873	165,873	167,468
<b>Total Expenditures</b>	<b>\$875,520</b>	<b>\$962,199</b>	<b>\$954,518</b>	<b>\$687,468</b>
 <b>Surplus (Deficit)</b>	 <b>\$986,154</b>	 <b>\$1,111,216</b>	 <b>\$1,119,181</b>	 <b>\$1,405,879</b>
 <b>Ending Fund Balance</b>	 <b>\$1,220,083</b>	 <b>\$2,331,299</b>	 <b>\$2,339,264</b>	 <b>\$3,745,143</b>

## Capital Funds

### TIF Fund No. 2

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
66 3119 PROPERTY TAX INCREMENT	1,499,602	2,073,415	2,073,699	2,093,347
<b>TOTAL PROPERTY TAXES</b>	<b>\$1,499,602</b>	<b>\$2,073,415</b>	<b>\$2,073,699</b>	<b>\$2,093,347</b>
66 4763 TRSF FROM TIF #1 FUND	362,072	0	0	0
<b>TOTAL TRANSFERS IN</b>	<b>\$362,072</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL REVENUES</b>	<b>\$1,861,674</b>	<b>\$2,073,415</b>	<b>\$2,073,699</b>	<b>\$2,093,347</b>
	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
66 8316 ALLEYS R&M	90,499	150,000	79,775	150,000
66 8321 SIDEWALKS-- R & M	62,294	50,000	50,000	50,000
66 8344 ECONOMIC DEVELOPMENT INCENTIVE	325,865	316,326	316,473	0
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$478,658</b>	<b>\$516,326</b>	<b>\$446,248</b>	<b>\$200,000</b>
66 8621 LAND ACQUISITION	3,600	0	0	0
66 8624 PRIV PROP REHAB/REDEVELOP	100,625	100,000	102,397	100,000
66 8625 REMODEL & RENOVATIONS	11,730	60,000	140,000	100,000
66 8628 STORM WATER SYSTEM IMPS	0	20,000	0	20,000
66 8633 STREET RECONSTRUCTION	160,598	100,000	100,000	100,000
<b>TOTAL PERMANENT IMPROVMENTS</b>	<b>\$276,553</b>	<b>\$280,000</b>	<b>\$342,397</b>	<b>\$320,000</b>
66 9001 TRSF TO GENERAL FUND	120,309	165,873	165,873	167,468
<b>TOTAL TRANSFERS OUT</b>	<b>\$120,309</b>	<b>\$165,873</b>	<b>\$165,873</b>	<b>\$167,468</b>
<b>TOTAL EXPENSES</b>	<b>\$875,520</b>	<b>\$962,199</b>	<b>\$954,518</b>	<b>\$687,468</b>
SURPLUS (DEFICIT)	\$986,154	\$1,111,216	\$1,119,181	\$1,405,879
<b>ENDING FUND BALANCE</b>	<b>\$1,220,083</b>	<b>\$2,331,299</b>	<b>\$2,339,264</b>	<b>\$3,745,143</b>

# **Housing Rehabilitation Fund**

## **(Fund 67)**

Beginning in the late 1970s and continuing through 1983, the City received Community Development Assistance Program (CDAP) and various other federal and state grants that were used for housing rehabilitation activities. Fund 67 was the pass-through account for the grant and repository of loan repayments and recaptured funds that were restricted for reuse for similar programs.

In 1983, the City became an entitlement community through the Federal Community Development Block Grant. At that time, Fund 72 (CDBG Fund) was set up to manage the annual grant allocation and Fund 67 was maintained as the revolving loan fund for CDBG. In addition to CDBG, the City periodically receives other grants and Fund 67 is used as the pass-through for those as well. The use and/or reuse of dollars in this fund carry substantial restrictions and they cannot be co-mingled with other City, state or federal revenues.

### **Fund 67 - Housing Rehabilitation Fund**

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
Total New Revenues	250,556	2,000	205	2,000
<b>Total Resources</b>	<b>\$250,556</b>	<b>\$2,000</b>	<b>\$205</b>	<b>\$2,000</b>
<b>Total Expenditures</b>	<b>\$272,327</b>	<b>\$21,500</b>	<b>\$27,226</b>	<b>\$21,500</b>

<b>Surplus (Deficit)</b>	<b>(\$21,771)</b>	<b>(\$19,500)</b>	<b>(\$27,021)</b>	<b>(\$19,500)</b>
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<b>Ending Fund Balance</b>	<b>\$72,750</b>	<b>\$53,250</b>	<b>\$45,729</b>	<b>\$26,229</b>
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### **FY2010 Accomplishments**

- ☐ Supplemented the CDBG Housing Rehabilitation Program with grants to income eligible homeowners.
- ☐ Supplemented the CDBG First Time Homebuyer Program with grant to income eligible individuals purchasing their first home.
- ☐ Used the fund as a pass-through for federal HUD East Lincoln Highway Corridor Improvement Grant and DOE Energy Efficiency and Conservation Block Grant.

### **FY2011 Goals**

- ☐ Continue to supplement the CDBG Housing Rehabilitation Program with grants to income eligible homeowners.
- ☐ Continue to supplement the CDBG First Time Homebuyer Program with grant to income eligible individuals purchasing their first home.
- ☐ Continued use of the fund as a pass-through for the federal HUD East Lincoln Highway Corridor Improvement Grant and DOE Energy Efficiency and Conservation Block Grant.
- ☐ Utilize the fund as a pass-through account for various federal and state economic stimulus grants.

## Capital Funds

### Housing Rehab Fund

			<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
67	3310	FEDERAL GRANT	247,667	1,000	0	1,000
TOTAL INTERGOVERNMENTAL REVENUE			\$247,667	\$1,000	\$0	\$1,000
67	3610	INVESTMENT INTEREST	790	1,000	205	1,000
67	3960	RECOUPED LOANS	2,100	0	0	0
OTHER INCOME			\$2,890	\$1,000	\$205	\$1,000
<b>TOTAL REVENUES</b>			<b>\$250,556</b>	<b>\$2,000</b>	<b>\$205</b>	<b>\$2,000</b>
			<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
67	8342	FINANCIAL & MGMT SERVICES	746	1,000	722	1,000
67	8366	LEGAL EXPENSES & NOTICES	2,633	500	58	500
TOTAL CONTRACTUAL SERVICES			\$3,379	\$1,500	\$780	\$1,500
67	8499	FIRST TIME HOMEBUYERS PROGRAM	263,949	10,000	2,650	10,000
TOTAL OTHER SERVICES			\$263,949	\$10,000	\$2,650	\$10,000
67	8624	PRIV PROP REHAB/REDEVL	5,000	10,000	23,796	
TOTAL PERMANENT IMPROVEMENTS			\$5,000	\$10,000	\$23,796	\$10,000
<b>TOTAL EXPENSES</b>			<b>\$272,327</b>	<b>\$21,500</b>	<b>\$27,226</b>	<b>\$21,500</b>
SURPLUS (DEFICIT)			(\$21,771)	(\$19,500)	(\$27,021)	(\$19,500)
<b>ENDING FUND BALANCE</b>			<b>\$72,750</b>	<b>\$53,250</b>	<b>\$45,729</b>	<b>\$26,229</b>

# **Community Development Block Grant Fund**

## **(Fund 72)**

In April 1993, the U. S. Bureau of the Census notified the City that DeKalb County was considered to be part of the Chicago primary metropolitan statistical area (PMSA). The PMSA designation enabled DeKalb, as the largest municipality within the County, to be considered by the U.S. Department of Housing and Urban Development (HUD) as an entitlement community and eligible to receive direct funding through the Community Development Block Grant (CDBG) program on an annual basis. These monies are subject to annual federal appropriation and can only be used for CDBG eligible activities.

### **Fund 72 - Community Development Block Grant Fund**

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
<b>Total Resources</b>	<b>\$1,024,139</b>	<b>\$413,756</b>	<b>\$403,350</b>	<b>\$450,851</b>
Commodities	2,827	200	150	200
Contractual Services	208,170	69,938	81,585	75,502
Other Services	15,034	50	0	50
Equipment	0	1,000	1,256	1,000
Permanent Improvements	738,224	289,630	267,221	315,497
Transfers	52,423	52,938	53,138	58,602
<b>Total Expenditures</b>	<b>\$1,016,678</b>	<b>\$413,756</b>	<b>\$403,350</b>	<b>\$450,851</b>
<b>Surplus (Deficit)</b>	<b>\$7,461</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$16,444</b>	<b>\$16,444</b>	<b>\$16,444</b>	<b>\$16,444</b>

### **FY2010 Accomplishments**

- ☐ Completed 5 single-family housing rehabilitation grants.
- ☐ Continued the N.I.C.E. Program to assistance residents with property maintenance and demolition of dilapidated accessory buildings.
- ☐ Provided supplemental grants to 10 social service agencies.
- ☐ Began work to acquired 2 properties that are located in the floodplain/floodway. These funds will be used as match for a state grant to purchase a total of 5 properties.

### **FY2011 Goals**

- ☐ Continue the Single-Family Owner Occupied Housing Rehabilitation Program.
- ☐ Through the N.I.C.E. Program, continue assistance with property maintenance and demolition of dilapidated accessory buildings.
- ☐ Provide supplemental grants to social service agencies.
- ☐ Continue acquisition of properties that are located in the floodplain/floodway and that have repetitive losses due to water damage during severe storm events.
- ☐ Complete the demolition of buildings on properties that have been purchased and return the area to open space.

## Capital Funds

# CDBG Fund

			<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
72	3310	FEDERAL GOVT GRANTS	1,016,678	413,756	403,350	450,851
INTERGOVERNMENTAL REVENUES			\$1,016,678	\$413,756	\$403,350	\$450,851
72	3910	REFUNDS/REIMBURSEMENTS	7,461	0	0	0
TOTAL OTHER INCOME			\$7,461	\$0	\$0	\$0
<b>TOTAL REVENUES</b>			<b>\$1,024,139</b>	<b>\$413,756</b>	<b>\$403,350</b>	<b>\$450,851</b>

			<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
72	8202	PRINTED MATERIALS	50	50	0	50
72	8204	OFFICE & LIBRARY SUPPLY	2,777	150	150	150
TOTAL COMMODITIES			\$2,827	\$200	\$150	\$200
72	8305	FREIGHT & POSTAGE	115	175	100	175
72	8307	HUMAN & SOCIAL SERVICES	61,073	62,063	62,063	67,627
72	8321	SIDEWALKS - R&M	140,000	0	0	0
72	8342	FINANCIAL & MNGT SERVICES	1,864	2,000	1,805	2,000
72	8366	LEGAL EXPENSES & NOTICES	3,505	750	1,250	750
72	8375	DUES & SUBSCRIPTIONS	1,160	2,800	2,417	2,800
72	8376	TRAINING, EDUC, & PROF DEV	454	2,100	1,950	2,100
72	8399	CONTRACTUAL SERVICES, NEC	0	50	12,000	50
TOTAL CONTRACTUAL SERVICES			\$208,170	\$69,938	\$81,585	\$75,502
72	8499	OTHER SRVCS/EXPENSES, NEC	15,034	50	0	50
TOTAL OTHER SERVICES			\$15,034	\$50	\$0	\$50

			<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
72	8515	EDP EQUIPMENT	0	1,000	1,256	1,000
TOTAL EQUIPMENT			\$0	\$1,000	\$1,256	\$1,000
72	8621	LAND ACQUISITION	639,964	174,630	150,197	200,497
72	8623	PROPERTY DEMOLITION	568	15,000	35,000	15,000
72	8624	PRIV PROP REHAB/REDEVELOP	97,692	100,000	82,024	100,000
TOTAL PERMANENT IMPROVEMENTS			\$738,224	\$289,630	\$267,221	\$315,497
72	9001	TRSF TO GENERAL FUND	52,423	52,938	53,138	58,602
TOTAL TRANSFERS OUT			\$52,423	\$52,938	\$53,138	\$58,602
<b>TOTAL EXPENSES</b>			<b>\$1,016,678</b>	<b>\$413,756</b>	<b>\$403,350</b>	<b>\$450,851</b>
SURPLUS (DEFICIT)			\$7,461	\$0	\$0	\$0
<b>ENDING FUND BALANCE</b>			<b>\$16,444</b>	<b>\$16,444</b>	<b>\$16,444</b>	<b>\$16,444</b>

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# Special Service Area Funds

## (Funds 81- 82 - 83)

The City administers three operational Special Services Areas designated to pay the costs of various public maintenance and utility items. They are 1) Heritage Ridge Subdivision Special Service Area #3 created in 1990 for the residential subdivision located at the southeast corner of Fairview Drive and First Street. It pays costs of maintaining various public areas (street islands and detention basins) and provides for a stylized streetlighting system and entrance sign; 2) Knolls at Prairie Creek Subdivision SSA #4 was created in 1994 for the residential subdivision on the west side of Annie Glidden Road between Lincoln Highway and Taylor Street. It also pays the additional costs of maintaining various public areas and provides for a stylized streetlighting system and entrance sign; and, 3) The Greek Row Special Service Area #6 which was created in 2004 to finance electrical costs of streetlighting placed upon private properties that benefits the neighborhood.

### Fund 81 - Heritage Ridge SSA #3

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
Total New Revenues	1,000	850	850	2,788
<b>Total Resources</b>	<b>\$1,000</b>	<b>\$850</b>	<b>\$850</b>	<b>\$2,788</b>
<b>Total Expenditures</b>	<b>\$2,788</b>	<b>\$2,850</b>	<b>\$855</b>	<b>\$2,855</b>
<b>Surplus (Deficit)</b>	<b>(\$1,788)</b>	<b>(\$2,000)</b>	<b>(\$5)</b>	<b>(\$67)</b>
<b>Ending Fund Balance</b>	<b>\$2,185</b>	<b>\$185</b>	<b>\$2,180</b>	<b>\$2,113</b>

### Fund 82 - Knolls At Prairie Creek SSA #4

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
Total New Revenues	10,431	2,000	2,001	1,486
<b>Total Resources</b>	<b>\$10,431</b>	<b>\$2,000</b>	<b>\$2,001</b>	<b>\$1,486</b>
<b>Total Expenditures</b>	<b>\$1,835</b>	<b>\$1,950</b>	<b>\$1,530</b>	<b>\$1,750</b>
<b>Surplus (Deficit)</b>	<b>\$8,596</b>	<b>\$50</b>	<b>\$471</b>	<b>(\$264)</b>
<b>Ending Fund Balance</b>	<b>\$8,378</b>	<b>\$8,428</b>	<b>\$8,849</b>	<b>\$8,585</b>

**Fund 83 - Greek Row SSA #6**

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
Total New Revenues	11,016	10,326	10,330	10,101
<b>Total Resources</b>	<b>\$11,016</b>	<b>\$10,326</b>	<b>\$10,330</b>	<b>\$10,101</b>
<b>Total Expenditures</b>	<b>\$10,988</b>	<b>\$10,000</b>	<b>\$10,913</b>	<b>\$11,000</b>
<b>Surplus (Deficit)</b>	<b>\$28</b>	<b>\$326</b>	<b>(\$584)</b>	<b>(\$899)</b>
<b>Ending Fund Balance</b>	<b>\$9,964</b>	<b>\$10,290</b>	<b>\$9,380</b>	<b>\$8,482</b>

## Special Funds

# Heritage Ridge Special Service Area #3

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
81 3115 SPECIAL SERVICE AREA	1,000	850	850	2,788
TOTAL PROPERTY TAXES	\$1,000	\$850	\$850	\$2,788
<b>TOTAL REVENUES</b>	<b>\$1,000</b>	<b>\$850</b>	<b>\$850</b>	<b>\$2,788</b>

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
81 8213 GROUNDS SUPPLIES	1,950	2,000	0	2,000
TOTAL COMMODITIES	\$1,950	\$2,000	\$0	\$2,000
81 8313 LANDSCAPE/GROUNDS R&M	88	100	105	105
TOTAL CONTRACTUAL SERVICES	\$88	\$100	\$105	\$105
81 9001 TRANSFER TO GENERAL FUND	750	750	750	750
TOTAL TRANSFERS	\$750	\$750	\$750	\$750
<b>TOTAL EXPENSES</b>	<b>\$2,788</b>	<b>\$2,850</b>	<b>\$855</b>	<b>\$2,855</b>
SURPLUS (DEFICIT)	(\$1,788)	(\$2,000)	(\$5)	(\$67)
<b>ENDING FUND BALANCE</b>	<b>\$2,185</b>	<b>\$185</b>	<b>\$2,180</b>	<b>\$2,113</b>

## Special Funds

### Knolls Subdivision Special Service Area #4

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
82 3115 SPECIAL SERVICE AREA	10,431	2,000	2,001	1,486
TOTAL PROPERTY TAXES	\$10,431	\$2,000	\$2,001	\$1,486
<b>TOTAL REVENUES</b>	<b>\$10,431</b>	<b>\$2,000</b>	<b>\$2,001</b>	<b>\$1,486</b>
	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
82 8313 LANDSCAPE/GROUNDS R&M	1,085	1,000	780	1,000
TOTAL CONTRACTUAL SERVICES	\$1,085	\$1,000	\$780	\$1,000
82 8352 STREETLIGHTING	0	200	0	0
TOTAL PERMANENT IMPS.	\$0	\$200	\$0	\$0
82 9001 TRANSFER TO GENERAL FUND	750	750	750	750
TOTAL TRANSFERS	\$750	\$750	\$750	\$750
<b>TOTAL EXPENSES</b>	<b>\$1,835</b>	<b>\$1,950</b>	<b>\$1,530</b>	<b>\$1,750</b>
SURPLUS (DEFICIT)	\$8,596	\$50	\$471	(\$264)
<b>ENDING FUND BALANCE</b>	<b>\$8,378</b>	<b>\$8,428</b>	<b>\$8,849</b>	<b>\$8,585</b>

## Special Funds

### Greek Row Special Service Area #6

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
83 3115 SPECIAL SERVICE AREA	11,016	10,326	10,330	10,101
TOTAL PROPERTY TAXES	\$11,016	\$10,326	\$10,330	\$10,101
<b>TOTAL REVENUES</b>	<b>\$11,016</b>	<b>\$10,326</b>	<b>\$10,330</b>	<b>\$10,101</b>

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
83 8352 STREETLIGHTING	10,988	10,000	10,913	11,000
TOTAL PERMANENT IMPS.	\$10,988	\$10,000	\$10,913	\$11,000
<b>TOTAL EXPENSES</b>	<b>\$10,988</b>	<b>\$10,000</b>	<b>\$10,913</b>	<b>\$11,000</b>
SURPLUS (DEFICIT)	\$28	\$326	(\$584)	(\$899)
<b>ENDING FUND BALANCE</b>	<b>\$9,964</b>	<b>\$10,290</b>	<b>\$9,380</b>	<b>\$8,482</b>

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# **Foreign Fire Insurance Tax**

## **(Fund 94)**

The Foreign Fire Insurance Tax Fund was created in 1992 by the City Council in compliance with applicable state statute provisions.

A two- percent tax is imposed on the gross receipts of the fire insurance premiums on property located in the City provided by insurance companies not located within Illinois. These taxes, along with similar taxes imposed by most Illinois municipalities, are collected by the state and distributed to municipalities on a per capita basis. By ordinance, the Foreign Fire Insurance Tax Board members are elected by the Fire Department from among its members. This board is empowered to expend Foreign Fire Insurance Tax proceeds for the “maintenance, benefit, and use of the Fire Department.” This board cannot expend tax proceeds for projects not given budget approval by the City Council. The City Council cannot authorize the expenditures of these tax proceeds for projects not approved by the Board. Consequently, the system required the City Council and the Board to mutually agree on the expenditures.

Typical expenditures have included uniform items for new departmental employees; facilitating with department photographs; support of the “Care Bear” program; and purchase of physical fitness and furniture items for the fire stations.

### **Fund 94 - Foreign Fire Insurance Tax Fund**

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
Total New Revenues	34,878	27,500	44,056	37,700
<b>Total Resources</b>	<b>\$34,878</b>	<b>\$27,500</b>	<b>\$44,056</b>	<b>\$37,700</b>
Commodities	6,152	6,935	8,815	13,000
Contractual Services	7,970	8,825	5,920	4,675
Equipment	1,499	12,700	32,300	20,000
Total Expenditures	<b>\$15,621</b>	<b>\$28,460</b>	<b>\$47,035</b>	<b>\$37,675</b>
 <b>Surplus (Deficit)</b>	 \$19,257	 (\$960)	 (\$2,979)	 \$25
 <b>Ending Fund Balance</b>	 <b>\$26,719</b>	 <b>\$25,759</b>	 <b>\$23,740</b>	 <b>\$23,765</b>

**FY2010 Accomplishments**

- ☐ Purchased kitchen supplies for F1, 2, and 3 kitchens
- ☐ Purchased building supplies for F1, 2 and 3
- ☐ Purchased uniform items for new hire
- ☐ Purchased firefighter planners for Department personnel
- ☐ Purchased teddy bears for EMS "Care Bear" program
- ☐ Purchased promotional photos for Department photo wall
- ☐ Renewed Department magazines for Chief officers
- ☐ Purchased maintenance agreement plans for station dishwashers
- ☐ Paid for Foreign Fire Board annual audit
- ☐ Purchase of bottled water for engines
- ☐ Purchase treadmills for station workout rooms.
- ☐ Assistance with payment towards Department purchase of SCBA's and purchase of mask bags for SCBA

**FY2011 Goals**

- ☐ Purchase caps and recall jackets for new personnel
- ☐ Purchase kitchen supplies for F1, 2, and 3 kitchens
- ☐ Purchase building supplies for F1,2, and 3
- ☐ Purchase teddy bears for the EMS "Care Bear" program
- ☐ Provide funding for historical restoration of department memorabilia
- ☐ Purchase firefighter planners for Department personnel
- ☐ Renew Department magazine subscriptions for Chief Officers
- ☐ Replace worn-out Department furniture/equipment/appliances/grills
- ☐ Assist Department with purchases when possible
- ☐ Pay for Foreign Fire Board annual audit

## Special Funds

### Foreign Fire Insurance Tax

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
94 3185 MISCELLANEOUS TAXES	34,878	27,500	44,056	37,700
TOTAL OTHER TAXES	\$34,878	\$27,500	\$44,056	\$37,700
<b>TOTAL REVENUES</b>	<b>\$34,878</b>	<b>\$27,500</b>	<b>\$44,056</b>	<b>\$37,700</b>

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
94 8219 BUILDING SUPPLIES	4,613	4,200	6,600	5,000
94 8270 WEARING APPAREL	337	290	15	0
94 8295 SMALL TOOLS & EQPT	1,201	2,445	2,200	8,000
TOTAL COMMODITIES	\$6,152	\$6,935	\$8,815	\$13,000
94 8342 AUDIT	0	0	370	375
94 8348 BUILDING, R&M	120	0	300	0
94 8373 MKTG, ADS, & PUBLIC INFO	5,516	7,075	3,600	2,300
94 8375 DUES & SUBSCRIPTIONS	2,334	1,750	1,650	2,000
TOTAL CONTRACTUAL SERVICES	\$7,970	\$8,825	\$5,920	\$4,675
94 8510 OFFICE FURNITURE & EQPT	0	11,700	0	17,000
94 8540 MCHNRY, IMPLMTS, MJR TOOLS	1,499	1,000	32,300	3,000
TOTAL EQUIPMENT	\$1,499	\$12,700	\$32,300	\$20,000
94 8625 REMODELING & RENOVATION	1,221	0	0	0
TOTAL PERMANENT IMPROVEMENTS	\$1,221	\$0	\$0	\$0
<b>TOTAL EXPENSES</b>	<b>\$16,842</b>	<b>\$28,460</b>	<b>\$47,035</b>	<b>\$37,675</b>
SURPLUS (DEFICIT)	\$18,036	(\$960)	(\$2,979)	\$25
<b>ENDING FUND BALANCE</b>	<b>\$26,719</b>	<b>\$25,759</b>	<b>\$23,740</b>	<b>\$23,765</b>

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# **Capital Funds**

Capital Projects  
Public Safety Building Fund  
Fleet Replacement  
Equipment  
County Home TIF District

# Capital Projects Fund

## (Fund 32)

This Fund serves as the City's principal fund for general infrastructure improvements including street (re) construction, stormwater management, public buildings, streetlighting, sidewalk repairs, as well as the purchase of vehicles and equipment. Its primary source of revenue is rental income derived from cell tower leases and from the intergovernmental agreement with DeKalb County for the former County Nursing Home property.

Additionally, the City enacted three new impact fees in FY2006 that will also generate revenues for the City's capital needs. These are the: **1) Public Building Contribution Fees** of \$1000 per dwelling unit for all property annexed after 01/01/06 which allows the City to renovate, expand and/or construct municipal facilities including fire and police stations, City Hall, Public Works buildings, and similar facilities; **2) Traffic Impact Fees** of \$1200 per dwelling unit for all property annexed after 01/01/06 to provide capital money for traffic improvements including street (re)construction, signalization and other intersection improvements, and; **3) Annexation Fees** which are a flat per-acre fee of \$1000 intended to help recoup the expenses of capital and staffing that the City incurs as a result of new development and is earmarked for redevelopment efforts in older areas of the City, or for similar neighborhood planning efforts.

### Fund 32 - Capital Projects Fund

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
Total Revenues	225,873	216,750	289,667	583,500
<b>Total Resources</b>	<b>\$225,873</b>	<b>\$216,750</b>	<b>\$289,667</b>	<b>\$583,500</b>

Commodities	7,312	0	0	0
Contractual Services	11,163	0	5,371	40,000
Other Services	400,872	400,872	400,872	400,872
Equipment	191,528	140,000	259,712	0
Permanent Improvements	1,874	0	0	360,000
<b>Total Expenditures</b>	<b>\$612,749</b>	<b>\$540,872</b>	<b>\$665,955</b>	<b>\$800,872</b>

<b>Surplus (Deficit)</b>	<b>(\$386,877)</b>	<b>(\$324,122)</b>	<b>(\$376,288)</b>	<b>(\$217,372)</b>
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<b>Ending Fund Balance</b>	<b>(\$297,490)</b>	<b>(\$621,612)</b>	<b>(\$673,778)</b>	<b>(\$891,150)</b>
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# Capital Funds

## Capital Projects Fund

		FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
32	3190 HOME RULE MOTOR FUEL TAX	0	0	0	400,000
TOTAL OTHER TAXES		\$0	\$0	\$0	\$400,000
32	3310 FEDERAL GOVT GRANTS	0	0	114,300	0
32	3315 FEDERAL PASS THROUGH	8,931	0	0	0
TOTAL INTERGOVERNMENTAL REVENUE		\$8,931	\$0	\$114,300	\$0
32	3610 INVESTMENT INTEREST	1,773	0	0	0
32	3910 REFUNDS & REIMBURSEMENTS	118,479	90,000	86,302	90,000
32	3920 SALES OF ASSETS	3,550	32,000	0	3,000
32	3930 RENTAL INCOME	88,271	90,000	84,440	85,000
32	3975 ANNEXATION FEES	521	500	0	1,000
32	3970 PUBLIC BLDG CONSTRUCTION FEE	3,097	3,000	4,625	4,500
32	3980 TRAFFIC IMPACT FEES	1,250	1,250	0	0
TOTAL OTHER INCOME		\$216,942	\$216,750	\$175,367	\$183,500
<b>TOTAL REVENUES</b>		<b>\$225,873</b>	<b>\$216,750</b>	<b>\$289,667</b>	<b>\$583,500</b>
		FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
32	8242 POLICE PATROL SUPPLY & EQUIP	7,312	0	0	0
TOTAL COMMODITIES		\$7,312	\$0	\$0	\$0
32	8321 SIDEWALKS - R&M	0	0	0	40,000
32	8331 ARCHITECT/ENGINEER SERVICES	11,163	0	5,371	0
TOTAL CONTRACTUAL SERVICES		\$11,163	\$0	\$5,371	\$40,000
32	8413 MUNICIPAL LEASE/PURCHASE	400,872	400,872	400,872	400,872
TOTAL OTHER SERVCIES		\$400,872	\$400,872	\$400,872	\$400,872
32	8510 OFFICE FURNITURE & EQUIP	2,536	0	0	0
32	8515 EDP EQUIPMENT	7,742	0	4,612	0
32	8521 VEHICLES	118,671	0	800	0
32	8540 MACHINERY, IMPLMTS, MJR TOOLS	62,578	0	114,300	0
32	8580 TELEPHONE & RADIO EQUIP	0	140,000	140,000	0
TOTAL EQUIPMENT		\$191,528	\$140,000	\$259,712	\$0
32	8628 STORM WATER SYSTEM IMPRVMTS	1,874	0	0	0
32	8632 STREET MAINTENANCE	0	0	0	360,000
TOTAL PERMANENT IMPROVEMENTS		\$1,874	\$0	\$0	\$360,000
32	9033 TRANSFER TO PUBLIC SAFETY BUILDING FUND	1,223,073	0	0	0
TOTAL TRANSFERS		\$1,223,073	\$0	\$0	\$0
<b>TOTAL EXPENSES</b>		<b>\$1,835,822</b>	<b>\$540,872</b>	<b>\$665,955</b>	<b>\$800,872</b>
SURPLUS (DEFICIT)		(\$1,609,950)	(\$324,122)	(\$376,288)	(\$217,372)
<b>ENDING FUND BALANCE</b>		<b>(\$297,490)</b>	<b>(\$621,612)</b>	<b>(\$673,778)</b>	<b>(\$891,150)</b>

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# Public Safety Building Fund

## (Fund 33)

This Fund account for the revenues, construction, and debt for the new police station and any other public safety building in the future.

This fund includes the Public Building Contribution Fee of \$1,000 per dwelling unit for all property annexed after 01/01/06, adjusted annually by CPI. This fee will be used to renovate, expand and/or construct municipal facilities including fire and police stations, City Hall, Public Works buildings, and similar facilities.

### Fund 33 - Public Safety Building Fund

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
Total New Revenues	1,382,748	57,500	1,495	2,000
<b>Total Resources</b>	<b>\$1,382,748</b>	<b>\$57,500</b>	<b>\$1,495</b>	<b>\$2,000</b>
Contractual Services	10,142	0	5,268	0
Permanent Improvements	1,512	1,512	0	0
Transfers	0	150,000	150,000	0
<b>Total Expenditures</b>	<b>\$11,654</b>	<b>\$1,512</b>	<b>\$5,268</b>	<b>\$0</b>
<b>Surplus (Deficit)</b>	<b>\$1,371,094</b>	<b>\$55,988</b>	<b>(\$3,773)</b>	<b>\$2,000</b>
<b>Ending Fund Balance</b>	<b>\$1,371,094</b>	<b>\$1,277,082</b>	<b>\$1,217,321</b>	<b>\$1,219,321</b>

## Capital Funds

### Public Safety Building Fund

		FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
33	3135	HOTEL/MOTEL TAX	0	10,000	0
33	3514	POLICE FINES	0	37,500	0
33	3610	INVESTMENT INTEREST	9,675	10,000	1,495
TOTAL OTHER INCOME		\$9,675	\$57,500	\$1,495	\$2,000
33	4701	TRSF FROM GENERAL FUND	150,000	0	0
33	4732	TRSF FROM CAPITAL PROJECTS FUND	1,223,073	0	0
TOTAL TRANSFERS IN		\$1,373,073	\$0	\$0	\$0
<b>TOTAL REVENUES</b>		<b>\$1,382,748</b>	<b>\$57,500</b>	<b>\$1,495</b>	<b>\$2,000</b>
		FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
33	8331	ARCHITECT/ENGINEER SERVICES	10,142	0	0
33	8342	FINANCIAL AND MANAGEMENT SERVICES	0	0	5,268
TOTAL CONTRACTUAL SERVICES		\$10,142	\$0	\$5,268	\$0
33	8626	NEW CONSTRUCTION	1,512	1,512	0
TOTAL PERMANENT IMPROVEMENTS		\$1,512	\$1,512	\$0	\$0
33	9001	TRSF TO GENERAL FUND	0	150,000	150,000
TOTAL TRANSFERS		\$0	\$150,000	\$150,000	\$0
<b>TOTAL EXPENSES</b>		<b>\$11,654</b>	<b>\$151,512</b>	<b>\$155,268</b>	<b>\$0</b>
SURPLUS (DEFICIT)		\$1,371,094	(\$94,012)	(\$153,773)	\$2,000
<b>ENDING FUND BALANCE</b>		<b>\$1,371,094</b>	<b>\$1,277,082</b>	<b>\$1,217,321</b>	<b>\$1,219,321</b>

# Fleet Replacement Fund

## (Fund 34)

This Fund was created by the City Council in February 2010 to account for revenue and expenditures associated with the acquisition of City vehicles and major equipment (i.e. trailers and plows). A chargeback system from each division and fund requiring vehicles will be utilized as the main revenue for the fund. The Fleet Replacement Fund shall maintain a fund balance of the planned replacements for the current fiscal year.

### Fund 34 - Fleet Replacement Fund

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
Total Revenues	0	0	0	0
<b>Total Resources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Contractual Services	0	0	0	0
Equipment	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
 Surplus (Deficit)	 \$0	 \$0	 \$0	 \$0
 <b>Ending Fund Balance</b>	 <b>\$0</b>	 <b>\$0</b>	 <b>\$0</b>	 <b>\$0</b>

## Capital Funds

### Fleet Replacement Fund

		FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
34	3310	FEDERAL GOVT GRANTS	0	0	0
34	3315	FEDERAL PASS THROUGH	0	0	0
34	3340	STATE GOVT GRANTS	0	0	0
34	3347	GRANTS - OTHER LOCAL GOV'TS	0	0	0
TOTAL INTERGOVERNMENTAL REVENUE		\$0	\$0	\$0	\$0
34	3610	INVESTMENT INTEREST	0	0	0
34	3910	REFUNDS & REIMBURSEMENTS	0	0	0
34	3920	SALES OF ASSETS	0	0	0
34	3970	MISCELLANEOUS INCOME	0	0	0
TOTAL OTHER INCOME		\$0	\$0	\$0	\$0
34	4701	TRSF FROM GENERAL FUND	0	0	0
34	4920	NOTE PROCEEDS	0	0	0
34	4930	CAPITAL LEASE PROCEEDS	0	0	0
TOTAL TRANSFERS IN		\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
		FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
34	8366	LEGAL EXPENSES & NOTICES	0	0	0
34	8385	TAXES, LICENSES, & FEES	0	0	0
34	8399	CONTRACTUAL SERVICES, NEC	0	0	0
TOTAL CONTRACTUAL SERVICES		\$0	\$0	\$0	\$0
34	8521	VEHICLES	0	0	0
34	8597	LEASED EQUIPMENT	0	0	0
TOTAL EQUIPMENT		\$0	\$0	\$0	\$0
<b>TOTAL EXPENSES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
SURPLUS (DEFICIT)		\$0	\$0	\$0	\$0
<b>ENDING FUND BALANCE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Equipment Fund

## (Fund 35)

This Fund was established in February 2010 to track the resources collected for and used in obtaining major improvements to equipment, which costs over \$5,000 and has a useful life expectancy of at least three years. Equipment to be funded includes computer equipment, office furniture, copy and facsimile machines and other like equipment. A chargeback system from each division and fund requiring equipment will be utilized as the main revenue for the fund. The Equipment Fund shall maintain a fund balance of the planned replacements for the current fiscal year.

### Fund 35 - Equipment Fund

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
Total Revenues	0	0	0	0
<b>Total Resources</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Commodities	0	0	0	0
Contractual Services	0	0	0	0
Other Services	0	0	0	0
Equipment	0	0	0	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Surplus (Deficit)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Capital Funds

### Equipment Fund

		FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
35	3310	FEDERAL GOVT GRANTS	0	0	0
35	3315	FEDERAL PASS THROUGH	0	0	0
35	3340	STATE GOVT GRANTS	0	0	0
35	3347	GRANTS - OTHER LOCAL GOV'TS	0	0	0
TOTAL INTERGOVERNMENTAL REVENUE		\$0	\$0	\$0	\$0
35	3610	INVESTMENT INTEREST	0	0	0
35	3910	REFUNDS & REIMBURSEMENTS	0	0	0
35	3920	SALES OF ASSETS	0	0	0
35	3930	RENTAL INCOME	0	0	0
35	3970	MISCELLANEOUS INCOME	0	0	0
TOTAL OTHER INCOME		\$0	\$0	\$0	\$0
35	4701	TRSF FROM GENERAL FUND	0	0	0
35	4920	NOTE PROCEEDS	0	0	0
35	4930	CAPITAL LEASE PROCEEDS	0	0	0
TOTAL TRANSFERS IN		\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
		FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
35	8242	POLICE PATROL SUPPLY & EQUIP	0	0	0
35	8285	EDP SUPPLIES	0	0	0
35	8299	COMMODITIES, NEC	0	0	0
TOTAL COMMODITIES		\$0	\$0	\$0	\$0
35	8310	EQUIPMENT R&M	0	0	0
35	8366	LEGAL EXPENSES & NOTICES	0	0	0
35	8385	TAXES, LICENSES, & FEES	0	0	0
35	8399	CONTRACTUAL SERVICES, NEC	0	0	0
TOTAL CONTRACTUAL SERVICES		\$0	\$0	\$0	\$0
35	8413	MUNICIPAL LEASE/PURCHASE	0	0	0
TOTAL OTHER SERVCIES		\$0	\$0	\$0	\$0
35	8510	OFFICE FURNITURE & EQUIP	0	0	0
35	8515	EDP EQUIPMENT	0	0	0
35	8540	MACHINERY, IMPLMTS, MJR TOOLS	0	0	0
35	8580	TELEPHONE & RADIO EQUIP	0	0	0
35	8597	LEASED EQUIPMENT	0	0	0
TOTAL EQUIPMENT		\$0	\$0	\$0	\$0
<b>TOTAL EXPENSES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
SURPLUS (DEFICIT)		\$0	\$0	\$0	\$0
<b>ENDING FUND BALANCE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# **County Home TIF District**

## **(Fund 71)**

As part of an intergovernmental agreement with DeKalb County, the City created its fourth Tax Increment Finance District ("TIF District") in FY2000 to facilitate the redevelopment of the former DeKalb County Nursing Home on Sycamore Road. The structure was demolished and the site cleared by the close of FY2000. Construction of 101,500 square feet of new retail development was initiated during FY2001 and substantially completed in FY2002, with stores opening for business in October 2001. Two out lots remain for future development.

This TIF District is 16 acres in size, and consists of two separate parcels. The parcel fronting Sycamore Road is the area for new commercial growth. The rear parcel remains under the jurisdiction of the DeKalb County Forest Preserve and provides stormwater management for the overall site. This District has an effective life of 23 years and has a base year of 1998. However, by terms of the intergovernmental agreement, once the District has generated adequate incremental revenue to reimburse the City for its expenses in establishing the District, the District will be terminated. This occurred in FY2010 and this TIF was closed by the City Council on December 14, 2010, with a surplus increment of \$300,071 was disbursed to the taxing districts.

### **Fund 71 - County Home TIF District**

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
Total New Revenues	285,149	310,956	311,219	0
<b>Total Resources</b>	<b>\$285,149</b>	<b>\$310,956</b>	<b>\$311,219</b>	<b>\$0</b>
Developer Assistance	0	0	300,071	0
<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,071</b>	<b>\$0</b>
<b>Surplus (Deficit)</b>	<b>\$285,149</b>	<b>\$310,956</b>	<b>\$11,148</b>	<b>\$0</b>
<b>Ending Fund Balance</b>	<b>(\$11,148)</b>	<b>\$299,808</b>	<b>\$0</b>	<b>\$0</b>

## Capital Funds

### County Home TIF Fund

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
71 3119 PROPERTY TAX INCREMENT	285,149	310,956	311,219	0
PROPERTY TAXES	\$285,149	\$310,956	\$311,219	\$0
<b>TOTAL REVENUES</b>	<b>\$285,149</b>	<b>\$310,956</b>	<b>\$311,219</b>	<b>\$0</b>

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
71 8399 CONTRACTUAL SERVICES - NEC	0	0	300,071	0
TOTAL CONTRACTUAL SERVICES	\$0	\$0	\$300,071	\$0
<b>TOTAL EXPENSES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,071</b>	<b>\$0</b>

SURPLUS (DEFICIT)	\$285,149	\$310,956	\$11,148	\$0
<b>ENDING FUND BALANCE</b>	<b>(\$11,148)</b>	<b>\$299,808</b>	<b>(\$0)</b>	<b>(\$0)</b>

TIF closed by City Council on December 14, 2010 and surplus increment of \$300,071 disbursed to OTDs.



# **Internal Service Funds**

Workers Compensation  
Health Insurance  
Property & Liability Insurance

# Self-Funded Insurances

## (Funds 25 – 26 – 27)

The City of DeKalb has maintained its own self-funded insurance system from FY1993 through FY2008 for employee health insurance (Fund 26) and property liability (Fund 27). Effective January 1, 2008, the City changed to a pooled insurance arrangement by joining the Intergovernmental Personnel Benefits Cooperative for employee health insurance. In FY1994 the City became self-insured for workers compensation claims (Fund 25). These are jointly administered and monitored by the City Manager's Office, Human Resources Division and Legal Department.

### Workers Compensation – Fund 25

This fund pays for all medical treatment, disability payments, and settlement costs associated with claims filed by employees who are injured on the job. The City has no excess or “umbrella” insurance coverage provided by private carriers.

The fund has and continues to operate on a deficit basis. This is partly due to a number of older claims finally reaching closure over the last two years which has depleted all cash reserves. It is also partly due to inadequate funds being available to pay off these older claims and at the same time pay current obligations.

#### **Fund 25 - Workers Compensation**

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
Total New Revenues	624,148	1,357,000	856,523	1,537,800
<b>Total Resources</b>	<b>\$624,148</b>	<b>\$1,357,000</b>	<b>\$856,523</b>	<b>\$1,537,800</b>
Projected Claims	1,321,472	1,939,578	1,000,000	1,000,000
TPA Expenses	38,695	35,000	27,069	35,000
Miscellaneous Expenses	852	1,000	920	1,700
<b>Total Expenditures</b>	<b>\$1,361,019</b>	<b>\$1,975,578</b>	<b>\$1,027,989</b>	<b>\$1,036,700</b>
<b>Surplus (Deficit)</b>	<b>(\$736,871)</b>	<b>(\$618,578)</b>	<b>(\$171,466)</b>	<b>\$501,100</b>
<b>Ending Fund Balance</b>	<b>(\$1,800,154)</b>	<b>(\$2,418,732)</b>	<b>(\$1,971,620)</b>	<b>(\$1,470,520)</b>

## **Health Insurance - Fund 26**

The City provides comprehensive medical and dental coverage to its employees, their dependents, retirees and elected officials. Active employees in AFSCME and Management pay 15% or 20% of the health insurance premium for single, single + 1, or family coverage. Active employees in FOP pay 2 percent of their base wage for single coverage and an additional two percent for family coverage if desired (four percent total). Active employees in IAFF pay three percent of their base wage for single coverage and an additional two percent for family coverage if desired (five percent total). Eligible retirees have a premium co-pay currently set at \$175 per month for single coverage and \$460 per month for member plus dependent(s) coverage, per the City's retiree insurance program. City Council members electing health insurance pay based on their coverage, as set forth by City Ordinance #04-81.

As of January 1<sup>st</sup>, 2008 the City joined the Intergovernmental Personnel Benefits Cooperative (IPBC), which is a pooled arrangement with other Illinois communities for providing health insurance. This allowed the City to budget for known monthly payments to the IPBC, rather than funding for payment of all health claims as a fully self-insured entity, and IPBC will notify the City prior to the beginning of the next Plan year (beginning July 1 of each year) of the increase it may realize through the IPBC pool.

### **Fund 26 - Health Insurance**

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
Total New Revenues	5,329,816	5,417,500	5,580,237	4,424,495
<b>Total Resources</b>	<b>\$5,329,816</b>	<b>\$5,417,500</b>	<b>\$5,580,237</b>	<b>\$4,424,495</b>
Contractual Services	12,754	17,000	15,876	18,000
Other Services	4,910,791	5,195,013	4,946,543	5,026,208
Transfers	0	500,000	0	0
<b>Total Expenditures</b>	<b>\$4,923,545</b>	<b>\$5,712,013</b>	<b>\$4,962,419</b>	<b>\$5,044,208</b>
<b>Surplus (Deficit)</b>	<b>\$406,271</b>	<b>(\$294,513)</b>	<b>\$617,818</b>	<b>(\$619,713)</b>
<b>Ending Fund Balance</b>	<b>\$977,962</b>	<b>\$683,449</b>	<b>\$1,595,780</b>	<b>\$976,067</b>

### **Property Liability Fund – Fund 27**

This fund pays for costs incurred as a result of accidents involving City property or employees, and/or in settlement of lawsuits brought against the City. The City carries no specific coverage for these types of claims, but does maintain standard insurance coverage for its buildings and contents, non-licensed vehicles and equipment, and boiler.

#### **Fund 27 - Property & Liability Insurance**

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
Total New Revenues	115,129	122,500	111,000	115,000
<b>Total Resources</b>	<b>\$115,129</b>	<b>\$122,500</b>	<b>\$111,000</b>	<b>\$115,000</b>

Projected Claims	51,033	65,000	40,000	45,000
Legal Services	10,453	1,500	32,838	22,500
Surety Bonds & Insurance	86,463	90,000	88,404	90,000
Miscellaneous Expenses	1,257	1,000	359	1,000
<b>Total Expenditures</b>	<b>\$149,206</b>	<b>\$157,500</b>	<b>\$161,601</b>	<b>\$158,500</b>

<b>Surplus (Deficit)</b>	<b>(\$34,077)</b>	<b>(\$35,000)</b>	<b>(\$50,601)</b>	<b>(\$43,500)</b>
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<b>Ending Fund Balance</b>	<b>(\$134,673)</b>	<b>(\$169,673)</b>	<b>(\$185,274)</b>	<b>(\$228,774)</b>
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## Special Funds

### Self-Funded Workers' Compensation

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
25 3451 EMPLOYER CONTRIBUTION	613,618	850,000	850,023	1,532,800
25 3454 LIBRARY CONTRIBUTION	2,000	2,000	1,500	0
<b>TOTAL SERVICES CHARGES</b>	<b>\$615,618</b>	<b>\$852,000</b>	<b>\$851,523</b>	<b>\$1,532,800</b>
25 3910 REFUNDS/REIMBURSEMENTS	8,530	5,000	5,000	5,000
<b>OTHER INCOME</b>	<b>\$8,530</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
25 4726 TRSF FROM HEALTH INSURANCE FUND	0	500,000	0	0
<b>TOTAL TRANSFERS OUT</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL REVENUES</b>	<b>\$624,148</b>	<b>\$1,357,000</b>	<b>\$856,523</b>	<b>\$1,537,800</b>
	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
25 8204 OFFICE & LIBRARY SUPPLY	566	500	920	1,000
<b>TOTAL COMMODITIES</b>	<b>\$566</b>	<b>\$500</b>	<b>\$920</b>	<b>\$1,000</b>
25 8349 LEGAL SERVICES, NEC	186	0	0	200
25 8376 TRAINING, EDUC & PROF DEVLPMT	100	500	0	500
25 8391 TPA ADMINISTRATION	38,695	35,000	27,069	35,000
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$38,981</b>	<b>\$35,500</b>	<b>\$27,069</b>	<b>\$35,700</b>
25 8472 CLAIMS-SELF INSURANCE	1,321,472	1,939,578	1,000,000	1,000,000
<b>TOTAL OTHER SERVICES</b>	<b>\$1,321,472</b>	<b>\$1,939,578</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>
<b>TOTAL EXPENSES</b>	<b>\$1,361,019</b>	<b>\$1,975,578</b>	<b>\$1,027,989</b>	<b>\$1,036,700</b>
SURPLUS (DEFICIT)	(\$736,871)	(\$618,578)	(\$171,466)	\$501,100
<b>ENDING FUND BALANCE</b>	<b>(\$1,800,154)</b>	<b>(\$2,418,732)</b>	<b>(\$1,971,620)</b>	<b>(\$1,470,520)</b>

## Special Funds

### Self-Funded Health Insurance

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
26 3451 EMPLOYER CONTRIBUTIONS	4,256,538	4,350,000	4,350,020	3,203,200
26 3452 EMPLOYEE CONTRIBUTIONS	562,731	575,000	668,473	628,036
26 3453 RETIREE CONTRIBUTIONS	161,799	178,000	164,476	254,214
26 3454 LIBRARY CONTRIBUTIONS	137,712	146,000	146,000	120,545
26 3455 SECTION 125 CONTRIBUTIONS	178,206	165,000	199,528	200,000
26 3459 OTHER CONTRIBUTIONS	3,850	3,500	3,500	3,500
SERVICE CHARGES	\$5,300,836	\$5,417,500	\$5,531,998	\$4,409,495
26 3610 INVESTMENT INTEREST	27	0	20	0
26 3910 REFUNDS/REIMBURSEMENTS	28,953	0	48,219	15,000
OTHER INCOME	\$28,980	\$0	\$48,239	\$15,000
<b>TOTAL REVENUES</b>	<b>\$5,329,816</b>	<b>\$5,417,500</b>	<b>\$5,580,237</b>	<b>\$4,424,495</b>
	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
26 8342 FINANCIAL & MNGT SERVICES	2,000	3,000	3,000	3,000
26 8345 PSYCH & MEDICAL SERVICES	1,615	3,500	2,275	3,500
26 8376 TRAINING, EDUC, & PROF DVLP	3,115	4,500	4,345	5,000
26 8394 FLEX ADMINISTRATION	6,024	6,000	6,256	6,500
TOTAL CONTRACTUAL SERVICES	\$12,754	\$17,000	\$15,876	\$18,000
26 8473 HEALTH INSURANCE CLAIMS	4,688,809	0	0	0
26 8474 SECTION 125 PAYMENTS	194,262	167,000	190,000	205,000
26 8475 EMPLOYEE LIFE INSURANCE PREMIUMS	0	22,512	22,140	13,270
26 LIBRARY LIFE INSURANCE PREMIUMS	0	0	0	125
26 8476 WELLNESS BENEFIT PAYMENTS	27,720	50,000	36,740	30,000
26 8477 EMPLOYEE HEALTH INSURANCE	0	3,427,057	3,228,102	3,268,956
26 8478 RETIREE HEALTH INSURANCE	0	1,252,138	1,195,569	1,216,445
26 LIBRARY HEALTH INSURANCE	0	0	0	111,419
26 8479 EMPLOYEE DENTAL INSURANCE	0	276,307	273,992	174,353
26 8480 RETIREE DENTAL INSURANCE	0	0	0	0
26 LIBRARY DENTAL INSURANCE	0	0	0	6,640
TOTAL OTHER SERVICES	\$4,910,791	\$5,195,013	\$4,946,543	\$5,026,208
26 9025 TRSF TO WORKERS COMP FUND	0	500,000	0	0
26 9027 TRSF TO LIABILITY INSURANCE FUND	0	0	0	0
TOTAL TRANSFERS OUT	\$0	\$500,000	\$0	\$0
<b>TOTAL EXPENSES</b>	<b>\$4,923,545</b>	<b>\$5,712,013</b>	<b>\$4,962,419</b>	<b>\$5,044,208</b>
SURPLUS (DEFICIT)	\$406,271	(\$294,513)	\$617,818	(\$619,713)
<b>ENDING FUND BALANCE</b>	<b>\$977,962</b>	<b>\$683,449</b>	<b>\$1,595,780</b>	<b>\$976,067</b>

## Special Funds

### Self-Funded Liability & Property Insurance

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
27 3451 EMPLOYER CONTRIBUTIONS	50,000	50,000	50,000	50,000
27 3459 OTHER CONTRIBUTIONS	32,500	32,500	40,000	40,000
<b>TOTAL SERVICE CHARGES</b>	<b>\$82,500</b>	<b>\$82,500</b>	<b>\$90,000</b>	<b>\$90,000</b>
27 3940 PROPERTY DAMAGE COMPENSATION	32,629	40,000	21,000	25,000
OTHER INCOME	\$32,629	\$40,000	\$21,000	\$25,000
27 4726 TRSF FROM HEALTH INSURANCE FUND	0	0	0	0
<b>TOTAL TRANSFERS OUT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL REVENUES</b>	<b>\$115,129</b>	<b>\$122,500</b>	<b>\$111,000</b>	<b>\$115,000</b>
	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
27 8349 LEGAL SERVICES, NEC	10,453	1,500	32,838	22,500
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$10,453</b>	<b>\$1,500</b>	<b>\$32,838</b>	<b>\$22,500</b>
27 8471 SURETY BONDS AND INSURANCE	86,463	90,000	88,404	90,000
27 8472 CLAIMS-SELF INSURANCE	51,033	65,000	40,000	45,000
27 8499 OTHER SERVICES/EXPENSES, NEC	1,257	1,000	359	1,000
<b>TOTAL OTHER SERVICES</b>	<b>\$138,753</b>	<b>\$156,000</b>	<b>\$128,763</b>	<b>\$136,000</b>
<b>TOTAL EXPENSES</b>	<b>\$149,206</b>	<b>\$157,500</b>	<b>\$161,601</b>	<b>\$158,500</b>
SURPLUS (DEFICIT)	(\$34,077)	(\$35,000)	(\$50,601)	(\$43,500)
<b>ENDING FUND BALANCE</b>	<b>(\$134,673)</b>	<b>(\$169,673)</b>	<b>(\$185,274)</b>	<b>(\$228,774)</b>

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# **Debt Service Funds**

General Fund Debt Service  
TIF Debt Service

## **General Fund Debt Service Fund** **(Fund 220)**

## **TIF Fund Debt Service Fund** **(Fund 225)**

These funds have been created in response to GASB Statement 34, which allowed the City to combine its multiple debt service funds into two central funds. It is through these funds the City pays all its outstanding bond obligations for various public improvements completed throughout DeKalb.

The City also pays bond debt service through 2 of its enterprise funds: the Water Fund (40) and Airport Fund (48).

## Bond Funds

### General Fund Debt Service

			FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
220	3610	INVESTMENT INTEREST	0	0	0	0
220	4701	TRSF FROM GENERAL FUND	1,431,689	1,380,334	1,412,000	350,000
220	4910	BOND PROCEEDS	0	0	0	0
220	4920	NOTE PROCEEDS	0	0	3,000,000	0
TOTAL TRANSFERS IN & OTHER			\$1,431,689	\$1,380,334	\$4,412,000	\$350,000
<b>TOTAL REVENUES</b>			<b>\$1,431,689</b>	<b>\$1,380,334</b>	<b>\$4,412,000</b>	<b>\$350,000</b>
			FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
220	8342	FINANCIAL & MNGT SERVICES	0	0	0	0
220	8411	DEBT SERVICE -- PRINCIPAL	940,000	975,000	3,975,000	300,000
220	8412	DEBT SERVICE -- INTEREST	491,689	405,334	437,000	50,000
220	9910	BOND REFUNDING	0	0	0	0
<b>TOTAL OTHER SERVICES</b>			<b>\$1,431,689</b>	<b>\$1,380,334</b>	<b>\$4,412,000</b>	<b>\$350,000</b>
<b>TOTAL EXPENSES</b>			<b>\$1,431,689</b>	<b>\$1,380,334</b>	<b>\$4,412,000</b>	<b>\$350,000</b>
SURPLUS (DEFICIT)			\$0	\$0	\$0	\$0
<b>ENDING FUND BALANCE</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Bond & Note Funds

### TIF Debt Service

			FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
225	3610	INVESTMENT INTEREST	7,106	0	650	750
225	4763	TRSF FROM TIF	2,078,532	1,487,386	1,606,000	2,141,098
225	4920	NOTE PROCEEDS	0	0	1,000,000	0
TOTAL TRANSFERS IN			\$2,085,638	\$1,487,386	\$2,606,650	\$2,141,848
<b>TOTAL REVENUES</b>			<b>\$2,085,638</b>	<b>\$1,487,386</b>	<b>\$2,606,650</b>	<b>\$2,141,848</b>
			FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
225	8342	FINANCIAL & MNGT SERVICES	39,026	0	5,500	6,000
225	8411	DEBT SERVICE -- PRINCIPAL	1,665,000	1,350,000	2,350,000	1,875,000
225	8412	DEBT SERVICE -- INTEREST	328,532	137,386	251,150	266,098
TOTAL OTHER SERVICES			\$2,032,558	\$1,487,386	\$2,606,650	\$2,147,098
<b>TOTAL EXPENSES</b>			<b>\$2,032,558</b>	<b>\$1,487,386</b>	<b>\$2,606,650</b>	<b>\$2,147,098</b>
SURPLUS (DEFICIT)			\$53,080	\$0	\$0	(\$5,250)
<b>ENDING FUND BALANCE</b>			<b>\$578,956</b>	<b>\$578,956</b>	<b>\$578,956</b>	<b>\$573,706</b>



# **Fiduciary and Component** **Unit Funds**

Police Pension  
Fire Pension  
DeKalb Public Library

## **Police Pension Fund** **(Fund 93)**

## **Fire Pension Fund** **(Fund 95)**

The Police and Fire Pension Funds account for the financial administration of these two programs, which are governed by Illinois State Statute. Revenue sources come primarily from property taxes, investment earnings, and withholdings from the payroll checks of active Police and Fire Department personnel. Expenditures go to pay for retiree pensions, financial management fees, audit costs, and other miscellaneous items. Each Board directs their own affairs and meets quarterly with special meetings as needed.

The Boards are comprised of five members each. Two are appointed by the Mayor, two are elected from the regular police force, and one is elected by and from the fund's beneficiaries.

### **Fund 93 - Police Pension**

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
Total New Revenues	(219,344)	1,851,867	1,937,193	2,053,099
<b>Total Resources</b>	<b>-\$219,344</b>	<b>\$1,851,867</b>	<b>\$1,937,193</b>	<b>\$2,053,099</b>
<b>Total Expenditures</b>	<b>\$1,685,168</b>	<b>\$1,639,215</b>	<b>\$1,639,215</b>	<b>\$1,709,937</b>
Surplus (Deficit)	-\$1,904,512	\$212,652	\$297,978	\$343,163
<b>Ending Fund Balance</b>	<b>\$20,462,341</b>	<b>\$20,674,993</b>	<b>\$20,760,319</b>	<b>\$21,103,481</b>

### **Fund 95 - Fire Pension**

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
Total New Revenues	744,848	2,359,063	2,297,169	2,460,806
<b>Total Resources</b>	<b>\$744,848</b>	<b>\$2,359,063</b>	<b>\$2,297,169</b>	<b>\$2,460,806</b>
<b>Total Expenditures</b>	<b>\$1,983,411</b>	<b>\$2,029,600</b>	<b>\$2,029,600</b>	<b>\$2,087,798</b>
Surplus (Deficit)	-\$1,238,563	\$329,463	\$267,569	\$373,008
<b>Ending Fund Balance</b>	<b>\$16,340,474</b>	<b>\$16,669,937</b>	<b>\$16,608,043</b>	<b>\$16,981,051</b>

## Special Funds

# Police Pension Fund

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
93 3113 PROPERTY TAX - POLICE PENSION	849,705	1,112,808	1,081,450	1,041,782
<b>TOTAL PROPERTY TAXES</b>	<b>\$849,705</b>	<b>\$1,112,808</b>	<b>\$1,081,450</b>	<b>\$1,041,782</b>
93 3452 EMPLOYEE CONTRIBUTIONS	474,975	489,059	555,743	611,317
<b>TOTAL SERVICE CHARGES</b>	<b>\$474,975</b>	<b>\$489,059</b>	<b>\$555,743</b>	<b>\$611,317</b>
93 3610 INVESTMENT INTEREST	706,012	250,000	300,000	400,000
93 3615 GAIN/LOSS ON INV MATURITY	0	0	0	0
93 3617 GAIN/LOSS ON INV SALE	(1,985,731)	0	0	0
93 3618 UNREALIZED INV GAIN/LOSS	(264,305)	0	0	0
93 3970 MISCELLANEOUS INCOME	0	0	0	0
<b>TOTAL OTHER INCOME</b>	<b>(\$1,544,024)</b>	<b>\$250,000</b>	<b>\$300,000</b>	<b>\$400,000</b>
<b>TOTAL REVENUES</b>	<b>(\$219,344)</b>	<b>\$1,851,867</b>	<b>\$1,937,193</b>	<b>\$2,053,099</b>
	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
93 8190 RETIREE COMPENSATION	1,614,655	1,572,340	1,572,340	1,619,511
93 8191 DISABILITY	19,187	38,375	38,375	39,526
93 8194 REFUND OF CONTRIBUTIONS	0	0	0	0
<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,633,842</b>	<b>\$1,610,715</b>	<b>\$1,610,715</b>	<b>\$1,659,037</b>
93 8342 FINANCIAL & MNGT SERVICES	50,435	27,500	27,500	50,000
93 8366 LEGAL EXPENSES & NOTICES	400	0	0	400
93 8399 CONTRACTUAL SERVICES, NEC	490	1,000	1,000	500
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$51,325</b>	<b>\$28,500</b>	<b>\$28,500</b>	<b>\$50,900</b>
<b>TOTAL EXPENSES</b>	<b>\$1,685,168</b>	<b>\$1,639,215</b>	<b>\$1,639,215</b>	<b>\$1,709,937</b>
SURPLUS (DEFICIT)	(\$1,904,512)	\$212,652	\$297,978	\$343,163
<b>ENDING FUND BALANCE</b>	<b>\$20,462,341</b>	<b>\$20,674,993</b>	<b>\$20,760,319</b>	<b>\$21,103,481</b>

## Special Funds

# Fire Pension Fund

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
95 3114 PROPERTY TAX - FIRE PENSION	1,500,813	1,756,468	1,706,970	1,731,588
<b>TOTAL PROPERTY TAXES</b>	<b>\$1,500,813</b>	<b>\$1,756,468</b>	<b>\$1,706,970</b>	<b>\$1,731,588</b>
95 3452 EMPLOYEE CONTRIBUTIONS	439,532	452,596	390,198	429,218
<b>TOTAL SERVICE CHARGES</b>	<b>\$439,532</b>	<b>\$452,596</b>	<b>\$390,198</b>	<b>\$429,218</b>
95 3610 INVESTMENT INTEREST	543,821	150,000	200,000	300,000
95 3615 GAIN/LOSS ON INV MATURITY	0	0	0	0
95 3617 GAIN/LOSS ON INV SALE	233,639	0	0	0
95 3618 UNREALIZED INV GAIN/LOSS	(1,972,956)	0	0	0
95 3970 MISCELLANEOUS INCOME	0	0	0	0
<b>TOTAL OTHER INCOME</b>	<b>(\$1,195,497)</b>	<b>\$150,000</b>	<b>\$200,000</b>	<b>\$300,000</b>
<b>TOTAL REVENUES</b>	<b>\$744,848</b>	<b>\$2,359,063</b>	<b>\$2,297,169</b>	<b>\$2,460,806</b>
	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
95 8190 RETIREE COMPENSATION	1,691,600	1,771,600	1,771,600	1,824,748
95 8191 DISABILITY	218,083	185,000	185,000	190,550
95 8194 REFUND OF CONTRIBUTIONS	0	0	0	0
<b>TOTAL PERSONNEL SERVICES</b>	<b>\$1,909,683</b>	<b>\$1,956,600</b>	<b>\$1,956,600</b>	<b>\$2,015,298</b>
95 8342 FINANCIAL & MNGT SERVICES	61,176	50,000	50,000	60,000
95 8366 LEGAL EXPENSES & NOTICES	10,420	10,000	10,000	10,000
95 8376 TRAINING, EDUC & PROF DEVL	482	1,000	1,000	500
95 8399 CONTRACTUAL SERVICES, NEC	1,650	12,000	12,000	2,000
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$73,728</b>	<b>\$73,000</b>	<b>\$73,000</b>	<b>\$72,500</b>
<b>TOTAL EXPENSES</b>	<b>\$1,983,411</b>	<b>\$2,029,600</b>	<b>\$2,029,600</b>	<b>\$2,087,798</b>
SURPLUS (DEFICIT)	(\$1,238,563)	\$329,463	\$267,569	\$373,008
<b>ENDING FUND BALANCE</b>	<b>\$16,340,474</b>	<b>\$16,669,937</b>	<b>\$16,608,043</b>	<b>\$16,981,051</b>

## **DeKalb Public Library** **(Fund 99)**

The mission of the DeKalb Public Library is to inform, educate, inspire and entertain the residents of the community. To fulfill this mission, the Library offers citizens of all age's access to a strong, organized collection of accurate and timely media. The Library emphasizes books, periodicals, audiovisual, and electronic resources that contribute to the dissemination of knowledge, to formal and informal education, the pleasurable use of leisure time, and to the general enrichment of life.

The Library offers a collection of books, videos, CD music and audio book recordings and subscribes to many periodicals. A computer system provides linkage to other libraries and facilitates access to other resources.

## Special Funds

### Library Fund

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
99 3110 PROPERTY TAX GENERAL	1,492,137	1,620,420	1,574,213	1,757,500
<b>TOTAL PROPERTY TAXES</b>	<b>\$1,492,137</b>	<b>\$1,620,420</b>	<b>\$1,574,213</b>	<b>\$1,757,500</b>
99 3310 FEDERAL GRANTS	16,000	0	20,000	0
99 3340 STATE GOVT GRANTS	75,512	0	0	0
99 3350 LOCAL GOVT GRANTS	0	0	6,000	0
99 3356 PERSONAL PROP REPLACE TAX	36,958	34,000	26,885	26,758
<b>TOTAL INTERGOVT'L REVENUES</b>	<b>\$128,470</b>	<b>\$34,000</b>	<b>\$52,885</b>	<b>\$26,758</b>
99 3436 LIBRARY NON-RESIDENT DUES	3,285	0	3,520	0
<b>TOTAL SERVICE CHARGES</b>	<b>\$3,285</b>	<b>\$0</b>	<b>\$3,520</b>	<b>\$0</b>
99 3516 LIBRARY FINES	33,326	0	35,947	0
<b>TOTAL FINES</b>	<b>\$33,326</b>	<b>\$0</b>	<b>\$35,947</b>	<b>\$0</b>
99 3610 INVESTMENT INTEREST	32,616	0	26,259	0
99 3615 SALE OF ASSETS	(6,609)	0	0	0
99 3620 UNREALIZED GAINS	286	0	1,529	0
99 3910 REFUNDS/REIMBURSEMENTS	0	0	597	0
99 3925 LIBRARY SALES	8,205	0	9,204	0
99 3961 DONATIONS	44,878	0	48,501	0
99 3970 MISCELLANEOUS INCOME	3,869	124,435	2,282	185,700
<b>TOTAL OTHER INCOME</b>	<b>\$83,246</b>	<b>\$124,435</b>	<b>\$88,372</b>	<b>\$185,700</b>
99 4700 TRSF FROM TRUST FUNDS	8,565	0	2,187	0
<b>TOTAL TRANSFERS IN</b>	<b>\$8,565</b>	<b>\$0</b>	<b>\$2,187</b>	<b>\$0</b>
<b>TOTAL REVENUES</b>	<b>\$1,749,029</b>	<b>\$1,778,855</b>	<b>\$1,757,124</b>	<b>\$1,969,958</b>

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY 2011 Budget
99 8101 REGULAR	432,379	863,637	394,595	818,441
99 8102 OVERTIME	5,741	0	19,599	0
99 8103 PARTTIME & TEMPORARY	309,631	0	319,740	0
99 8113 LONGEVITY	0	0	0	10,080
99 8171 FICA	56,287	69,252	55,407	68,431
99 8173 IMRF	76,116	122,880	74,624	77,667
99 8175 HEALTH INSURANCE	129,555	135,000	96,223	135,000
99 8176 LIFE INSURANCE	237	300	168	185
99 8178 WORKERS COMPENSATION	2,000	7,500	7,192	4,800
99 8179 UNEMPLOYMENT INSURANCE	5,457	2,000	3,349	5,500
99 8185 ACCRUED COMPENSATED LEAVE	(4,048)	0	0	30,000
<b>TOTAL PERSONAL SERVICES</b>	<b>\$1,013,355</b>	<b>\$1,200,569</b>	<b>\$970,898</b>	<b>\$1,150,104</b>

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
99 8202 PRINTED MATERIALS	1,183	3,000	380	5,000
99 8204 OFFICE & LIBRARY SUPPLY	15,704	21,000	21,632	21,000
99 8219 BUILDING SUPPLIES, NEC	9,525	7,000	7,571	7,000
99 8271 GIFTS & DONATIONS	43,831	10,000	11,030	10,000
99 8272 MEMORIALS	7,455	3,000	3,969	3,000
99 8273 CHILDREN'S BOOKS	44,491	42,000	36,356	40,000
99 8274 LIBRARY BOOKS	70,557	80,000	72,312	83,000
99 8275 PERIODICALS	10,691	10,500	9,813	7,200
99 8276 COMPACT DISCS	12,204	11,000	9,212	11,000
99 8277 VIDEOS	8,192	7,000	7,038	7,000
99 8278 MICROFORMS	894	300	526	300
99 8279 LIBRARY DATABASES	45,092	47,000	47,385	51,500
99 8299 COMMODITIES, NEC	1,367	3,000	1,115	3,000
<b>TOTAL COMMODITIES</b>	<b>\$271,187</b>	<b>\$244,800</b>	<b>\$228,339</b>	<b>\$249,000</b>
99 8304 TRAVEL REIMBURSEMENT	1,067	1,000	397	1,000
99 8305 FREIGHT AND POSTAGE	4,649	4,000	3,351	3,500
99 8310 EQUIPMENT, R&M	7,641	10,000	9,085	10,000
99 8326 BOOKS, R&M	897	1,500	207	1,500
99 8331 BOOK PROCESSING	6,149	8,000	6,689	8,000
99 8337 TELEPHONE SYSTEM	4,523	5,000	3,847	3,500
99 8342 FINANCIAL & MGMT SERVICES	11,664	14,000	11,073	14,000
99 8343 DEVELOPMENTAL SERVICES	5,454	7,000	13,540	8,000
99 8346 REFUSE REMOVAL SERVICES	3,058	3,000	3,257	3,000
99 8347 LANDSCAPING	7,200	8,000	4,560	8,000
99 8348 BUILDINGS- R & M, NEC	24,604	28,000	23,982	28,000
99 8349 BUILDING REPAIR	17,275	25,000	16,030	25,000
99 8351 NATURAL GAS	15,009	19,000	8,915	19,000
99 8352 ELECTRICITY	640	600	525	600
99 8355 UTILITIES, NEC	947	700	1,328	700
99 8373 MARKETING, ADS & PUBLIC INFO	7,727	5,000	11,606	10,000
99 8375 DUES & SUBSCRIPTIONS	1,435	1,500	853	1,500
99 8376 TRAINING, EDUC, & PROF DVLP	6,633	7,000	6,764	6,500
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$126,572</b>	<b>\$148,300</b>	<b>\$126,008</b>	<b>\$151,800</b>
99 8450 CONTRACTED SERVICES	26,594	28,000	20,511	28,000
99 8452 CONSULTING FEES (LEGAL)	7,015	5,000	4,542	5,000
99 8453 CONSULTING FEES (PERSONNEL)	150	5,000	16,091	5,000
99 8454 COLLECTION AGENCY	1,044	1,500	1,343	1,500
99 8471 SURETY BONDS & INSURANCE	9,829	11,000	10,466	11,000
99 8497 CONTINGENCIES	4,204	10,000	2,939	282,554
<b>TOTAL OTHER SERVICES</b>	<b>\$48,836</b>	<b>\$60,500</b>	<b>\$55,892</b>	<b>\$333,054</b>

	<b>FY 2009 Actual</b>	<b>FY 2010 Budget</b>	<b>FY 2010 Estimate</b>	<b>FY 2011 Budget</b>
99 8510 OFFICE FURNITURE & EQUIPMENT	21,066	5,000	15,807	5,000
99 8515 EDP EQUIPMENT	34,980	35,000	59,579	45,000
99 8599 EQUIPMENT NEC	8,565	16,000	2,187	16,000
<b>TOTAL EQUIPMENT</b>	<b>\$64,611</b>	<b>\$56,000</b>	<b>\$77,573</b>	<b>\$66,000</b>
99 8625 REMODELING & RENOVATION	20,054	5,000	6,000	20,000
<b>TOTAL PERMANENT IMPROVEMENTS</b>	<b>\$20,054</b>	<b>\$5,000</b>	<b>\$6,000</b>	<b>\$20,000</b>
<b>TOTAL EXPENSES</b>	<b>\$1,544,615</b>	<b>\$1,715,169</b>	<b>\$1,464,710</b>	<b>\$1,969,958</b>
SURPLUS (DEFICIT)	\$204,414	\$63,686	\$292,414	\$0
<b>ENDING FUND BALANCE</b>	<b>\$1,345,954</b>	<b>\$1,409,640</b>	<b>\$1,638,368</b>	<b>\$1,638,368</b>



# **General Fund Financial Plan**

***For Fiscal Years  
2011 - 2015***

**Summary of Projected FY2011 - FY2015 General Fund Revenues & Expenditures**

	<b>FY2009 Actual</b>	<b>FY2010 Estimate</b>	<b>FY2011 Budget</b>	<b>FY2012 Budget</b>	<b>FY2013 Budget</b>	<b>FY2014 Budget</b>	<b>FY2015 Budget</b>
Beginning Fund Balance	(367,861)	416,652	(168,009)	287,266	(397,909)	(1,563,317)	(2,879,941)
Total Revenues	28,983,224	27,841,755	28,587,803	29,388,996	30,051,352	31,140,785	31,834,598
Percentage Change		-3.94%	2.68%	2.80%	2.25%	3.63%	2.23%
Total Expenditures	28,198,712	28,426,416	28,132,528	30,074,172	31,216,760	32,457,408	33,806,486
Percentage Change		0.81%	-1.03%	6.90%	3.80%	3.97%	4.16%

Difference 784,513 (584,661) 455,275 (685,175) (1,165,408) (1,316,624) (1,971,887)

Ending Fund Balance 416,652 (168,009) 287,266 (397,909) (1,563,317) (2,879,941) (4,851,828)

Reserve Level 1.48% -0.59% 1.02% -1.32% -5.01% -8.87% -14.35%

## FY2011 - FY2015 General Fund Revenue Projections

		FY2009 Actual	FY2010 Budget	FY2010 Estimate	FY2011 Projection	FY2012 Projection	FY2013 Projection	FY2014 Projection	FY2015 Projection	
1	3111	PROPERTY TAX- FICA	547,212	411,271	378,916	501,352	535,730	554,435	573,800	591,353
1	3112	PROPERTY TAX- IMRF	782,240	615,952	598,590	747,082	798,310	826,183	855,040	881,196
1	3113	PROPERTY TAX- POLICE PENSION	849,705	1,112,808	1,081,450	1,041,782	1,113,217	1,152,086	1,192,325	1,228,799
1	3114	PROPERTY TAX- FIRE PENSION	1,500,813	1,756,468	1,706,970	1,731,588	1,850,323	1,914,928	1,981,811	2,042,437
TOTAL PROPERTY TAXES			\$3,679,970	\$3,896,499	\$3,765,926	\$4,021,805	\$4,297,579	\$4,447,631	\$4,602,976	\$4,743,785
1	3131	SALES TAX - CITY	5,745,008	5,602,500	5,625,025	5,371,899	5,425,618	5,534,130	5,644,812	5,757,709
1	3132	MROT	3,782,236	4,076,500	3,567,667	3,407,122	3,441,193	3,510,017	4,282,877	4,368,535
1	3133	LOCAL USE TAX	638,427	683,500	535,957	503,239	508,271	518,437	528,806	539,382
1	3142	RESTAURANT & BAR TAX	1,584,944	1,665,500	1,556,936	1,556,936	1,572,505	1,603,955	1,636,034	1,668,755
TOTAL SALES & USE TAXES			\$11,750,615	\$12,028,000	\$11,285,584	\$10,839,195	\$10,947,587	\$11,166,539	\$12,092,529	\$12,334,380
1	3161	FRANCHISE TAX	437,977	455,500	422,592	422,592	422,592	422,592	422,592	422,592
1	3162	MUNICIPAL UTILITY TAX	3,574,598	3,640,500	3,375,824	3,771,429	3,771,429	3,771,429	3,771,429	3,771,429
TOTAL GROSS RECEIPTS TAXES			\$4,012,575	\$4,096,000	\$3,798,416	\$4,194,020	\$4,194,020	\$4,194,020	\$4,194,020	\$4,194,020
1	3185	MISCELLANEOUS TAXES	11,845	13,000	11,508	11,500	11,500	11,500	11,500	11,500
TOTAL OTHER TAXES			\$11,845	\$13,000	\$11,508	\$11,500	\$11,500	\$11,500	\$11,500	\$11,500
1	3221	AMUSEMENT LICENSES	3,825	4,700	3,825	3,825	3,825	3,825	3,825	3,825
1	3222	LIQUOR LICENSES	134,512	135,100	161,556	145,000	145,000	145,000	145,000	145,000
1	3225	ROOMING HOUSE LICENSES	16,755	16,100	12,700	15,000	15,000	15,000	15,000	15,000
1	3239	OTHER LICENSES	46,687	30,500	38,248	40,000	40,000	40,000	40,000	40,000
1	3242	BUILDING PERMITS	60,030	33,900	45,475	45,000	175,000	178,500	182,070	185,711
1	3244	ELECTRIC PERMITS	20,208	14,200	14,559	20,000	32,000	32,640	33,293	33,959
1	3245	PLUMBING PERMITS	0	0	0	3,500	3,500	3,500	3,500	3,500
1	3246	SEWER PERMITS	0	0	0	3,500	3,500	3,500	3,500	3,500
1	3247	HVAC PERMITS	12,394	10,900	12,593	12,500	30,000	30,600	31,212	31,836
1	3259	OTHER PERMITS	57,327	33,500	28,543	30,000	30,000	30,000	30,000	30,000
1	3271	PARKING PERMITS	2,637	3,200	2,905	3,000	3,000	3,000	3,000	3,000
TOTAL LICENSES & PERMITS			\$354,375	\$282,100	\$320,405	\$321,325	\$480,825	\$485,565	\$490,400	\$495,331

## FY2011 - FY2015 General Fund Revenue Projections

	FY2009 Actual	FY2010 Budget	FY2010 Estimate	FY2011 Projection	FY2012 Projection	FY2013 Projection	FY2014 Projection	FY2015 Projection
1 3310 FEDERAL GRANTS	0	0	11,417	0	0	0	0	0
1 3315 FEDERAL PASS THROUGH	172,519	15,000	71,081	100,000	100,000	100,000	100,000	100,000
1 3340 STATE GOVT GRANTS	20,581	10,000	15,365	10,000	10,000	10,000	10,000	10,000
1 3351 STATE INCOME TAX	3,954,000	4,265,500	3,516,299	3,511,236	3,651,685	3,870,786	4,103,033	4,349,215
1 3356 PERSONAL PROP REPLACE TAX	158,980	115,000	136,723	118,949	120,138	122,541	124,992	127,492
1 3358 OTHER SHARED REVENUE	138,173	140,000	168,294	140,000	140,000	140,000	140,000	140,000
1 3359 TWSP ROAD & BRIDGE TAX	362,309	325,000	323,535	200,691	200,691	200,691	200,691	200,691
TOTAL INTERGOVERNMENTAL REVENUES	\$4,806,562	\$4,870,500	\$4,242,714	\$4,080,875	\$4,222,514	\$4,444,018	\$4,678,716	\$4,927,398
1 3413 PLANNING/ZONING FEES	8,750	3,000	10,820	10,820	10,820	10,820	10,820	10,820
1 3414 ENGINEERING PLAN REVIEW	0	0	0	30,000	30,000	30,000	30,000	30,000
1 3415 ZONING FEES	5,390	4,400	2,038	4,000	4,000	4,000	4,000	4,000
1 3416 DEVELOPMENT INSPECTION FEES	0	0	0	35,000	35,000	35,000	35,000	35,000
1 3421 POLICE SERVICES	7,545	7,500	17,939	11,000	11,000	11,000	11,000	11,000
1 3422 FIRE SERVICES	819,955	835,500	823,022	845,000	861,900	879,138	896,721	914,655
1 3423 AMBULANCE SERVICES	717,494	660,000	735,434	735,434	735,434	735,434	735,434	735,434
1 3437 FUEL SALES	151,562	111,000	72,173	110,000	118,800	128,304	138,568	149,654
1 3446 ADMINISTRATION FEES	300	0	4,129	2,000	0	0	0	0
TOTAL SERVICES CHARGES	\$1,710,995	\$1,621,400	\$1,665,555	\$1,783,254	\$1,806,954	\$1,833,696	\$1,861,543	\$1,890,563
1 3511 CIRCUIT COURT FINES	355,427	372,000	310,744	315,000	315,000	315,000	315,000	315,000
1 3512 PARKING FINES	8,911	1,500	1,690	1,500	1,500	1,500	1,500	1,500
1 3513 DUI FINES	16,381	15,000	17,504	15,000	15,000	15,000	15,000	15,000
1 3514 POLICE FINES	218,385	215,000	218,676	215,000	219,300	223,686	228,160	232,723
1 3515 ABATEMENT FINES	7,568	9,300	6,370	7,500	7,500	7,500	7,500	7,500
1 3516 FALSE POLICE ALARM FINES	0	0	0	1,000	1,000	1,000	1,000	1,000
1 3517 FALSE FIRE ALARM FINES	1,100	0	600	1,000	1,000	1,000	1,000	1,000
1 3518 MAIL-IN FINES	65,177	62,500	64,775	62,500	62,500	62,500	62,500	62,500
1 3519 TOW FINES	2,865	3,200	1,933	2,600	2,600	2,600	2,600	2,600
1 3529 OTHER FINES	52,758	41,000	28,959	41,000	41,000	41,000	41,000	41,000
TOTAL FINES	\$728,572	\$719,500	\$651,250	\$662,100	\$666,400	\$670,786	\$675,260	\$679,823

## FY2011 - FY2015 General Fund Revenue Projections

	FY2009 Actual	FY2010 Budget	FY2010 Estimate	FY2011 Projection	FY2012 Projection	FY2013 Projection	FY2014 Projection	FY2015 Projection
1 3610 INVESTMENT INTEREST	11,675	15,000	2,647	3,000	3,000	3,000	3,000	3,000
1 3910 REFUNDS/REIMBURSEMENTS	369,626	235,000	200,000	200,000	200,000	200,000	200,000	200,000
1 3920 SALES OF ASSETS	3,058	0	2,862	0	0	0	0	0
1 3925 LIBRARY/BAND SALES	70	100	275	200	200	200	200	200
1 3930 RENTAL INCOME	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
1 3945 MISC FRANCHISE FEES	6,395	6,395	6,395	6,395	6,395	6,395	6,395	6,395
1 3961 DONATIONS	(50)	0	200	0	0	0	0	0
1 3963 TIF PROPERTY TAX SURPLUS	0	0	0	206,670	209,254	208,891	180,756	190,106
1 3964 TIF SALES TAX SURPLUS	0	0	0	547,642	530,403	558,973	442,591	428,027
1 3970 MISCELLANEOUS INCOME	73,254	40,000	40,000	40,000	40,000	40,000	40,000	40,000
<b>TOTAL OTHER INCOME</b>	<b>\$465,228</b>	<b>\$297,695</b>	<b>\$253,579</b>	<b>\$1,005,107</b>	<b>\$990,452</b>	<b>\$1,018,659</b>	<b>\$874,142</b>	<b>\$868,928</b>
1 4740 TRSF FROM WATER FUND	525,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
1 4733 TRSF FROM PUBLIC SAFETY BLDG FUND	0	150,000	150,000	0	0	0	0	0
1 4747 TRSF FROM REFUSE FUND	131,250	122,524	122,524	122,524	122,524	122,524	122,524	122,524
1 4762 TRSF FROM MFT	101,515	50,000	50,000	150,000	50,000	50,000	50,000	50,000
1 4763 TRSF FROM TIF FUND #1	527,491	795,484	795,484	674,191	822,093	822,093	694,807	715,651
1 4766 TRSF FROM TIF FUND #2	120,309	165,873	165,873	167,468	222,109	229,883	237,929	246,257
1 4772 TRSF FROM CDBG FUND	55,423	52,938	61,438	52,938	52,938	52,938	52,938	52,938
1 4781 TRSF FROM HERITAGE RIDGE SSA	750	750	750	750	750	750	750	750
1 4782 TRSF FROM KNOLLS SSA	750	750	750	750	750	750	750	750
<b>TOTAL TRANSFERS IN</b>	<b>\$1,462,488</b>	<b>\$1,838,319</b>	<b>\$1,846,819</b>	<b>\$1,668,621</b>	<b>\$1,771,164</b>	<b>\$1,778,938</b>	<b>\$1,659,698</b>	<b>\$1,688,870</b>
<b>TOTAL GENERAL FUND</b>	<b>\$28,983,224</b>	<b>\$29,663,013</b>	<b>\$27,841,755</b>	<b>\$28,587,803</b>	<b>\$29,388,996</b>	<b>\$30,051,352</b>	<b>\$31,140,785</b>	<b>\$31,834,598</b>

## FY2011 - 2015 General Fund Expenditure Projections

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY2011 Projection	FY2012 Projection	FY2013 Projection	FY2014 Projection	FY2015 Projection
1 8101 REGULAR	13,702,000	13,935,150	13,857,700	14,007,650	14,287,803	14,573,559	14,865,030	15,162,331
1 8102 OVERTIME	1,354,968	1,591,936	1,339,085	1,345,000	1,345,000	1,345,000	1,345,000	1,345,000
1 8103 PARTTIME & TEMPORARY	289,405	372,822	296,642	371,800	379,236	386,821	394,557	402,448
1 8112 WELLNESS BONUS	6,608	8,000	5,970	8,000	8,000	8,000	8,000	8,000
1 8113 LONGEVITY	142,135	150,803	150,552	141,550	145,797	150,170	154,676	159,316
1 8114 DEFERRED COMP. CONTRIBS.	5,676	5,670	5,670	5,650	5,801	5,957	6,117	6,280
1 8119 EDUCATION BONUS	5,000	5,000	4,750	5,000	5,000	5,000	5,000	5,000
1 8171 FICA	528,811	537,388	521,077	487,400	498,367	509,580	521,045	532,769
1 8172 POLICE/FIRE PENSION	2,350,518	2,869,241	2,788,420	3,358,100	3,761,072	4,212,401	4,717,889	5,284,035
1 8173 IMRF	729,748	696,616	713,931	689,050	740,729	796,283	856,005	920,205
1 8175 HEALTH INSURANCE	3,815,900	3,890,080	3,890,080	2,890,300	3,186,556	3,513,178	3,873,278	4,270,289
1 8178 WORKERS COMPENSATION	556,538	761,223	761,223	1,349,800	1,349,800	1,349,800	1,349,800	1,349,800
1 8179 UNEMPLOYMENT INSURANCE	7,175	0	5,607	238,150	238,150	238,150	238,150	238,150
1 8180 PEHP PLAN	28,112	28,000	27,320	25,500	25,500	25,500	25,500	25,500
<b>TOTAL PERSONNEL SERVICES</b>	<b>\$23,522,595</b>	<b>\$24,851,929</b>	<b>\$24,368,026</b>	<b>\$24,922,950</b>	<b>\$25,976,810</b>	<b>\$27,119,399</b>	<b>\$28,360,047</b>	<b>\$29,709,124</b>
1 8201 BOARDS AND COMMISSIONS	4,037	4,750	3,050	4,100	4,100	4,100	4,100	4,100
1 8202 PRINTED MATERIALS	43,854	40,550	39,321	42,040	42,040	42,040	42,040	42,040
1 8204 OFFICE & LIBRARY SUPPLY	26,041	32,700	16,066	31,700	31,700	31,700	31,700	31,700
1 8210 BUILDING MECHANICAL SYS	11,319	11,575	9,500	11,575	11,575	11,575	11,575	11,575
1 8219 BUILDING SUPPLIES, NEC	6,301	9,175	8,600	9,175	9,175	9,175	9,175	9,175
1 8226 VEHICLE MAINTENANCE PARTS	154,304	147,950	148,565	155,400	155,400	155,400	155,400	155,400
1 8228 STREETS/ALLEYS MATERIALS	26,010	30,000	30,000	30,000	30,000	30,000	30,000	30,000
1 8229 STREETLIGHTS, PARTS	12,030	25,000	20,000	25,000	25,000	25,000	25,000	25,000
1 8230 TRAFFIC SIGNALS, PARTS & SUPPLS	32,916	45,000	40,000	45,000	45,000	45,000	45,000	45,000
1 8231 TRAFFIC & STREET SIGNS	19,797	20,000	19,000	20,000	20,000	20,000	20,000	20,000
1 8233 STORM WATER SYSTEM PARTS	17,324	17,000	17,000	17,000	17,000	17,000	17,000	17,000
1 8235 SNOW/ICE CONTROL MATERIAL	195,424	160,500	108,150	160,500	160,500	160,500	160,500	160,500
1 8237 HOSPITAL PATIENT SUPPLIES	27,492	23,507	22,000	28,000	28,000	28,000	28,000	28,000
1 8240 FIREFIGHTING SUPPLY& EQUIP	26,860	27,809	34,000	33,542	33,542	33,542	33,542	33,542
1 8241 AMBULANCE SUPPLY & EQUIP	28,957	17,750	22,300	18,100	18,100	18,100	18,100	18,100
1 8242 PATROL SUPPLY & EQUIP	33,928	28,000	25,900	27,000	27,000	27,000	27,000	27,000
1 8243 INVESTIGATION SUPPLY & EQUIP	12,849	18,500	16,800	18,500	18,500	18,500	18,500	18,500
1 8244 LAB SUPPLY & EQUIP	1,293	1,500	1,500	2,900	2,900	2,900	2,900	2,900
1 8245 GAS, OIL & ANTIFREEZE	346,267	434,132	293,377	381,450	381,450	381,450	381,450	381,450
1 8270 WEARING APPAREL	129,625	136,000	132,020	132,700	132,700	132,700	132,700	132,700

## FY2011 - 2015 General Fund Expenditure Projections

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY2011 Projection	FY2012 Projection	FY2013 Projection	FY2014 Projection	FY2015 Projection
1 8285 EDP SUPPLIES	51,224	46,700	46,500	49,200	49,200	49,200	49,200	49,200
1 8291 JANITORIAL/LAUNDRY SUPPLY	14,176	14,450	14,700	14,450	14,450	14,450	14,450	14,450
1 8294 ACTIVITIES SUPPLIES	1,464	7,500	500	1,500	1,500	1,500	1,500	1,500
1 8295 SMALL TOOLS & EQUIPMENT	9,915	13,750	11,475	14,250	14,250	14,250	14,250	14,250
1 8299 COMMODITIES, NEC	4,529	4,450	3,190	4,750	4,750	4,750	4,750	4,750
<b>TOTAL COMMODITIES</b>	<b>\$1,237,936</b>	<b>\$1,318,248</b>	<b>\$1,083,514</b>	<b>\$1,277,832</b>	<b>\$1,277,832</b>	<b>\$1,277,832</b>	<b>\$1,277,832</b>	<b>\$1,277,832</b>
1 8301 RENTAL, EQPT, & FACILITIES	1,630	1,500	1,000	1,500	1,500	1,500	1,500	1,500
1 8304 CAR ALLOWANCE	21,106	19,282	19,282	17,530	17,530	17,530	17,530	17,530
1 8305 FREIGHT AND POSTAGE	13,164	27,675	15,573	17,950	17,950	17,950	17,950	17,950
1 8306 SPECIAL EVENTS	7,546	7,500	7,500	7,500	7,500	7,500	7,500	7,500
1 8307 HUMAN & SOCIAL SERVICE	211,900	150,000	150,000	150,000	150,000	150,000	150,000	150,000
1 8310 EQUIPMENT, R&M	85,405	94,963	95,782	97,385	97,385	97,385	97,385	97,385
1 8311 BUILDING MECHANCL SYS, R&M	23,190	31,565	36,100	30,700	30,700	30,700	30,700	30,700
1 8313 LANDSCAPE/GROUNDS, R & M	7,866	10,000	10,000	10,500	10,500	10,500	10,500	10,500
1 8315 VEHICLES, R&M	79,693	81,475	63,150	83,225	83,225	83,225	83,225	83,225
1 8316 STREETS/ALLEYS, R & M	4,344	10,000	10,000	10,000	10,000	10,000	10,000	10,000
1 8318 TRAFFIC SIGNALS, R&M	13,291	15,000	15,000	15,000	15,000	15,000	15,000	15,000
1 8319 SNOW AND ICE CONTROL	80,276	60,000	47,000	60,000	60,000	60,000	60,000	60,000
1 8320 INTERGOVERNMENTAL SERVICE	5,292	6,000	3,528	6,000	6,000	6,000	6,000	6,000
1 8321 SIDEWALKS, R & M	1,470	1,500	1,500	1,500	1,500	1,500	1,500	1,500
1 8325 KISHWAUKEE RIVER SYS, R&M	7,416	20,000	23,975	20,000	20,000	20,000	20,000	20,000
1 8327 STORM WATER SYS, R & M	3,748	10,000	9,000	10,000	10,000	10,000	10,000	10,000
1 8330 EDP SERVICES	2,670	2,500	1,750	3,450	3,450	3,450	3,450	3,450
1 8331 ARCHITECT/ENGINEER SERVS	217	1,750	1,000	1,750	1,750	1,750	1,750	1,750
1 8333 PERSONNEL RECRUITMENT	6,053	7,750	7,700	11,000	11,000	11,000	11,000	11,000
1 8334 MOSQUITO ABATEMENT	0	6,000	0	6,000	6,000	6,000	6,000	6,000
1 8335 RENTAL - EDP EQUIPMENT	0	500	1,000	1,750	1,750	1,750	1,750	1,750
1 8336 RENTAL - WEARING APPAREL	12,943	5,000	5,600	0	0	0	0	0
1 8337 TELEPHONE SYSTEM	222,633	193,800	178,910	52,301	52,301	52,301	52,301	52,301
1 8342 FINANCIAL & MGMT SERVICES	40,170	40,000	37,334	40,000	40,000	40,000	40,000	40,000
1 8343 DEVELOPMENTAL SERVICES	88	0	258	200	200	200	200	200
1 8345 PSYCH & MEDICAL SERVICES	45,604	47,650	44,254	47,650	47,650	47,650	47,650	47,650
1 8346 REFUSE REMOVAL SERVICES	482	2,373	1,500	2,373	2,373	2,373	2,373	2,373
1 8347 NUISANCE ABATEMENT SERVS.	5,978	6,500	6,000	6,500	6,500	6,500	6,500	6,500
1 8348 BUILDINGS, R & M - NEC	26,889	29,950	29,375	27,950	27,950	27,950	27,950	27,950

## FY2011 - 2015 General Fund Expenditure Projections

	FY 2009 Actual	FY 2010 Budget	FY 2010 Estimate	FY2011 Projection	FY2012 Projection	FY2013 Projection	FY2014 Projection	FY2015 Projection
1 8349 LEGAL SERVICES, NEC	13,069	9,000	5,648	9,000	9,000	9,000	9,000	9,000
1 8352 ELECTRICITY	88,334	90,000	95,000	90,000	90,000	90,000	90,000	90,000
1 8355 UTILITIES, NEC	9,846	12,075	20,500	12,075	12,075	12,075	12,075	12,075
1 8366 LEGAL EXPENSES & NOTICES	7,609	6,800	4,405	5,590	5,590	5,590	5,590	5,590
1 8373 MARKETING, ADS, & PUBLIC INFO	36,531	63,234	28,636	6,025	6,025	6,025	6,025	6,025
1 8375 DUES & SUBSCRIPTIONS	51,512	41,504	39,233	41,029	41,029	41,029	41,029	41,029
1 8376 TRAINING, EDUC, & PROF DVLP	105,232	159,923	98,692	163,514	163,514	163,514	163,514	163,514
1 8384 TOWING	5,053	3,500	3,500	3,500	3,500	3,500	3,500	3,500
1 8385 TAXES, LICENSES, & FEES	1,578	3,000	2,000	2,000	2,000	2,000	2,000	2,000
1 8386 TREE PLANTING/FORESTRY	28,138	32,000	32,000	32,000	32,000	32,000	32,000	32,000
1 8387 WEATHER SERVICES	4,583	5,500	5,000	5,500	5,500	5,500	5,500	5,500
1 8399 CONTRACTUAL SERVICES, NEC	73,307	45,527	40,838	44,900	44,900	44,900	44,900	44,900
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$1,355,851</b>	<b>\$1,362,296</b>	<b>\$1,198,522</b>	<b>\$1,154,847</b>	<b>\$1,154,847</b>	<b>\$1,154,847</b>	<b>\$1,154,847</b>	<b>\$1,154,847</b>
1 8450 CONTRACTED SERVICES	298,636	254,861	214,200	215,351	215,351	215,351	215,351	215,351
1 8471 SURETY BONDS & INSURANCE	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
1 8481 UTILITY TAX REBATE	14,067	16,000	14,500	15,000	15,000	15,000	15,000	15,000
1 8497 CONTINGENCIES	584	40,000	350	65,000	65,000	65,000	65,000	65,000
<b>TOTAL OTHER SERVICES</b>	<b>\$363,288</b>	<b>\$360,861</b>	<b>\$279,050</b>	<b>\$345,351</b>	<b>\$345,351</b>	<b>\$345,351</b>	<b>\$345,351</b>	<b>\$345,351</b>
1 8510 OFFICE FURNITURE & EQPT	3,859	3,500	1,830	3,550	3,550	3,550	3,550	3,550
1 8515 EDP EQUIPMENT	1,974	0	1,200	3,000	3,000	3,000	3,000	3,000
1 8540 MCHNRY, IMPLTS, & MJR TOOLS	19,167	24,600	29,170	22,600	22,600	22,600	22,600	22,600
1 8580 TELEPHONE & RADIO EQPT	8,761	12,226	9,820	46,897	46,897	46,897	46,897	46,897
<b>TOTAL EQUIPMENT</b>	<b>\$33,761</b>	<b>\$40,326</b>	<b>\$42,020</b>	<b>\$76,047</b>	<b>\$76,047</b>	<b>\$76,047</b>	<b>\$76,047</b>	<b>\$76,047</b>
1 9033 TRSF TO PUBLIC SAFETY BLDG FUND	150,000	0	0	0	0	0	0	0
1 9046 TRSF TO ECONOMIC DEV. FUND	52,250	17,000	0	5,500	0	0	0	0
1 9061 TRSF TO TRANSPORTATION FUND	51,342	43,284	43,284	0	43,284	43,284	43,284	43,284
1 9220 TRSF TO GEN FUND DEBT SRV	1,431,689	1,380,334	1,412,000	350,000	1,200,000	1,200,000	1,200,000	1,200,000
<b>TOTAL TRANSFERS OUT</b>	<b>\$1,685,281</b>	<b>\$1,440,618</b>	<b>\$1,455,284</b>	<b>\$355,500</b>	<b>\$1,243,284</b>	<b>\$1,243,284</b>	<b>\$1,243,284</b>	<b>\$1,243,284</b>
<b>TOTAL ALL EXPENDITURES</b>	<b>\$28,198,712</b>	<b>\$29,374,278</b>	<b>\$28,426,416</b>	<b>\$28,132,528</b>	<b>\$30,074,172</b>	<b>\$31,216,760</b>	<b>\$32,457,408</b>	<b>\$33,806,486</b>



# **Capital Improvement Plan**

General Public Improvements  
Fleet Replacement  
Equipment  
Information & Technology  
Public Buildings

**City of DeKalb, Illinois**  
**FY2011 - 2015 Proposed Public Improvements**

<b>Street (Re)Construction</b>		<b>FY2011</b>	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015</b>
<b>Description</b>						
1 Annie Glidden Sign Upgrade (MFT)		5,000				
2 General Street Maintenance (MFT)		90,000	100,000	150,000	150,000	150,000
3 TIF Street Overlays		350,000	350,000	350,000	350,000	350,000
4 4th St Safety Upgrade, Taylor to Syc. Rd (MFT)		100,000	100,000			
5 Taylor St Widening, David Ave to Sharon Drive (MFT)			250,000			
6 North First Street overlay, Hillcrest to Dresser (MFT)		150,000	100,000			
7 Peace Road, Pleasant to Railroad (MFT)		400,000	150,000			
8 Peace Road, Railroad to Rte 38 & intersection,(earmark)				200,000	5,500,000	
9 Local Roads overlay (home rule gas tax)		350,000	300,000	250,000	400,000	400,000
10 Gurler Road overlay, 1st-Corporate (home rule gas tax)			150,000	150,000		
11 Fairview Drive reconstruction, 1st to 4th						3,800,000
12 Annie Glidden at Fairview Culvert (MFT)			75,000			
13 Dresser at Normal Road Intersection turn lanes (MFT)		65,000				
14 Signal Interconnect Upgrade (Transit or MFT)			150,000		200,000	
15 Peace At Route 38 Left Turn Signal Upgrade (MFT)		20,000				
16 Annie Glidden At Dresser Temp Signal (home rule gas)			10,000			
17 Bethany Road Widening, Bridge -Meadow Tail W (MFT)					300,000	
<b>Total - Streets</b>		<b>\$1,530,000</b>	<b>\$1,735,000</b>	<b>\$1,100,000</b>	<b>\$6,900,000</b>	<b>\$4,700,000</b>
<b>Five Year Total</b>						<b>\$15,965,000</b>

**Funding Sources:**

Capital Projects Fund	0	0	0	5,500,000	3,800,000
TIF Fund	350,000	350,000	350,000	350,000	350,000
Motor Fuel Tax Fund	830,000	925,000	350,000	650,000	150,000
Home Rule Gas Tax	350,000	460,000	400,000	400,000	400,000
<b>Total</b>	<b>\$1,530,000</b>	<b>\$1,735,000</b>	<b>\$1,100,000</b>	<b>\$6,900,000</b>	<b>\$4,700,000</b>

**City of DeKalb, Illinois**  
**FY2011 - 2015 Proposed Public Improvements**

**Sidewalks/Alleys/Lighting**

	Description	FY2011	FY2012	FY2013	FY2014	FY2015
1	Non-TIF 50/50 Sidewalks	10,000	10,000	10,000	10,000	10,000
2	CDBG Sidewalks	0	100,000	100,000	100,000	100,000
3	TIF Alley maintenance	150,000	150,000	150,000	150,000	150,000
4	TIF walks and CBD Lot Repairs			50,000		
5	TIF Sidewalk 50/50					
6	Non-TIF Sidewalks (home rule gas tax)	35,000	35,000	35,000	35,000	35,000
	<b>Total - Sidewalks</b>	<b>\$195,000</b>	<b>\$295,000</b>	<b>\$345,000</b>	<b>\$295,000</b>	<b>\$295,000</b>
	<b>Five Year Total</b>					<b>\$1,425,000</b>

**Funding Sources:**

Capital Projects Fund	10,000	10,000	10,000	10,000	10,000
Home Rule Gas Tax	35,000	35,000	35,000	35,000	35,000
TIF Fund	150,000	150,000	200,000	150,000	150,000
CDBG Fund	0	100,000	100,000	100,000	100,000
<b>Total</b>	<b>\$195,000</b>	<b>\$295,000</b>	<b>\$345,000</b>	<b>\$295,000</b>	<b>\$295,000</b>

**Bridge Repairs**

	Description	FY2011	FY2012	FY2013	FY2014	FY2015
1	Biennial Bridge Inspections	14,000		16,000		
2	Bethany Road Bridge Replacement	100,000	400,000	150,000		
3	Misc Bridge Maintenance	5,000	10,000		20,000	10,000
	<b>Total - Bridges</b>	<b>\$119,000</b>	<b>\$410,000</b>	<b>\$166,000</b>	<b>\$20,000</b>	<b>\$10,000</b>
	<b>Five Year Total</b>					<b>\$725,000</b>

**Funding Sources:**

Capital Projects Fund	5,000	10,000	0	20,000	10,000
MFT Fund	114,000	400,000	166,000	0	0
<b>Total</b>	<b>\$119,000</b>	<b>\$410,000</b>	<b>\$166,000</b>	<b>\$20,000</b>	<b>\$10,000</b>

**City of DeKalb, Illinois**  
**FY2011 - 2015 Proposed Public Improvements**

**Storm System Imps**

	Description	FY2011	FY2012	FY2013	FY2014	FY2015
1	Storm Water Phase 2 Permit (Annual mailing notice)	3,000	4,000	5,000	5,000	5,000
3	Dodge-Orr Farm Detention		270,000			
4	Tilton Park Flood Mitigation		10,000	200,000	200,000	
5	Detention Pond Maintenance	20,000	20,000	20,000	20,000	20,000
6	Taylor South Storm to Park 88			100,000		
7	Pleasant Street Area Flood Control		100,000			
8	Levee Height Repairs	60,000	50,000			
9	Storm Water Cleaning and Small Projects	30,000	30,000	30,000	30,000	30,000
10	Relief Storm Sewer, Taylor/Roosevelt			70,000	500,000	200,000
	<b>Total - Storm System</b>	<b>\$ 113,000</b>	<b>\$ 484,000</b>	<b>\$ 425,000</b>	<b>\$ 755,000</b>	<b>\$ 255,000</b>
	<b>Five Year Total</b>				<b>\$</b>	<b>\$ 2,032,000</b>

**Funding Sources:**

Capital Projects Fund	113,000	214,000	355,000	255,000	55,000
TIF Fund	0	270,000	70,000	500,000	200,000
<b>Total</b>	<b>\$113,000</b>	<b>\$484,000</b>	<b>\$425,000</b>	<b>\$755,000</b>	<b>\$255,000</b>

**City of DeKalb, Illinois**  
**FY2011 - 2015 Proposed Public Improvements**

**Water System Imps.**

	Description	FY2011	FY2012	FY2013	FY2014	FY2015
1	Lincoln Hwy. WTP Emergency Generator		200,000			
2	Bethany at Twombly water main extension					
3	Reroute main at Fairview bridge	200,000				
4	North Tank Painting				500,000	
5	East Tank Painting		500,000			
6	Hollister Watermain Replacement	35,000	35,000	35,000	35,000	35,000
7	Well 18 at Nelson engineering design work				100,000	100,000
8	Well 15 Rehabilitation					
9	Well 17 Rehabilitation		30,000			
10	Well 7 Rehabilitation				60,000	
11	Well 12 Rehabilitation					60,000
12	Replace Resin in Softening Units					
	<b>Total - Water System</b>	<b>\$ 235,000</b>	<b>\$ 765,000</b>	<b>\$ 35,000</b>	<b>\$ 695,000</b>	<b>\$ 195,000</b>
	<b>Five Year Total</b>				<b>\$ 1,925,000</b>	

**Funding Sources:**

Water Fund 40	0	530,000	0	560,000	60,000
Water Construction Fund 42	235,000	235,000	35,000	135,000	135,000
<b>Total</b>	<b>\$235,000</b>	<b>\$765,000</b>	<b>\$35,000</b>	<b>\$695,000</b>	<b>\$195,000</b>

**City of DeKalb, Illinois**  
**FY2011 - 2015 Proposed Public Improvements**

**Airport Improvements**

	Description	FY2011	FY2012	FY2013	FY2014	FY2015
1	T-Hangar relocation					100,000
2	Expand large aircraft parking Apron				40,000	
3	Land Acquisition	18,500	20,000	75,375		
4	Drainage improvements (Winters property)	30,000	55,000			
5	Part 139 Limited Commercial Airport Improvements	5,000				
6	Widen Runway 2-20 to 150'				65,000	
7	Utility Relocation Pleasant Street Phase 1 / Phase 2			1,900	18,750	
8	Construct access taxiway (t-hangar/Corporate					25,000
9	Construct access road and parking lot (Corp)				25,000	
10	Ramps, Taxiway & Runways Maint./FBO Maint.		25,000			25,000
11	Install New Rotating Beacon (replacement)	8,000				
12	Install New Airport Entrance Sign (replacement)	25,000				
13	Facility Improvements			25,000		25,000
14	Snow Removal Equipment Storage Bldg. (replacement)				25,000	
15	Install Perimeter Security fencing	25,000				
16	Utility Infrastructure Construction		40,000	40,000		
	<b>Total - Airport</b>	<b>\$ 111,500</b>	<b>\$ 140,000</b>	<b>\$ 142,275</b>	<b>\$ 173,750</b>	<b>\$ 175,000</b>
	<b>Five Year Total</b>				<b>\$</b>	<b>\$ 742,525</b>

**Funding Sources:**

Airport Fund	111,500	140,000	142,275	173,750	175,000
TIF Fund	0	0	0	0	0
<b>Total</b>	<b>\$111,500</b>	<b>\$140,000</b>	<b>\$142,275</b>	<b>\$173,750</b>	<b>\$175,000</b>

**City of DeKalb, Illinois**  
**FY2011 - 2015 Proposed Public Improvements**

**Central City Improvements**

	Description	FY2011	FY2012	FY2013	FY2014	FY2015
1	Annual Street Improvements	400,000	400,000	400,000	400,000	400,000
2	Sidewalk Replacement	50,000	50,000	50,000	50,000	50,000
3	Dodge-Orr Farm Detention	0	270,000	0	0	0
4	Storm Sewer Lining/Flood Area Upgrades	50,000	50,000	50,000	50,000	50,000
5	Downtown Improvements	4,000,000	100,000	100,000	100,000	100,000
6	Downtown Mural Program	15,000	15,000	0	0	0
7	Architectural Improvement Program	75,000	75,000	75,000	75,000	75,000
8	Egyptian Theatre Repairs	125,000	100,000	100,000	100,000	100,000
9	Housing Rehab	50,000	50,000	100,000	100,000	100,000
10	Demolition	100,000	100,000	0	0	0
11	Property Assembly/Redev.	200,000	200,000	150,000	150,000	150,000
	<b>Total - Miscellaneous</b>	<b>\$ 5,065,000</b>	<b>\$ 1,410,000</b>	<b>\$ 1,025,000</b>	<b>\$ 1,025,000</b>	<b>\$ 1,025,000</b>
	<b>Five Year Total</b>				<b>\$</b>	<b>\$ 9,550,000</b>

**Funding Sources:**

TIF Fund	5,065,000	1,410,000	1,025,000	1,025,000	1,025,000
<b>Total</b>	<b>\$5,065,000</b>	<b>\$1,410,000</b>	<b>\$1,025,000</b>	<b>\$1,025,000</b>	<b>\$1,025,000</b>
<b>GRAND TOTAL</b>	<b>\$ 7,368,500</b>	<b>\$ 5,239,000</b>	<b>\$ 3,238,275</b>	<b>\$ 9,863,750</b>	<b>\$ 6,655,000</b>
				<b>\$</b>	<b>\$ 32,364,525</b>

**Funding Sources:**

Capital Projects Fund	128,000	234,000	365,000	5,785,000	3,875,000
TIF Fund	5,565,000	2,180,000	1,645,000	2,025,000	1,725,000
CDBG Fund	0	100,000	100,000	100,000	100,000
MFT Fund	944,000	1,325,000	516,000	650,000	150,000
Home Rule Gas Tax	385,000	495,000	435,000	435,000	435,000
Water Fund	235,000	765,000	35,000	695,000	195,000
Airport Fund	111,500	140,000	142,275	173,750	175,000
Federal Grant	0	0	0	0	0
<b>Total</b>	<b>\$ 7,368,500</b>	<b>\$ 5,239,000</b>	<b>\$ 3,238,275</b>	<b>\$ 9,863,750</b>	<b>\$ 6,655,000</b>

# FY2011 - 2015 Fleet, Equipment & Buildings Summary

Department	FY2011			FY2012			FY2013			FY2014			FY2015			Total
	Fleet	Equipment	Building/ Debt	Fleet	Equipment	Building/ Debt	Fleet	Equipment	Building/ Debt	Fleet	Equipment	Building/ Debt	Fleet	Equipment	Building/ Debt	
Police	157,000	73,700		162,000	0		160,000	44,000		160,000	9,000		160,000	9,000		934,700
Fire	1,060,000	233,500		760,000	30,000		130,000	40,000		130,000	65,000		0	75,000		2,523,500
Engineering	30,000	0		35,000	0		0	0		65,000	0		0	0		130,000
Public Works	445,000	31,000		560,000	511,000		462,000	406,000		548,000	85,000		893,000	346,000		4,287,000
Community Development	60,000	0		90,000	0		90,000	0		30,000	0		0	0		270,000
I&T		192,800			141,850			130,600			336,600			64,100		865,950
Public Building Improvements			280,000			230,000			230,000			230,000			230,000	1,200,000
Capital Projects Fund Debt			400,872			348,335			242,920			188,113			188,113	1,368,353
<b>Total</b>	<b>\$1,752,000</b>	<b>\$531,000</b>	<b>\$680,872</b>	<b>\$1,607,000</b>	<b>\$682,850</b>	<b>\$578,335</b>	<b>\$842,000</b>	<b>\$620,600</b>	<b>\$472,920</b>	<b>\$933,000</b>	<b>\$495,600</b>	<b>\$418,113</b>	<b>\$1,053,000</b>	<b>\$494,100</b>	<b>\$418,113</b>	<b>11,579,503</b>
<b>Fiscal Year Totals</b>	<b>\$2,963,872</b>			<b>\$2,868,185</b>			<b>\$1,935,520</b>			<b>\$1,846,713</b>			<b>\$1,965,213</b>			<b>11,579,503</b>

## Totals by Category:

Fleet	\$6,187,000
Equipment	\$2,824,150
Buildings	\$1,200,000
Leasehold Improvements	1,368,353
<b>Fiscal Year Totals</b>	<b>11,579,503</b>

**City of DeKalb, Illinois**

**FY2011 - 2015 Fleet Replacement Plan**

Department/Vehicle		FY2011	FY2012	FY2013	FY2014	FY2015	Notes
<b>Police</b>							
1	302			32,000			Detective Van
2	303		32,000				Gang unit
3	304						CSO Vehicle
4	312				32,000		Additional Squad Car
5	320			32,000			Detective Squad
6	321	31,000				32,000	Detective Squad
7	322			32,000			Evidence Van
8	323				32,000		Detective Lt. Squad
9	311			32,000			Patrol Command Car
10	331						Patrol Squad
11	332	31,000				32,000	Patrol Squad
12	333		32,000				Patrol Squad
13	334	31,000				32,000	Patrol Squad
14	335		32,000				Patrol Squad
15	336		32,000				Patrol Squad
16	337	31,000				32,000	Patrol Squad
17	338		32,000	32,000			Patrol Corporal Squad
18	339	31,000				32,000	Patrol Squad
19	340				32,000		Patrol Unmarked Squad
20	341				32,000		Patrol Squad-Resident Officer
21	342				32,000		Patrol Take Home Car
22	343						Patrol Take Home Car FY2014
23	344						Patrol Take Home Car FY2014
24	380	1,000	1,000				Motorcycle Lease/Equipment
25	381	1,000	1,000				Motorcycle Lease/Equipment
<b>Total - Police</b>		<b>\$157,000</b>	<b>\$162,000</b>	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$160,000</b>	

**City of DeKalb, Illinois**

**FY2011 - 2015 Fleet Replacement Plan**

		FY2011	FY2012	FY2013	FY2014	FY2015	Notes
<b>Fire</b>	<b>Department/Vehicle</b>						
1	Replacement ambulance	130,000					Ambulance is 12 years old
2	Replacement ambulance		130,000				Ambulance is 9 years old
3	Replacement ambulance		130,000				Ambulance is 9 years old
4	Replacement ambulance			130,000			Ambulance is 8 years old
5	Replacement ambulance				130,000		Ambulance is 8 years old
6	Replace Suburban C4		30,000				Suburban is 11 years old
7	Replace Suburban C5		30,000				Suburban is 11 years old
8	Replace Durango C1		30,000				Durango is 8 years old
9	Replace Durango C2		30,000				Durango is 8 years old
10	Replace Sqd 4		50,000				Squad 14 years old
11	Replace Impala C3		30,000				Impala is 9 years old
12	Replace Engine 4		300,000				Engine is 17 years old
13	Replace Suburban C6	30,000					Suburban is 12 years old
14	Replace Truck 1	900,000					Truck 21 yrs old
<b>Total - Fire</b>		<b>\$1,060,000</b>	<b>\$760,000</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$0</b>	

**City of DeKalb, Illinois**

**FY2011 - 2015 Fleet Replacement Plan**

Department/Vehicle		FY2011	FY2012	FY2013	FY2014	FY2015	Notes
<b>Public Works - Street Operations</b>							
1	P-20 1 Ton Dump Truck w/plow & spr						Old To Airport
2	P-7 3/4 ton 4x4 pickup w/plow					39,000	Replacement
3	P-10, sign truck	70,000					6 YEARS PAST DUE
4	P-11 3/4 ton 4x4 pickup/plow					39,000	Replacement
5	P-26, 10 yrd dump truck w/ plow & spr						Replacement
6	P-27, 5 yrd dump truck w/ plow & spr						Replacement
7	P-53, 16 cu yrd. Vacall truck			120,000			Replacement
8	P-24, 10 yard dump truck w/ plw & spr		135,000				Replacement
9	P-37, One-ton Aerial Truck		80,000				Replacement
10	P-30, 5-yard Plow Truck w/plw & sprdr	120,000					2 YEARS PAST DUE
11	P-12 3/4 Ton Pickup w/plow		35,000				Replacement
12	P-21 One Ton Dump w/plow& sprdr						Replacement
13	P--22 5yd Dump w/ plow & sprdr		120,000				Replacement
14	P-34 Chevy 2500 Mechanics Truck			52,000			Replacement
15	P-23 5 yd Dump w/plow & sprdr		120,000				Replacement
16	PO-19 Tandem Axel Dump Truck			135,000			Replacement
17	PO-04 Chevy S-10 Blazer			25,000			Replacement
18	P-34 Chevy 2500 Mechanics Truck				43,000		Replacement
19	PO-36 60' Aerial Truck			25,000			Replacement
20	P-3 Chevy Tahoe				25,000		Replacement
21	P-15 5 YD Dump w/plow & spreader				135,000		Replacement
22	P-25 5 YD Dump w/plow & spreader				135,000		Replacement
23	P-118 5 YD Dump w/plow & spreader	120,000					Replacement
24	P-28 5YD Dump w/plow & spreader					135,000	1997 PUT BACK IN SERVICE
25	P-29 5 YD Dump w/plow & spreader					135,000	
26	p- 32 5 YD Dump w /plow & spreader					135,000	
27	P-18 5 YD Dump w/plow & spreader					135,000	
<b>Total - Public Works - Street Operations</b>		<b>\$310,000</b>	<b>\$490,000</b>	<b>\$357,000</b>	<b>\$338,000</b>	<b>\$618,000</b>	

**City of DeKalb, Illinois**

**FY2011 - 2015 Fleet Replacement Plan**

Department/Vehicle		FY2011	FY2012	FY2013	FY2014	FY2015	Notes
<b>Engineering</b>							
1	408 - Suburban				35,000		Replacement
2	406 - Astro Van	30,000					Replacement
3	405 - Suburban		35,000				Replacement
4	403 - Astro Van				30,000		Replacement
<b>Total - Engineering</b>		<b>\$30,000</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$65,000</b>	<b>\$0</b>	
<b>Community Development</b>							
1	C006 - Blazer				30,000		Replacement
2	C007 - Blazer			30,000			Replacement
3	C003 - Blazer		30,000				Replacement
4	C009 - Blazer			30,000			Replacement
5	C008 - Pick Up		30,000				Replacement
6	C004 - Explorer	30,000					Replacement
7	C005 - Blazer		30,000				Replacement
8	C002 - Blazer			30,000			Replacement
9	C010 - Blazer	30,000					Replacement
<b>Total - Community Development</b>		<b>\$60,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$30,000</b>	<b>\$0</b>	
<b>TOTAL FLEET REPLACEMENT FUND</b>		<b>\$1,617,000</b>	<b>\$1,537,000</b>	<b>\$737,000</b>	<b>\$723,000</b>	<b>\$778,000</b>	

**City of DeKalb, Illinois**

**FY2011 - 2015 Fleet Replacement Plan**

Department/Vehicle		FY2011	FY2012	FY2013	FY2014	FY2015	Notes
<b>Public Works - Water Resources</b>							
1	W-1 Chevy Tahoe	35,000					Replacement
2	W-2 Ford One Ton					60,000	Replacement
3	W-3 International Utility Truck				120,000		Replacement
4	W-4 Chevy Astro Cargo Van	35,000					Replacement
5	W-5 Chevy Trail Blazer				30,000		Replacement
6	W-6 Chevy 4x4 3/4 ton Pickup			35,000			Replacement
7	W-7 Chevy 4x4 3/4 Ton Pickup						To be replaced by old W-8 or W-18
8	W-8 Chevy 4x4 3/4 Ton Pickup		35,000				Replacement
9	W-9 Ford Cargo Van			35,000			Replacement
10	W-12 GMC 4x4 one ton dump	65,000					Replacement
11	W-13 Dodge Ram 4x4 Quad Cab					35,000	Replacement
12	W-14 Chevy Suburban						To be replaced by old W-1
13	W-15 Ford F350 One Ton					40,000	Replacement
14	W-17 Chevy 4x4 3/4 Ton Pickup			35,000			Replacement
15	W-18 Chevy 4x4 3/4 Ton Pickup		35,000				Replacement
16	W-28 Chevy Barricade Truck				60,000		Replacement
17	W-29 International Tandem Axle Dump					140,000	Replacement
<b>TOTAL WATER FUND</b>		<b>\$135,000</b>	<b>\$70,000</b>	<b>\$105,000</b>	<b>\$210,000</b>	<b>\$275,000</b>	

<b>GRAND TOTAL - VEHICLES</b>	<b>\$1,752,000</b>	<b>\$1,607,000</b>	<b>\$842,000</b>	<b>\$933,000</b>	<b>\$1,053,000</b>
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**City of DeKalb, Illinois**

<b>FY2011 - 2015 Equipment Replacement Plan</b>									
<b>Department/Item</b>		<b>FY2011</b>	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015</b>	<b>Notes</b>		
<b>Police</b>									
1	Crowd Control Equipment								
2	Automatic External Defibrillators (AED)	9,100		9,000	9,000	9,000			
3	Livescan			35,000					
4	In-car computers	17,600					Replace 4 seven-year-old computers		
5	Dispatch Desk	15,000							
6	Cell phone analyzer	5,500							
7	Greek Row security cameras	10,000					5 cameras		
8	In-car printers	15,000					15 printers		
9	Metal Detector	400							
10	Camera	1,100							
<b>Total - Police</b>		<b>\$73,700</b>	<b>\$0</b>	<b>\$44,000</b>	<b>\$9,000</b>	<b>\$9,000</b>			
<b>Fire</b>									
1	SCBA	48,000					replace 8 that were not covered in grant		
2	Radios	38,000					narrowbanding mandate		
3	Generator	28,000					Generator replacement - Station 1		
4	Roof				35,000		Station 3		
5	Station 1 repairs	10,000	10,000	10,000	10,000	10,000	station repairs		
6	Station 2 repairs	10,000	10,000	10,000	10,000	10,000	station repairs		
7	Station 3 repairs	10,000	10,000	10,000	10,000	10,000	station repairs		
8	Reseal Parking lot	10,000					Station 1		
9	Toughbooks	72,000					In 5 ambulances, 3 engines, and Battalion 1		
10	Ceiling					45,000	replace apparatus floor ceiling - Station 3		
11	Carpet and tile	7,500					Station 3		
12	Heaters			10,000			replace apparatus floor heaters - Station 1		
<b>Total - Fire</b>		<b>\$233,500</b>	<b>\$30,000</b>	<b>\$40,000</b>	<b>\$65,000</b>	<b>\$75,000</b>			
<b>Public Works - Street Operations</b>									
1	p-190, Leaf Loader			25,000			Replacement		
2	p-193, Leaf Loader				25,000		Replacement		
3	P-78, 3-Ton Roller				30,000		Replacement		
4	P-61, Fork Lift				30,000		Replacement		
5	P-39, Tractor boom mower		50,000				Replacement		
6	P-62, Work Platform						Replacement		
7	PO-79 Wood Chipper						Replacement		
8	P-82, JRB reversible rotary broom						Replacement		
9	P-88, wedge concrete saw						Replacement		

**City of DeKalb, Illinois**

<b>FY2011 - 2015 Equipment Replacement Plan</b>							
	<b>Department/Item</b>	<b>FY2011</b>	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015</b>	<b>Notes</b>
11	PO31 Bobcat Skidloader			30,000			Replacement
12	P-41, street sweeper		160,000				3 YEARS PAST DUE
13	PO-75 RB9 Roof Snowblower-shared w/airport	Lease ??					Replacement
14	PO-33 Toro Z Master Mower	7,000					
15	P-48 John Deere Utility Tractor						
16	PO-87 Woods Rotary Mower		5,000				
17	PO-38 Toro Z-Master Mower						
18	P-198, 20' John Deere Mower		16,000				
19	PO-40 John Deere Backhoe			90,000			Replacement
20	PO-49 John Deere Road Grader			LEASE ??			36 YEARS OLD
21	P-151 4" Trash Pump	12,000					31 YEARS OLD
22	P-152 4" Trash Pump	12,000					31 YEARS OLD
23	P-45 JD644 End Loader				160,000		Replacement
24	P-174 Dinkmar Leaf Loader				26,000		Replacement
25	P- 42 Elgin Street Sweeper				160,000		Replacement
	<b>Total - Public Works - Street Operations</b>	<b>\$31,000</b>	<b>\$231,000</b>	<b>\$145,000</b>	<b>\$85,000</b>	<b>\$346,000</b>	
	<b>GRAND TOTAL - EQUIPMENT FUND</b>	<b>\$338,200</b>	<b>\$261,000</b>	<b>\$229,000</b>	<b>\$159,000</b>	<b>\$430,000</b>	
	<b>Public Works - Airport Fund</b>						
1	Airport Mower			11,000			Replacement
2	AP-35 Oshkosh Airport Broom		160,000				Lease ?
3	AP- 46 JD FWD Loader			165,000			Lease ?
	<b>Total Airport Fund</b>	<b>\$0</b>	<b>\$160,000</b>	<b>\$176,000</b>	<b>\$0</b>	<b>\$0</b>	
	<b>Public Works - Water Fund</b>						
1	W-10 JD Backhoe 410G			65,000			Replacement
2	W-10A Indeco Hydraulic Hammer MES 650			20,000			Replacement
3	W-21 JD 4WD Loader 544H		120,000				Replacement
4	W-11 Toto Z253 62" Side Discharge Mower						Replacement
5	Copier - Water Division						Replacement
	<b>Total - Water Fund</b>	<b>\$0</b>	<b>\$120,000</b>	<b>\$85,000</b>	<b>\$0</b>	<b>\$0</b>	
	<b>GRAND TOTAL - EQUIPMENT</b>	<b>\$338,200</b>	<b>\$541,000</b>	<b>\$490,000</b>	<b>\$159,000</b>	<b>\$430,000</b>	

**City of DeKalb, Illinois**  
**FY2011 - 2015 Information & Technology Plan**

<b>32-8285 EDP Supplies / Software</b>					
Description	FY2011	FY2012	FY2013	FY2014	FY2015
1 Computerized Fleet Management			3,000		
2 Microsoft Office Upgrades	3,600	3,600	3,600	3,600	3,600
3 Microsoft Exchange Licenses	1,200				
4 Document Management System	12,000	15,000			
5 VMS Traffic Control Software			7,500		
6 Financial Software Upgrade/Replacement					25,000
7 Hansen Replacement		35,000			
8 Exchange 2010 e-mail Upgrade	10,000				
9 Windows Server Upgrade 2008	4,500		3,000		4,000
10 OSSl Migration PD & Fire				250,000	
11 Reverse E-911 Replacement	5,000				
<b>Total</b>	<b>\$ 36,300</b>	<b>\$ 53,600</b>	<b>\$ 17,100</b>	<b>\$ 253,600</b>	<b>\$ 32,600</b>
<b>Five Year Total</b>					<b>\$ 393,200</b>

<b>32-8515 EDP Equipment</b>					
Description	FY2011	FY2012	FY2013	FY2014	FY2015
1 Life Cycle PC Replacements	15,000	16,000	17,000	18,000	20,000
2 Life Cycle Server Replacement	5,000	5,000	5,000	5,000	
3 Security Cameras	5,000	5,000	5,000	5,000	5,000
4 Mobile Data Browsers Fire	20,000	15,000	15,000		
5 Network Infrastructure	3,500	3,500	3,500		3,500
6 Fueling System / Gate Security System Replacement				4,500	
7 Server UPS Replacements		1,750		2,000	
8 Channel 14 Upgrades	3,000		3,000		3,000
9 Wireless Access Points				3,500	
<b>Total</b>	<b>\$ 51,500</b>	<b>\$ 46,250</b>	<b>\$ 48,500</b>	<b>\$ 38,000</b>	<b>\$ 31,500</b>
<b>Five Year Total</b>					<b>\$ 215,750</b>

<b>32-8580 Telephone &amp; Radio Equipment</b>					
Description	FY2011	FY2012	FY2013	FY2014	FY2015
1 IP Telephony Project - \$140,000 in FY10					
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of DeKalb, Illinois**  
**FY2011 - 2015 Information & Technology Plan**

<b>32-8633</b>									
		<b>Description</b>	<b>FY2011</b>	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015</b>		
1		Fiber Expansion Station 3	105,000						
2		Fiber Expansion Station 2			65,000				
3		Fiber Expansion Airport		42,000					
4		Fiber Expansion to new Police Station				45,000			
5									
<b>Total</b>			<b>\$ 105,000</b>	<b>\$ 42,000</b>	<b>\$ 65,000</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$</b>	<b>257,000</b>
<b>Five Year Total</b>									
<b>GRAND TOTAL</b>			<b>\$ 192,800</b>	<b>\$ 141,850</b>	<b>\$ 130,600</b>	<b>\$ 336,600</b>	<b>\$ 64,100</b>	<b>\$</b>	

**City of DeKalb, Illinois**

**FY2011 - 2015 Public Building Improvements**

CAPITAL PROJECTS FUND	FY2011	FY2012	FY2013	FY2014	FY2015	Notes
Fire Station #2	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Annual Maintenance
Fire Station #3	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Annual Maintenance
<b>Total Capital Projects Fund</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	

WATER FUND	FY2011	FY2012	FY2013	FY2014	FY2015	Notes
Water Division	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Annual Maintenance
<b>Total Water Fund</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	

TIF FUND #1	FY2011	FY2012	FY2013	FY2014	FY2015	Notes
Fire Station #1	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Annual Maintenance
Municipal Annex	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Annual Maintenance
Street Division	\$20,000	\$10,000	\$10,000	\$10,000	\$10,000	Chloride tank replacement
Senior Center/Youth Services Bureau	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Annual Maintenance
<b>Total TIF Fund #1</b>	<b>\$50,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	

TIF FUND #2	FY2011	FY2012	FY2013	FY2014	FY2015	Notes
Municipal Building Repairs	\$50,000	\$10,000	\$10,000	\$10,000	\$10,000	Annual Maintenance
Barb City Manor	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	Annual Maintenance
<b>Total TIF Fund #2</b>	<b>\$150,000</b>	<b>\$110,000</b>	<b>\$110,000</b>	<b>\$110,000</b>	<b>\$110,000</b>	

AIRPORT FUND	FY2011	FY2012	FY2013	FY2014	FY2015	Notes
Airport FBO Building/Hangars	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	Annual Maintenance
<b>Total Airport Fund</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	

<b>Total - Public Buildings</b>	<b>\$280,000</b>	<b>\$230,000</b>	<b>\$230,000</b>	<b>\$230,000</b>	<b>\$230,000</b>	
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# **Staffing Plan**

**FY2011 - FY2015**

**Full & Part Time Staffing Summary & Plan**

Shown in Full Time Equivalents	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15
<b>CITY CLERKS OFFICE</b>										
City Clerk	1	1	1	1	1	1	1	1	1	1
Assistant City Clerk	1	0	0	0	0	0	0	0	0	0
Deputy City Clerk	0.5	1.5	1.5	1.5	1.5	0.5	0.5	0.5	0.5	0.5
<b>TOTAL</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>
<b>ADMINISTRATIVE SERVICES DEPARTMENT</b>										
City Manager	1	1	1	1	1	1	1	1	1	1
Assistant City Manager	1	1	1	1	1	1	1	1	1	1
Special Projects Coordinator	1	1	1	1	1	0	0	0	0	0
Executive Secretary	1	1	1	1	1	1	1	1	1	1
Administrative/Planning Intern	0	0	0	0	0	0.5	0.5	0.5	0.5	0.5
Human Resources Director	1	1	1	1	1	0.75	0	0	0	0
Asst. Human Resources Dir.	1	1	1	1	1	0	0	0	0	0
Management Analyst/HR Coordinator	0	0	0	0	0	1	1	1	1	1
Deputy Liquor Commissioner	0	0.5	0.5	0	0	0	0	0	0	0
Finance/Purchasing Director	0	0	0	0	0	1	1	1	1	1
Comptroller/Treasurer	1	1	1	1	1	1	1	1	1	1
Account Tech III	2	2	2	2	2	2	2	2	2	2
Account Tech II	0	0	0	0	1	0	0	0	0	0
Account Tech I	7	7	7	7	6	4	4	4	4	4
I&T Director	1	1	1	1	1	1	1	1	1	1
Deputy I&T Director	1	1	1	1	1	0	0	0	0	0
I&T Aide	1	1.5	1.5	1	1	0	0	0	0	0
I&T Technician	4	4	4	4	4	3	3	3	3	3
Econ. Dev. & Policy Admin.	1	1	1	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>24</b>	<b>25</b>	<b>25</b>	<b>23</b>	<b>23</b>	<b>17.25</b>	<b>16.5</b>	<b>16.5</b>	<b>16.5</b>	<b>16.5</b>

**FY2011 - FY2015**

**Full & Part Time Staffing Summary & Plan**

Shown in Full Time Equivalents	FY06	FY07	FY08	FY09	FY10		FY11	FY12	FY13	FY14	FY15
<b>LEGAL DEPARTMENT</b>											
City Attorney	1	1	1	1	1		1	1	1	1	1
Assistant City Attorney	1	1	1	1	1		1	1	1	1	1
Legal Assistant	2	2	2	2	2		1	1	1	1	1
Bailiff	0.2	0.2	0.2	0.2	0.2		0.2	0.2	0.2	0.2	0.2
<b>TOTAL</b>	<b>4.2</b>	<b>4.2</b>	<b>4.2</b>	<b>4.2</b>	<b>4.2</b>		<b>3.2</b>	<b>3.2</b>	<b>3.2</b>	<b>3.2</b>	<b>3.2</b>
<b>POLICE DEPARTMENT</b>											
Police Chief	1	1	1	1	1		1	1	1	1	1
Lieutenants	3	3	3	3	3		3	3	3	3	3
Sergeants	6	8	9	9	9		9	9	9	9	9
Corporals	4	4	4	4	4		4	4	4	4	4
Officers	46	45	46	46	44		43	43	43	43	43
Telecommunications Manager	1	1	0	0	0		0	0	0	0	0
Telecommunicator	9	10	10	10	10		10	10	10	10	10
Part Time Telecommunicator	1.5	1.5	1.5	1.5	1.5		1.5	1.5	1.5	1.5	1.5
Parking Officer	1	1	1	0	0		0	0	0	0	0
Administrative Assistant	0	0	0	1	1		1	1	1	1	1
Office Associate III	1	1	1	0	0		0	0	0	0	0
Office Associate I	2	2	2	2	2		1	1	1	1	1
P/T Community Service Officers	1	1.5	1.5	1.5	1.5		1.5	1.5	1.5	1.5	1.5
Crossing Guards	4.07	4.07	4.07	4.07	4.07		4.07	4.07	4.07	4.07	4.07
<b>TOTAL</b>	<b>80.57</b>	<b>83.07</b>	<b>84.07</b>	<b>83.07</b>	<b>81.07</b>		<b>79.07</b>	<b>79.07</b>	<b>79.07</b>	<b>79.07</b>	<b>79.07</b>

**FY2011 - FY2015**

**Full & Part Time Staffing Summary & Plan**

Shown in Full Time Equivalents	FY06	FY07	FY08	FY09	FY10		FY11	FY12	FY13	FY14	FY15
<b>FIRE DEPARTMENT</b>											
Fire Chief	1	1	1	1	1		1	1	1	1	1
Assistant Fire Chief	2	2	2	2	1		1	1	1	1	1
Battalion Chief	0	0	0	4	4		4	4	4	4	4
Captain	4	4	4	3	3		3	3	3	3	3
Lieutenant	10	10	10	10	10		10	10	10	10	10
Firefighter	42	43	43	40	39		35	35	35	35	35
Administrative Assistant	0	0	0	1	1		1	1	1	1	1
Office Associate I	2	2	2	1	1		0	0	0	0	0
<b>TOTAL</b>	<b>61</b>	<b>62</b>	<b>62</b>	<b>62</b>	<b>60</b>		<b>55</b>	<b>55</b>	<b>55</b>	<b>55</b>	<b>55</b>

<b>ENGINEERING DEPARTMENT</b>											
City Engineer	1	1	1	1	1		0	0	0	0	0
Project Implementation Eng	1	1	1	1	1		0	0	0	0	0
Transportation Planner	0	0	0	0	1		0	0	0	0	0
DSTAS Intern	0	0	0	0	0.5		0	0	0	0	0
Engineering Technician	1	1	1	1	1		0	0	0	0	0
Engineering Aide	2	2	2	2	2		0	0	0	0	0
Engineering Aide Trainee	0.5	0.5	0.5	0.5	0.5		0	0	0	0	0
Office Associate III	0	0	0	0	1		0	0	0	0	0
<b>TOTAL</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>8</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**FY2011 - FY2015**

**Full & Part Time Staffing Summary & Plan**

Shown in Full Time Equivalents	FY06	FY07	FY08	FY09	FY10		FY11	FY12	FY13	FY14	FY15
<b>PUBLIC WORKS DEPARTMENT</b>											
Director	1	1	1	1	1		1	1	1	1	1
Assist. Public Works Dir.	3	3	3	3	3		4	4	4	4	4
Administrative Assistant	0	0	0	0	0		1	1	1	1	1
Administrative Associate	0	0	0	0	0		2	2	2	2	2
Office Associate III	1	1	1	1	1		0	0	0	0	0
Office Associate I	3	3	3	2	1		0	0	0	0	0
Distrib. & Prod. Supervisor	1	1	1	1	1		0	0	0	0	0
Operations/Maintenance Section Manager	0	0	0	0	0		1	1	1	1	1
Water Lab Technician	1	1	1	1	1		1	1	1	1	1
Working Supervisor	1	1	1	1	1		0	0	0	0	0
Skilled Maintenance	5	5	5	5	5		5	5	5	5	5
Crew/Technician	9	10	10	9	9		8	8	8	8	8
Street Maintenance	8	8	8	7	7		0	0	0	0	0
Water Maintenance	7	7	7	8	8		0	0	0	0	0
Operations/Maintenance/Utilities Maintenance	0	0	0	0	0		11	11	11	11	11
Custodian	2.5	2.5	2.5	1	1		0	0	0	0	0
Airport Maintenance	0.5	1	1	0.5	0.5		0.5	0.5	0.5	0.5	0.5
Part-Time Public Works	2	2	2	0	0		0	0	0	0	0
P/T Downtown Maintenance	1	1	1	1	1		1	1	1	1	1
Project Implementation Eng	0	0	0	0	0		1	1	1	1	1
Transportation Planner	0	0	0	0	0		1	1	1	1	1
DSTAS Intern	0	0	0	0	0		0.5	0.5	0.5	0.5	0.5
Building Supervisor	0	0	0	0	0		1	1	1	1	1
Building Inspector II	0	0	0	0	0		2.5	2.5	2.5	2.5	2.5
<b>TOTAL</b>	<b>46</b>	<b>47.5</b>	<b>47.5</b>	<b>41.5</b>	<b>40.5</b>		<b>41.5</b>	<b>41.5</b>	<b>41.5</b>	<b>41.5</b>	<b>41.5</b>

**FY2011 - FY2015**

**Full & Part Time Staffing Summary & Plan**

Shown in Full Time Equivalents	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15
<b>COMMUNITY DEVELOPMENT</b>										
Community Development Dir	1	1	1	1	0	0	0	0	0	0
Principal Planner	0	0	0	0	1	0	0	0	0	0
City Planner	1	1	2	1	0	0	0	0	0	0
Transportation Planner	1	1	1	1	0	0	0	0	0	0
Community Services Planner	1	1	1	1	1	0	0	0	0	0
P/T CDBG Intern	0.5	0.5	0.5	0.5	0.5	0	0	0	0	0
P/T DSATS Intern	0	0.5	0.5	0.5	0	0	0	0	0	0
Office Associate I	3	3	3	3	3	0	0	0	0	0
Chief Building Inspector	1	1	1	0	0	0	0	0	0	0
Plans Examiner	1	1	1	0	0	0	0	0	0	0
Building Supervisor	0	0	0	1	1	0	0	0	0	0
Building Inspector II	5	5	5	3.5	3.5	0	0	0	0	0
Building Inspector I	2	2	2	2	1	0	0	0	0	0
Chief Property Maintenance	1	1	1	0	0	0	0	0	0	0
Rehab. Spec./Neighborhood Prog. Spec.	1	1	1	1	1	0	0	0	0	0
<b>TOTAL</b>	<b>18.5</b>	<b>19</b>	<b>20</b>	<b>15.5</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>PLANNING AND ECONOMIC DEVELOPMENT</b>										
Planning and Economic Development Director	0	0	0	0	0	1	1	1	1	1
Principal Planner	0	0	0	0	0	1	1	1	1	1
Economic Development Coordinator	0	0	0	0	0	1	1	1	1	1
Neighborhood Rehab. Spec./CDBG Coord.	0	0	0	0	0	1	1	1	1	1
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>GRAND TOTALS</b>	<b>242.27</b>	<b>248.77</b>	<b>250.77</b>	<b>237.27</b>	<b>231.27</b>	<b>201.52</b>	<b>200.77</b>	<b>200.77</b>	<b>200.77</b>	<b>200.77</b>
<i>Increase or(decrease) from previous Fiscal Year</i>	<i>6.250</i>	<i>6.500</i>	<i>2.000</i>	<i>(13.500)</i>	<i>(6.000)</i>	<i>(29.750)</i>	<i>(0.750)</i>	<i>0.000</i>	<i>0.000</i>	<i>0.000</i>



# **Employee Benefits**

## **EMPLOYEE BENEFITS**

### **AFSCME (American Federation of State, County and Municipal Employees)**

Telecommunicator	10	Information & Technology Tech	3
Office Associate I	1	Skilled Maintenance	5
Account Tech III	2	Crew Leader/Technician	8
Account Tech I	4	Public Works Maintenance	11
Building Supervisor	1	Water Lab Technician	1
Building Inspector II	2		

### **FOP (Fraternal Order of Police)**

Sergeant			9
Corporal			4
Officer			43

### **IAFF (International Association of Firefighters)**

Battalion Captain			4
Captain			3
Lieutenant			10
Firefighter & Firefighter/Paramedic			35

### **Part-Time**

Mayor	1	City Council Alderman	7
Court Bailiff	1	Deputy City Clerk	1
Municipal Band Director	1	Building Inspector	1
School Crossing Guard	19	Telecommunicators	3
Community Service Officers	3	Public Works Maintenance (Airport, CDBG)	3
Intern (Admin., DSATS)	2		

## **Management – Full Time**

City Manager

Assistant City Manager

Executive Secretary

Information and Technology Director  
Planning and Economic Development  
Director

Economic Development Coordinator

Neighborhood Program Specialist/CDBG  
Coordinator

Principal Planner

Finance/Purchasing Director

Comptroller/Treasurer

Human Resources Director

Management Analyst/HR Coordinator

Legal Assistant

Police Chief

Police Lieutenant (3) – Administration, Investigations,  
Operations

Fire Chief

Assistant Fire Chief

Public Works Director

Assistant Public Works Director (4) – Airport,  
Utilities, Operations/Maintenance,  
Building/Engineering/Transportation

Operations/Maintenance Section Manager

Transportation Planner

Project Implementation Engineer

Administrative Assistant (3) – Fire, Police, Public  
Works

Administrative Associate (2) –  
Operations/Maintenance/Utilities,  
Building/Engineering/Transportation

City Attorney

Assistant City Attorney

FICA (Social Security: All employees except most sworn Police and Fire personnel)  
For IMRF employees, the City and employee each pay 6.2% for retirement. For all IMRF employees and any police and fire personnel hired after April 1, 1988, the City and employee each pay 1.45% of gross wages for Medicare.

Illinois Municipal Retirement Fund (IMRF)

AFSCME, Management, and Part-time employees except for Fire and Police employees. The City continues to fund 14.46% of individual's gross IMRF wages during calendar year 2010, with early estimated rates for calendar year 2011 at 17.2%. Employees continue to pay 4.5% of their gross pay.

Fire Pension (including Fire Chief)

The City is funding \$1,706,970 for fiscal year 2010 and, for FY2011, the City is expected to pay \$2,009,866 based on actuarial calculations. Fire employees pay 9.455% of their gross pay.

Police Pension (including Police Chief)

The City is funding \$1,081,450 for fiscal year 2010 and, for FY2011, the City is expected to pay \$1,348,287 based on actuarial calculations. Police employees pay 9.91% of their gross pay.

Workers Compensation

On December 14, 1993, the City converted to self-funded workers compensation insurance coverage. For FY 2010, the City will budget \$1,000,000 for the payment of claims, and \$35,000 for the services of a third-party claims administrator. In FY03, the City dropped reinsurance for workers compensation and became a totally self-insured fund.

Health/Dental Insurance

Since FY93, the City has been self-funded for health/dental/prescription insurance. As of January 1, 2008, the City became a member of the Intergovernmental Personnel Benefits Cooperative, and enjoys a pricing advantage due to the large number of covered lives from the 48 participating municipalities.

Employee contributions for single and dependent health insurance coverage are currently set by Union Bargaining Agreements or Chapter 3 of the Municipal Code.



# **Financial Policies**

**CITY OF DEKALB**  
**FUND BALANCE RESERVE POLICIES**  
**Adopted February 8, 2010**

Fund balance reserve policies are established to avoid cash flow interruptions, generate investment income, and reduce the need for borrowing. The following levels are the minimums necessary to accomplish these objectives. The City Council shall receive an update on these fund balances as part of each quarterly report on the budget.

General Fund

The unassigned fund balance for the General Fund will be maintained at a minimum level equal to 25% of annual expenditures.

Development Services Fund

The Development Services Fund was established in FY2005 as an enterprise fund, with revenues coming from a development services fee, plumbing and sewer permits, motor fuel tax, and inspection fees. This fund shall be self supporting and the fund balance shall be 3 months of operational expenditures. If additional revenue is required to cover the total costs of this fund, a transfer from the General Fund will be utilized.

Economic Development Fund

The Economic Development Fund accounts for the agreements with outside agencies that help provide various economic development functions on behalf of the City. These agencies are paid through hotel/motel revenue. This fund shall be self supporting and the fund balance shall be equal to the planned costs for the current fiscal year. If additional revenue is required to cover the total costs of this fund, a transfer from the General Fund will be utilized.

Water Fund

The unassigned fund balance for the Water Fund will be maintained at a minimum level equal to 25% of annual expenditures, minus any water impact fee revenue.

Airport Fund

The Airport Fund shall maintain a fund balance of 25% of annual expenditures, plus the planned improvements for the current fiscal year.

Internal Service Funds

The Internal Service Funds are defined as including the following funds: Workers' Compensation Fund, Health Insurance Fund, Liability/Property Insurance Fund.

The **Health Insurance Fund** shall maintain unassigned net assets of \$1,200,000 (or 3 months of expenditures). Any amount above this \$1,200,000 can be transferred to the Workers' Compensation Fund or Liability/Property Insurance Fund to be used toward employee claims.

The **Workers' Compensation Fund** and **Liability/Property Insurance Fund** shall maintain unrestricted net assets of \$1,000,000 collectively (or 1 year premium for reinsurance plus the average annual retention costs associated with that premium).

#### Capital Improvement Funds

The Capital Improvement Funds are defined as including the following funds: Capital Projects Fund, Fleet Replacement Fund, and Equipment Fund.

The **Capital Projects Fund** is used for resources accumulated and used in right of way improvements such as street repair & reconstruction and curb & gutter replacement. Costs associated with this fund must not be MFT eligible and must cost over \$5,000 and have a useful life of at least three years. The funding source for this fund will be the local home rule motor fuel tax. The Capital Projects Fund shall maintain a fund balance of the planned improvements for the current fiscal year.

The **Fleet Replacement Fund** will account for revenue and expenditures associated with the acquisition of City vehicles and major equipment (i.e. trailers and plows). A chargeback system from each division and fund requiring vehicles will be utilized as the main revenue for the fund. The Fleet Replacement Fund shall maintain a fund balance of the planned replacements for the current fiscal year.

The **Equipment Fund** is used to track the resources collected for and used in obtaining major improvements to equipment, which costs over \$5,000 and has a useful life expectancy of at least three years. Equipment to be funded includes computer equipment, office furniture, copy and facsimile machines and other like equipment. A chargeback system from each division and fund requiring equipment will be utilized as the main revenue for the fund. The Equipment Fund shall maintain a fund balance of the planned replacements for the current fiscal year.

# **City of DeKalb, Illinois Debt Management Policy Adopted February 8, 2010**

## **I. PURPOSE AND GOALS**

The City of DeKalb developed this Debt Management Policy to help ensure the City's credit worthiness and to provide a functional tool for debt management and capital planning.

The City of DeKalb faces continuing capital infrastructure requirements to meet the increasing needs of its citizens. The City limits long-term debt to only those capital improvements that cannot be financed from current revenues. The City of DeKalb will not use long-term debt to fund operating programs.

The costs of the capital requirements will be met through the issuance of various types of debt instruments. Consequently, the City needs to anticipate increases in debt levels based upon historical data. With these increases, the effects of decisions regarding the type of issue, method of sale, and payment structure become ever more critical to the City's financial well being. To help ensure the City's credit worthiness, an established program of managing the City's debt becomes essential.

To this end, the City Council recognizes this "Debt Management Policy" to be financially prudent and in the City's best economic interest. This policy will provide a functional tool for debt management and capital planning, and enhance the City's reputation for managing its debt in a conservative and prudent manner.

## **GOALS RELATED TO THE ISSUANCE OF GENERAL OBLIGATION AND REVENUE BOND DEBT**

The City shall pursue the following goals below when issuing debt. Though the City may not have achieved all these goals as of yet, these are long term objectives for which we must continue to strive toward.

- Maintain at least an Aa3 (Moody's) or equivalent credit rating for each general obligation debt issue.
- Take all practical precautions to avoid any financial decision which will negatively impact current credit ratings on existing or future debt issues.
- The City shall attain a General Fund unassigned balance equal to a minimum of twenty five percent (25%) of total annual appropriations, exclusive of inter fund transfers by Fiscal Year 2015.
- Consider market timing.
- Determine the amortization (maturity) schedule which will best fit with the overall debt structure of the City's general obligation debt and related tax levy at the time the new debt is issued. The City may choose to delay principal payments or capitalized interest

during project construction. For issuance of revenue bonds, the amortization schedule which will best fit with the overall debt structure of the fund and its related rate structure will be considered. Consideration will be given to coordinating the length of the issue with the lives of assets, whenever practicable, while considering repair and replacement costs of those assets to be incurred in future years as an offset to the useful lives, and the related length of time in the payout structure.

- Consider the impact of such new debt on overlapping debt and the financing plans of local governments which overlap, or underlie the City.
- Assess financial alternatives to include new and innovative financing approaches, including whenever feasible, categorical grants, revolving loans or other state/federal aid.
- Minimize debt interest costs.

## **II. DEBT ISSUANCE IN GENERAL**

### **A. Authority and Purposes of the Issuance of Debt**

The laws of the State of Illinois authorize the issuance of debt by the City. The Local Bond Law confers upon municipalities the power and authority to contract debt, borrow money, and issue bonds for public improvement projects as defined therein. Under these provisions, the City may contract debt to pay for the cost of acquiring, constructing, reconstructing, improving, extending, enlarging, and equipping such projects or to refund bonds. The City Charter authorizes the City Council to incur debt by issuing bonds for any lawful municipal purpose as authorized by the State Constitution or its Home Rule Powers.

### **B. Short-Term Debt (three years or less)**

The City may issue short-term debt to finance projects or portions of projects for which the City ultimately intends to issue long-term debt. This will be used to provide interim financing which will eventually be refunded with proceeds of long-term obligations, which may include, but not be limited to, bond anticipation notes or variable rate demand notes. The City will have an estimated timeframe when any short-term debt issue will eventually be converted into long-term debt.

#### **1. Line of Credit**

The City may also issue debt instruments to meet cash flow requirements. With the approval of the City Council, the City may establish a tax-exempt line of credit with a financial institution selected through a competitive process. This line shall have a limit of \$2,500,000. Draws shall be made on the line of credit when the need for financing is needed to meet operating expenditures on a temporary basis. Draws made on the line of credit must be requested by the Comptroller/Treasurer and approved by the City Manager. The City Manager shall be allowed to approve a draw of up to \$1,000,000 with any draw above this amount subject to Council approval.

**C. Long-Term Debt (more than three years)**

The City may issue long-term debt which may include, but not limited to, general obligation bonds, certificates of participation, capital appreciation bonds, special assessment bonds, self-liquidating bonds and double barreled bonds.

Level or declining debt service shall be employed unless operational matters dictate otherwise, or except to achieve overall level debt service with existing bonds.

The City shall be mindful of the potential benefits of bank qualification and will strive to limit its annual issuance of debt to \$10 million or less when such estimated benefits are greater than the benefits of exceeding the bank qualification limit. Should subsequent changes in the law raise this limit, then the City policy will be adjusted accordingly.

The cost of issuance of private activity bonds is usually higher than for governmental purpose bonds. Consequently, private activity bonds will be issued only when they will economically benefit the City.

The cost of taxable debt is higher than for tax-exempt debt. However, the issuance of taxable debt is mandated in some circumstances and may allow valuable flexibility in subsequent contracts with users or managers of the improvement constructed with the bond proceeds. In addition, there may be circumstances in which the issuance of taxable debt may be more cost effective than the issuance of tax-exempt debt. Therefore, the City will usually issue obligations tax exempt, but may occasionally issue taxable obligations.

**1. Capital Leasing**

The City may also enter into long-term leases for public facilities, property, and equipment with a useful life greater than one year that costs less than \$500,000. The City shall be limited to issuing a capital lease of no more than \$1,000,000 in a fiscal year.

Whenever a lease is arranged with a private sector entity, a tax-exempt rate shall be sought. Whenever a lease is arranged with a government or other tax-exempt entity, the City shall strive to obtain an explicitly defined taxable rate so that the lease will not be counted in the City's total annual borrowing subject to arbitrage rebate.

The lease agreement shall permit the City to refinance the lease at no more than reasonable cost should the City decide to do so. A lease which can be called at will is preferable to one which can merely be accelerated.

**D. Capital Improvement Program**

The Capital Improvement Program (CIP), approved by the City Council as part of the annual budget, shall determine the City's capital needs. The program shall be a five-year plan for the acquisition, development and/or improvement of the City's infrastructure. Projects included in the CIP shall be prioritized; and the means for financing each shall be identified. If the current resources are insufficient to meet the needs identified in the CIP, the City Council may consider incurring debt to fund the shortfall. The City Council may also consider incurring debt to fund multiple years of the Capital Improvement Program. The CIP shall be revised and supplemented each year in keeping with the City's stated policies on debt management.

**E. Structure of Debt Issues**

The duration of a debt issue shall not exceed 120% of the useful life of the asset that the issue is financing. Each new bond issue shall be structured to be callable in 10 years. The City shall design the financing schedule and repayment of debt so as to take best advantage of market conditions and, as practical, to recapture or maximize its credit capacity for future use, and moderate the impact to the taxpayer. In keeping with the stated goals of this debt management policy, the City shall structure each general obligation issue (except refunding and mini-bond issues) to comply with the rapidity of debt repayment provisions in Section III. E-4 following.

**F. Credit Enhancements**

Credit enhancements are mechanisms which guarantee principal and interest payments. Typically they include bond insurance and/or a line or letter of credit. Usually this will bring a lower interest rate and a higher rating from the rating agencies, thus lowering costs.

The City may enter into agreements with commercial banks or other financial entities for the purpose of acquiring credit enhancements when their use is judged cost effective or otherwise advantageous. Any such agreements shall be approved by the City Council.

**G. Inclusion of Local Institutions**

Whenever practical and in the best interest of promoting the City of DeKalb, local financial institutions are to be offered the opportunity to bid on debt instruments.

**III. LEGAL CONSTRAINTS AND OTHER LIMITATIONS ON THE ISSUANCE OF DEBT**

**A. State Law**

30 ILCS 305/0.01, et. seq.: the short title is "The Bond Authorization Act."

**B. Authority for Debt**

The City may, by bond ordinance, incur indebtedness or borrow money, and authorize the issue of negotiable obligations, including refunding bonds, for any capital improvement of property, land acquisition, or any other lawful purpose with approval by the City Council.

**C. Debt Limitation**

The City of DeKalb is a home rule community. As such, the debt limitations of the bond laws are not applicable because the General Assembly has set no limits for home rule municipalities.

**D. Methods of Sale**

When feasible and economical, obligations shall be issued by competitive rather than negotiated sale. A sale may be negotiated when the issue is predominantly a refunding issue or in other non-routine situations which require more flexibility than a competitive offer allows. Whenever the option exists to offer an issue either for competition or for negotiation, analysis of the options shall be performed to aid in the decision-making process. When a sale is not competitively bid, the City will publicly present the reasons and select the underwriter or direct purchaser. If a Financial Advisor is hired to assist the City in bond issuance, the Financial Advisor will not underwrite any debt issues on which it is advising.

The criteria used to select an underwriter in a competitive sale shall be the true interest cost. In a negotiated sale, the underwriter may be selected with or without a request for proposals (RFP). The criteria used to select an underwriter in a negotiated sale should include the following:

- Overall experience
- Marketing philosophy
- Capability
- Previous experience as managing a co-managing partner
- Financial statements
- Public Finance team and resources
- Underwriter's discount

When cost/beneficial, the City may privately place its debt. Since no underwriter participates in a private placement, it may result in lower costs of issuance. Private placement is sometimes an option for small issues.

**E. Credit Implications**

When issuing new debt, the City should strive not to exceed credit industry benchmarks where applicable. Therefore, the following factors should be considered in developing debt issuance plans:

1. Ratio of Gross Bonded Debt to Full Market Value of Taxable Property  
The formula for this computation is Gross Bonded Debt, which is the total outstanding debt, divided by the current Full Market Value of Taxable Property as determined by the Township Assessors. The City shall not exceed 2% of Gross Bonded Debt per Full Market Value of Taxable Property.
2. Gross Bonded Debt Per Capita  
The formula for this computation is Gross Bonded Debt divided by the current population as determined by the most recent U.S. Census. The City shall not exceed \$1,200 for Gross Bonded Debt per capita.
3. Ratio of Annual Debt Service to General Fund Expenditures  
The formula for this computation is annual debt service expenditures divided by General Fund expenditures (excluding certain interfund transfers). The City shall not exceed 10% of General Fund expenditures for annual debt service.
4. Rapidity of Debt Service Repayment  
The City's general obligation bond issues shall be so structured whereby the duration of the debt shall not exceed 120% of the life of the asset.
5. Current Fund Balance General Fund Cash Reserve  
The City shall maintain a General Fund unassigned balance equal to a minimum of twenty five percent (25%) of total annual appropriations, exclusive of inter fund transfers by Fiscal Year 2015. Such calculation, including a projection to June 30th (of the current fiscal year), shall be made on an annual basis by the Budget Officer (or designee) during the budget process.

## **DEBT ADMINISTRATION**

### **A. Financial Disclosures**

The City shall prepare appropriate disclosures as required by the Securities and Exchange Commission, the federal government, the State of Illinois, rating agencies, underwriters, investors, agencies, taxpayers, and other appropriate entities and persons to ensure compliance with applicable laws and regulations.

### **B. Review of Financing Proposals**

All capital financing proposals that involve a pledge of the City's credit through the sale of securities, execution of loans or lease agreements and/or otherwise directly involve the lending or pledging of the City's credit shall be referred to the Assistant City Manager who shall determine the financial feasibility, and the impact on existing debt of such proposal, and shall make recommendations accordingly to the City Manager.

**C. Establishing Financing Priorities**

The Assistant City Manager shall administer and coordinate the City's debt issuance program and activities, including timing of issuance, method of sale, structuring the issue, and marketing strategies. The Assistant City Manager along with the City's bond consultants shall meet, as appropriate, with the City Manager and the City Council regarding the status of the current year's program and to make specific recommendations.

**D. Credit Rating**

The City shall endeavor to maintain and/or to improve its credit rating and staff will specifically discuss with the City Council any proposal which might cause that rating to be lowered.

Before a general obligation bond is issued, the City will update its rating from at least one national rating agency. The City Manager, Assistant City Manager, and the City's bond consultants shall meet with a rating agency to disclose the City's capital plans, debt issuance program, and other appropriate financial information as required by the rating agency.

**F. Refunding Policy**

The City shall consider refunding outstanding debt when legally permissible and financially advantageous. When refunding for savings purposes, a net present value debt service savings of at least two percent or greater must be achieved. Depending on the time to maturity and the absolute level of interest rates of the refunding candidate this target may change. For longer maturities the target can be higher, for shorter maturities, lower. For higher interest rates the target may be higher, for lower rates it could be lower. There may be circumstances where the City may refund bonds for restructuring purposes that may not generate any savings.

**G. Investment of Borrowed Proceeds**

The City acknowledges its ongoing fiduciary responsibilities to actively manage the proceeds of debt issued for public purposes in a manner that is consistent with Illinois statutes that govern the investment of public funds, and consistent with the permitted securities covenants of related bond documents executed by the City. The management of public funds shall enable the City to respond to changes in markets or changes in payment or construction schedules so as to (i) optimize returns, (ii) insure liquidity, and (iii) minimize risk. The City will invest bond proceeds in accordance with the City's investment policy and federal arbitrage requirements.

## **GLOSSARY OF TERMS**

**Ad Valorem Tax** - A direct tax based "according to value" of property.

**Advanced Refunding Bonds** - Bonds issued to refund an outstanding bond issue prior to the date on which the outstanding bonds become due or callable. Proceeds of the advanced refunding bonds are deposited in escrow with a fiduciary, invested in United States Treasury Bonds or other authorized securities, and used to redeem the underlying bonds at maturity or call date.

**Amortization** - the process of paying the principal amount of an issue of bonds by periodic payments either directly to bondholders or to a sinking fund for the benefit of bondholders.

**Arbitrage** - Usually refers to the difference between the interest paid on the tax-exempt securities and the interest earned by investing the proceeds in higher yielding taxable securities. Internal Revenue Service regulations govern arbitrage (reference I.R.S. Reg. 1.103-13 through 1.103-15).

**Arbitrage Bonds** - Bonds which are deemed by the I.R.S. to violate federal arbitrage regulations. The interest on such bonds becomes taxable and the bondholders must include this interest as part of gross income for federal income tax purposes (I.R.S. Reg. 1.103-13 through 1.103-15).

**Assessed Value** - An annual determination of the just or fair market value of property for purposes of ad valorem taxation.

**Basis Point** - 1/100 of one percent.

**Bond** - Written evidence of the issuer's obligation to repay a specified principal amount on a date certain, together with interest at a stated rate, or according to a formula for determining that rate.

**Bond Anticipation Notes (BANS)** - Short-term interest bearing notes issued by a government in anticipation of bonds to be issued at a later date. The notes are retired from proceeds of the bond issue to which they are related.

**Bond Counsel** - An attorney retained by the City to render a legal opinion whether the City is authorized to issue the proposed bonds, has met all legal requirements necessary for issuance, and whether interest on the bonds is, or is not, exempt from federal and state income taxation.

**Bonded Debt** - The portion of an issuers total indebtedness represented by outstanding bonds.

Direct Debt or Gross Bonded Debt - The sum of the total bonded debt and any unfunded debt of the issuer.

Net Direct Debt or Net Bonded Debt - Direct debt less sinking fund accumulations and all self supporting debt.

Total Overall Debt - Net direct debt plus the issuer's applicable share of the direct debt of all overlapping jurisdictions.

**Net Overall Debt** - Net direct debt plus the issuer's applicable share of the net direct debt of all overlapping jurisdictions.

**Overlapping Debt** - The issuer's proportionate share of the debt of other local governmental units which either overlap or underlie it.

**Callable Bond** - A bond which permits or requires the issuer to redeem the obligation before the stated maturity date at a specified price, the call price, usually at or above par value.

**Capital Appreciation Bonds (CAB)** - A long-term security on which the investment return is reinvested at a stated compound rate until maturity. The investor receives a single payment at maturity representing both the principal and investment return.

**Certificates of Participation** - Documents, in fully registered form, that act like bonds. However, security for the certificates is the government's intent to make annual appropriations during the term of a lease agreement. No pledge of full faith and credit of the government is made. Consequently, the obligation of the government to make basic rental payments does not constitute an indebtedness of the government.

**Commercial Paper** - Very short-term, unsecured promissory notes issued in either registered or bearer form, and usually backed by a line of credit with a bank.

**Coupon Rate** - The annual rate of interest payable on a coupon bond (a bearer bond or bond registered as to principal only, carrying coupons evidencing future interest payments), expressed as a percentage of the principal amount.

**Debt Limit** - The maximum amount of debt which an issuer is permitted to incur under constitutional, statutory or charter provision.

**Debt Service** - The amount of money necessary to pay interest on an outstanding debt, the serial maturities of principal for serial bonds, and the required contributions to an amortization or sinking fund for term bonds.

**Demand Notes (Variable Rate)** - A short-term security which is subject to a frequently available put option feature under which the holder may put the security back to the issuer after giving specified notice. Many of these securities are floating or variable rate, with the put option exercisable on dates on which the floating rate changes.

**Double Barreled Bonds (Combination Bonds)** - A bond which is payable from the revenues of a governmental enterprise and are also backed by the full faith and credit of the governmental unit.

**Enterprise Funds** - Funds that are financed and operated in a manner similar to private business in that goods and services provided are financed primarily through user charges.

**General Obligation Bond** - A bond for whose payment the full faith and credit of the issuer has been pledged. More commonly, but not necessarily, general obligation bonds are payable from ad valorem property taxes and other general revenues.

**Lease Purchase Agreement (Capital Lease)** - A contractual agreement whereby the government borrows funds from a financial institution or a vendor to pay for capital acquisition. The title to the asset(s) normally belongs to the government with the lessor acquiring security interest or appropriate lien therein.

**Letter of Credit** - A commitment, usually made by a commercial bank, to honor demands for payment of a debt upon compliance with conditions and/or the occurrence of certain events specified under the terms of the commitment.

**Level Debt Service** - An arrangement of serial maturities in which the amount of principal maturing increases at approximately the same rate as the amount of interest declines.

**Long-Term Debt** - Long-term debt is defined as any debt incurred whose final maturity is more than three years.

**Maturity** - The date upon which the principal of a municipal bond becomes due and payable to bondholders.

**Mini-bonds** - A small denomination bond directly marketed to the public.

**Net Interest Cost (NIC)** - The traditional method of calculating bids for new issues of municipal securities. The total dollar amount of interest over the life of the bonds is adjusted by the amount of premium or discount bid, and then reduced to an average annual rate. The other method is known as the true interest cost (see "true interest cost").

**Offering Circular** - Usually a preliminary and final document prepared to describe or disclose to investors and dealers information about an issue of securities expected to be offered in the primary market. As a part of the offering circular, an official statement shall be prepared by the City describing the debt and other pertinent financial and demographic data used to market the bonds to potential buyers.

**Other Contractual Debt** - Purchase contracts and other contractual debt other than bonds and notes. Other contractual debt does not affect annual debt limitation and is not a part of indebtedness within the meaning of any constitution or statutory debt limitation or restriction.

**Par Value or Face Amount** - In the case of bonds, the amount of principal which must be paid at maturity.

**Parity Bonds** - Two or more issues of bonds which have the same priority of claim or lien against pledged revenues or the issuer's full faith and credit pledge.

**Principal** - The face amount or par value of a bond or issue of bonds payable on stated dates of maturity.

**Private Activity Bonds** - One of two categories of bonds established under the Tax Reform Act of 1986, both of whom are subject to certain tests and State volume caps to preserve tax exemption.

**Ratings** - Evaluations of the credit quality of notes and bonds, usually made by independent rating services, which generally measure the probability of the timely repayment of principal and interest on municipal bonds.

**Refunding Bonds** - Bonds issued to retire bonds already outstanding.

**Registered Bond** - A bond listed with the registrar as to ownership, which cannot be sold or exchanged without a change of registration.

**Reserve Fund** - A fund which may be used to pay debt service if the sources of the pledged revenues do not generate sufficient funds to satisfy the debt service requirements.

**Self Supporting or Self Liquidating Debt** - Debt that is to be repaid from proceeds derived exclusively from the enterprise activity for which the debt was issued.

**Short-Term Debt** - Short-term debt is defined as any debt incurred whose final maturity is three years or less.

**Spread** - The income earned by the underwriting syndicate as a result of differences in the price paid to the issuer for a new issue of municipal bonds, and the prices at which the bonds are sold to the investing public, usually expressed in points or fractions thereof.

**Tax-Exempt Bonds** - For municipal bonds issued by the City tax-exempt means interest on the bonds are not included in gross income for federal income tax purposes; the bonds are not items of tax preference for purposes of the federal, alternative minimum income tax imposed on individuals and corporations; and the bonds are exempt from taxation by the State of Illinois.

**Tax Increment Bonds** - Bonds secured by the incremental property tax revenues generated from a redevelopment project area.

**Term Bonds** - Bonds coming due in a single maturity.

**True Interest Cost (TIC)** - Also known as Canadian Interest Cost. A rate which, when used to discount each amount of debt service payable in a bond issue, will produce a present value precisely equal to the amount of money received by the issuer in exchange for the bonds. The TIC method considers the time value of money while the net interest cost (NIC) method does not.

**Yield to Maturity** - The rate of return to the investor earned from payments of principal and interest, with interest compounded semiannually and assuming that interest paid is reinvested at the same rate.

**Zero Coupon Bond** - A bond which pays no interest, but is issued at a deep discount from par, appreciating to its full value at maturity.

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