

**FY 2022 HUMAN SERVICES FUNDING**  
**NEW START-UP AGENCIES**  
**ADDENDUM**

**Additional Submission Requirements for Start-up Agencies**

In addition to the submission requirements listed on the application, new start-up applicants must submit the following additional information:

- A timeline to implement the services with target dates and measurable milestones
- Information on accounting systems
- Purchasing policies and procedures
- Cash handling policies and procedures
- Record keeping policies and procedures