



**APPLICATION FOR “GOING OUT OF BUSINESS SALE” LICENSE
IN THE CITY OF DEKALB, ILLINOIS
MUNICIPAL CODE, CHAPTER 32.07, "BUSINESS REGULATIONS"**

The undersigned hereby makes application for a “Going Out of Business Sale” license for a period commencing _____, and ending _____, indicated hereafter.

1. Business Name: _____

Address: _____

Phone: _____

2. Name and address of the applicant, who must be the owner of the goods to be sold, and in addition, if the applicant is a partnership, corporation, firm or association, the name and position of the individual filing such application.

3. The name and style in which such sale is to be conducted, and the address where such sale is to be conducted.

4. The dates and period of time during which the sale is to be conducted.

5. The name and address of the person or persons who will be in charge of and responsible for the conduct of such sale.

6. A full explanation with regard to the condition or necessity which is the occasion for such sale, including a statement of the descriptive name of the sale and the reasons why such name is truthfully descriptive of the sale. If the application is for a license to conduct a going out of business sale, it shall also contain a statement that the business will be discontinued at the premises where the sale is to be conducted upon termination of the sale. If the application is for a license to conduct a removal sale, it shall also contain a statement that the business will be discontinued at the premises where the sale is to be conducted upon termination of the sale, in addition to the location of the premises to which the business is to be moved. If the application is for a license to conduct a sale of goods damaged by fire, smoke, water or otherwise, it shall also contain a statement as to the time, location and cause of such damage.

7. Attach a full, detailed and complete inventory of the goods that are to be sold, which inventory shall:
- A. itemization of the goods to be sold and contain sufficient information concerning each item, including make and brand name, if any, to clearly identify it;
 - B. list separately any goods which were purchased during a 60 day period immediately prior to the date of making application for the license; and
 - C. show the cost price of each item in the inventory together with the name and address of the seller of the item to the applicant, the date of the purchase, the date of the delivery of each item to the applicant and the total value of the inventory at cost.
8. STATEMENTS:

I, the undersigned, hereby state that no goods will be added to the inventory after the application is made or during the sale and that the inventory contains no goods received on consignment.

I, the undersigned, hereby state that I have in the past maintained a place of business within the jurisdiction of the City of DeKalb where the goods so listed in his inventory have been sold or offered for sale for not less than four (4) months prior to the time of making application for this license. This subparagraph shall not apply to any applicant who acquired a right, title or interest in the goods as: 1) an heir, legatee or surviving joint tenant, or 2) an executor, administrator, trustee, or guardian, or 3) pursuant to an order or process of a court of competent jurisdiction.

THE UNDERSIGNED, BEING DULY SWORN, HEREBY STATES THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE TO THE BEST OF HIS/HER KNOWLEDGE AND THAT ALL STATEMENTS SET FORTH ARE OF HIS/HER OWN FREE WILL.

WARNING TO APPLICANT. This application must be fully and accurately completed. False or misleading statements may subject applicant to the penalties of perjury in addition to other penalties provided by law.

Signature of Applicant

License Fee: \$25.00

Return Application to:
Finance Department, City of DeKalb
200 South 4th Street
DeKalb, IL 60115

SUBSCRIBED AND SWORN TO BEFORE ME
THIS ____ DAY OF _____, 20____.

NOTARY PUBLIC