

Permit # \_\_\_\_\_

# FENCE



Building & Code Enforcement Division

164 E. Lincoln Hwy - DeKalb, IL 60115

Phone: (815) 748-2070

Call JULIE 800-892-0123, (24 hours a day, 365 days a year)

## FENCE PERMIT APPLICATION

**Project Address**

**Project Valuation**

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### PERMIT SUBMITTAL REQUIREMENTS

A Detailed Site Plan of Proposed Fence Installation is REQUIRED Indicating  
**1) Easements 2) Property Lines 3) Location of Proposed Fence**

#### SITE DATA

Material & Style of Fence: \_\_\_\_\_ Height: \_\_\_\_\_

Is this a Corner Lot? YES ☐ NO ☐ Is your Plat of Survey Included? YES ☐ NO ☐

#### PROPERTY OWNER'S INFORMATION

If Property Owner is the applicant, check here →

☐

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

#### CONTRACTOR INFORMATION

If Contractor is the applicant, check here →

☐

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

#### FENCE RULES

- ✓ Postholes must be 42" deep unless using other manufactured or engineered solution.
- ✓ A setback of 2" - 6" from adjoining property lines is recommended.
- ✓ The FINISHED side of the fence must face the neighboring properties.
- ✓ Property pins must be exposed prior to first inspection.
- ✓ Required inspections: **1) Posthole** (schedule at least 24 hours in advance)

SIGNATURE OF APPLICANT: **X**

DATE: \_\_\_\_\_

#### CITY OF DEKALB USE ONLY

APPROVED BY: \_\_\_\_\_

DATE: \_\_\_\_\_ FEE: \_\_\_\_\_