

Permit # _____

DRIVEWAY - SIDEWALK - PATIO



Building & Code Enforcement Division

200 S Fourth Street - DeKalb, IL 60115

Phone: (815) 748-2070

CALL JULIE 800-892-0123, (24 HOURS A DAY, 365 DAYS A YEAR)

DRIVEWAY - SIDEWALK - PATIO PERMIT APPLICATION

LOCATION OF DRIVEWAY SIDEWALK OR PATIO

Please provide the address → → →

PERMIT SUBMITTAL REQUIREMENTS

- ✓ A DETAILED SITE PLAN OF PROPOSED INSTALLATION IS REQUIRED INDICATING SETBACKS, EASEMENTS AND INDICATING DIRECTION OF DRAINAGE WITH PROPOSED IMPROVEMENT.
- ✓ PUBLIC RIGHT OF WAY WORK REQUIRES A CONTRACTOR LICENSED AND BONDED WITH THE CITY OF DEKALB, AND ANY APPLICABLE ADDITIONAL AGENCY APPROVALS.

After permit application submittal, the review process will begin. If no other information is requested, standard permit approval can be expected in approximately 5-7 business days. Once the permit is approved, we will call or contact you by email to pay for your permit and pick up your Building Permit Placard.

TYPE OF PERMIT

DRIVEWAY
REPLACEMENT ONLY? YES NO

BLACKTOP CONCRETE
APPROACH / APRON? YES NO

SIDEWALK

CURB CUT? YES NO

PATIO CONCRETE

BRICK STEPS ---- Y / N

PROPERTY OWNER'S INFORMATION

If Property Owner is the applicant, check here →

NAME: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

CONTRACTOR INFORMATION

If Contractor is the applicant, check here →

NAME: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

***** CURB CUTS, SIDEWALKS & APPROACHES MUST BE INSTALLED PER CITY STANDARDS. (see Art. 9, Unified Development Ordinance) *****

SIGNATURE OF APPLICANT: _____

DATE: _____

Permit Fees: Driveway • \$75.00 /// Patio • \$45 /// Sidewalk • Fee Determined upon Review

CITY OF DEKALB USE ONLY

Sent to Engineering? <input type="checkbox"/> YES <input type="checkbox"/> NO	Outside Agency Requirements Met? <input type="checkbox"/> YES <input type="checkbox"/> NO	APPROVED BY: _____	
		DATE: _____	FEE: _____