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## **DSATS Policy Committee**

**Wednesday, 27 March 2013**

**3:00 P.M.**

**DeKalb City Annex Board Room**

223 South 4<sup>th</sup> St, Suite A

DeKalb, IL 60115

Conference Room # 815-748-2354

### **Agenda**

- **Introductions**
- **Approval of Minutes**
- **Approval of the DSATS Title VI Plan**
- **Amendment to Public Participation Plan**
- **Approval of New Urbanized Limits**
- **Statewide Performance Measures Subcommittee**
- **FY14 DSATS Preliminary Budget & Discussion of Planning Prospects**
- **Additional Business**
- **Adjourn**

If you have any questions regarding this notice, please contact:

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*Assistive services will be provided upon request.*

***DeKalb-Sycamore Area Transportation Study MEMO  
DSATS026-13***

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**DATE:** 19 March 2013

**TO:** DSATS PC

**FROM:** Lynnea Erickson

**RE:** *March 2013* PC Meeting Agenda

**Approval of previous meeting minutes (Action)**

Review of the last meeting minutes, advising staff on any corrections. Approval of minutes with any changes indicated by members made to minutes.

*Action Item:* Vote to approve of the February 2013 PC meeting minutes.

**Approval of DSATS Title VI Plan (Action)**

In order to continue receiving FTA transit funding we must submit a new Title VI Plan which identifies our plans to ensure that minority populations are being sufficiently served by the region's transportation system. Staff is seeking approval of this revised plan as well as amending our public participation plan to better address how we will specifically provide outreach to minority populations.

*Action Item:* Vote to approve the DSATS Title VI Plan.

**Amendment to Public Participation Plan (Action)**

Staff is seeking approval of an amendment to the DSATS Public Participation Plan.

*Action Item:* Vote to approve the DSATS PPP amendment.

**Approval of New Urbanized Limits (Action)**

As per discussion at February's meeting, committee members have sent recommendations to DSATS staff concerning new urbanized limits for the DSATS region. Staff is seeking approval of the new limits.

*Action Item:* Vote to approve the new DSATS urbanized limits.

**Statewide Performance Measures Subcommittee (Action)**

The Illinois DOT office of Planning and Programming desires two persons representing the MPO to be a part of an on-going Performance Measures subcommittee. Brian Dickson will serve and another person of the Technical Advisory Committee is desired to volunteer to serve.

*Action Item:* Elect one member of the PC to serve in the IDOT Technical Advisory Group for Performance Measures or approve of TAC selections.

### **DSATS FY14 Preliminary Budget**

We have received the preliminary figures from IDOT as to our MPO grant funds for FY14. The final numbers are dependent on the passage of the State budget. The preliminary figures provide a 20% increase in federal funding, however, this means that in order to leverage these funds, the local match funds for each member organization would double. As staff develops the UPWP for FY14 we are asking for input as to what projects we should consider funding in FY14 (i.e. Traffic Counts, Truck Freight Study, etc.)

### **Additional Business**

Additional business members and/or the public wishes to discuss.

### **Adjourn**

RESOLUTION PC-133 Passed: 27 March 2013

**Resolution to Adopt DSATS Title VI Plan**

**WHEREAS**, DSATS is the organization which approves all federally financed transportation projects in the DeKalb Urbanized Area; and,

**WHEREAS**, In accordance with 49 CFR Section 21.7(a), every application for financial assistance from FTA must be accompanied by an assurance that any organization receiving federal transportation will carry out the program in compliance with DOT's Title VI regulations; and,

**WHEREAS**, In response to said Title VI regulations, the FTA has developed guidance in Circular FTA C 4702.1B to assist designated recipients to develop a Title VI Program; and,

**WHEREAS**, if the new program is not submitted, the DSATS area may lose its annual allocation of FTA funding for the DeKalb Metropolitan area; and,

**WHEREAS**, it is the policy that DSATS, in addition to the City of DeKalb, should adopted all plans and programs which involve federal funds allocated to DeKalb the metropolitan region; and,

**WHEREAS**, the City of DeKalb, as the designated recipient of federal FTA funds for the DeKalb metropolitan region, has developed a Title VI program which includes the designation of an official who shall review any complaints of Title VI regulations as they relate to the provision of public transit in the DeKalb metropolitan area; now,

**THEREFORE, BE IT RESOLVED BY THE POLICY COMMITTEE** of the DeKalb Sycamore Area Transportation Study, as follows:

**Section 1.** That the DeKalb Sycamore Area Transportation Study officially adopts the Title VI Program as identified in "Exhibit A" as the plan required by the FTA to satisfy the requirements of 49 CFR Section 21.7(a).


**Section 2.** That the DSATS MPO Coordinator shall be designated as the officer in charge of reviewing and ruling on any charges of discrimination based on Title VI regulations as the related to the provision of public transit.

**Section 3.** That the Plan shall be advertised in the advertised in the DeKalb New Chronicle and made available for public comment for a period of at least 45 days and a public hearing shall be held during that period to take public comments.

**Section 4.** That upon the conclusion of the public comment period, all comments received shall be addressed by staff and all comments received and actions taken be added as an addendum to the plan.

**PASSED BY THE POLICY COMMITTEE**

**ATTEST:**

  
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Signature

Ken Mundy, PC Chair  
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Name & Title